

EAST PENNSBORO TOWNSHIP  
BOARD OF COMMISSIONERS  
AUGUST 5, 2020

Regular Meeting

7:30 p.m.

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, August 5, 2020, at 7:30 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania, and via teleconference.

Those present were: Commissioners - George Tyson, President; Raymond "Skip" Magaro, Vice President; Kristy Magaro, Walter "Joe" Fidler, and Charles Gelb (telephonic); and Walter "Joe" Fidler; John Pietropaoli, Township Manager; Lisa Coyne, Township Solicitor; John B. Owen, Assistant Township Manager; Dearan Quigley, Housing & Community Development; Andy Kirkessner, WWTP Superintendent (telephonic); Ed Myers, WWTP Assistant Superintendent (telephonic); Rick Brewbaker, Public Works Director, (telephonic); Chief Mark Green and Lt. William Diehl, Police Department; Erik Owen, Fire Marshal; John Bruetsch, Emergency Management; and Robert Coyne, Law Office of Coyne and Coyne.

I. CALL TO ORDER

President Tyson called the meeting to order at 7:30 p.m., acknowledging that this meeting is being held via a publicly announced teleconference that was done under the declared State emergency. He noted for the record staff and Commissioners were at the township facility, and Commissioner Gelb was attending telephonically.

President Tyson informed the board he was able to see former President John Kuntzelman at his home. He has had a lot of challenges, but is extremely encouraged. President Tyson asked everyone to keep him in their thoughts that he gains strength every day.

A moment of silence was observed, followed by the Pledge of Allegiance to the Flag.

Chairman Tyson noted there were three individuals who requested to be on the conference call this

Board of Commissioners  
August 5, 2020  
Page 2

evening: Mr. Paul Hartman; Mr. Frank Spidea; and Mr. Robert Diehl and Ms. Louisa Lasso, Friends of Conodoguinet Green Way.

## II. APPROVAL OF MINUTES

MOTION approving the minutes of the Regular Meeting of July 15, 2020, adding to Item III, the board held an Executive Session for personnel, township engineer, as well as building security, was made by Ms. Magaro, seconded by Mr. Fidler, and was carried by a unanimous aye vote.

## III. APPROVAL OF REPORT

MOTION approving the Police Report for June 2020, was made by Ms. Magaro, seconded by Mr. Skip Magaro, and was carried by a unanimous aye vote.

Mr. Gelb complimented the report sent by Lieutenant Diehl regarding what is happening with the parks, with explanations as to why and how things are being done. He thanked Lt. Diehl and Chief Green for the very thorough report.

## IV. BUSINESS FROM THE FLOOR

Mr. Paul Hartman commended the Commissioners and township employees for the good job they are doing for the township during the pandemic. He asked that the meeting agenda be updated on Web site more in advance of the meeting. He noted if there is a restriction on people requesting to be added to the public comment portion of the meeting by 4:00 p.m. on the Monday before the meeting, the agenda should be put up earlier than just the day of the meeting so the public has an opportunity to review it. Mr. Pietropaoli noted they are supposed to be put up five working days before the meeting, and it should have been put up Thursday. They are trying to find out what happened, but they will make sure it is posted five days prior to the meeting going forward.

Ms. Luisa Lasso, from Friends of the Conodoguinet Greenway, addressed the board about the progress in their pursuit of a feasibility study for a recreational trail along the Conodoguinet Creek, specifically for the three municipalities of East Pennsboro, Camp Hill, and Hampden. They received estimates from a number of consultants ranging between \$60,000 and \$90,000. Averaging all of their budgets together, they arrived at a budget of \$73,300. They applied for a DCNR grant for \$36,650. Since DCNR requires a one-to-one match, they need several sources to match that, and so they applied for a land partnership grant at the county for the maximum of \$25,000.

The county would like to see that the municipalities are committed to the project, and the Friends of the Conodoguinet Greenway is asking each of the three municipalities to contribute \$3,000. Hampden has committed to \$3,000 if both Camp Hill and East Pennsboro do the same. Camp Hill has not voted any such requirement. The plan was presented to the Camp Hill Public Safety Commission, which was very positive about it and are forwarding it to borough council, who will vote on it on August 12. They are also doing private fundraising, where they raised \$2,885 from private donations. The county will decide on grant applications very soon. They have 15 applications for total requests of \$400,000, and they have \$235,000 to distribute.

Ms. Lasso reported that per the request at the last Board of Commissioners' meeting for her group to review the 2000 Cumberland County Greenway study, they did so and noted it was very general that looked at the entire Cumberland County, whereas their feasibility study is only looking at Hampden, Camp Hill, and East Pennsboro, and only at the Conodoguinet Greenway corridor. On page 41 of the 2000 study, they named various greenways, including the Conodoguinet Greenway, but beyond naming there is very little detail.

Ms. Lassoza emailed to the Commissioners the scope of work that the will consultant do, and also their map. They are asking the consultant to take this as a starting point and establish which of the options are feasible and which would be the best route, noting especially in East Pennsboro it would be important to determine whether the north side of the creek or south side of the creek would be better for the trail.

Chairman Tyson thanked Ms. Lassoza for looking at the 2000 study. He noted the township is in support of this concept, and asked if the firm which is going to be awarded the study will coordinate with the three municipalities to get their input. There are potential large projects that could take place in East Pennsboro that could potentially get some support for a project like this in the overall construction. He noted it is very important that everyone be on the same page and coordinate to get the maximum benefit.

Ms. Lassoza noted part of the feasibility study is to look at all options. There will be a project study committee consisting of representatives from East Pennsboro, Camp Hill, and Hampden, as well as other parties. There will be four meetings, one specific to each municipality, and one general. Then site visits to include selected members of the study committee, and organize five public meetings and then two final public meetings. The more East Pennsboro will participate, the better.

Chairman Tyson further noted the importance of coordinating in a project like this with the township's comprehensive plan, which has been revised over the last several years, to include connectivity concerns through the township. Ms. Lassoza stated if the comprehensive plan is provided to the consultant, they will take it into account.

Chairman Tyson suggested while the board supports the concept, it is a financially difficult time right now, as the directives given to township departments

is to do only things that have to be done. There are large projects that have commenced, and from a planning perspective, it would be best for East Pennsboro to budget that money in the 2021 budget.

Ms. Lassova noted the request they are making is for next year's budget, not this year's budget. Ms. Mary Lynn Chastick stated what they need from the township in 2020 is just a letter of commitment. The funds could be budgeted for 2021.

V. ITEMS FOR DISCUSSION AND APPROVAL.

MOTION to authorize the payment of invoices and payroll pending review and signatures of Commissioners, was made by Mr. Fidler, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to appoint Benjamin Shull to the position of Township Engineer effective August 17, 2020, was made by Mr. Skip Magaro, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to approve the release of the remaining \$32,547.13 of the letter of credit number D006660 from Fulton Bank for the Villa Vista land development project, was made by Ms. Magaro, seconded by Mr. Fidler, and was carried by a unanimous aye vote.

The board discussed proposed revisions to the Township Ordinance. Mr. Pietropaoli noted there was a request to add volunteer fire halls in different districts, add distinct medical marijuana districts, and parking modifications to the Zoning Ordinance to clean up some of the overreaching parking problems.

MOTION to direct the Township Solicitor to prepare and advertise the revisions to the Township Ordinance as discussed, was made by Mr. Skip Magaro, seconded by Mr. Fidler, and was carried by a unanimous aye vote.

VI. OLD BUSINESS

Chairman Tyson asked that staff make sure meeting agendas are published on the Web site at least five days earlier than the meeting, so residents have time to review and ask to be included on the conference call by 4:00 p.m. the Monday before the meeting.

Ms. Coyne reviewed her investigation of the proposed street changes. She contacted the Solicitor to the Recorder of Deeds' office as to whether the owners of property are required to have new deeds recorded for changing an address. According to their Solicitor, it is not required as far as they are concerned because the property identification number, which is the tax parcel number, will not change. When an owner sells the property it will probably be referred to as 123 Market Street, formerly known as 456 Smith Street, but there is no requirement, once street name changes are implemented, that it would be an additional burden on the residents to undertake.

Mr. Quigley noted the county stated they would take no part in making sure the address changes on future deeds actually occurred, and until those changes occurred, they would not update the mapping system. He noted issues of properties that were recorded incorrectly in Villa Vista that show up as Grant Street.

Chairman Tyson asked if it would be appropriate to request that the Solicitor for the Recorder of Deeds give instruction as to how changes to the mapping system should occur with the street name changes, to provide proper emergency response for residents. Mr. Quigley related that inspections are occurring on newly built properties off of College Hill Road, and he was directed to send letters regarding the address changes to new residents, due to safety concerns.

VII. NEW BUSINESS

Mr. Pietropaoli noted Commissioner Gelb sent a note about a resident turning 100 on August 23. He will have the Recreation Department employees switch the park sign to have a banner congratulating him on his 100<sup>th</sup> birthday, as well as send a letter from the Commissioners wishing him a happy 100th birthday. Chairman Tyson asked that it be noted in the newsletter as well.

Mr. Skip Magaro reported three more senior centers have opened up, and asked whether the money the township is getting from the Office of Aging will help to open the Shaner Center. Mr. Owen has asked the director to come up with a plan, which the township will assist them once it is prepared, and staff will present the plan to the Board of Commissioners. The library also wants to open, but there are concerns regarding the public restrooms and a thorough cleaning plan will have to be instituted. Chairman Tyson asked staff to come up with a plan that will provide proper safety protocols for reopening of the senior center as well as the library.

Mr. Gelb asked about the parking issue on Circle Drive off of Brentwater Road regarding painting the curb yellow. Chairman Tyson noted that situation was immediately addressed by the Police Department with some inspections and discussions with neighbors, and there was an amicable resolution with the residents. Lt. Diehl stated they will be doing a road inspection this week to determine some different areas that need to be painted.

MOTION to adjourn the meeting at 8:18 p.m. was made by Ms. Magaro, seconded by Mr. Skip Magaro, and was carried by a unanimous aye vote.