

The City Council met in regular session in the Council Chambers on Wednesday, March 21, 2018 at 7:30 P.M.

Council Members present: Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Yeas. 0.

On motion of Mrs. Arrington, Seconded by Mr. Winarski, the reading of the minutes of the Meeting of March 7, 2017 were dispensed with and same adopted with copies furnished to the members of City Council by yeas Council Members Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington. 7. Nays. 0. Copies of the bills under date of March 16, and March 23, 2018, were given to City Council and same adopted by yeas Council Members Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.

By Mr. Merski Council File No. 15,617 Pending Official Ordinance 8-2018

An ordinance appropriating the sum of \$15,000.00 from unappropriated and anticipated revenue and providing for the expenditure thereof: Donation from the [Star Athletic Club](#); Contribution be hereby allocated as follows: the sum of \$15,000.00 015-0000-0000-3641 to 015-0613-0000-40748 Machinery & Equipment. (Police)

March 21, 2018. City Council on motion of Mr. Merski, Seconded by Mr. Kwitowski having read Council File No. 15,617, and now known as Official File Ordinance No. 8-2018 does hereby adopt on Final Passage by yeas Council Members Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington. 7. Nays 0.

March 21, 2018 Signed by the President. Attested by the City Clerk.

By Mr. Winarski Council File No. 15,618 Pending Official Ordinance 9-2018

An ordinance appropriating the sum of \$8,000.00 from unappropriated and anticipated revenue and providing for the expenditure thereof: Donation from the **Star Athletic Club**; Contribution be hereby allocated as follows: the sum of \$8,000.00 015-0000-0000-3641 to 015-0613-0000-40748 Machinery & Equipment. (Fire)

March 21, 2018. City Council on motion of Mr. Merski, Seconded by Mr. Kwitowski having read Council File No. 15,618, and now known as Official File Ordinance No. 9-2018 does hereby adopt on Final Passage by yeas Council Members Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington. 7. Nays 0.

March 21, 2018 Signed by the President. Attested by the City Clerk.

By Mr. Merski Council File No. 15,619

An ordinance appropriating the sum of **\$100,000.00** to be received as a transfer from the Economic Development and Recruitment Project to the City of Erie Business Development Fund for the purposes of job creation, investment and economic development in the City of Erie.

March 21, 2018. City Council on motion of Mrs. Schaaf, Seconded by Mr. Kwitowski having read Council File No. 15,618, does hereby adopt on First Reading by yeas Council Members Allen, Kwitowski, Merski, Schaaf, Winarski Witherspoon and Arrington 7. Nays 0. March 21, 2018 Signed by the President. Attested by the City Clerk.

By Mr. Merski, Seconded by Mr. Kwitowski, Resolved, etc.

That the City Officials of the City of Erie authorized and directed to execute and adopt the **Erie County 2018 Hazard Mitigation Plan** as the official plan of the City of Erie.

WHEREAS, the City of Erie, Erie County, Pennsylvania is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities and

WHEREAS, the City of Erie acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Erie County 2018 Hazard Mitigation Plan has been developed by the Erie County Department of Public Safety and the Erie County Department of Planning in cooperation with other county departments, and officials and citizens of the City of Erie, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Erie County 2018 Hazard Mitigation Plan, and

WHEREAS, the Erie County 2012 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the City of Erie, The Erie County 2018 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the City of Erie, and

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.

March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mr. Merski, Seconded by Mr. Kwitowski, Resolved, etc.

That the Mayor and other appropriate City Officials are authorized and directed to execute a Memorandum of Understanding between the City of Erie and **Mercyhurst University** pending the award of a **Pennsylvania Commission on Crime and Delinquency Justice Assistance Grant**.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.

March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mr. Merski, Seconded by Mr. Kwitowski, Resolved, etc.

That the Mayor and other appropriate City Officials are authorized and directed to execute a Memorandum of Understanding between the City of Erie and the **Erie County Sheriff's Department** pending the award of a **Pennsylvania Commission on Crime and Delinquency Justice Assistance Grant**.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.

March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mr. Merski, Seconded by Mr. Kwitowski, Resolved, etc.

That the Mayor and other appropriate City Officials are authorized and directed to execute a **Memorandum of Understanding** between the City of Erie and the Erie Redevelopment Authority pending the award of a **Pennsylvania Commission on Crime and Delinquency Justice Assistance Grant**.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.

March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mr. Merski, Seconded by Mr. Kwitowski, Resolved, etc.

That the Mayor and other appropriate City Officials are authorized and directed to submit for a **Multimodal Transportation Fund Grant** of \$277,880.00 from the Pennsylvania Department of Transportation to be used for improved lighting on 10th and 11th Street between Sassafras and Peach Street.

Further resolved, that the City of Erie hereby designate the Director of Erie City's Department of Economic Development (DECD) as the official(s) to execute all documents and agreements between the City of Erie, PA and the Pennsylvania Department of Transportation to facilitate and assist in obtaining the requested grant.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mr. Merski, Seconded by Mr. Kwitowski, Resolved, etc.

That the Mayor and other appropriate City Officials are authorized and directed to submit for a **Multimodal Transportation Fund Grant** of \$277,880.00 from the Pennsylvania Commonwealth of Financing Authority to be used for improved lighting on 10th and 11th Street between Sassafras and Peach Street.

Further resolved, that the City of Erie hereby designate the Director of Erie City's Department of Economic Development (DECD) as the official(s) to execute all documents and agreements between the City of Erie, PA and the Pennsylvania Department of Transportation to facilitate and assist in obtaining the requested grant.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mr. Witherspoon, Seconded by Ms. Schaaf, Resolved, etc.

That the proper City Officials are authorized and directed to enter into an Easement Agreement with [UPMC Hamot](#), 201 State Street, Erie, PA 16550 for the establishment of an Ingress/Egress Area for the **Patient Care Tower (PCT) Project** in the East 2nd Street right-of-way, in accordance with the [Easement Sketch Plan](#) and Legal Description, as prepared by Urban Engineers, Inc.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mr. Witherspoon, Seconded by Ms. Schaaf, Resolved, etc.

That the proper City Officials are authorized and directed to enter into an Easement Agreement with **UPMC Hamot**, 201 State Street, Erie, PA 16550 for the establishment of a [Landscaping and Lighting](#) Area for the **Patient Care Tower (PCT) Project** in the East 2nd Street right-of-way, in accordance with the Easement Sketch Plan and Legal Description, as prepared by Urban Engineers, Inc.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mr. Witherspoon, Seconded by Ms. Schaaf, Resolved, etc.

That the proper City Officials are authorized and directed to enter into an [Easement](#) Agreement with [Room 33](#), tenant of 1033 State Street, Erie, PA 16501, Index # 15-2002-212 for the establishment of an [outside dining area](#) (extension of premises) in the **State Street right-of-way**, in accordance with Exhibit 'A'.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mr. Witherspoon, Seconded by Mr. Winarski, Resolved, etc.

That the proper City Officials are authorized and directed to file a [County Aid](#) application for the reimbursement of **Liquid Fuels Tax** money for 2018 in the amount of \$141,952.00.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

By Ms. Allen, Seconded by Mr. Winarski, Resolved, etc.

That the following individual is appointed as Probationary Patrolman at the current salary of \$45,939.94 in the City of Erie Bureau of Police as they appear on the current Civil Service Eligibility List for the probation period of one (1) year from the date of his appointment on March 22,2018.

Daniel Potts, 2015 Andover Ln., Erie, PA 16509

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

By Ms. Allen, Seconded by Mr. Winarski, Resolved, etc.

That the following individual is appointed as Probationary Patrolman at the current salary of \$45,939.94 in the City of Erie Bureau of Police as they appear on the current Civil Service Eligibility List for the probation period of one (1) year from the date of his appointment on March 22,2018.

Dallas Steen III, 3649 Brierwood Drive, Erie, PA 16510

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

By Ms. Allen, Seconded by Mr. Winarski, Resolved, etc.

That the following individual is appointed as Probationary Patrolman at the current salary of \$45,939.94 in the City of Erie Bureau of Police as they appear on the current Civil Service Eligibility List for the probation period of one (1) year from the date of his appointment on March 22,2018.

John Stephens, 6896 Sheffield Drive, Fairview, PA 16415

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mrs. Schaaf, Seconded by Ms. Allen, Resolved, etc.

That the Mayor and City Controller are authorized and directed to execute contracts between the City of Erie and the following individuals and/or companies for goods and/or services as noted and the City Council do hereby ratify and confirm the said transactions which are to be charged to the respective Budget Code Numbers, viz:

1. **KOCH 33 Ford**, 3810 Hecktown Road, Easton, PA 18045 for six 2018 Ford Utility Interceptor AWD SUV's for the Bureau of Police at a price of \$29,275.00 each for a total amount of **\$175,650.00**.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

By Mr. Merski, Seconded by Mr. Witherspoon, Resolved, etc.

That the Purchasing Agent is authorized and directed to issue purchase orders to the following individuals and/or companies for goods and/or services as noted and the City Council does hereby ratify and confirm the said transactions which are to be charged to the respective Budget Code Numbers, viz:

1. **CMS Communications**, 722 Goddard Avenue, Chesterfield, MO 63005 to replace the [core switch](#) which is the central hub for the infrastructure for the computer network in the server room at City Hall for the Office of Computer Services at a cost of \$14,620.00. Other Quotes: CDW-G \$16,855.00 TechWorx \$18,759.85 Insight Public Sector \$16,367.94
2. **Window Cleaning by Jim**, PO Box 8841, Erie, PA 16505, for the exterior window cleaning at the City of Erie's Municipal Building in the amount of \$5,250.00.
3. **Cellebrite USA, Inc.**, 7 Campus Drive, Suite 210, Parsippany, NJ 07054 for the yearly software maintenance contract for the Cellphone Extraction Unit for the Bureau of Police at a total amount of \$3,400.00 and a UFED Touch 2 Extraction Kit (\$2,995.00).
4. **Dave Milano Construction**, 2202 Zimmerly Road, Erie, PA 16506 for materials only to repair a sanitary main at West 19th and Myrtle for the Bureau of Sewers at a total cost of \$2,634.73.
5. **Wm. T. Spaeder Co., Inc.**, 1602 East 18th Street, Erie, PA 16514 to replace shower valves in the police locker room bathrooms for the Department of Public Works, Public Buildings, in the amount of \$2,417.73.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.
March 21, 2018. Signed by the President. Attested by the City Clerk.

WAIVE RULES

By Mr. Kwitowski, Seconded by Mr. Merski, Resolved, etc.

That the proper City Officials are hereby authorized and directed to enter into a one (1) year (April 1, 2018 to March 31, 2019) contract extension with Building Inspection Underwriters of Pennsylvania, Inc., 1805 West 38th Street, Erie, PA 16508, at the current rates, for inspection services for the City of Erie's rental program.

March 21, 2018. City Council adopt waive rules by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.

A proposed amendment by Mr. Winarski, seconded by Mr. Merski to extend the contract with Building Inspection Underwriters of Pennsylvania, Inc., 1805 West 38th Street, Erie, PA for nine (9) months until the end of 2018.

March 21, 2018. City Council adopt the amendment by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.

March 21, 2018. Signed by the President. Attested by the City Clerk.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0. As amended.

March 21, 2018. Signed by the President. Attested by the City Clerk.

WAIVE RULES

By Mr. Kwitowski, Seconded by Mr. Merski, Resolved, etc.

That the proper City Officials are hereby authorized and directed to enter into a one (1) year Software Licensing Agreement with Executive Pulse, Inc., 11 E. 4th Street, Erie, PA 16507 to provide web hosting, system maintenance and normal and customary system upgrades for the Rental Licensing Software Package. The annual fee structure is as follows:

April 1, 2018 through March 31, 2019 - \$23,000.00

March 21, 2018. City Council adopt waive rules by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.

A proposed amendment by Mr. Merski, seconded by Mr. Kwitowski to extend the contract with Executive Pulse, Inc., 11 E. 4th Street, Erie, PA 16507, Erie, PA for the Rental Licensing Software Package for nine (9) months until the end of 2018.

March 21, 2018. City Council adopt the amendment by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0.

March 21, 2018. Signed by the President. Attested by the City Clerk.

March 21, 2018. City Council adopt by yeas Council Members, Allen, Kwitowski, Merski, Schaaf, Winarski, Witherspoon and Arrington 7. Nays. 0. As amended.

March 21, 2018. Signed by the President. Attested by the City Clerk.



City of Erie

March 21, 2018

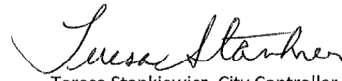
Members of City Council:

This letter is to advise City Council the necessary reports and documents regarding the City of Erie Pension Plans as required under the City of Erie Codified Ordinances, Part 1 – Administrative Code, Section 113.11 (Act 205 Reports), have been filed by the deadline of March 31, 2018 by the office of the City Controller who functions as the coordinator of the Pension Plans.

- The Certification for Reimbursement for Postretirement Adjustment (Act 1988-147) - **Form AG-490** was submitted on March 12, 2018 by certified mail to the Department of the Auditor General.
- The E-Filing of the Certification for Non-Uniformed Employee Retirement Fund, the Firemen's Pension Fund and the Police Pension Fund - **Form AG-385** was submitted on March 9, 2018 to the Department of the Auditor General.
- The 2017 **Act 205** Actuarial Valuation Report (filed every other year) for all pension funds (Police, Fire, and Officers & Employees) was submitted on March 14, 2018 by certified mail to the Commonwealth of Pennsylvania, Department of the Auditor General, Municipal Pension Reporting Program (MPRP).

I request this report be made a matter of Council record at the March 21, 2018 meeting. Copies of all reports are on file in the City Controller's Office and the City Clerk's Office. Please feel free to contact the Controller's Office if any member of Council should have any questions or need any additional information.

Respectfully submitted,


Teresa Stankiewicz, City Controller

TS/lb

Office of City Controller

Teresa Stankiewicz, Controller
626 State Street Rm 302 • Erie PA 16501-1128
Voice 814.870.1339 • Fax 814.870.1413 • tstankiewicz@erie.pa.us



March 21, 2018, City Council on motion of Mr. Winarski, Seconded by Ms. Allen adjourned at 10:10 P.M. by yeas Council Members Allen, Kwitowski, Merski, Schaaf, Winarski Witherspoon and Arrington 7. Nays. 0.

Attest: _____
City Clerk

President of City Council