

City Planning Commission

Erie, Pennsylvania

July 16, 2019

-Minutes-

A meeting of the City Planning Commission was held Tuesday, July 16, 2019 at 1:00 pm in Room 500 of the City of Erie Municipal Building, 626 State Street, Erie PA.

1. *Call to Order / Roll Call*

Member Name	Present	Absent
Mark Kloecker, Chair	X	
Richard Speicher, Vice-Chair	X	
Armand Chimenti	X	
Erica Jenkins	X	
Jason Wiczorek	X	

Five of five members present; quorum achieved

2. *Approval of the May 21, 2019 meeting minutes.* On a motion by Mr. Speicher, seconded by Mr. Kloecker, the Planning Commission voted unanimously to approve the meeting minutes as received.

3. *Review of a Subdivision of lands of Giant Eagle, Inc. located at the northwest corner of West 12th Street & Greengarden Road.*

Mike Sanford of Sanford Surveying & Engineering, Professional Land Surveyors, was present to describe the proposed subdivision and answer questions. He indicated the subdivision will create one new lot and is being done to accommodate a new commercial fueling area adjacent to the existing convenience store and gas pump island development. Mr. Welsh noted that the property is located in an M-1 Light Industrial zoning district, the proposed use is permitted in that district, and that all subdivision requirements are being met.

On a motion by Mr. Kloecker, seconded by Mr. Chimenti, the Planning Commission voted unanimously to approve the subdivision.

4. *Review of a Replot of lands of Russell Smith and Katrina Johnston located at 433 & 437 West Front Street, and adjacent lands on West 2nd Street.*

Russell Smith was present to describe the proposed replot and answer questions. He indicated that the replot will add 20' to the rear of the 433 & 437 West Front Street

parcels, and the residue of the two parcels on West 2nd Street will be combined into one lot. He indicated the replot is being done to accommodate construction of a detached garage in the rear yard of 433 West Front Street.

On a motion by Mr. Chimenti, seconded by Ms. Jenkins, the Planning Commission voted unanimously to approve the replot.

5. *Update on the Historic Preservation Taskforce*

Ms. Kathy Wryosdick gave the members an update on the formation of a Historic Preservation Task Force for the City, stating that the seven-member committee was selected and appointed by City Council and the Mayor, and held their first meeting the previous week. The task force is meeting monthly to develop recommendations to advance historic preservation strategies for City Council's consideration.

She noted that an advisory committee for the task force has been established and met to provide guidance and technical knowledge to the task force. She reiterated her recommendation that there be a planning commission representative on the advisory committee and called for a volunteer from the members. Mark Kloecker volunteered to be the planning commission representative.

6. *Overview of Neighborhood Strategic Planning process*

Ms. Kathy Wryosdick gave the members an overview of the planning process underway by the City to prepare strategic plans for the neighborhoods / planning areas identified in the Erie Refocused Comprehensive Plan. She noted that this effort aligns with the plan recommendations, which proposed focusing on the 17 specific planning areas of the City individually and preparing more detailed strategies for each neighborhood. A core team of City staff was established to help guide the planning process, which is still evolving and will continue to be refined moving forward. Ultimately, as the plans / recommendations are finalized they will be presented to the planning commission for their endorsement as a supplemental component of the City's comprehensive plan.

7. *Presentation of East Bayfront Neighborhood Plan*

Ms. Kathy Wryosdick gave the members an overview of the strategies being analyzed for the East Bayfront neighborhood / planning area per the recommendations from the comp plan. She indicated that not all the recommendations have been finalized yet with the neighborhood stakeholders and that the final draft of the plan is being prepared for a complete presentation to the planning commission.

8. *Adjournment.* Being no further business the meeting adjourned.