

City of Erie
Historic Preservation Task Force
Meeting Minutes from regular meeting of July 10, 2019
Room 500, Erie City Hall

Voting Members Present: Emily Aloiz
David Brennan
Melissa Hake (via phone)
Elizabeth Kelly
Melinda Meyer (via phone)
Chuck Scalise
Mark Steg

Voting Members Absent: None

Advisory Committee Members: K. Wyrosdick, J Tushak, B. Callahan, Jenna Gorney, Liz Allen, R Lamis, J Schember

Guests: None

1. K. Wyrosdick welcomed everyone to the inaugural meeting of the task force. She explained the history behind creating the group and the perspective of the Mayor's office. The overview included:
 - i. That the taskforce discussions will be of an open ended nature of allowing for the Task Force to dictate over the course of the next 24 months what the goals and terms of success would look like.
 - ii. Kathy also gave a preview of what the nature of the Task Force will be going forward.
2. New Business
 - a. Kathy Wyrosdick called for the election of Officers – Chair, Vice Chair, Secretary
 - i. Motion by Chuck Scalise to nominate Dave Brennan to be Chair. Dave Brennan agreed to the nomination.

Motion to appoint Dave Brennan as Chair of the Taskforce is approved 7-0.
 - ii. Motion by Emily Aloiz to nominate Melinda Meyer as Vice Chair. Melinda Meyer agreed to the nomination.

Motion to appoint Melinda Meyer as Vice Chair of the Task Force is approved 7-0.
 - iii. Emily Aloiz volunteers to be nominated as Secretary.

Motion to appoint Emily Aloiz as Secretary is approved 7-0
 - b. Review and approval of By-Laws

- i. Newly elected Chair, Dave Brennan, calls for a review of the By-Laws
 - Motion to approve the By-laws as written by Melinda Meyer Second by Elizabeth Kelly. Motion passes 7-0
- c. Regular meeting schedule
 - i. Chair Dave Brennan calls for future meetings to occur on every second Wednesday of the month at 3:30pm. Room 500 of City Hall will be the location of all future meetings
 - A calendar invite with a schedule of each meeting will be sent out to each member of the Task Force and the Advisory Committee.
- d. Review of Guiding Documents
 - i. Kathy Wyrosdick gave an explanation to the Task Force why the Mayor's administration chose to use the following plans as guiding documents for the Task Force:
 - 1. PA Statewide Historic Preservation Plan 2018-2023
 - 2. Erie County's Cultural Heritage Plan – 2017
 - 3. Erie Refocused and Action Plan – 2015 -2016
 - ii. Kathy Wyrosdick offered to print any of the guiding documents for the Task Force Members to have for future meetings.
 - 1. Emily Aloiz, Chuck Scalise, Melissa Hake, and Mark Steg requested printed copies to be given to them at the next meeting
- e. Story of me to we
 - i. Kathy Wyrosdick asked each member of the Task Force and Advisory Committee to tell a story to explain how they became interested in Historic Preservation and their connection to the topic that brought them to participate in the Task Force project. This was to help each member get a better understanding of what motivated them to participate in the Task Force
- f. Paul Cancilla gave a review and brief discussion about the results of the Historic Preservation survey.
 - i. Each Task Force and Advisory Committee member in attendance received a PDF copy of the results. Those who were unable to attend in person received a copy of the results via email.
- g. Bill Callahan presented a PowerPoint presentation on Historic Preservation and what it means for Erie
 - i. The presentation included the following themes:
 - 1. Preservation as a management tool
 - 2. The need to identify historic assets
 - 3. Use of Preservation Erie's historic buildings survey
 - 4. How to engage stakeholders/partners/public
 - 5. Understanding the challenges to historic preservation in Erie
 - 6. How to define a vision for Erie
- h. What does success look like? – K Wyrosdick

- i. Due to time constraints, the topic of defining success and setting goals was put on hold until the August meeting of the Task Force
3. Old Business
 - a. The next meeting of the Task Force will be August 14, 2019 at 3:30pm in Room 500 of City Hall
4. Chair Dave Brennan declares the meeting adjourned.