



# CITY OF ERIE PENNSYLVANIA

DRAFT

## FY2019

# CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

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FIFTH PROGRAM YEAR OF THE FIVE YEAR  
2015 - 2019 CONSOLIDATED PLAN

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This Consolidated Annual Performance and Evaluation Report (CAPER) describes the activities undertaken during the fiscal year beginning July 1, 2019 and ending June 30, 2020 using Federal funds granted to the City of Erie by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME) and Emergency Solutions Grant (ESG) Programs. Activities and accomplishments described in this report primarily benefit low-income and moderate-income residents of the City of Erie.

A draft of this report was available for public review and comment for a 15-day period beginning September 10, 2020 online at <https://cityof.erie.pa.us/>. The completed document will be available to the public on the City's website, and on-site at the Blasco Library, Booker T. Washington Center, Martin Luther King Center, and the John F. Kennedy Center.

The City prepared a Five Year Strategic Plan for 2015-2019 in order to strategically implement federal programs that fund housing, community development, and economic development activities within the municipality. Through a collaborative planning process that involved a broad range of public and private agencies, the City developed a single, consolidated planning and application document for the use of federal entitlement funds available through the CDBG, HOME, and ESG programs. The goals and objectives for the 2019-2020 reporting period are based on the priority needs identified in the 2015-2019 Five-Year Consolidated Plan. The table below outlines five year and one year goals with outcomes for activities completed during the 2019-2020 fiscal year.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

<u>Goal</u>	<u>Category</u>	<u>Source /Amount</u>	<u>Indicator</u>	<u>Unit of Measure</u>	<u>Expected - Strategic Plan</u>	<u>Actual – Strategic Plan</u>	<u>Percent Complete</u>	<u>Expected – Program Year</u>	<u>Actual – Program Year</u>	<u>Percent Complete</u>
<b>AM-1 Overall Coordination</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Other	Other	10	6	60%	2	2	100%
<b>CD-1 Community Facilities</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8000	287,655	3596%	95925	95,805	99.9%
<b>CD-1 Community Facilities</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Other	Other	0	95925		30	95,805	319,350%
<b>CD-10 Community Policing</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8000	479,625	5,995%	2000	95,925	100%
<b>CD-2 Infrastructure</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8000	298055	3,726%	2000	10280	514%
<b>CD-3 Public Services</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	453		0	66	

<u>Goal</u>	<u>Category</u>	<u>Source/Amount</u>	<u>Indicator</u>	<u>Unit of Measure</u>	<u>Expected Strategic Plan</u>	<u>Actual Strategic Plan</u>	<u>Percent Complete</u>	<u>Expected Program Year</u>	<u>Actual Program Year</u>	<u>Percent Complete</u>
<b>CD-3 Public Services</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1160	9307	802%	4032	2,686	66%
<b>CD-4 Accessibility</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	24890	43,431	174%	8541	8541	100%
<b>CD-5 Public Safety</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
<b>CD-6 Code Enforcement</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	2000	9082	454%	500	334	67%
<b>CD-7 Clearance</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Buildings Demolished	Buildings	20	34	170%	5	8	160%
<b>CD-8 Revitalization</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Facade treatment/business building rehabilitation	Business	0	3			0	

<u>Goal</u>	<u>Category</u>	<u>Source/Amount</u>	<u>Indicator</u>	<u>Unit of Measure</u>	<u>Expected Strategic Plan</u>	<u>Actual Strategic Plan</u>	<u>Percent Complete</u>	<u>Expected Program Year</u>	<u>Actual Program Year</u>	<u>Percent Complete</u>
<b>CD-8 Revitalization</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Homeowner Housing Added	Household Housing Unit	0	41		0	0	0%
<b>CD-8 Revitalization</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	22		0	0	
<b>CD-8 Revitalization</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Other	Other	20	33	165%	6	8	133%
<b>CD-9 Historic Preservation</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
<b>ED-1 Employment</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Jobs created/retained	Jobs	0	0				
<b>ED-2 Financial Assistance</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Businesses assisted	Businesses Assisted	0	0				
<b>ED-3 Redevelopment Program</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Other	Other	0	0				

<u>Goal</u>	<u>Category</u>	<u>Source/Amount</u>	<u>Indicator</u>	<u>Unit of Measure</u>	<u>Expected Strategic Plan</u>	<u>Actual Strategic Plan</u>	<u>Percent Complete</u>	<u>Expected Program Year</u>	<u>Actual Program Year</u>	<u>Percent Complete</u>
<b>ED-4 Financial Incentives</b>	Non-Housing Community Development	CDBG: \$ / HOME: \$ / ESG: \$	Other	Other	0	0				
<b>HO-1 Continuum of Care</b>	Homeless	CDBG: \$ / HOME: \$ / ESG: \$	Other	Other	0	0				
<b>HO-2 Operation/Support</b>	Homeless	CDBG: \$ / HOME: \$ / ESG: \$	Homelessness Prevention	Persons Assisted	7500	8533	114%	1635	2,070	127%
<b>HO-2 Operation/Support</b>	Homeless	CDBG: \$ / HOME: \$ / ESG: \$	Other	Other	5	3	60%	1	1	100%
<b>HO-3 Prevention and Housing</b>	Homeless	CDBG: \$ / HOME: \$ / ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	250	894	358%	63	96	152%
<b>HO-4 Housing</b>	Homeless	CDBG: \$ / HOME: \$ / ESG: \$	Housing for Homeless added	Household Housing Unit	0	0				
<b>HO-5 Permanent Housing</b>	Homeless	CDBG: \$ / HOME: \$ / ESG: \$	Housing for Homeless added	Household Housing Unit	0	0				
<b>HS-1 Housing Rehabilitation</b>	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$	Rental units rehabilitated	Household Housing Unit	0	13		0	0	

<u>Goal</u>	<u>Category</u>	<u>Source/Amount</u>	<u>Indicator</u>	<u>Unit of Measure</u>	<u>Expected Strategic Plan</u>	<u>Actual Strategic Plan</u>	<u>Percent Complete</u>	<u>Expected Program Year</u>	<u>Actual Program Year</u>	<u>Percent Complete</u>
<b>HS-1 Housing Rehabilitation</b>	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	25	155	620%	66	28	42%
<b>HS-1 Housing Rehabilitation</b>	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$	Housing for Homeless added	Household Housing Unit	0	0		0	0	
<b>HS-1 Housing Rehabilitation</b>	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
<b>HS-2 Rental Rehabilitation</b>	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$	Rental units rehabilitated	Household Housing Unit	250	109	44%	13	1	8%
<b>HS-3 Housing Construction</b>	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$	Rental units constructed	Household Housing Unit	12	8	67%	1	0	0.00%
<b>HS-3 Housing Construction</b>	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$	Other	Other	0	0				
<b>HS-4 Fair Housing</b>	Fair Housing	CDBG: \$ / HOME: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	191850		0	0	0.00%
<b>HS-4 Fair Housing</b>	Fair Housing	CDBG: \$ / HOME: \$ / ESG: \$	Other	Other	500	95925	19,185%	1	0	0.00%

<u>Goal</u>	<u>Category</u>	<u>Source/Amount</u>	<u>Indicator</u>	<u>Unit of Measure</u>	<u>Expected Strategic Plan</u>	<u>Actual Strategic Plan</u>	<u>Percent Complete</u>	<u>Expected Program Year</u>	<u>Actual Program Year</u>	<u>Percent Complete</u>
<b>HS-5 Home Ownership</b>	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$	Homeowner Housing Added	Household Housing Unit	0	3		0	0	
<b>HS-5 Home Ownership</b>	Affordable Housing	CDBG: \$ / HOME: \$ / ESG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	8	3	37%	15	1	7%
<b>HS-6 Public Housing</b>	Affordable Housing Public Housing	CDBG: \$ / HOME: \$ / ESG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	0	0				
<b>SN-1 Housing</b>	Non-Homeless Special Needs	CDBG: \$ / HOME: \$ / ESG: \$	Rental units constructed	Household Housing Unit	0	0				
<b>SN-1 Housing</b>	Non-Homeless Special Needs	CDBG: \$ / HOME: \$ / ESG: \$	Rental units rehabilitated	Household Housing Unit	0	0				
<b>SN-1 Housing</b>	Non-Homeless Special Needs	CDBG: \$ / HOME: \$ / ESG: \$	Homeowner Housing Added	Household Housing Unit	0	0				
<b>SN-1 Housing</b>	Non-Homeless Special Needs	CDBG: \$ / HOME: \$ / ESG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				



<u>Goal</u>	<u>Category</u>	<u>Source/Amount</u>	<u>Indicator</u>	<u>Unit of Measure</u>	<u>Expected Strategic Plan</u>	<u>Actual Strategic Plan</u>	<u>Percent Complete</u>	<u>Expected Program Year</u>	<u>Actual Program Year</u>	<u>Percent Complete</u>
<b>SN-2 Social Services</b>	Non-Homeless Special Needs	CDBG: \$ / HOME: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	350	362	103.43%	85	148	174%
<b>SN-3 Accessibility</b>	Non-Homeless Special Needs	CDBG: \$ / HOME: \$ / ESG: \$	Rental units rehabilitated	Household Housing Unit	0	0				
<b>SN-3 Accessibility</b>	Non-Homeless Special Needs	CDBG: \$ / HOME: \$ / ESG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The following demonstrates the priorities addressed and objectives accomplished in 2019 in accordance with the Fifth Year Annual Action Plan and Five Year Consolidated Plan:

**HOUSING (High Priority) [HS-1 through HS-5]** HS-1 Housing Rehabilitation – GECAC Weatherization (9 units); ERA CDBG Homeowner Rehab (18 single units; of these 18 units, all 18 units also received lead remediation). HS-2 Rental Rehabilitation ERA CDBG Multi Unit Rehab (1 units & received lead remediation). HS-4 Fair Housing – Erie Co. Human Relations Commission Fair Housing Outreach/Education (project canceled ). HS-5 Homebuyer – (1 unit).

**COMMUNITY DEVELOPMENT (High Priority) [CD-1 through CD-8]** CD-1 Tree Removal/Replacement (95,805 people, 18 trees removed), MLK Parking Lot (5,340 people), Community Health Net-46,980 people, CD-2 Infrastructure – Road Reconstruction (95,805 people). CD-3 Public Services – City Summer Recreation (122 people); Summer recreation programs at five neighborhood centers serving 554 youth (JFK-149,

MLK-86, BTW-80, Trinity-67, Boys and Girls Club - 172); Human Resources at seven neighborhood facilities serving 1,823 people (BTW – 784, MLK – 364, Trinity Center – 77, JFK – 322, Erie City Mission – 84, UECDC – 100, MCRC- 92), Youth Leadership Institute of Erie – (18 people), YMCA Teen Center (169 youth), CD-4 Accessibility – Handicapped Curb Cuts (8,541 people); CD-6 Code Enforcement – (334 closed cases). CD-7 Clearance – Demolition (8 buildings). CD-8 Revitalization – Mercyhurst NRO Capacity Building (8 unduplicated neighborhood organizations served). CD-10 Community Policing – (95,925 people- FY18).

**OTHER SPECIAL NEEDS PRIORITY (High Priority) [SN-2]** GECAC In Home Services (148 people)

**HOMELESS (High Priority) [HO-1 through HO-3]** HO-2 Operations - ESG shelters and transitional housing agencies served 2,070 persons (see CR25 and CR70 for detailed project outcomes); City of Erie staff ESG administrative and fiscal management (Other: 1). HO-3 Prevention and Housing -GECAC Rapid Re-Housing (96 households with 301 individuals).

**ADMINISTRATION, PLANNING, & MANAGEMENT (High Priority) [AM-1]** CDBG and HOME funds were used for ongoing administrative functions and oversight of federal, state, and local funded programs. IDIS does not accept accomplishments for administrative functions, but the outcomes were achieved under AM-1 during the program year.

*\*Projects include funds from prior year Action Plans completed during the FY2019 reporting period. Completions for some prior year goals not listed in the FY19 AAP or program year goals chart in IDIS (HS2, HS4) are included in 5 year totals and narrative above.*

*Note: Some Goals have much higher Actual Strategic Plan and Program Year accomplishments than Expected Strategic Plan and Program Year accomplishments due to a change in the methodology of measuring Units of Measure since the submission of the Five Year Consolidated Plan. Goals such as Community Facilities, Infrastructure, Community Policing and Fair Housing are using 95,925 people (City population) as the unit of measure because they provide a city-wide benefit.*

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>
White	39,391	1	1,182
Black or African American	10,617	0	882
Asian	890	0	15
American Indian or American Native	195	0	22
Native Hawaiian or Other Pacific Islander	0	0	1
<b>Total</b>	<b>51,093</b>	<b>1</b>	<b>2,102</b>
Hispanic	4,221	1	233
Not Hispanic	0	0	2,005

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

When generating the CDBG PR23, the reported numbers were inconsistent with those generated within IDIS. It was discovered the most accurate numbers are not pulling for the fiscal 2019 grant year. According to the PR23, demographics for race are as follows: white: 39, 391 (people), black: 10,617 (people), Asian: 890 (people), American Indian/Alaskan Native: 195 (people), and Native Hawaiian/Other Pacific Islander: 0(persons) and Hispanic: 4,221 (people-including all other races).

Racial distribution of City residents is approximately 74% white; 16% Black or African American; 4% Asian; and all other populations represent less than one percent each. About 6.7% of City residents are Hispanic or Latino (ACS 2012-16 estimates). The City’s CDBG, HOME, and ESG programs combined racial distribution of reported beneficiaries was approximately 66.9% White; 24.9% Black or African American; 1.4% Asian; 6.2% more than one race (2,187 from data below\*); and all other races represented under 1% each. About 8.2% of beneficiaries from the combined programs were Hispanic or Latino.

The following 2019 additional beneficiaries are not included in the chart above:

- CDBG -2,987 multi-racial\* individuals/households for a total of 54,080 served
- ESG -136 individuals classified under other categories not available in the chart (131 multiple races\*; 5 “don’t know/refused) for a total of 2,238 individuals for emergency shelter, transitional housing, and Rapid Rehousing activities

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	3,088,170.72	2,357,904.01
HOME	HOME	799,481.00	1,035,071.06
HOPWA	HOPWA	0	0
ESG	ESG	261,906.00	239,070.90
Other	Other	0	0

**Table 3 - Resources Made Available**

### Narrative

Expenditures from 2019 HUD allocations including funds from prior program years and program income totaled the following: CDBG: \$2,847,630.10; HOME: \$157,391.45; and ESG: \$284,753.12. The HUD CDBG allocation was \$3,074,352.00 we received \$13,818.72 in program income for the current year. The HUD HOME allocation was \$788,489.00 we received \$10,992.00 in program income for the current year. Prior year funds available during FY2019 were as follows: CDBG \$3,236,556.92; HOME \$2,389,480.91; and ESG \$80,084.57.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100	100	Citywide

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

The City of Erie generally distributes CDBG, HOME, and ESG funds on a citywide basis to eligible beneficiaries, however, Code Enforcement activities are only carried out in the CD impact area. An eligible beneficiary may be a low to moderate income (LMI) person or family, an activity that primarily benefits a LMI household, or an activity located in a LMI Census Tract (CT) or Block Group (BG). Since the City's LMI population exceeds 51%, certain activities that have a citywide benefit may be considered.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Erie shares HUD's vision of using the Annual Plan funds to assist programs and projects that will ultimately prove financially self-sufficient. For FY19, the City's annual action plan designated CDBG funds for code enforcement, which included Code Enforcement staff participating in community efforts focusing on blight reduction in the East and West Bayfront neighborhoods, which in turn supports strategies outlined in Erie Refocused. Code enforcement assisted neighborhood groups and residents to identify and address concerns for properties that may be deteriorating or unsafe for residents and distributed information on a Housing Resources Directory, which was compiled through a joint effort among the Neighborhood Resource Organization (NRO), the Erie Redevelopment Authority (ERA), and neighborhood organizations. In FY17, the City secured a \$500,000 Keystone Communities grant from the state to leverage CDBG code enforcement funds and provide resources to local agencies to improve residential areas (blight reduction, neighborhood revitalization, and housing rehabilitation). The grant aligns with the City's Consolidated Plan and Comprehensive Plan priorities for affordable housing and community development. During FY2019, Keystone Communities funds administered by the Erie Redevelopment Authority (ERA) resulted in the completed rehabilitation of 2 owner occupied housing units, and a final housing rehabilitation project is currently underway, with expected completion to occur during the first quarter of FY2020.

The Sisters of St. Joseph Neighborhood Network (SSJNN) received \$70,000 in PA DCED Neighborhood Assistance Program (NAP) funding, \$310,000 in PA DCED Neighborhood Partnership Program (NPP) funding and \$22,000 from the Erie County Gaming Revenue Authority (ECGRA) during FY2018, in addition to other local funds secured during FY2019. These funds were used to complete an additional 7 commercial facades, 7 residential façades, façade improvements for 3 places of worship; 6 residential home repair grants; the renovation of a gazebo at a City park; the acquisition of 2 vacant lots for an urban farm and farmers' market; completed renovation of residential property to be sold as an owner occupied home; began the legal acquisition process of a 2-unit residential property to be renovated for rental; the acquisition of a blighted property for planned demolition and planned development; demolition, site stabilization, grading and creation of garden space of a previously acquired property; and the installation of four public art displays .

The SNOOPS Neighborhood Watch secured a \$9,000 grant from the Erie Insurance Giving Network, which was used to demolish a blighted property located at 552 E. 13<sup>th</sup> Street; an Erie Community Foundation grant of \$5,000 to install porch security lights on residential properties; and funding of \$500 from the Sisters of St. Joseph Neighborhood Network and \$1,000 from the Erie Community Foundation to fund a monthly food pantry, which serves an average of 36 families (approximately 80 children, adults and seniors) per month. SNOOPS also used \$200 from fundraising activities, in addition to volunteer labor, to maintain a community garden. The fresh fruits and vegetables produced by the garden are provided to neighborhood residents.

Our West Bayfront (OWB) is a 501(c)3 non-profit neighborhood improvement organization incorporated in 2017 by interested residents and community partners from throughout Erie's West Bayfront neighborhoods with support from Gannon University. The organization's mission is to enhance the quality of life in the West Bayfront neighborhoods by promoting civic engagement, thoughtful development, historical preservation and neighborhood pride. The organization is led by a Board of Directors consisting of neighborhood residents, business owners, and community stakeholders and is guided by the Our West Bayfront community plan, which was developed with intensive community input and adopted in 2016.

Now in its third year of operations, OWB has multiple initiatives underway throughout the West Bayfront neighborhoods that are improving the neighborhoods' housing stock, enhancing parks and public spaces, improving infrastructure and public safety, and building civic capacity and neighborhood engagement. Current projects include:

- **Bayview Park Enhancement Project:** OWB and the City of Erie are continuing to work together to implement a \$380,000 package of improvements at Bayview Park. Last year a splash pad, multi-purpose court, and new benches and pathways were installed. This year a new mural was installed at the baseball field celebrating the history of the Pontiacs, an African American baseball team that played on the field and whose roster included several baseball greats such as Sam Jethroe. This fall swinging benches along the top of the bluff and lighting on the baseball courts will be installed.
- **Renaissance Block Projects:** OWB has been working block by block in targeted areas to assist property owners with repairs to their homes since 2017. The recently completed Gridley Park Renaissance Block program assisted 27 property owners adjacent to Gridley Park at West 6<sup>th</sup> and Liberty Street. The next phase of the project will focus on Liberty Street directly south of Gridley Park with grants to 5-7 additional homes. Since summer of 2017, nearly OWB has channeled over \$430K in funding to property repairs, assisting nearly 100 properties and leveraging \$175K in direct investments by property owners.
- **“Re-Store West 8<sup>th</sup> Street”:** Through this initiative, which was launched in early August of 2019, OWB is working with City of Erie, Gannon University, and property owners and business owners along the West 8<sup>th</sup> Street to revitalize this neighborhood commercial district. To date 5 properties have received matching grants to make improvements, with another 13 or so properties in the pipeline. Security cameras will be installed at a total of four locations, and OWB is working with the City of Erie to make changes to the roadway that will make the corridor safer and more pedestrian friendly.

The Re-Store West 8<sup>th</sup> Street initiative is anchored by the rehabilitation of the historic property at 404-06 West 8<sup>th</sup> Street which will be completed this fall. Upon completion the property will include three residential units and two commercial spaces including one that will house OWB office and community space.

- **Vacant property rehabilitation:** In addition to the renovation at 404-06 West 8<sup>th</sup> Street, OWB has completed rehabilitation of one other two-family home and is close to completion of a third project. These units will be rented to low/moderate income households.
- **Covid-19 Response:** The pandemic has highlighted the need for strong neighborhood organizations that can work directly with residents to share information and connect vulnerable community members with services. Since March, OWB has convened community partners to ensure that residents are receiving information about resources available to them, distributing close to 5,000 informational flyers door to door throughout the neighborhoods. We co-hosted a series of “Sidewalk Parades” to bring entertainment and resources directly into the community. A new summer walking challenge called West BayWalks was launched to encourage community members to get active and explore the West Bayfront neighborhoods on foot.

All of these projects are supported by a variety of public and private partners at the local and state level and undertaken with the involvement of neighborhood residents and volunteers throughout the process.

ServErie is a relatively new organization whose area of focus is E. 6th to E. 12th Streets and Holland to Wayne Streets. The organization was awarded \$44,000 in NAP tax credits during FY2018 along with local funding. FY2018 accomplishments include:

- Tool Bank - Tools and supplies were provided to 20 groups to carry out volunteer beautification projects.
- Blight - removed 1 blighted property in the neighborhood and improved 9 vacant lots; completed 1 pocket park to create an urban garden and orchard; 1 additional park in progress.
- Home Repair Program - helped 5 homeowners through grant funds and secured new funding streams help address code violations and façade work. 20 applicants have applied for NAP and ECGRA Renaissance grants.
- Neighborhood Engagement Program - collaborating with residents and partners to host monthly community meetings, act as a liaison between residents, social services, nonprofits, and government; participated in surveying and data collection; hold weekly community clean-ups in the summer season; collaborate with the City and EMS groups to respond to emergencies like snow; continue to serve and collaborate with Pfeiffer-Burleigh Elementary for service projects, National Night Out, and community engagement.
- Workforce Development Program - collaborate with non-profits to train individuals in a trade skill and then to place in a job; currently renovating a house in partnership with the Batfront East Side Taskforce (BEST).

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	7,001,526.98
2. Match contributed during current Federal fiscal year	47,380.90
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	7,048,907.88
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	7,048,907.88

**Table 5 – Fiscal Year Summary - HOME Match Report**

<b>Match Contribution for the Federal Fiscal Year</b>								
<b>Project No. or Other ID</b>	<b>Date of Contribution</b>	<b>Cash (non-Federal sources)</b>	<b>Foregone Taxes, Fees, Charges</b>	<b>Appraised Land/Real Property</b>	<b>Required Infrastructure</b>	<b>Site Preparation, Construction Materials, Donated labor</b>	<b>Bond Financing</b>	<b>Total Match</b>
N/A				0	0	0	0	
N/A				0	0	0	0	

**Table 6 – Match Contribution for the Federal Fiscal Year**

<b>Program Income – Enter the program amounts for the reporting period</b>				
<b>Balance on hand at begin-ning of reporting period</b> \$	<b>Amount received during reporting period</b> \$	<b>Total amount expended during reporting period</b> \$	<b>Amount expended for TBRA</b> \$	<b>Balance on hand at end of reporting period</b> \$
20,977	10,992	0	0	31,969

**Table 7 – Program Income**



## HOME MBE/WBE report

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	490,559	0	0	40,600	0	449,959
Number	18	0	0	3	0	15
<b>Sub-Contracts</b>						
Number	4	0	0	3	0	1
Dollar Amount	53,425	0	0	40,600	0	12,825
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	490,559	12,825	477,734			
Number	18	1	17			
<b>Sub-Contracts</b>						
Number	0	1	0			
Dollar Amount	0	12,825	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		1		*6,394,975		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

**\* This parcel was not acquired using HOME funds. Parcel acquired on 4/16/2019.**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	99	38
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>99</b>	<b>38</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	6	3
Number of households supported through Rehab of Existing Units	79	33
Number of households supported through Acquisition of Existing Units	20	2
<b>Total</b>	<b>99</b>	<b>38</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

*NOTE: CDBG and HOME funds were not used for rental assistance. GECAC administers the City ESG Rapid Rehousing funds for eligible homeless individuals and families to secure housing. GECAC Rapid Rehousing provided assistance to 96 households in 2019. As the HUD Desk Guide to IDIS for the CAPER instructs though, CR-20 estimates should not include the provision of emergency shelter, transitional housing, or social services so these beneficiaries are not included in the chart above.*

**Problems encountered in meeting these goals** – The HOME program continues to struggle with program qualification for subrecipients, new CHDOs and prospective clients. With regard to the Homebuyer program, many clients either cannot qualify based on program guidelines or choose not to proceed with the purchase, and the condition of many homes that are affordably priced will not pass the City's property maintenance code and the cost to make these properties in many cases is cost-prohibitive. Not only is there a shortage of activities, but some subrecipients that have received funding have been slow to initiate

and/or complete them. HOME regulations governing the certification of new CHDOs prevent organizations from participating.

The PA Department of Labor determination that all housing construction projects over \$25,000 must pay prevailing wages has significantly affected outcomes. The City has instituted a policy not to exceed \$24,999 on housing rehabilitation activity due to the significant increase in project costs and the reluctance of housing rehabilitation contractors to bid on these projects due to the increased record keeping requirements. As a result, many homes with significant rehabilitation needs are not being addressed with HUD funding.

Improved data collection has been made through the HMIS system. By assessing the needs of the homeless population we have learned much about subpopulations of homeless individuals and focused efforts on meeting their specific needs.

The City will continue to cooperate with various social service agencies, low-income housing advocates and providers to address underserved needs. The City continues to facilitate the monthly meetings of the Mayor’s Roundtable for Disabilities, which includes a Housing and Homelessness sub-committee.

**Housing Rehabilitation** - Completions in 2019 include: 19 CDBG (18 single owner-occupied units and 1 multi-units with 2 units each; homeowner/renter in each) and 9 units for GECAC weatherization (See CR-50 for details on HOME completions.)

**Discuss how these outcomes will impact future annual action plans.**

Proposed outcomes may deviate from year to year but overall goals will be met. The City will continue to support Rapid Rehousing and homeowner rehabilitation programs as these programs are effective in making affordable housing accessible and sustainable for low and moderate income households.

No substantial modifications are anticipated at this time as the City continues to make progress in providing affordable housing and track outcomes that demonstrate successfully achieving these goals. The City now includes a listing of units anticipated to be completed and the number of units funded on the AP-55 Affordable Housing portion of Annual Action Plans.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	14	0
Low-income	9	0
Moderate-income	6	1
<b>Total</b>	<b>29</b>	<b>1</b>

**Table 13 – Number of Households Served**

**Narrative Information**

CDBG housing priority funds benefited homeowners (22) and income-eligible rental units (7) through housing rehabilitation and weatherization/energy efficiency assistance. Of the 29 CDBG households, 14 were extremely low-income, 9 were low-income, and 6 were moderate income.

The City also completed several CDBG community development (non-housing) projects where activities must benefit populations of which at least 51% of clientele or households served are low-to-moderate income (LMC). The outcomes for the reporting period were 5,046 extremely low-income; 18,534 low-income; and 330 moderate-income beneficiaries (23,910). CDBG LMC community development projects also benefited an additional 190 individuals with incomes above 80% of the HUD area median income for a total of 24,100 people served by CDBG funds during the reporting period.

Nine (9) units were occupied of the 9 HOME units completed in 2018 (see CR50). HOME funds benefited two (2) Homebuyer/Rehabilitation units, both moderate income households; three (3) rental units, with one (1) extremely low-income household, one (1) low-income household and one (1) moderate-income household; and four (4) Homeowner Rehab units, all four (4) being moderate-income households, for a total of one (1) extremely low-income, four (4) low-income, and four (4) moderate-income.

A significant challenge continues to be a lack of decent, affordable housing, particularly for the population with income of less than 30% AMI. This lack of affordable housing stock is also a barrier for individuals and families seeking to move from homeless situations into permanent housing.

The City has been a member of the Home Team, a partnership between the County Department of Human Services and the City of Erie's Department of Economic and Community Development, since 1997. The Home Team has adopted the Housing First Model to move individuals who are homeless as quickly as possible into permanent housing with whatever supports are needed. The goal of a Housing First approach is to minimize the time people are homeless, including time spent in emergency shelters and/or transitional housing. To accomplish this, the primary focus of services is to help the individual or family overcome housing barriers and find appropriate housing.

In FY19, the City provided \$85,121 of ESG funding for GECAC Rapid Re-Housing, which resulted in assistance to 96 households. To ensure that housing provided through the Rapid Re-Housing program is safe and decent, the housing units undergo an annual housing quality standards inspection.

In an on-going effort to address the needs of Erie's disabled population, the Mayor's Roundtable on Disabilities continues to meet regularly. Approximately 15-20 consumers and advocates took part in the monthly meetings with Mayor Schember during the 2019 program year.

The City, in conjunction with community partners such as the Neighborhood Resource Organization, several neighborhood groups and ERA, publishes a Housing Resource Directory that includes information on housing repair and energy efficiency programs, affordable housing and home ownership, utility assistance programs and other resources.

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Home Team / Erie County and City Continuum of Care (CoC) has been successful in securing funding since FY1997. The CoC (PA 605, administered by the County) was awarded \$2,261,076 in federal 2018 HUD funds for thirteen projects. Those projects included services provided by a variety of agencies with programs designed to reduce and end homelessness. Several projects are designed to serve chronically homeless individuals and families. The following CoC projects were funded:

\$429,683 Self Start I Renewal (CoCR)  
\$143,722 Self Start II Renewal (CoCR)  
\$145,596 Self Start III Renewal (CoCR)  
\$247,283 Lighting the Candle I (CoCR)  
\$158,198 ECCM Rapid Rehousing (CoC)  
\$74,112 Finally Home (Community of Caring-CoCR)  
\$109,090 Make It a Home Always I (CoCR)  
\$144,908 Fresh Start (CoCR)  
\$209,540 Independence (CoCR)  
\$361,606 My Way Home (CoCR)  
\$12,000 Erie County Coordinated Entry (CoCR)  
\$79,311 CoC Planning  
\$146,027 Erie County HMIS (CoCR)

The City of Erie received \$261,906 of Emergency Solutions (ESG) Grant funding for the 2019 program year. Many CoC and ESG subrecipient agencies use HMIS Intake Assessment forms as one method to determine the needs of homeless individuals and families. These forms were updated during the program year by the HMIS Coordinator to align with HMIS/HUD reporting categories and to include categories requested by the Home Team. Throughout the program year, the HMIS Coordinator worked with agencies to improve the collection of information, such as data on the assessment forms. While Erie does not allocate funding to homeless prevention or street outreach, agencies collaborate to ensure homeless individuals are connected to services and shelter.

The CoC implemented a coordinated entry system in January 2018, which will benefit homeless outreach and assessment processes. The agencies regularly communicate on barriers and strategies to prevent homelessness, particularly through the Erie Home Team and its subcommittees. The Home Team includes the following subcommittees: Education and Outreach; Housing; Membership; Youth; and Gaps. These subcommittees work on projects such as outreach, assessment, and access to services for homeless individuals. HMIS reports are provided to Home Team to review aggregate information on the area's

homeless population, which can help identify trends, characteristics, and needs of this population. Home Team meetings are open to the public and all individuals interested in homeless and at-risk of homelessness individuals. Local nonprofits, education providers, Veteran representatives, social service agencies, and community members regularly contribute to the Home Team's efforts.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

ESG program funds are made available to the City of Erie by HUD under Subtitle B of Title IV of the Stewart B. McKinney-Vento Homeless Assistance Act, 42 USC 11371-11387, as amended. During the program year, \$131,744 in 2018 ESG funds and \$26,817 in prior year funds were expended by local shelters that offer emergency shelter and transitional housing (see CR75). The program is designed to be the first step in a continuum of assistance to enable homeless individuals and families to move toward independent living as well as to prevent homelessness. Use of funds by the City of Erie provides for the operations and delivery of essential services at the six (6) Emergency Shelters and three (3) Transitional Living Facilities. The allocation of ESG funds is based on the ratio of number of beds per facility to the daily average provided by all facilities, times the amount of ESG funds available for the street outreach/emergency shelter activity. The FY19 allocation was based on the 2016 average daily bed count.

**FY19 ESG SHELTER & TRANSITIONAL HOUSING**

	<b>AGENCY</b>	<b>ESG FUNDS</b>	<b>BEDS</b>	<b># SERVED</b>	<b>PRIMARY POPULATION SERVED</b>
E	Community Shelter Services	\$33,881	55	419	Single-parent families and unaccompanied adult men
E	Community of Caring	\$15,133	24	313	Men, women, and people with mental illnesses
T	Mercy Center for Women	\$12,980	25	64	Women and children
E	Mission/New Life Center	\$37,479	56	489	Homeless men
E	The Refuge	\$20,177	32	226	Homeless families
T	SafeNet Bridge House	\$4,322	20	28	Women and children fleeing domestic violence
E	SafeNet Hospitality House	\$13,703	43	301	Women and children fleeing domestic violence
T	SafeNet TLC	\$5,044	12	18	Homeless young mothers or pregnant women
E	St. Patrick's Haven	\$14,426	21	212	Homeless men
		\$157,145	288	2,070	
E	<i>Emergency Shelter</i>				
T	<i>Transitional Housing</i>				



**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Given the limited amount of ESG funds during the FY2019-20 year, and the need for direct shelter services and the rapid re-housing of the newly homeless, the City did not allocate ESG funds for homeless discharge coordination activities during the reporting period.

**Discharge Coordination Policy:** The lead agency for the Erie County CoC is the Erie County Department of Human Services (DHS) that encompasses the Mental Health/ Mental Disabilities, Office of Drug and Alcohol, and the Office of Children and Youth. DHS provides services in the community through crisis, residential, and CRR that help divert people from going to the hospital. When those services fail and people need treatment at the state hospital, Erie County Care Management (ECCM) begins working upon admission or discharge, planning with a housing component. When the person is ready for discharge, their housing will be to either a CRR to further their treatment, to assist them with the skills needed to remain in the community; a personal care home that is funded with mental health funds; a nursing home for people who are medically complex, also funded with mental health funds; a community apartment with supportive services, with the supportive services being funded with mental health funds; or to live with family and supportive services being provided with mental health funds. People may move from one housing arrangement to another – such as moving from CRR to an apartment with supportive service when they are ready.

**Foster Care:** The Office of Children and Youth has a three-tiered approach for children aging out of foster care. First, when a child reaches the age of 16, they are enrolled in an Independent Living Program at Family Services. In this program, the youth acquire the necessary skills that will assist them with living on their own, budgeting, and employment skills. Once they reach 18, Family Services assists them in finding employment and an apartment. Family Services also provides housing support for these youth for up to 2 years after discharge, that helps maintain them in their housing. The second tier is for youth who have not obtained the skills necessary to live independently in the community by 18. These youth are placed in a program at Hermitage House where they may stay another year, continue their relationship and services at Family Services, and then transition to a community apartment once they have secured employment. Family Services again provides housing support for up to 2 years after they are in their own apartment. The third tier is for youth that no appropriate placement is available for them in the community. These youth are generally 16 and 17 years old and are placed in a community apartment, continue their education, enrolled at Family Services, and receive housing support services until they reach 20 or 21 years, depending on their functioning ability.

**Health Care:** For people coming out of nursing homes with physical disabilities, our local Voices for Independence assists them with obtaining permanent housing and the supportive services such as attendance care that is necessary for them to live independently in the community. A representative from Voices for Independence sits on our HOME Team and it is her job to find appropriate housing and supportive services for people with physical disabilities. For the elderly people who are coming out of nursing homes, we have no difficulty finding them apartments, since the Housing Authority has a 30% vacancy rate in their elderly-only complexes. Case managers from the nursing home arrange for the apartment, and the Housing Authority provides the supportive services through their Home Health Care Program to help maintain them in their apartment. Erie County is involved in discharge planning on both the county and state levels: 1. People Leaving County Institutions. The Erie County DHS and the Home team operates closely with the Erie County Prison to ensure that people leaving the prison have a viable home plan. Erie County Care Management staff for mental health and intellectual disabilities employs a similar process for these people as outlined in the discharge policy for people leaving the state hospital noted above. People with physical disabilities leaving the prison are connected with Voices for Independence and Community Resources for Independence (CRI) before discharge to plan for suitable accommodations upon their release. These policies, for the most part, are successful for these populations; however, there is a gap in the planning process for people who have served their maximum sentence. There is no home plan developed for people to prevent them from entering the homeless system. 2. People Leaving State Institutes. There is a Discharge Coordination Plan in place between Erie County and the State Hospital. The plan outlines discharge procedures and policies. A housing plan is in place for everyone who is discharged and they are provided with wrap-around services to afford them the best opportunity to succeed. The Home Team is working to develop a homeless delivery system that works closely with the Mental Health and Drug and Alcohol systems to get at the root of the problems faced by those who are vulnerable to becoming homeless.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City is a member of the Home Team. In March of 1997, the County Department of Human Services and the City of Erie's Department of Economic and Community Development entered into a partnership that continues today. The Home Team conducted strategic planning and implemented the Erie County coordinated entry system during the City's 2018 program year. The Home Team has been working together on the Housing First Model to move individuals who are homeless as quickly as possible into permanent housing with whatever supports are needed. The goal of a Housing First approach is to minimize the time people are homeless, including time spent in emergency shelters and/or transitional housing. To accomplish this, the primary focus of services is to help the individual or family overcome housing barriers and find appropriate housing.

In FY19, the City provided ESG funding for Transitional Housing and Rapid Re-Housing, with the following outcomes:

- SafeNet TLC Program, \$5,044 – 18 women and children.
- SafeNet Bridge House, \$4,322 – 28 individuals.
- Mercy Center for Women, \$12,980 – 64 women and children.
- GECAC Rapid Re-Housing, \$85,121, assistance to 96 households.

GECAC Rapid Re-housing Services are designated to help literally homeless persons transition to permanent housing. Eligible assistance typically includes first month's rent and security deposit costs. The City consulted with the CoC/Erie Home Team throughout the 2017 program year to assess the ESG Rapid Re-Housing program. The City began implementation of a pilot in FY17 with GECAC's Rapid Re-housing program. The purpose of the pilot is to further reduce barriers for literally homeless individuals to secure housing. The County also organized several Rapid Re-housing discussions during the program year with local HUD-funded RRH agencies, which has been helpful to understanding available resources, population priorities, and eligibility criteria for each program. Several CoC-funded Rapid RRH programs will focus specifically on permanent housing with priorities for chronically homeless populations. As listed in the CR-70, the City also consulted with CoC/Home Team in FY16 to update the ESG performance standards to include outcomes for chronically homeless populations served and exit destinations of all ESG beneficiaries. The goals are to reduce the number of chronically homeless and increase the percent of individuals securing permanent housing.

## **CR-30 – Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Housing Authority of the City of Erie (HACE) continues to use their capital funds to implement a comprehensive renovation program at all of their public housing developments designed to ensure the long-term viability of its buildings and grounds and improve marketability and appeal of its housing units. See Attachment D for additional information on Public Housing Goals. The following items will continue to be addressed:

- Update kitchen and bathroom plumbing fixtures
- Repair brick siding
- Replace kitchen cabinets
- Replace interior flooring
- Replace entry doors, frames and locks
- Resurface parking areas and driveways
- Replace roofing shingles
- Update electric panel boxes
- Repair concrete spalls on interior walls
- Replace emergency generators
- Exterior painting at family developments and scattered sites
- Replace front porch stoops
- Replace windows
- Test for lead based paint at family developments and either remediate or abate any presence of LBP. HACE was just awarded a \$1 million Lead-Based Paint grant through the Department of Housing & Urban Development.
- Update boilers at high rise buildings

Conditions of Public Housing Units HACE has implemented a comprehensive renovation program at all public housing developments designed to insure the long-term viability of its buildings and grounds and improve overall marketability and appeal of its housing units. HACE will continue its efforts to revitalize the areas surrounding four (4) eastside public housing neighborhoods through acquisition of blighted properties, removal of junk and debris, and improved landscaping.

In 2019 HACE purchased Better Housing, a multi-family property that is surrounded by our Lake City Development. HACE will undertake extensive repairs and façade improvement renovations over the next five years that will ensure the long-term viability of this property and stabilize this neighborhood. In 2020, HACE was awarded \$250,000 from PHFA through the Realty Transfer Tax Funds to assist with these renovations.

Customer satisfaction remains at a current high level, with over 86% of current HACE residents willing to recommend a HACE unit to their family and/or friends.

Section 504 Needs Assessment HACE was one of the first public housing authorities in western Pennsylvania to submit a 504 needs assessment and transition plan. The activities in the transition plan are now completed. HACE has completed the conversion of 108 units of public housing to accessible housing for persons with disabilities, and has made accessible modifications to HACE administrative buildings, parking areas, playgrounds, and other common public areas in order to be in compliance with Uniform Federal Accessibility Standards (UFAS).

Accessible Housing:

- Of the 1,858 total units, 109 (5.8%) are accessible for those with mobility disabilities. This surpasses the required 5%.
- Of the 1,858 total units, 50 (2.7%) are accessible for those with hearing and/or visual impairment.
- These accessible units are distributed throughout developments and sites, as required by HUD regulations.
- Reasonable accommodation/modifications are explained and provided when requested.

**Section 3:** HACE actively promotes the Section 3 program on all development and improvements undertaken on any of the HACE properties. The following is a summary of Section 3 HACE efforts:

- HACE has an extensive Section 3 plan in all bid documents.
- Enforcement is key to the process of promoting Section 3.
- HACE works with their own public housing residents to prepare residents for Section 3 employment.
- HACE goal: 30% of new hires – would like to exceed the goal.
- HACE works with contractors who understand the process.
- Pre-screening is key; in addition to job readiness:  
HACE tries to address potential barrier (day care, transportation, etc.) upfront
- HACE employs public housing residents who are enrolled in college as summer interns. On average HACE provides summer employment to 20 public housing residents each year.

**Health Clinics:** To address the medical needs of some of the residents, HACE has developed an on-site nursing clinic and an on-site dental clinic that will provide some medical care. These clinics are located at the John E. Horan Garden Apartments.

**Actions taken to encourage public housing resident to become more involved in management and participate in homeownership.**

The Housing Authority encourages the formation of Tenant Councils at all of its sites. Any funds raised by these tenant groups are matched by HACE.

All residents are invited to be part of HACE's Annual Plan process. Meetings are held to give updates on all major activities in the past year and residents are asked for input on their needs. A Resident Advisory Group with at least one representative from each housing development attends a series of meetings with HACE staff to develop and approve the Annual Plan.

The Authority's Section 8 Family Self-Sufficiency Program currently has 41 active participants. Program staff assists program participants in the development of their educational and career goals, and in the establishment of a savings escrow account which can be used for a wide variety of purchases upon successful completion of their involvement in the program. To date, 46 FSS participants have graduated from the program and twenty-five (25) of these graduates have purchased their first home. 65% of the participant families have established escrow savings accounts totaling \$186,300.

In 2016, HACE began to utilize a new \$367,635 ROSS grant from HUD by implementing its new Public Housing Family Self-Sufficiency (PHFSS) Program to help residents achieve economic self-sufficiency and move out of public housing. In 2019, HACE was awarded a renewal grant. Patterned after HACE's successful Section 8 Family Self-Sufficiency Program, HACE has contracted two case managers to work one-on-one with eligible families to help identify and remove barriers to self-sufficiency, such as lack of job training, poor health, transportation problems, low education levels, and few affordable child care options. There are currently 85 active participants in this program, with 74 escrow accounts totaling \$296,036. As of July 2020, 40 public housing residents have graduated from the PHFSS program.

HACE has implemented a number of initiatives to assist public housing residents in their efforts to become self-sufficient. These programs are designed to:

- Increase the ratio of public housing and Section 8 residents who have employment as a source of income.
- Continue the HomePLUS Program at Schmid Towers and Friendship Apartments.
- Work with residents to improve the image of public housing.
- Update the flat rent schedule that reflects the market rental value of units based on size, condition and location.
- Increase the number of participants in the public housing and Section 8 Family Self-Sufficiency Programs.
- Continue GED programs at the E.F. Smith Quality of Life Learning Center.
- Continue ongoing programs at the E.F. Smith Quality of Life Learning Center.
- Continue ongoing programs for credit and budget counseling.
- Expand health care partnerships that are located in HACE neighborhoods

**Actions taken to provide assistance to troubled PHAs** – Not applicable – no PHAs are troubled.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Erie, like most other cities, has had some negative effects from public policies that serve as barriers to affordable housing. Erie implemented the LERTA (Local Economic Revitalization Tax Assistance) program as a way to encourage reinvestment in the City of Erie. The past administration revised LERTA to exclude citywide properties; only making the incentive available in the low-mod income CD impact area. Our current administration has now implemented new legislation to make LERTA incentives more liberal and increase new construction opportunities by making LERTA available citywide, including the waterfront.

There are numerous interferences with building codes, licensing and fees such as the inability to afford the necessary permits, the finances to pay for the repairs to the home, available cash flow to pay a reputable contractor, time required to obtain the permits and paying any necessary fees associated with the project can create a great financial burden. In addition, licensing can prohibit new businesses from opening up, and zoning can limit the number of homes on a block. Lastly, the City's climate has had adverse effects on project completion timelines. The climate hinders and raises cost of energy, life expectancy of materials, erosion, and creates additional foundation requirements due to frost. Essentially, these issues can pose a threat to the contractor's productivity with only having an average of 9 months of workable weather throughout the year.

The City of Erie participated in the Regional Analysis of Impediments (AI) prepared by Destination Erie: A Regional Vision. The initiative was funded by a federal HUD Sustainable Communities grant. The Destination Erie consortium of stakeholders developed a long-term strategic plan for Erie County and worked together to form the Regional Analysis of Impediments in March 2015. Erie City Council approved and adopted the Fair Housing Plan on December 16, 2015, confirming the City's commitment to affirmatively furthering fair housing. The City tracks progress and reports actions for Fair Housing measures through an Affirmative Fair Marketing Housing Goals and Strategies Chart (included in Attachment D). Many actions are ongoing or completed as listed in the chart. The City also updated the Citizen Participation Plan to include affirmatively furthering fair housing as a part of the citizen involvement for planning and to encourage public comment. In addition, Erie Refocused, the City's comprehensive plan, proposes several recommendations to remove negative effects and barriers to affordable housing.

The City's Zoning Ordinance provides for a variety of housing types at various densities and on varying lot sizes. This variety helps reduce the potential for barriers to development of affordable housing in the City. In addition to permanent housing, the City's Zoning Ordinance allows for the siting of emergency shelters, transitional housing permanent supportive housing and group homes for the disabled. New construction and many renovation projects require a permit from the Code Enforcement Office. Permit fees are based on administrative costs to the City and are not excessive. The City uses the Property Maintenance Code from ICC and has complied with the State's adoption of the Uniform Construction

Code (UCC).

The Zoning Ordinance is in compliance with the Fair Housing Act and the PA Municipal Code, avoiding barriers to housing choice by members of the protected classes, and is reviewed and amended for compliance as issues arise.

The City continues to operate a Rental Registration program to ensure properties meet City standards for quality housing so renters have safe, healthy homes. Many neighborhood groups are moving forward on housing and blight reduction strategies that complement the Erie Refocused comprehensive plan.

The City is concentrating its efforts on problem properties throughout the City, and participates in the meetings of the Problem Property Review Committee, which is comprised of the Redevelopment Authority, representatives from neighborhood organizations and staff from the Code Enforcement Office. The purpose of the committee is to identify problem properties having an adverse effect on neighborhoods and developing a collaborative approach to ameliorating the problems. Substandard properties affect the value of all neighboring properties. The City's intent is to improve the quality of life as well as property values in the neighborhoods where substandard properties exist.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City of Erie will generally distribute CDBG, HOME, and ESG funds on a citywide basis to eligible beneficiaries, however, Code Enforcement activities are only carried out in the CD impact area. An eligible beneficiary may be a low-to-moderate income (LMI) individual or family; an activity that primarily benefits a LMI household; or an activity located in a LMI Census Tract or Block Group. Since the City's LMI population exceeds 51%, certain activities that have a citywide benefit may be considered. The City's Low/Mod Benefit calculation indicates 91.55% of 2018 CDBG funds were expended to benefit low-to-moderate income persons and households. (See Attachment B: PR26 report.)

CDBG funds are intended to provide lower and moderate income households with decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements, housing rehabilitation and preservation, affordable housing development activities, public services, economic development, planning, and administration.

\$376,565.09 or 12.02% of the City's 2019 CDBG funding was dedicated to providing public services to meet the needs of LMI individuals and other under-served residents. While this is below the statutory maximum of 15%, the City has historically funded public service activities within the parameters of an exception clause, with an allowable cap of 22.6% or the 1982 Public Service cap of \$841,400. More recently, per an August 3, 2018 memorandum issued by HUD Headquarters, the amount of funds the City may obligate for public service activities shall not exceed the higher of \$778,960 or 20.96% the annual CDBG grant amount, plus 15 percent of the amount of program income it received during the previous program year. Neighborhood centers continue to provide summer recreational programs for the City's most needy Census Tracts. These programs augment the budgets of LMI individuals and families by providing services free of charge, thus allowing individuals to apply more of their income towards housing costs. Additional police protection in these areas assist in making affordable units safe places to live.



The City continued to improve affordable housing opportunities through the Home Investment Partnerships Program to eligible homeowners by providing funding to the Erie Redevelopment Authority (ERA). Housing Rehabilitation funding is for owner-occupied households and rental units, as well as people with disabilities. Homes requiring lead remediation can be assisted with up to \$8,000. ERA also provides deferred loan payments to homebuyers in the City, with these households required to complete homebuyer counseling as required by the HOME program. All of the programs were available to LMI individuals living in the City of Erie.

The largest single obstacle to meeting priority needs continues to be a lack of available funding. Reductions in funding at all levels of government have limited the ability of the City of Erie and its subrecipients to aggressively respond to under-served needs. The City has redesigned CDBG and HOME applications and evaluates proposals more stringently to ensure federal dollars truly assist low income and under-served individuals and families.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Erie allocates CDBG and HOME funding to its subrecipient, the Erie Redevelopment Authority (ERA), for Housing Rehabilitation. The City allows for lead hazard control funding within both the CDBG and HOME rehabilitation programs. During FY2019, ERA completed lead-based paint hazard remediation work on 72 housing units. ERA secured a \$3M HUD Lead Hazard grant in 2017 that will significantly help the City reduce lead-based paint hazards, with the City providing CDBG matching resources with the established Housing Rehabilitation program. Given the substantial demand and need for lead remediation, ERA anticipates being able to complete many homes over the next few years to improve the City's housing stock and reduce lead-based paint health issues. Temporary relocation during general rehabilitation is typically avoided; however, ERA does regularly provide temporary relocation assistance during lead hazard control activities to protect occupants from lead exposure in accordance with the City and ERA's temporary relocation policy and guidelines.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Most activities undertaken by the City of Erie with CDBG, HOME, and ESG funds are efforts to reduce the number of persons living in poverty and improve the quality of life for City of Erie residents directly or indirectly. Projects and results in 2019 included:

- Summer Youth Recreation Programs including JFK, BTW, MLK, Trinity Center and Boys and Girls Club serving 554 low-to-moderate income youth.
- YMCA Teen Center, providing recreational and educational activities in a safe space for 169 low-to-moderate income teenagers.
- ERA Housing Rehabilitation for eligible beneficiaries (low-to moderate income homeowners and multi-unit rental properties) to maintain affordable, safe housing (see CR20 for outcomes).
- GECAC Weatherization services for 9 low-income households to improve household energy efficiency.

- GECAC Rapid Re-Housing assistance for 301 literally homeless individuals (96 households) to secure permanent housing.
- Transitional Housing provided to 110 individuals by Mercy Center for Women and SafeNet (Bridge House and TLC).
- Emergency Shelter provided to 1,960 individuals by The Refuge, St. Patrick Haven, Erie City Mission, Community Shelter Services, Community of Caring, and SafeNet's Hospitality House (See CR70 for outcomes).

The City continues efforts to promote training, employment and other economic opportunities for low-income residents in accordance with Section 3. Subrecipient agreements include Section 3 provisions, and the City records Section 3 information for contractors during pre-construction meetings. Five (5) Section 3 residents were utilized/hired during the Program Year.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City published Erie's comprehensive plan in March 2016 (Erie Refocused). The plan includes detailed information on the condition of housing across the city, with targeted information on strategies for 17 customized planning areas. Erie Refocused is aligned with Destination Erie – the regional HUD Sustainable Communities plan and with the Erie Downtown Partnership's 2016 Downtown Master Plan. Community outreach on these plans has been ongoing through FY2017 to ensure implementation efforts to involve a diverse, citywide stakeholders – including employers, residents, neighborhood groups, and community-based organizations. During the program year, the City continued to use cross-departmental teams to implement the comprehensive plan with the goal of maximizing limited resources and strengthening capabilities to respond strategically to high priority needs. Key among the priorities in the plan is improving the City's housing stock. Working with Erie County Department of Planning, the City created a 5 Year Action Plan which developed specific strategies that implements the Comprehensive Plan. This Action Plan or ERAP has 11 key recommendations that include adding a planning process that will help further define problems and solutions for each of the City's 17 neighborhoods. The City began this process within the East Bayfront Planning area and is currently developing a neighborhood strategic plan which should be completed in the spring of 2019.

The City's Blighted Property Task Force continues to meet, with representation from key agencies and staff involved in the identification and remediation of deteriorating properties. City staff also collaborated with the county planning office and MPO this year to develop an infrastructure action plan based on several existing strategic plans. The City has also created a Land Bank to help address tax delinquent and blighted properties. The City's Land Bank is currently working with the Erie County Land Bank for funding for home repairs, acquisition and demolition.

As outlined in the SP-40 of the Five Year Consolidated Plan, lack of funding was identified as the primary barrier to addressing housing and community development needs.

In program year 2019, many local agencies were able to secure new funding for such efforts from a variety of sources. Several Erie agencies were awarded Pennsylvania Housing Finance Agency grants for projects including affordable housing, homebuyer counseling, and transitional housing for homeless

women and their children. Several nonprofits were also awarded state (DCED) “Keystone Communities” and “Neighborhood Assistance Program” funds. These funds will be used for projects including neighborhood revitalization, blight reduction, infrastructure improvements, and housing rehabilitation. City staff remain actively supportive of these efforts to maximize available resources and partnering with neighborhood efforts across the City. Local funders also contributed substantially to address funding gaps for important community and economic development efforts, including contributions to the Neighborhood Assistance Program from Erie employers and Erie Community Foundation grants to neighborhood groups working to revitalize the West and East Bayfront areas.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Erie Department of Economic and Community Development (DECD) works with County government, public and private non-profits, local authorities, state agencies, and private businesses to bridge gaps in services and enhance coordination. Organizations that play a leading role in implementing the Consolidated and Annual Action Plans include the Housing Authority of the City of Erie (HACE), the Erie Redevelopment Authority (ERA), local homeless shelters, local non-profit agencies, the local lending institutions and many social service agencies. The Greater Erie Community Action Committee uses City Emergency Solutions Grant funding to provide Rapid Rehousing support and CDBG funds for housing weatherization programs for low-income households. DECD staff attend HACE and ERA Board meetings, along with Erie’s HOME Team (Homeless Resources for Erie County) meetings to ensure coordination of efforts. The Mayor’s Roundtable on Disabilities Housing Subcommittee is regularly attended by social service and housing agencies. These meetings allow a variety of organizations to coordinate efforts to improve the lives of residents, particularly for housing needs.

CDBG and HOME funds have been used to leverage local, state, and federal resources to create sustainable programs that have had a positive effect on inner city neighborhoods. In FY2019, the City allocated CDBG funding to Mercyhurst Civic Institute’s Neighborhood Resource Organization (NRO): a nonprofit designed specifically to provide capacity-building and support for the City’s neighborhood groups. These efforts strengthen the ability of residents, nonprofits, social service agencies, municipal offices (police, code enforcement, etc.), neighborhood watch agencies, and private entities to work together to revitalize neighborhoods. The NRO worked with 8 neighborhood groups during the program year. The City also continues the Rental Registration program, working with landlords across the City to ensure housing is code compliant and safe for renters.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

See the Fair Housing chart (Attachment D) for a listing of actions completed. The City addresses impediments by promoting neighborhood and citywide partnerships. In accordance with the Five Year

Consolidated Plan and Analysis of Impediments (AI) recommendations, CDBG and HOME funds for ERA Housing Rehabilitation and Homebuyer programs are now available on a citywide basis to income-eligible households. The City’s Affirmative Marketing Policy is included with Annual Action Plans and

provide procedures and resources for HOME-assisted rental properties.

In an on-going effort to address the needs of Erie's disabled population, the Mayor's Roundtable on Disabilities continues to meet regularly since being re-established in June 2007. Approximately 15-20 consumers and advocates took part in the monthly meetings with Mayor Schember during the 2019 program year, and after social distancing measures were adopted in the wake of the COVID-19 pandemic monthly meetings took place via Zoom meetings.

The monthly meeting agenda includes discussion on the topics of: Accessibility/Mobility/ Transportation; Education/Diversity Training/Employment; Emergency Management Services; and Housing/Homelessness.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Department of Economic and Community Development (DECD) shall conduct at least one site-monitoring visit for each subrecipient during the FY 2015-2019 program year for Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG). DECD will prioritize HOME monitoring by performing a risk assessment to determine if any organizations require comprehensive monitoring. High-risk funding subrecipients include those that are:

- New to the HOME Program.
- Experiencing turnover in key staff positions.
- Previous compliance or performance problems.
- Undertaking multiple HOME-funded activities for the first time.

Comprehensive and Desk Monitoring reviews will be conducted periodically for the following recipients:

- Contractors-will be monitored on an annual basis to ensure compliance with applicable program requirements and written agreements.
- Subrecipients – will be monitored annually to ensure compliance with applicable program and uniform administrative requirements.

On-site monitoring for rental developments will be conducted as follows:

- Every three years for projects with one-to-four units.
- Every three years for projects with five-to-25 units.
- Every two years for projects with 26 or more units.

Inspection of HOME-assisted rental housing developments will be conducted:

- Every three years for projects of one-to-four units.
- Every two years for projects with five-to-25 units.
- Annually for projects with 26 or more units.

During the time when the project/program is underway, the Department of Economic and Community Development (DECD) staff may conduct an on-site monitoring visit where technical assistance is provided from the assigned monitor about monthly reporting requirements or any other questions that subrecipients may have about CDBG, HOME, or ESG programs. This can help the subrecipients identify potential problems or issues before they start. Files are reviewed and corrective actions are taken to resolve any potential deficiencies or problems. At the end of the visit, the monitor concludes the visit by reviewing the tentative conclusions from the monitoring.

Four potential objectives of this final discussion may include one or more of the following:

- To present the preliminary results of the monitoring visit.
- To provide an opportunity for the subrecipient to correct any misconceptions or misunderstandings.
- To secure any additional information from subrecipient staff to clarify or support their position.
- For any deficiency, which the subrecipient agrees with, to provide an opportunity for subrecipient staff to report on steps they are taking to correct the matter.

At the end of the site visit, there should be a clear understanding between the monitor(s) and the subrecipient about the monitoring results. Typically within 30 days following the visit, the monitor prepares a formal written letter that describes the results of the visit, providing recognition of the subrecipient's strengths and weaknesses. Copies of monitoring reports and related correspondence are kept on file at the DECD office. If the subrecipient is experiencing problems or failing to comply with regulations, these issues are specifically outlined in this letter, along with recommendations or requirements to address and rectify the problems. In the 2019 program year, the City provided follow-up technical assistance to assist subrecipients. The City of Erie has established a Minority Outreach Program through the attached official Ordinance No. 63-1985 for all City contracts awarded. The Minority Contract Compliance Officer shall determine whether the bidder has complied with the Ordinance. In addition, the City Contract Compliance Officer attends all City pre-bid meetings to distribute the required forms and answer questions regarding the Minority and Female Outreach Program's goals. In an effort to increase MBE/WBE participation, the City of Erie has developed an MBE/WBE list of contractors that is provided at Pre-Bid Meetings and posted on the City's website. The Compliance Officer updates this list as updated information becomes available. The City's MBE/WBE ordinance (included as an attachment to the 2019 Annual Action Plan) outlines the goals for the participation of bona fide minority and female owned businesses in awarding City contracts for Public Works, construction, equipment, materials, supplies and services; expands the duties of the Contract Compliance Officer; and provides procedures and penalties to monitor and enforce compliance.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The CAPER report for FY2018-2019 was advertised in the *Erie Times News* on September 10, 2020. This report was on display for public view at the City of Erie Department of Economic and Community Development, Room 404, 626 State Street beginning September 10, 2020 between 8:30 a.m. and 4:30 p.m. Citizens' comments could be submitted in writing to the same above address no later than September 28, 2020. The fifteen-day comment period ended September 26, 2020. Public input is sought on an annual basis via a Community Needs Public Hearing, an Action Plan public comment period, a CAPER public comment period, and as-needed public hearings/comment periods as community

development issues arise throughout the program year. Comments received during the public comment period are submitted to the U.S. Department of Housing and Urban Development. The City's Citizen Participation Plan is included in the 2019 Annual Action Plan and describes the City's procedures to encourage public involvement throughout the program year, including during planning, amendments, and annual performance evaluations. See Attachment C: Citizen Participation. No public comments were received during the public comment period.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Erie continuously monitors fiscal and program performance to identify potential barriers or shortfalls of project progress. The City now re-evaluates the timeliness of projects/activities based on the IDIS remediation "Pending at Risk" report. The City continues to meet the maximum drawdown ratio requirements, with the 2019 ratio at 1.41 as reported in the PR56 as of April 30, 2020. The City is also in compliance with the PR26 obligation test and the new origin year grant expenditure requirements under grant-based accounting (see CR-35 for the City's allowable public services cap).

During program year 2019, the City continued to take additional actions to be responsive to citizen feedback for the FY2019 annual action plan process. These actions included the addition of evening public hearings and invitations to public service applicants to provide presentations on FY2019 proposals. Based on citizen feedback and review of performance indicators, progress is on track and in alignment with the City's Consolidated Plan goals. As listed in the PR26 Financial Summary (Attachment B), the majority of CDBG-funded activities benefit low to moderate income individuals and families (90.67 percent).

As noted on the CR-05, the City will consider updating the SP-45 of the Consolidated Plan (CP) to align with matrix codes and accomplishment categories. The City's CP priorities and objectives are anticipated to remain the same as these still reflect the needs of the community. No changes were made during the reporting period to the 2015-2019 Consolidated Plan.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**



## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City of Erie Code Enforcement Office typically conducts annual inspections for the following investor-owned rental properties assisted with HOME funds to ensure compliance with the International Property Maintenance Codes. However, due to the COVID-19 pandemic federal, state and local guidelines were implemented to prevent the spread of the virus and, as a result, property maintenance inspections were suspended for several months. As a result, not all HOME-assisted rental properties were able to be inspected prior to the close of the the FY19 Program Year. Inspections resumed in August, 2020. Twenty to twenty-five percent (20-25%) of the units were inspected at all the rental sites. The status of these properties as of the submission date of the FY19 CAPER is as follows:

HOME-Assisted Rental Properties Inspected and Compliant with the International Property Maintenance Code:

547 East 14th Street  
Midtown I-Lease-to-Purchase  
Mid-Town IV  
Mid-Town V (Cityscapes)  
Poplar Place, 3407 Poplar  
Rosewood Apartments  
Cascade Run, 600 block of West 4th St.  
Cascade Place (1901 Cascade Street)  
Center City, 245 East 18<sup>th</sup> Street  
Boston Store Place  
4th and Walnut Townhouses  
Stairways, 510 West 10th Street  
Columbus Apartments  
Osborne Place, West 2nd and Myrtle  
St. James Place  
231 Parade Street  
Rosedale Meadows  
Aaron Michaels  
Blackmore Apartments, 209 East 9th Street  
North Coast 811, 322 West 18th Street  
Flagship Apartments, 502 East 12th Street  
Freedom Square  
Goodrich Apartments

SSJNN, 1720 Myrtle Street  
SNOOPS, 633 East 13th Street

HOME-Assisted Rental Properties Inspected and Having Minor International Property Maintenance Code Deficiencies:

Villa Maria I (Senior), 819 West 8th Street  
Villa Maria II, 919 West 8th Street  
Royal Homes

The City of Erie Code Enforcement Office will follow up on these properties to ensure that corrective actions are taken by September 30, 2020.

In addition, annual rent and occupancy reports were reviewed to ensure households were income-qualified within the applicable HOME area income limits for the HOME-assisted units. Tenant-paid rent and utility allowances are monitored annually to verify that totals are within current HUD area limits. The City also conducted on-site or desk monitoring for HOME projects in accordance with the monitoring procedures outlined in CR-40.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

The City of Erie Economic and Community Development Department has continued to further affirmative marketing actions to involve minorities and women in the HOME Program. Qualified MBE and WBE contractors are included on lists of qualified contractors provided to property owners who receive assistance through the Rehabilitation Program. The City's Equal Opportunity Officer periodically updates a listing of MBE/WBE businesses, with the resource available at pre-bid meetings and online through the City's website. See 2020 Annual Action Plan Grantee Attachments for the City's MBE/WBE Policy.

Department of Economic and Community Development staff monitor compliance for HOME-assisted projects in accordance with the City's affirmative marketing policy (see 2017 Annual Action Plan attachments). The City provides technical assistance and HUD guidance to HOME-assisted properties regarding waiting lists and initial tenant certifications.

The City did not have any emergency transfer requests under 24 CFR 5.2005(e) and 24 CFR 92.359 (HUD VAWA Final Rule).

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

As listed in the CR-15 HOME Match section, 2019 HOME program income was \$10,992.00 (foregone taxes, fees, charges).

**Describe other actions taken to foster and maintain affordable housing. 91.220(k)  
(STATES ONLY: Including the coordination of LIHTC with the development of  
affordable housing). 91.320(j)**

The City of Erie expended \$157,391.45 of federal HOME dollars on affordable housing activities during the 2018-2019 program year. See CR-10 (Racial/ethnic composition) and CR-20 (Affordable housing – Income table) for demographics for all HOME projects completed during the reporting period. The following activities were completed during the 2018-2019 Program Year to foster and maintain affordable housing in the City of Erie. Amounts below reflect total project costs that were incurred over the full project period.

The ERA Homebuyer program is available citywide to low-to-moderate income households for deferred loans to address financing gaps for closing costs, down payments, or homebuyer housing rehabilitation needs. The ERA HOME Housing Rehabilitation program is also available citywide to low-to-moderate income homeowners or multi-unit rentals. (See CR10 for demographics and CR20 for income outcomes for HOME units completed during the reporting period.) ERA and the City of Erie have outreach materials for both programs with activities ongoing and funds remaining to support these efforts, so additional outcomes will be reported in the 2020 CAPER.

**2019 HOME Project Completions**

<u>Account Name</u>	<u>Amount Expended</u>	<u>Objective</u>	<u>Outcome</u>
HANDS New Construction/Rental	\$8,322.71	3	3
ERA Homebuyer*	\$34,018.53	5	2
ERA Rehabilitation*	<u>\$44,159.00</u>	<u>5</u>	<u>4</u>
<b>TOTAL HOME</b>	\$86,500.24	13	9

*\*Funds from prior program years/AAPs.*

**CR-60 - ESG 91.520(g) (ESG Recipients only)**

**ESG Supplement to the CAPER in *e-snaps***

**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	ERIE
<b>Organizational DUNS Number</b>	074957028
<b>EIN/TIN Number</b>	256000857
<b>Identify the Field Office</b>	PITTSBURGH
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	Erie City & County CoC

**ESG Contact Name**

<b>Prefix</b>	Ms
<b>First Name</b>	Melissa
<b>Middle Name</b>	0
<b>Last Name</b>	Rizzo
<b>Suffix</b>	0
<b>Title</b>	Fiscal Administrator

**ESG Contact Address**

<b>Street Address 1</b>	626 State Street #405
<b>Street Address 2</b>	0
<b>City</b>	Erie
<b>State</b>	PA
<b>ZIP Code</b>	-
<b>Phone Number</b>	8148701264
<b>Extension</b>	0

**Fax Number** 0  
**Email Address** mrizzo@erie.pa.us

**ESG Secondary Contact**

**Prefix** Ms  
**First Name** DEBRA  
**Last Name** SMITH  
**Suffix** 0  
**Title** Director  
**Phone Number** 8148701274  
**Extension** 0  
**Email Address** dsmith@erie.pa.us

**2. Reporting Period—All Recipients Complete**

**Program Year Start Date** 07/01/2019  
**Program Year End Date** 06/30/2020

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** ERIE  
**City:** Erie  
**State:** PA  
**Zip Code:** 16501, 1128  
**DUNS Number:** 074957028  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Unit of Government  
**ESG Subgrant or Contract Award Amount:** 18846

**Subrecipient or Contractor Name:** COMMUNITY SHELTER SERVICES  
**City:** Erie  
**State:** PA  
**Zip Code:** 16502, 1606  
**DUNS Number:** 125645358  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 33726

**Subrecipient or Contractor Name:** ST. PATRICK'S HAVEN  
**City:** Erie  
**State:** PA  
**Zip Code:** 16501, 1907  
**DUNS Number:** 802915355  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Faith-Based Organization  
**ESG Subgrant or Contract Award Amount:** 12564

**Subrecipient or Contractor Name:** MERCY CENTER FOR WOMEN  
**City:** Erie  
**State:** PA  
**Zip Code:** 16504, 2919  
**DUNS Number:** 803049998  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 11242

**Subrecipient or Contractor Name:** SAFENET  
**City:** Erie  
**State:** PA  
**Zip Code:** 16512, 1436  
**DUNS Number:** 156521445  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 13887

**Subrecipient or Contractor Name:** COMMUNITY OF CARING  
**City:** Erie  
**State:** PA  
**Zip Code:** 16503, 1003  
**DUNS Number:** 622925089  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 15210

**Subrecipient or Contractor Name:** THE REFUGE/ERIE UNITED METHODIST ALLIANCE  
**City:** Erie  
**State:** PA  
**Zip Code:** 16504, 2909  
**DUNS Number:** 943572206  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Faith-Based Organization  
**ESG Subgrant or Contract Award Amount:** 17194

**Subrecipient or Contractor Name:** CITY MISSION

**City:** Erie

**State:** PA

**Zip Code:** 16501, 2003

**DUNS Number:** 074975897

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Faith-Based Organization

**ESG Subgrant or Contract Award Amount:** 34387

**Subrecipient or Contractor Name:** BRIDGE HOUSE/SAFENET

**City:** Erie

**State:** PA

**Zip Code:** 16512, 1436

**DUNS Number:** 156521445

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 5952

**Subrecipient or Contractor Name:** TLC/SAFENET

**City:** Erie

**State:** PA

**Zip Code:** 16512, 1436

**DUNS Number:** 156521445

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 6613

**Subrecipient or Contractor Name:** GECAC

**City:** Erie

**State:** PA

**Zip Code:** 16501, 1343

**DUNS Number:** 010444453

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 81670





## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	104,868
Total Number of bed-nights provided	75,378
Capacity Utilization	71.88%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The Table above includes bed-night data reported by ESG emergency shelter projects included in the 2019 Annual Action Plan. The City did not have any Emergency Transfer requests covered by 24 CFR 5.2005(e) and 24 CFR 576.409. The City's ESG Written Standards are attached to Annual Action Plans and outline the Performance Standards developed in consultation with the CoC (Home Team). The City and CoC updated these measures during the 2016 program year to better reflect outcomes aligned to Housing First strategies and HMIS. The performance standards were presented to the HOME Team Executive Committee and provided to ESG agencies for review. Data below is based on HMIS CAPER information for 2019 for responses entered by ESG agencies (does not include "don't know/refused" or missing data).

***Residence prior to project entry*** (entry points for area homeless)

45% – Homeless situations    13%—Institutional Settings    42%—Other locations

***Number of individuals and families that are chronically homeless*** (HUD priority)

[Increase due in part to improved data collection/input by agencies into HMIS]

261 people - FY2018

242 people - FY2019

***Exit destination*** (permanent housing goal)

34% - Permanent destinations

45% - Temporary destinations

2.0% - Institutional settings

19% - Other destinations

**FY2019 INDIVIDUAL AGENCY EMERGENCY SOLUTIONS GRANT OUTCOMES**

<b>Acct Name</b>	<b>Proposed # of people</b>	<b>Actual # served</b>
Bridge House (SafeNet)	26	28
City Mission - Main Facility	471	489
Community of Caring	157	313
Community Shelter Services	333	419
Hospitality House (SafeNet)	323	301
Mercy Center for Women	57	64
The Refuge (EUMA)	289	226
St. Patrick Haven	168	212
TLC (SafeNet)	25	18
GECAC Rapid Rehousing (households)	63	96 (301 individuals)
	1,912	2,166

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	<b>Dollar Amount of Expenditures in Program Year</b>		
	<b>2016</b>	<b>2017</b>	<b>2018</b>
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0



### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	0	26,889	6,906
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	27,372	6,888
Expenditures for Housing Relocation & Stabilization Services - Services	0	6,793	1,009
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>0</b>	<b>61,054</b>	<b>14,803</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Essential Services	0	3,932	39,583
Operations	0	15,098	94,712
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>19,030</b>	<b>134,295</b>

Table 27 – ESG Expenditures for Emergency Shelter

### 11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Street Outreach	0	0	0
HMIS	0	0	0
Administration	0	0	9,888

Table 28 - Other Grant Expenditures

### 11e. Total ESG Grant Funds

Total ESG Funds Expended	2017	2018	2019
	0	80,085	158,986

Table 29 - Total ESG Funds Expended

**11f. Match Source**

	<b>2017</b>	<b>2018</b>	<b>2019</b>
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	362,439
Private Funds	0	0	130,422
Other	0	0	136,613
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>0</b>	<b>0</b>	<b>629,474</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
	0	80,085	788,460

**Table 31 - Total Amount of Funds Expended on ESG Activities**

**NOTICE**

**GRANTEEPERFORMANCEREPORT**

**B-19-MC-42-0101**

On September 29, 2020 the Consolidated Annual Performance and Evaluation Report (CAPER) for the Forty-Fifth Year (FY2019) Community Development Block Grant (CDBG) Program will be submitted to the U.S. Department of Housing and Urban Development (HUD).

Copies of the report are available for public view and comment online at <https://cityof.erie.pa.us>.

Citizen comments are to be submitted by email to [dsmith@erie.pa.us](mailto:dsmith@erie.pa.us) by September 28, 2020. All comments will be forwarded to HUD.

Joseph V. Schember, Mayor  
City of Erie