

## June 11<sup>th</sup>, 2012 AGENDA SESSION

President Wollert called the meeting to order at 6:33 pm and read the Open Public Meeting Statement:

The notice requirements provided for in the “Open Public Meetings Act” have been satisfied. Notice of this meeting was properly given in a notice which was transmitted to the Times of Trenton and the Trentonian, filed with the Clerk of the Township of Ewing and posted in the Ewing Township Municipal Complex, all on the 11<sup>th</sup> day of May, 2012

### ROLL CALL

- |                                    |                              |
|------------------------------------|------------------------------|
| ▪ Mr. Baxter - Absent              | Jim McManimon, Administrator |
| ▪ Ms. Hyser – Present              | Maeve Cannon, Attorney       |
| ▪ Mr. Murphy - Present             | Joanna Mustafa, CFO          |
| ▪ Mr. Summiel - Present            | Keysha Preston, Deputy Clerk |
| ▪ President Wollert – 6:34 Present |                              |

### PRESENTATION

President Wollert introduced the Auditors for their presentation

1. Transitional year 2011 Audit- Mercadien –Gene Elias, Warren Brody & Digesh Patel

Gene Elias (Principal Auditor) came forward and said they would like to thank the Administration and staff for their cooperation while doing the audit.

Warren Brody (In charge of Audit) states that he wants to give us a high level overview and if anyone has questions please ask. Mr. Brody also states that this is the 6 month TY Audit from July1, 2011 to December 1, 2011 that on pages 10-12 in the Independent Auditors report the Township received a clean and qualified audit opinion which is the highest you can receive in an audit. In June 30, 2010- 12 findings, June 30, 2011- 6 findings and Dec. 31, 2011- 2 findings.

Digesh Patel (Supervisor of Field work) stated that the 2 findings that they were for the grants receivable and reserves to see if the valuable is canceled or collected from the agency, the next finding was the cleaning of payroll trust in the grant fund which resulted was over expenditure which was a deferred charge found in the cleaning up. Management letter comment that it would be better to use pre numbered receipts for better management practice when any of the offices collect revenue that way the Township could better track it.

President Wollert asked what particular finding with regard to the grant balances, Digesh Patel responded.

### CONSENT AGENDA

President Wollert presented the Consent Agenda for review.

1. Authorization for the Chief Financial Officer to pay Township bills in the amount of \$609,929, 25.
2. A Resolution approving the meeting minutes of May 29<sup>th</sup>, 2012 (Agenda & Regular)
3. A Resolution authorizing a Refund, as recommended by the Tax Collector in the amount of \$210.10 for October 1, 2012 sewer bill to Helstrom, Dennis & Laurie, 527 Silvia Street, Ewing, NJ, 08628, for property owner Helstrom,

**Dennis & Laurie for Block: 341 Lot: 6 Qual: C0527 also known as 527 Silvia Street for overpayment.**

- 4. A Resolution authorizing the conduct of an Off Premise 50/50 Cash Raffle sponsored by the Serv Foundation on November 12<sup>th</sup>, 2012**
- 5. A Resolution authorizing the conduct of an On premise 50/50 Cash Raffle sponsored by Friends of the American Cancer Society on September 24<sup>th</sup>, 2012**
- 6. A Resolution authorizing the conduct of On Premise 50/50 Cash Raffle sponsored by Mount Carmel Guild of Trenton on October 19<sup>th</sup>, 2012**
- 7. A Resolution authorizing the conduct of an On Premise Merchandise Raffle sponsored by The Sunshine Foundation on July 14<sup>th</sup>, 2012**
- 8. A Resolution authorizing a Block Party/Road Closing for St. John's Baptist Church on July 21<sup>st</sup> & July 22<sup>nd</sup>, 2012**

**Ms. Hyser asked a question about a few items on the Bills List, Administrator McManimon answered. There being no further questions President Wollert moved to the 2<sup>nd</sup> Reading ordinance.**

#### **ORDINANCE(S) FOR FIRST READING AND INTRODUCTION**

#### **ORDINANCE(S) FOR SECOND READING, PUBLIC HEARING AND FINAL ADOPTION**

- 1. AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF EWING IN THE COUNTY OF MERCER TO AUTHORIZE THE PRIVATE SALE OF PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE, SPECIFICALLY BICYCLES, TO THE BOYS AND GIRLS CLUB OF TRENTON AND MERCER COUNTY, A 501(c)(3) NON-PROFIT ORGANIZATION (2012)**

**President Wollert explained that the bicycles could be turned over to The Boys & Girls Club which has a reuse of those bikes. Attorney Cannon gave out a memo and stated that she called DCA and it is fine to use this particular provision and that the bicycles could be sold for a \$1 as surplus under a different statutory provision. Councilman Summiel stated that the particular issue was if we owned this property. Attorney Cannon stated that these bicycles are not under investigation and we had two previous auctions before where nobody claimed. President Wollert stated that there is no identifiable owner for these bicycles. Administrator McManimon stated that he spoke to Lt. Lunetta and they are required to keep the bikes 30 days and they been in the Police Department for a couple years.**

#### **NEW BUSINESS**

**President Wollert presented the New Business agenda for review.**

- 1. A RESOLUTION TO CANCEL CERTAIN GRANT BALANCES**

**CFO Mustafa stated that these are outstanding balances the auditors that mentioned to clean up and solve that finding.**

- 2. A RESOLUTION APPROVING CHANGE ORDER NO. 1 FINAL FOR THE EWING SENIOR & COMMUNITY CENTER ROOF REPLACEMENT TO ARISTA BUILDER & DESIGNERS INC.**

**3. A RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES OF GENERAL IMPROVEMENT BONDS OF THE TOWNSHIP OF EWING, IN THE COUNTY OF MERCER, NEW JERSEY INTO A SINGLE ISSUE OF BONDS AGGREGATING \$7,649,000 IN PRINCIPAL AMOUNT**

CFO Mustafa stated the Township has 3 bond anticipation notes that are going to be roll them over into one issue. Councilman Summiel asked a few questions and CFO Mustafa responded.

**STATEMENTS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

Mary Viro (63 Lanning Street) stated her problem is that they have college kids on her street are speeding and there are handicap children on that road and the college kids pass the bus when they have the sign out. The second problem is at the end of Lanning Street near Pennington Road is having a problem with parking on that corner. Councilman Summiel responded. Ron Prykanowksi (16 Thurston Dr.) stated that there is maintenance software out there that would address Ms. Hyser's concerns for the Public Works Dept., also commented on the bicycle ordinance and the emergency notification system, President Wollert and Administrator McManimon responded. James Viro (63 Lanning Street) asked questions about surplus property and Administrator McManimon responded.

There being no further business, President Wollert asked for a motion to adjourn. Mr. Murphy so moved seconded by Ms. Hyser. The meeting was adjourned at 7:06 pm.

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Kathy Wollert, Council President

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Keysha Preston, Deputy Clerk