

AGENDA SESSION 1-12-16

President Schroth called the meeting to order at 6:31 p.m. and read the Open Public Meeting Statement:

The notice requirements provided for in the “Open Public Meetings Act” have been satisfied. Notice of this meeting was properly given in a notice which was transmitted to the Times of Trenton and the Trentonian, filed with the Clerk of the Township of Ewing and posted in the Ewing Township Municipal Complex, all on the 4th day of January, 2016.

THE PUBLIC WILL HAVE AN OPPORTUNITY TO ADDRESS THE COUNCIL DURING THE “STATEMENTS AND COMMENTS FROM MEMBERS OF THE PUBLIC” SEGMENT OF THE MEETING. MEMBERS OF THE PUBLIC ARE REQUESTED TO SIGN IN ON SHEET PROVIDED IN THE FRONT OF THE ROOM. ALL QUESTIONS AND COMMENTS FROM THE PUBLIC WILL BE DIRECTED TO THE COUNCIL PRESIDENT, WHEN ADDRESSING THE COUNCIL, PLEASE GIVE YOUR NAME AND YOUR ADDRESS.

THE COUNCIL INVITES AND ENCOURAGES PARTICIPATION BY THE PUBLIC IN ITS MEETINGS, HOWEVER A MEMBER OF THE PUBLIC MAY UTILIZE FIVE MINUTES OF TIME FOR REMARKS AND QUESTIONS, UNLESS OTHERWISE ENGAGED IN A DIALOGUE WITH A MEMBER OF THE COUNCIL. ANY FURTHER REMARKS OR QUESTIONS BEYOND THE TIME LIMIT MUST BE AUTHORIZED BY THE PRESIDENT OF THE COUNCIL.

ROLL CALL

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| ▪ Mr. Baxter - present | Joanna Mustafa – CFO |
| ▪ Ms. Keyes-Maloney - present | Maeve Cannon - Attorney |
| ▪ Ms. Steward – present | Susan Bate – Deputy Clerk |
| ▪ Ms. Wollert – 6:36 p.m. | |
| ▪ President Schroth - present | |

DISCUSSION

1. AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF EWING IN THE COUNTY OF MERCER, REGULATING PRIVATE STORM DRAIN INLETS

President Schroth asked the Counsel to explain. Maeve Cannon explained that this is an extension of the existing Ordinance. She further explained for the public’s edification. The President asked for any questions from Council. Ms. Keyes-Maloney asked Counsel if this is a relatively new requirement. Maeve answered yes. She said the requirements for the public storm drains were already there. President Schroth said that it is creating uniformity across the board. Ms. Keyes-Maloney asked who we see as potentially enforcing this Ordinance, besides the Police. Ms. Cannon said that code enforcement will also be able to enforce this ordinance. Mr. Baxter commented that in regards to the storm drains on the streets, he asked Joanna to touch base with the public works director to see if they have a system for cleaning these drains, i.e. monthly, quarterly, etc. She replied absolutely. There were no questions from members of the public.

2. AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF EWING IN THE COUNTY OF MERCER, TO PROVIDE FOR TWO HOUR PARKING FOR PRIVATE STREETS WITHIN THE COLLEGE OF NEW JERSEY CAMPUS TOWN DEVELOPMENT

President Schroth asked Counsel to explain this Ordinance. Ms. Cannon explained that the College is asking the town to enforce two hour parking limitations for streets within the Campus Town development. The Campus police would be able to enforce and write tickets. Ms. Keyes-Maloney asked Counsel how they came up with two hour parking. Maeve said they don’t want students parking there while attending classes and it keeps it consistent with our Ordinance. President Schroth introduced Timothy Grant, College of New Jersey Police Department Captain who said they are looking to put a restriction

there so that students don't think they can park there for free. President Schroth asked Mr. Grant how many spaces are actually there. Mr. Grant didn't know that answer but said he would get back to him. Ms. Steward asked where the business owners park. Mr. Grant responded that they have passes. Ron Prykanowski (16 Thurston Avenue) asked about a restaurant that is going to be there and he feels it would affect the business by putting a two hour parking restriction because sometimes you have to wait two hour before being seated at a restaurant. Maevé responded. Ms. Steward said that the Ordinance can always be tweaked as we go along. Ms. Wollert asked Mr. Grant about the parking lots that are permitted parking lots that the students and faculty use and are in proximity to the Campus Town, they don't seem to be as full at night and she wondered if the College would be willing to utilize those parking lots at night to support the businesses to alleviate any possible problems. Joe Murphy (9 Malaga Drive) said to avoid tweaking it, have the restaurant provide valet parking and put something on the dashboard, that way the police will know if they are at the restaurant or not. There were no more questions from Council or the public.

3. A RESOLUTION OF TEMPORARY APPROPRIATIONS

President Schroth said that this is a fairly routine practice for making temporary arrangements to pay bills. CFO Mustafa said that this is a temporary budget to get us through to March 31st which gives us plenty of time to introduce the budget and is based on 26.25% of last year's budget. There were no questions from Council or the public.

4. A RESOLUTION AUTHORIZING CHECK AUTHORIZATION PRIOR TO BILLS LIST APPROVAL

President Schroth said that again this is standard practice for the town to pay routine bills. CFO Mustafa said that is exactly right. It allows us to pay for things right away and then provide Council with a supplemental bills list at the next meeting. There were no questions from Council or the public.

5. A RESOLUTION AUTHORIZING BLANKET PURCHASES UP TO \$17,500 THROUGH MULTIPLE COOPERATIVE PURCHASING AGREEMENTS, INCLUDING STATE OF NJ CONTRACTS, N.J.P.A #28172, MERCER COUNTY CO-OP, AND CRANFORD CO-OP FOR BUDGET YEAR 2016

CFO Mustafa explained this Resolution. She said that this Resolution provides for transparency for some bigger ticket purchases made through State contract. We also use this for smaller items such as stationery, office supplies and paper. She said anything above \$17,500 would come through on a separate Resolution. There were no questions from Council or the public.

6. A RESOLUTION AUTHORIZING THE SUBMISSION OF THE EWING (EDAA) MUNICIPAL ALLIANCE GRANT FOR JULY 1, 2016 TO JUNE 30, 2017

President Schroth asked Administration to explain. CFO Mustafa explained that this is done every year and this is the paperwork to get the grant processed. There were no questions from Council or the public.

7. A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR AGREEMENT WITH THE COLLEGE OF NEW JERSEY FOR THE PROVISION OF AN EMPLOYEE ASSISTANCE PROGRAM IN THE AMOUNT OF \$5,520.00

President Schroth explained that this is an agreement between the Township and the College of New Jersey where they provide substance abuse counseling and CFO Mustafa jumped in to explain that it is a multitude of things that might impact employees including private things in their personal lives that they want to seek help with and is completely confidential. The last couple of years the Township has utilized the College of New Jersey. Mr. Baxter asked who the point of contact is, being that it is confidential. CFO Mustafa explained that there are flyers that were distributed and they can just call the number on the flyer. No one knows at the Township. Ms. Keyes-Maloney said that it is a very reasonable cost for folks that sometimes need the help and it is about 10 visits before you have to go to your health plan. There were no questions from the public.

- 8. A RESOLUTION AUTHORIZING A MAINTENANCE GUARANTEE RELEASE FOR PEAC MINOR SITE IMPROVEMENTS, BLOCK 225.02, LOT 51, 1440 LOWER FERRY ROAD EWING TOWNSHIP FOR PROJECT NUMBER RV&A #1102 / 043 SUBJECT TO THEIR COMPLIANCE WITH SPECIFICATIONS OUTLINED BY EWING TOWNSHIP ENGINEERS REMINGTON, VERNICK & ARANGO**

Attorney Cannon explained that this is fairly routine and they post a performance bond that guarantees the project will be done. After the project is complete, they post a two year maintenance bond and there can be periodic reductions and after the two years, the bond can be released based upon the engineers' inspection and recommendation. There were no questions from Council or the public.

- 9. A RESOLUTION AUTHORIZING A PERFORMANCE GUARANTEE RELEASE FOR HOMEFRONT BLOCK 372.01 LOT 9, 361 SCOTCH ROAD EWING TOWNSHIP ENGINEERS REMINGTON & VERNICK AND AFFILIATES #1102 / 057**

President Schroth explained that this is similar to the one above. Attorney Cannon explained this Resolution and that it is contingent upon them posting a two year maintenance bond. It is phase I of the process and item #2 is Phase II of the process. There were no questions from Council or the public.

- 10. A RESOLUTION APPROVING JOHN D. OGUNDELE AS A SENIOR MEMBER OF THE PROSPECT HEIGHTS VOLUNTEER FIRE COMPANY NO. 1**

President Schroth stated that this is fairly routine and when we get these applications we are more than happy to approve these resolutions. There were no questions from Council or the public.

- 11. A RESOLUTION APPOINTING PHOENIX ADVISORS, LLC. AS FINANCIAL ADVISOR TO AND FOR THE TOWNSHIP OF EWING**

CFO Mustafa explained that Phoenix Advisors have been our financial advisors for about 4 years now. They represent us in the bond market, they handle SEC disclosures to make sure we are compliant. They also help us with our note sales. We pay a retainer fee of \$4,000 a year and she said they are invaluable. There were no questions from Council or the public.

12. A RESOLUTION AUTHORIZING A CONTRACT FOR THE REDESIGN AND HOSTING OF THE TOWNSHIP OF EWING'S WEBSITE IN THE AMOUNT OF \$12,374.50 AND \$50.00/MONTH THEREAFTER HOSTING FEE TO WEBLICATIONS

Attorney Cannon explained that we had a problem with the original contract. The individual had a problem meeting deadlines in a timely fashion and so the Township terminated that contract. We went with a new company. President Schroth asked about the difference in the last contract compared to this one. CFO Mustafa responded slightly less. Ms. Steward asked how we picked this vendor and have they done other municipal sites. Attorney Cannon explained that Rob Green in the IT Department picked this vendor and he has worked with them before. Ms. Wollert asked about the agreement. She said it says that the term of order for web design services shall be for a period of 120 days after the order delivery date. She asked what dates we are using. Attorney Cannon responded. There were no questions from the public.

13. A RESOLUTION OF SUPPORT FOR THE DESIGNATION OF BUS STOPS ALONG STATE ROUTE 175 (RIVER ROAD) IN EWING TOWNSHIP

Attorney Cannon explained that this request comes to the town from the State DOT. Department of Transportation issued a TRO (Traffic Regulation Order) and requests a resolution of support from the Governing Body. There were no questions from Council or the public.

14. A RESOLUTION AUTHORIZING THE ADDITIONAL HONORARY NAME OF "URBANO WAY" TO BE ADDED TO THE STREET SIGN AT RAILROAD AND NEW AVENUES

President Schroth said this is a resolution seeking to honor Freddie Urbano and the Urbano family for their long time presence in Ewing Township running an institution known as "Freddies's Tavern". Ms. Cannon said they have been in business for 82 years. She further went on to say that the street name will remain the same. This is just an honorarium to the Urbano name and will be included on the sign. There were no questions from Council or the public.

15. A RESOLUTION APPOINTING BROWN & BROWN METRO FOR PROFESSIONAL RISK MANAGEMENT CONSULTING SERVICES PURSUANT TO THE REQUIREMENTS OF THE GARDEN STATE MUNICIPAL JOINT INSURANCE FUND

President Schroth asked for an explanation from Administration. CFO Mustafa said that Brown and Brown are our Risk Managers for about four years now. Attorney Cannon explained that the Joint Insurance Fund requires us to have a Risk Management. Ms. Wollert asked if there has been any consideration to obtain quotes from outside the JIF and she wondered what the comparisons would be. Attorney Cannon responded that we have two more years to go and then we can shop around again. There were no questions from the public.

All items were moved to the regular agenda for action.

BILLS LIST

(NONE FOR THIS MEETING)

CONSENT AGENDA

The Council President reviewed the Consent Agenda.

1. Approval of Agenda Session Minutes for March 24, 2015, April 14, 2015; Approval of Regular Session Minutes for March 24, 2015, April 14, 2015.
2. A Resolution Authorizing the Conduct of a Casino Night Sponsored by Healing Hand of Christ Foundation, Inc.

3. **A Resolution Authorizing a Refund, as Recommended by the Township Construction Official in the Amount of \$632.00 to Prospect Heights Vol. Fire Company, 1660 Ninth St., Ewing, NJ 08638 for a Permit at 1660 Ninth St., Ewing, NJ 08638. The above Applicant is a Fire Company within Ewing Township.**
4. **A Resolution Authorizing a Refund, as Recommended by the Township Construction Official in the Amount of \$229.00 to Solar City Corporation, 9 Corporate Drive, Cranbury, NJ 08512 for a Permit at 70 Hardwick Dr., Ewing, NJ 08638. The above Applicant Cancelled the above Job for Solar Panels.**

There were no questions from Council or the public and the President of Council asked that the Consent Agenda be placed on the regular agenda for approval.

ORDINANCE(S) FOR FIRST READING AND INTRODUCTION

(None for this meeting)

ORDINANCE(S) FOR SECOND READING, PUBLIC HEARING AND FINAL ADOPTION

(None for this meeting)

NEW BUSINESS

COMMISSION & COMMITTEE REPORTS FROM MEMBERS OF COUNCIL

Ms. Keyes-Maloney said that she has two reports. The Arts Commission had their inaugural meeting of the year and had a very good conversation about some upcoming items including their Art Show on January 31st at the Elks Lodge. They also had a presentation from a gentlemen who once resided in Hopewell. She said they want to hold a "Studio Tour" around the Township, kind of like the Bike Tour for artists who don't have a studio to display their work. They are looking at the ESCC to hold this.

She also had the opportunity to visit the Historic Society event this past Sunday where they had the past President give a presentation on folks impacted in New Jersey by the American Revolution.

Ms. Steward said that the Green Team has not formally reorganized yet but they had a mini planning session for their re-certification this year and there will be more on that subject in the coming months.

Mr. Baxter said that the first meeting of the year for Board of Recreation will be Monday, January 18th, 2016.

President Schroth said that they held their re-organization meeting for the Planning Board last Thursday. He said he anticipates lots of action in the future.

STATEMENTS AND COMMENTS FROM MEMBERS OF THE PUBLIC

Mildred Russell (119 King Avenue) said that on behalf of the Ewing Park Brae Burn Civic Association they thank you for your dedicated service and they look forward to working together and their cooperation for the year 2016. She asked about street signs and when they would be replaced. CFO Mustafa said she would follow up with Administrator McManimon and he will get back to you. She also commented that the drains need to be cleaned. She said that the residents of her neighborhood use them like a garbage can. President Schroth thanked Mrs. Russell for coming out to the meetings and he said each one of us appreciates her input and involvement in the community and he said we need more people like her.

CLOSED SESSION

ADJOURNMENT

There being no further business, President Schroth asked for a motion to adjourn. Ms. Keyes-Maloney so moved seconded by Mr. Baxter. The meeting was adjourned at 7:19 p.m.

David Schroth, President

Susan Bate, Deputy Clerk