

## January 8, 2019 – REGULAR SESSION

President Baxter called the meeting to order at 8:07 p.m.

The Clerk read the Invocation: Almighty God, we ask that you bless us and help us seek your wisdom, guidance, courage and strength. Be with us in our deliberations and help us to be wise in the decisions we make for the good of all those who have placed their trust and confidence in our leadership. Give us insight to lead with integrity that our decisions may reflect what is right and good and grant us humility to always seek your will in all that we do and say. Amen.

Flag Salute

Council President Baxter read the Open Public Meetings Statement:

The notice requirements provided for in the “Open Public Meetings Act” have been satisfied. Notice of this meeting was properly given in a notice which was transmitted to the Times of Trenton and the Trentonian, filed with the Clerk of the Township of Ewing and posted in the Ewing Township Municipal Complex, all on the 2<sup>nd</sup> day of January 2019.

THE PUBLIC WILL HAVE AN OPPORTUNITY TO ADDRESS THE COUNCIL DURING THE “STATEMENTS AND COMMENTS FROM MEMBERS OF THE PUBLIC” SEGMENT OF THE MEETING. A MEMBER OF THE PUBLIC MAY SIGN IN ON THE SHEET AT THE FRONT OF THE ROOM AND UTILIZE FIVE MINUTES OF TIME FOR REMARKS AND QUESTIONS. ALL QUESTIONS SHOULD BE DIRECTED TO THE COUNCIL PRESIDENT. WHEN ADDRESSING THE COUNCIL, PLEASE GIVE YOUR NAME AND ADDRESS.

### ROLL CALL

- |                               |                                    |
|-------------------------------|------------------------------------|
| ▪ Ms. Keyes-Maloney – Present | Jim McManimon, Administrator       |
| ▪ Mr. Schroth – Present       | Maeve Cannon, Attorney             |
| ▪ Ms. Steward – Present       | Kim J. Macellarro, Municipal Clerk |
| ▪ Ms. Wollert – Present       |                                    |
| ▪ President Baxter – Present  |                                    |

### STATEMENTS AND COMMENTS FROM MEMBERS OF THE PUBLIC FOR ITEMS NOT ON THE AGENDA

The Clerk stated for the record that no members of the Public are present.

### BILLS LIST

The Clerk read the three Bills List resolutions as a block.

1. The Clerk read (Resolution #19R-11) A Resolution Authorizing the Chief Financial Officer to Pay Supplemental Bills per Resolution #18R-15 in the Amount of \$866,270.94
2. The Clerk read (Resolution #19R-12) A Resolution Authorizing the Chief Financial Officer to Pay Supplemental Bills per Resolution #18R-15 in the Amount of \$5,169.00
3. The Clerk read (Resolution #19R-13) A Resolution Authorizing the Chief Financial Officer to Pay Supplemental Bills per Resolution #18R-15 in the Amount of \$183,050.07

There were no questions or comments from Council. No members of the Public were present.

Ms. Keyes-Maloney moved the Resolutions, seconded by Ms. Steward. President Baxter asked for a roll call.

**ROLL CALL**

Ms. Steward	YES
Ms. Keyes-Maloney	YES
Mr. Schroth	YES
Ms. Wollert	YES
President Baxter	YES

The above referenced Bills List Resolutions and the Bills Lists are available in the Clerk's Office in the 2019 Resolution Book Number One.

*All items listed under Consent Agenda are considered routine by the Township Council and will be enacted by one motion in the form listed below. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately. There will be one motion for all items listed.*

**CONSENT AGENDA**

The Clerk read the Consent Agenda: (Resolution #19R-14/)

1. Approval of Agenda Session Minutes for November 20, 2018; Approval of Regular Session Minutes for November 20, 2018
2. A Resolution Authorizing a Refund, as Recommended by the Director of EMS for Overpayment in the amount of \$429.00 for overpayment of transport service on December 10, 2017 for patient Tora, Isabelle to Aetna Inc., PO Box 14079, Lexington, KY 40512-4079
3. A Resolution Authorizing a Refund, as Recommended by the Director of EMS for Overpayment in the amount of \$429.00 for overpayment of transport service on December 10, 2017 for patient Tora, Gianna to Aetna Inc., PO Box 14079, Lexington, KY 40512-4079

There were no questions or comments from Council. No members of the Public were present.

Ms. Wollert moved the Resolution, seconded by Mr. Schroth. President Baxter called for a roll call.

**ROLL CALL**

Mr. Schroth	YES
Ms. Wollert	YES
Ms. Keyes-Maloney	YES
Ms. Steward	YES, except
President Baxter	YES, except

Councilwoman Steward and President Baxter abstained from the November 20, 2018 minutes because they were not at that meeting.

**ORDINANCE(S) FOR FIRST READING AND INTRODUCTION**

1. The Clerk read (Ordinance #19-01) AN ORDINANCE AMENDING THE EWING TOWNSHIP SALARY ORDINANCE ESTABLISHING COMPENSATION OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF EWING

At the suggestion of Vice President Keyes-Maloney, the Attorney added language to the Ordinance currently before Council - a new Section 3, with the current Section 3 becoming Section 4. The Attorney read the new Section 3: "Salaries of officers and directors, including elected officials, not amended by this Salary Ordinance and not otherwise subject to a collective bargaining agreement, continue unchanged in accordance with any previous Salary Ordinance as to the amount of those salaries and are incorporated by reference herein."

At the request of President Baxter, the Attorney read the entire Ordinance as amended.

Council agreed to the additional language.

Mr. Schroth moved the Ordinance as amended, seconded by Ms. Wollert. There were no questions or comments from Council. No members of the Public were present. Council President Baxter asked for a roll call.

**ROLL CALL**

Ms. Wollert	YES
Mr. Schroth	YES
Ms. Keyes-Maloney	YES
Ms. Steward	YES
President Baxter	YES

2. The Clerk read (Ordinance #19-02) AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF EWING IN THE COUNTY OF MERCER, TO AMEND CHAPTER 225 SECTION 59, SCHEDULE XII: STOP INTERSECTIONS, CONVERTING THE INTERSECTIONS OF RIDGEWOOD AVENUE AND STEINWAY AVENUE, AND RIDGEWOOD AVENUE AND CRESTMONT AVENUE TO STOP-CONTROLLED INTERSECTIONS BY INSTALLING NEW STOP SIGNS AND STOP BARS ON STEINWAY AVENUE AND CRESTMONT AVENUE

There were no questions or comments from Council. No members of the Public were present. Ms. Steward moved the Ordinance, seconded by Mr. Schroth. President Baxter asked for a roll call.

**ROLL CALL**

Mr. Schroth	YES
Ms. Steward	YES
Ms. Keyes-Maloney	YES
Ms. Wollert	YES
President Baxter	YES

3. The Clerk read (Ordinance #19-03) AN ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF EWING IN THE COUNTY OF MERCER, TO AMEND CHAPTER 4, SECTION 55 TO ADD THE CIVIL SERVICE POSITION MUNICIPAL DEPARTMENT HEAD – ADMINISTRATIVE FIRE DIRECTOR

President Baxter stated that Council just had a robust discussion about this. Council will be receiving additional information.

Councilwoman Steward noted that that discussion was in Closed Session and asked for a quick summary for the benefit of the record.

The Attorney explained that this Ordinance will amend the Public Safety Ordinance to create a new position which will be a municipal department head position entitled Administrative Fire Director. This position will perform all administrative functions with respect to the paid fire department within the Township including discipline, scheduling, training and coordination with the volunteer fire departments. It is a mayoral appointment with the advice and consent of Council. The qualifications of the position will be forwarded to Council before next week.

Vice President Keyes-Maloney asked, as was discussed during the Closed Session, that the Ordinance include a full job description, including any qualifications required of the Administration, to be able to apply for the position as well as the process that the Administration believes may be used for purposes of seeking the person.

There were no additional questions or comments from Council. No members of the Public were present. Ms. Keyes-Maloney moved the Ordinance with the additional caveats, seconded by Mr. Schroth. President Baxter asked for a roll call.

**ROLL CALL**

Mr. Schroth	YES
Ms. Keyes-Maloney	YES
Ms. Steward	YES
Ms. Wollert	YES
President Baxter	YES

**ORDINANCE(S) FOR SECOND READING, PUBLIC HEARING AND FINAL ADOPTION**

**(None for this Meeting)**

**NEW BUSINESS**

1. The Clerk read **(Resolution #19R-15)** A RESOLUTION OF TEMPORARY APPROPRIATIONS

The Council President stated that this allows the Township to continue operations during the budget process. A certain amount is allotted for the first quarter.

There were no questions or comments from Council. No members of the Public were present. Mr. Schroth then moved the Resolution, seconded by Ms. Wollert. The Council President called for a roll call.

**ROLL CALL**

Ms. Wollert	YES
Mr. Schroth	YES
Ms. Keyes-Maloney	YES
Ms. Steward	YES
President Baxter	YES

2. The Clerk read **(Resolution #19R-16)** A RESOLUTION AUTHORIZING CHECK AUTHORIZATION PRIOR TO BILLS LIST APPROVAL

President Baxter explained that this allows the CFO to pay bills so the Township does not incur late charges or interest if a Council meeting is delayed or if there is only one meeting in a month.

There were no questions or comments from Council. No members of the Public were present. Ms. Keyes-Maloney then moved the Resolution, seconded by Ms. Steward. President Baxter asked for a roll call.

**ROLL CALL**

Ms. Steward	YES
Ms. Keyes-Maloney	YES
Mr. Schroth	YES
Ms. Wollert	YES
President Baxter	YES

3. The Clerk read **(Resolution #19R-17)** A RESOLUTION TO INCREASE THE CHANGE FUND IN THE OFFICE OF THE REGISTRAR

President Baxter said that this just adds more petty cash to the change fund for the Registrar.

There were no questions or comments from Council. No members of the Public were present. Ms. Wollert then moved the Resolution, seconded by Mr. Schroth. Council President Baxter asked for a roll call.

**ROLL CALL**

Mr. Schroth	YES
Ms. Wollert	YES
Ms. Keyes-Maloney	YES
Ms. Steward	YES
President Baxter	YES

4. The Clerk read **(Resolution #19R-18)** A RESOLUTION AWARDING THE ORIGINAL W. HARGROVE DEMOLITION COMPANY, INC. A CONTRACT FOR THE DEMOLITION OF 21 & 23 NEW TRENT STREET IN THE AMOUNT OF \$36,900.00

President Baxter said that this allows the Township to demolish two properties. One has already caved in. The Township is taking over the property and is helping the resident, who had been there for many years, move to another location. This is the cost of the demolition.

There were no questions or comments from Council. No members of the Public were present. Mr. Schroth then moved the Resolution, seconded by Ms. Wollert. The Council President asked for a roll call.

**ROLL CALL**

Ms. Wollert	YES
Mr. Schroth	YES
Ms. Keyes-Maloney	YES
Ms. Steward	YES
President Wollert	YES

5. The Clerk read **(Resolution #19R-19)** A RESOLUTION AUTHORIZING EWING TOWNSHIP TO ENTER INTO A SHARED SERVICES AGREEMENT WITH MERCER COUNTY FOR EMS DISPATCH SERVICES

There were no questions or comments from Council. No members of the Public were present. Ms. Steward then moved the Resolution, seconded by Ms. Wollert. President Baxter called for a roll call.

**ROLL CALL**

Ms. Wollert	YES
Ms. Steward	YES
Ms. Keyes-Maloney	YES
Mr. Schroth	YES
President Baxter	YES

6. The Clerk read **(Resolution #19R-20)** A RESOLUTION AUTHORIZING THE AWARD OF A ONE-YEAR PROFESSIONAL SERVICES CONTRACT TO SEAN J. MCWILLIAMS, D.V.M. FOR THE PROVISION OF VETERINARIAN SERVICES TO THE EWING TOWNSHIP DEPARTMENT OF HEALTH FOR A FEE OF \$100.00 PER HOUR AND \$500.00 PER RABIES CLINIC, IN AN AMOUNT NOT TO EXCEED THREE RABIES CLINICS PER YEAR

President Baxter explained that Dr. McWilliams helps the Township with the three free rabies clinics it offers each year. This is compensation for the veterinarian.

The Attorney stated that the title language should say: "in an amount not to exceed \$2400.00 per year." This is the amount certified by the CFO. There are only three rabies clinics per year, but additional services might be necessary.

Councilwoman Steward said that it also needs to be amended in the Resolution itself.

Vice President Keyes-Maloney added that it is not even in the Agreement.

The Attorney said that, in each instance – title, Resolution, contract - the clause "not to exceed three rabies clinics per year" should be amended to read: "not to exceed \$2400.00 per year."

There were no additional questions or comments from Council. No members of the Public were present. Ms. Keyes-Maloney then moved the Resolution as amended, seconded by Ms. Steward. Council President Baxter called for a roll call.

**ROLL CALL**

Ms. Steward YES  
Ms. Keyes-Maloney YES  
Mr. Schroth YES  
Ms. Wollert YES  
President Baxter YES

7. The Clerk read (Resolution #19R-21) A RESOLUTION AUTHORIZING THE AWARD OF A ONE-YEAR PROFESSIONAL SERVICES CONTRACT TO MALTI DAMANI, M.D., FOR THE PROVISION OF PEDIATRIC SERVICES TO THE EWING TOWNSHIP DEPARTMENT OF HEALTH FOR A MONTHLY CHILD HEALTH SERVICES CLINIC AND AT LEAST ONE PEDIATRIC FLU CLINIC PER YEAR FOR A FEE OF \$350.00 PER CLINIC, IN A TOTAL AMOUNT NOT TO EXCEED \$5,000.00 PER YEAR

There were no questions or comments from Council. No members of the Public were present. Ms. Wollert then moved the Resolution, seconded by Ms. Keyes-Maloney. President Baxter asked for a roll call.

**ROLL CALL**

Ms. Keyes-Maloney YES  
Ms. Wollert YES  
Mr. Schroth YES  
Ms. Steward YES  
President Baxter YES

8. The Clerk read (Resolution #19R-22) A RESOLUTION CONSENTING TO THE APPOINTMENT OF LISA K. FELDMAN TO THE ARTS COMMISSION

There were no questions or comments from Council. No members of the Public were present. Ms. Keyes-Maloney then moved the Resolution, seconded by Ms. Steward. Council President Baxter called for a roll call.

**ROLL CALL**

Ms. Steward YES  
Ms. Keyes-Maloney YES  
Mr. Schroth YES  
Ms. Wollert YES  
President Baxter YES

9. The Clerk read (Resolution #19R-23) A RESOLUTION APPOINTING MONICA M. HARVEY-TALBERT TO THE ZONING BOARD OF ADJUSTMENT

There were no questions or comments from Council. No members of the Public were present. Mr. Schroth then moved the Resolution, seconded by Ms. Wollert. President Baxter asked for a roll call.

**ROLL CALL**

Ms. Wollert YES  
Mr. Schroth YES  
Ms. Keyes-Maloney YES  
Ms. Steward YES  
President Baxter YES

10. The Clerk read (Resolution #19R-24) A RESOLUTION DECLARING FEBRUARY 11, 2019 TO BE NATIONAL MAKE A FRIEND DAY IN EWING TOWNSHIP

President Baxter stated that this is from Mercer Street Friends.

There were no questions or comments from Council. No members of the Public were present. Ms. Steward then moved the Resolution, seconded by Ms. Wollert. President Baxter called for a roll call.

**ROLL CALL**

Ms. Wollert	YES
Ms. Steward	YES
Ms. Keyes-Maloney	YES
Mr. Schroth	YES
President Baxter	YES


The above referenced New Business Resolutions are available in the Clerk's Office in the 2019 Resolution Book Number One.

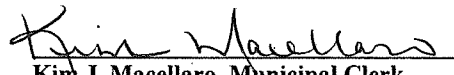
**CLOSED SESSION**

**(None for this Meeting)**

**ADJOURNMENT**

There being no further business President Baxter called for a motion to adjourn. Ms. Keyes-Maloney so moved seconded by Ms. Wollert. It was agreed by unanimous voice vote. The meeting was adjourned at 8:30 p.m.

  
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Kevin Baxter, President

  
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Kim J. Macellaro, Municipal Clerk