

**Town of Fenwick Island  
Minutes of the Charter & Ordinance Committee Meeting  
August 5, 2014**

**Call to Order at 9:30 a.m.**

**Present:** Committee Members Bill Weistling, Gene Langan, Roy Williams, Winnie Lewis, Diane Tingle, Mike Quinn , and Merritt Burke

**Absent:** Ben Waide, Pat Schuchman

**Public in Attendance:** Chris Reda, Mark McFaul, Buzz Henifin, Mike Houser

**Minutes:**

- Minutes from July 1, 2014 were approved with one amended section. Page 1 under “Issues for Discussion and Possible Action”, eighth section down, the first word should be "applicant", not "application". Gene Langan made motion to approve, seconded by Tingle.

**Items for Discussion and Possible Action:**

**A. Chapter 112 (Vehicle signs on commercial properties):**

1. Bill explained that Chief Boyden has forwarded the idea of banning vehicles used strictly for advertising on to the Chief judge of JP Court and also the AG's office for review to get their opinion on the enforcement of such an ordinance. No reply back yet.
2. McFaul and Reda, owners of Ropewalk, would like to work with the Town, perhaps on removing their vehicle in lieu of a sign. The vehicle is a benefit in that it designates the parking and keeps vehicles from the streets in search of parking.
3. Diane Tingle questioned how many vehicles in Town actually would be in violation and where they would park.
4. C&O tabled discussion until the Sept. meeting hoping that Chief Boyden will get the feedback requested. If not, C&O will decide whether to proceed, or possibly refer back to the Parking Committee to work with the businesses involved so no ordinance would need to be drafted.

**B. Chapter 116 (Special events permits):**

1. Bill reviewed the draft that would include requiring a permit for outdoor events held in the commercial zone. The following changes were made:
2. Add 116-10 F. Applicant will hold the Town harmless for any and all claims for damages and injuries including attorney fees and litigation costs.
3. Change from 60 days to 30 days the application timeline in 116-10B.
4. Ben Waide suggested the wording in sec. B of SPECIAL EVENT specify "parking areas" in the commercial zone. The committee decided to leave wording as is.
5. Mike Quinn wanted to know if the committee would address changes to the permit application. Town Manager will review and make any changes he deems necessary, not C&O.
6. Diane Tingle and Winnie Lewis were concerned about the large amount of vehicles parked at Nichols' property and St. Matthews for the house tour sponsored by South Coastal Library. If the ordinance is passed South Coastal Library would have to apply for a permit.
7. Bill asked how existing events in Town would be handled--Turkey trot, Beam's July 4 parade, and numerous church activities on the beach. C&O agreed that these events and others would be required to get a permit but not be charged a fee if the event is a non-profit.
8. Bill and Pat will make the necessary changes and send a draft to the Town attorney for review, emphasizing the proper wording in the "hold harmless" section.

**C. Chapter 160- Zoning (setback revisions):**

- Bill stated that he has reviewed and made the necessary change to any section that is affected by the recent commercial setback changes as it applies to residential construction in the commercial zone. He will work with Pat when she is available to have this in its proper format to prepare for a 1st reading.

**REVIEW OF COMP PLAN ITEMS:**

- Winnie Lewis and Merritt stated that the plan is being reviewed as required.

**Next Meeting:**

- Tuesday, September 9, 2014 at 9:30 a.m.
- Discussion as follows:
  - Chapter 112 – Vehicles Signs on Commercial Properties
  - Chapter 116 – Special Events Permits
  - Chapter 160 – Zoning (setback revisions)

**Old:**

None

**New:**

None

**Adjourn:**

- Mike Quinn made a motion to adjourn seconded by Winnie Lewis. The meeting was adjourned at 10:20: a.m.