

**ADHOC Parking Committee Meeting Minutes
Tuesday, November 12, 2013
10:00 A.M.**

Committee Members Present:

Gardner Bunting, Diane Tingle, Gene Langan, Molly Thomas (Ropewalk), Gabriel Mancini, Scott Mumford, Merritt Burke, Pat Schuchman

Absent:

Gabriel Mancini, Chief William Boyden, Marc McFaul

Public in Attendance:

Buzz Henifin, Roy Williams

MINUTES:

Diane Tingle made a motion to approve the minutes from the October 10, 2013 committee meeting seconded by Gene Langan. All in favor.

DISCUSSION:

Gardner Bunting reported that Town Manager Merritt Burke prepared a draft proposal for bids for a shuttle bus service as discussed at the October 10, 2013 committee meeting.

Merritt added that he is considering a formal bid process in order to find what the potential revenue may be. He also asked what the committee would prefer to see: a shuttle bus, jolly trolley or a van. Would the committee be interested in having advertisement on the shuttle vehicle and is there a need for more than one vehicle? No one was in favor of purchasing a Town vehicle and hiring a driver for shuttle purposes.

Diane Tingle added that by contracting out a shuttle bus service the Town would be removed from any liability.

Scott Mumford stated he is in favor of a shuttle bus service but realizes there is a small window of 6 - 8 weeks of actual need. He asked if the Town is interested in exclusive shuttle service or how far out of Town would be considered. He also asked what amount of revenue the Town expects which Merritt answered \$5,000 to \$6,000.

Both Gardner and Scott thought operating a shuttle service from Memorial Day to Labor Day would be adequate. Merritt countered that the Town could have shuttle service as long as the lifeguards are on the beach from 8:00 a.m. to 1:00 a.m. This would accommodate both residents and visitors to Town.

Gardner stated that we should contact Bethany Beach for some direction on how they operate their shuttle service. He mentioned this would be an opportunity to not only relieve parking problems during the evening but could also be used as a shuttle to get to the beach.

The committee agreed to recommend to Town Council bidding out a shuttle service and let them decide if they approve of the idea. Gardner suggested allowing a shuttle service to run from the Chamber of Commerce to Route 54 but added there needs to be more research before asking Town Council to decide.

Some items discussed such as shuttle service drop-off and requiring business licenses for both taxis and tow services will be forwarded to the Charter & Ordinance Committee.

The next item for discussion was parking signs. After consideration of changing the existing parking signs throughout Town, Merritt stated that he has yet to have received any complaints regarding the existing signs and questioned whether the expense to replace them is necessary.

Changing parking on some bayside streets was discussed. The Town engineer suggested that parking on W. Dagsboro Street be moved to the south side as drainage pipes are located in the right-of-way on the north side of the street. Diane added that parking on South Carolina Avenue should also be moved from the north side to the south side of the street.

Gene Langan stated he would like to see east/west street striping completed. This will be discussed at the December 13, 2013 Town Council meeting. Striping north/south streets will not be considered at this time.

Chief Boyden will be asked if he suggests any parking changes. Hopefully we will have this information for the next committee meeting.

Scott proposed that maps be given with parking permits and suggested this could be a brochure that would advertise local businesses.

Merritt stated that purchasers of parking permits are given literature which includes a map. He added that Town Clerk Linda Poole will provide copies of what is distributed and find out what the Chamber of Commerce provides visitors.

NEXT MEETING:

The next ADHOC Parking Committee is scheduled for Tuesday, Thursday, January 9, 2014 at 10:00 a.m.

ADJOURN:

Diane Tingle made a motion to adjourn the meeting, seconded by Gene Langan. All in favor. Meeting adjourned at 11:05 a.m.

