

## MINUTES FOR BUDGET COMMITTEE

Tuesday, May 13, 2014

Call to order by Chair Gardner Bunting at 2 p.m.

Budget Committee Members present: Gardner Bunting, Gene Langan, Todd Smallwood, Diane Tingle, Ben Waide, Roy Williams and William Weistling. Also in attendance were Merritt Burke, Town Manager; Police Chief William Boyden; Bryan Reed, Public Works Supervisor; Tim Ferry, Beach Patrol Captain; and Lynn Massey, Administrative Clerk. Absent Committee Members were Audrey Serio and Vickie Rymer.

The minutes from the January 23, 2014, meeting were reviewed. Gene Langan moved to approve the minutes and Todd Smallwood seconded. Motion was approved.

Town Manager Burke presented a Power Point of the Budget Plan Summary of FY2015 Financial Plan. This document is included with the minutes.

There was discussion about the following items.

- Committee Member Langan asked where budget shortfall would come from. Town Manager Burke said it would be from Real Estate Transfer Tax.
- Town Manager Burke explained that next year there will be one bid for the solid waste, recycling and bulk trash.
- Committee Member Waide voiced concern about charging more for waste services than the actual expense.

Rental Receipt Tax (acct. 42010) was changed to \$255,000.00.

It was recommended that all types of license fees be raised to \$160.00.

There was discussion about the following items.

- Growing cost of ambulance fees
- Committee Member Smallwood recommended having an installment plan for Lifeguard Sponsor signs and different deadlines.
- Public Works Supervisor Reed suggested using benches for advertising income.

Lifeguard Captain Ferry gave a report on his projections for expenses for the lifeguards. He spoke about the steps involved in providing uniforms. He said many of the lifeguards come

Budget Committee  
Page 2

May 13, 2014

back for 3 to 4 years. The companies he has used give him very good prices for the needed apparel.

Police Chief Boyden then presented his budget recommendations. He said there are no major changes. He handed out a document entitled "2014 Police Department Salary and Benefit Survey" which compared salary and benefits from other communities. He said he could possibly have several officers promoted in rank if they pass the sergeant and lieutenant tests.

Public Works Supervisor Reed discussed items in his budget projects. He presented bids for replacing the 1997 Town pickup. Committee Member Smallwood asked about the possibility of subcontracting snow plowing.

Town Manager Burke added that the plan next year is for Public Works to pick up yard waste and not the bulk trash.

Town Manager Burke discussed some of the items in Administrative and General Government costs. He added IT Service expense. The Committee requested that research be done on having other vendors prepare the quarterly payroll tax reports. They also asked whether the Town Council members were covered by liability insurance.

Under Capital Expenses:

- The Police Department had to increase to include cost of ammunition because all officers have to be recertified on three types of guns.
- Public Works will need new heaters in garage. The Committee suggested that other types of heaters be researched beside propane.

The next meeting was set for 2 p.m., May 27, 2014. A motion was made by Committee Member Tingle to adjourn at 4:35 pm; Committee Member Smallwood seconded. Motion carried.

Respectfully submitted,

Lynn Massey  
Administrative Clerk.