

**Town of Fenwick Island  
Minutes of the Charter & Ordinance Committee Meeting  
November 4, 2016**

**Call to Order at 9:30 a.m.**

**Present:** Committee Members Bill Weistling, Bernie Merritt, Mike Quinn, Roy Williams, Vicki Carmean, and Pat Schuchman

**Absent:** Bill Mould, Doug Lopez, Chief Boyden

**Public in Attendance:** Buzz Henifin

**Minutes:**

- Mike Quinn made a motion to approve the minutes of October 4, 2016 seconded by Bernie Merritt. Motion passed.

**Issues for Discussion & Possible Action:**

- Bill Weistling began the meeting by introducing the new committee members appointed at the October 28, 2016 Town Council meeting for 2016-2017 re-organization. Mr. Weistling will continue as Chairperson of the C&O Committee.
- He further explained that the responsibility of the C&O Committee is to consider proposed amendments to Town code as recommended by Town Council. Prior to a second reading all proposed amendments must go to the C&O Committee for discussion. Results then go back to Town Council for their approval.
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- He continued to the first readings approved at the October 28, 2016 Town Council meeting.
  - Chapter 120 – this proposed amendment will require that any change to a drainage plan approved at the time a Certificate of Compliance was issued will require further approval from the Building Official.
  - Chapter 160 – FAR – this amendment will increase the number of allowable bathrooms in a single-family dwelling to five full bathrooms and one half-bathroom.
  - Chapter 160 – Fences – this amendment clarifies the requirement of a fence between the rear of commercial properties and adjacent residential properties.
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- Charter Section 9 – Voting – there was no first reading at the October 28, 2016 Town Council meeting. Council is still waiting to hear from the Town Solicitor for clarification of the proposed amendment. There is a plan to schedule a public workshop with the Town Solicitor in the near future.
- Vicki Carmean commented she would like to see a non-binding referendum on this voting change at the next Town election and cautioned this may create unintended consequences.
- Mr. Weistling commented it is up to the Town Council to consider each issue on an individual basis and would have to agree to such a referendum vote. He added that discussion on this Charter change has been discussed for over seven months. He believes that after the workshop with the Town Solicitor the proposed amendment will go to Town Council for a first reading.

**Comprehensive Plan:**

Mr. Weistling explained that Winnie Lewis is no longer a member of the C&O Committee. The Comp Plan continues to be updated and should be presented to Town Council sometime after January 1<sup>st</sup>.

**Next Meeting:**

In an effort to make C&O meetings more convenient for the community they will be held on the first Friday of each month at 9:30 a.m., beginning December 2, 2016.

Item for Discussion will be:

- 📖 Charter Section 9 (Voting)
- 📖 Chapter 61-1 – Article I – Building Permits
  - *(New FEMA regulations require building permits for all work within the floodplain. Town code currently requires building permits for work over \$1,000.)*
- 📖 Chapter 112 – Handicap Parking
  - *(There has been discussion of whether to continue charging for a parking permit for handicap parking and whether to designate handicap parking on each beach end street.)*

**Old Business:**

Roy Williams stated his opinion again for a hotel zone. He further added he would like to see the Town regulate the number of rooms in a hotel and to regulate the number of restaurants in Town. He believes the Town does not receive enough fees from both.

**New Business:**

None.

**Adjourn:**

Vicki Carmean made a motion to adjourn seconded by Mike Quinn. Meeting adjourned at 3:12 p.m.