

MINUTES FOR BUDGET COMMITTEE
MEETING MAY 12, 2017

The Committee meeting was called to order by Mayor Gene Langan at 1:00 p.m.

Budget Committee Members present: Chairperson Gardner Bunting, Mayor Gene Langan, Town Manager Terry Tieman, Vicki Carmean, Richard Mais, Bernie Merritt, Roy Williams, Richard Benn, Charlie Hastings, Bill Weistling, and Finance Administrator Kristy Brittingham. Absent were Julie Lee and Ben Waide.

The minutes from the May 20, 2016 meeting were approved by Vicki Carmean and seconded by Richard Benn. The rest of the Committee was in favor. Minutes approved.

Town Manager, Terry Tieman reviewed the Agenda for the meeting.

Terry Tieman then introduced Debbie File and Lauren Goode from KCI Dover Planning Department. They talked about the Delaware Sustainable Communities Planning \$40,000.00 Grant they are offering to the Town of Fenwick Island. The grant supports planning and assessment projects that improve the community's economy, environment, and public health. The deadline to submit an application is June 2nd and the completion time of the project is 2 years of grant contract execution. The committee agreed to enter into the application process to see if it gets approved.

Terry Tieman reviewed the operating expense highlights and the proposed changes to the Fee schedule. Expenses this year include additional staffing, enhancements to our streets, upgrading our technology and software, and vehicle replacement. She stated overall the Town of Fenwick Island remains in strong financial position with over \$1.5 million in reserve accounts.

Council Member Carmean asked for clarification on the Tidewater valve project and Public Works Supervisor Bryan Reed responded.

Police Chief Bill Boyden spoke regarding the police department capital projects. Mayor Gene Langan brought up a discussion about police ticket revenue. Police Chief Bill Boyden responded.

Council Member Carmean asked about the Fenwick Flicks cost and Town Manager Tieman stated last year we made a donation and this year we have taken over the program from the Chamber of Commerce.

Treasurer Gardner Bunting stated adjustments can be made to modify the budget any time during the fiscal year.

Richard Benn questioned the solid waste revenue and Town Manager Tieman stated the cost is 25% higher and covers administrative costs.

Richard Benn expressed concern over the large building permit we are anticipating and wanted to make sure it should be added in. Town Manager Tieman stated she budgeted conservatively and Treasurer Gardner Bunting stated again it can be modified any time.

Mayor Gene Langan discussed the Bethany Beach Volunteer Fire Company contribution added in the budget. He advised the committee that Sea Colony has put the BBVFC on notice they will not contribute in the future.

Vice Mayor, Richard Mais informed everyone the AdHoc Financial committee meets next week, May 18, 2017 and their ultimate goal is reserves/revenue.

Council member Carmean asked to put the need for sidewalks on the council agenda. Richard Benn asked to identify areas to make a pathway.

Bill Weistling asked that the cost of the parking meter kiosk get reviewed again. He stated he only sees a need for one not two. Town Manager Tieman stated it is just a budget amount.

Mayor Langan asked if another budget workshop is necessary since everyone likes the budget. Most everyone agreed there is no need for another.

Town Manager Tieman stated there is an executive session on May 26th regarding employee salaries.

Lifeguard Captain Tim Ferry entered the meeting late and discussed his department budget. Tim stated he needs to replace an AED and the cost is \$350.00.

Vice Mayor, Richard Mais stated the budget was well organized, clear and concise by Town Manager Tieman. Everyone agreed and applauded. Bill Weistling moved to approve the budget and adjourn and Vice Mayor Mais seconded the motion. All were in favor. The meeting ended at 4:20 p.m.