



# The Town of Fenwick Island

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**BUILDING COMMITTEE**  
**AUGUST 14, 2020 AT 8:15 AM**  
**MEETING HELD VIA TELECONFERENCE**

**MINUTES**

In Attendance

Bill Weistling, Jesse Sheppard, Reid Tingle

Staff in Attendance

Pat Schuchman, Terry Tieman

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Introduction

Bill called the meeting to order at 8:15 AM.

Minutes

A MOTION was made by Reid, seconded by Jesse, to accept the minutes from the May 14, 2019 meeting. The MOTION passed unanimously.

Issues for Discussion and Possible Action

Bill stated the request for the proposed construction for a 540 square foot outdoor seating area at 1106 Coastal Highway. Pat noted that the request was submitted by Joe Balsamo, owner of 1106 Coastal Highway, on behalf of Our Harvest. Pat noted the proposed construction of an outdoor seating area which includes a 540 square foot deck with pergola and a 48' x 6' walkway along the canal. The proposed seating area will not be situated in the parking area and will not take up any parking spaces.

Bill questioned if approvals have been received by the Fire Marshal, Alcoholic Beverage Commission, Sussex County, and Health Department. Pat replied that the owner has received preliminary clearance from Sussex County and are still waiting on the approvals before they proceed. She added that due to COVID-19 recovery, if the Building Committee approves the plans today, then the construction of the deck could begin and Our Harvest could work along the guidelines that the State has for outside seating until stage 2 is over. Due to COVID-19 recovery, they would be able to serve on the deck now before the Alcoholic Beverage Commission approval.

Reid asked if there have been any issues with the temporary COVID-19 outdoor dining. Pat replied none whatsoever.

Bill commented that he has looked over the plans and the project meets the square footage requirements. He added that the project will have no roof over it.

Pat stated the definition for an outdoor service area as per Town Code: *a porch, patio, deck or area of land or buildings which is not enclosed on all sides with permanent structural walls and roofing and which has a floor level no higher than three feet above ground level, is not more than 700 square feet in area and which is used for seated dining only in conjunction with a restaurant or eatery. No part of any outside service area may be located in any setback area and may not eliminate parking spaces to achieve sufficient space for outside service area.* She noted that this proposed construction complies with this.

A MOTION was made by Reid, seconded by Jesse, to approve the outdoor seating area in conjunction with the restaurant per Town Code. The MOTION passed unanimously.

Next Meeting

The next meeting will be determined when a future commercial permit application is received.

Adjournment

A MOTION was made by Jesse, seconded by Reid, to adjourn the meeting. The MOTION passed unanimously and the meeting adjourned at 8:20 AM.

DRAFT