

**VILLAGE OF FLOWER HILL
MINUTES OF
REGULAR MEETING
OF THE BOARD OF TRUSTEES
September 2, 2014**

A regular monthly meeting of the Board of Trustees was held on September 2, 2014. The meeting was called to order at 8:05 PM by Mayor Elaine Phillips with the following in attendance:

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| Elaine Phillips | Mayor |
| Robert McNamara | Deputy Mayor |
| Randall Rosenbaum | Trustee |
| Karen Reichenbach | Trustee |
| Gary Lewandowski | Trustee |
| Jeffrey Blinkoff | Village Attorney |
| Ronnie Shatzkamer | Village Administrator |
| James Gilhooly | Building Superintendent |
| Kathy Wade | Village Treasurer |
| Scott Hislop | Highway Superintendent |
| Robert Rockelein | Code Enforcement Officer |
| Charles Vachris | Village Engineer |

The assembly recited the Pledge of Allegiance. There were three members of the public present.

Approval of Minutes

On motion of the Mayor, seconded by Trustee Reichenbach the minutes of the August 4, 2014 Meeting were unanimously approved by those Board members who attended.

Treasurer's Report

On motion of Deputy Mayor McNamara, seconded by Trustee Reichenbach, the claims were unanimously approved.

Architectural Review Committee Report

Mr. Gilhooly reported on the Committee's August 25, 2014 meeting.

The following permit applications were recommended to be approved as submitted: Bhutta, 5 Waring Drive: New driveway, walkway, rear entry; Arhaus, 15-25 Port Washington Blvd.: Retail furniture store; Fani, 9 Center Drive: raised deck, second story addition; Pugliese, 54 Mason Drive: enclose rear patio; Strianese, 64 Elderfields Road: New one family dwelling; Palatnick, 88 Country Club Drive: 2 story addition.

The following permit applications were recommended to be approved with modifications:

Khorana, 113 Dartmouth Road: 2 story addition, new driveway, portico; Jagwani, 165 Northwoods Road: 2 story rear addition, new portico & façade.

The following permit application was recommended to be approved subject to submission of an alternate design for one elevation: O'Sullivan, 336 Nassau Avenue: 1 story addition, relocate garage.

On motion of Deputy Mayor McNamara, seconded by Trustee Rosenbaum, all recommendations of the committee to issue permits were approved by the Board.

Public Comment

Harry Anderson, 10 Ridge Drive East asked the Board to come up with a solution for construction that continues over several years. He is particularly concerned about construction

at 8 Ridge Drive East which he claims has been ongoing for three years. In response to his concerns, the Mayor asked Mr. Rockelein to come up with a policy for property maintenance on construction sites.

Building Superintendent's Report

Mr. Gilhooly prepared a draft erosion control enforcement initiative. After presenting the material, the Mayor suggested creating a committee to codify the suggestions into the Village Code. She appointed Mr. Gilhooly as chair of the committee with members to include herself, Trustee Lewandowski, resident Brian Harrington, Mr. Rockelein and Scott Hislop.

Mr. Gilhooly next presented proposed regulations for the R-8 zone of the Village. The Mayor asked the Planning Board and Trustee Lewandowski to review

Administrator's Report

Ms. Shatzkamer requested the Board's approval for her and Mr. Blinkoff to attend a Law in the Workplace seminar focusing on municipalities. On motion of Mayor Phillips, second by Trustee Reichenbach, the Board approved attendance.

Attorney's Report

Mr. Blinkoff briefly reviewed the August 20, 2014 Zoning Board meeting.

He asked that the Board consider hiring a tax certiorari consultant to deal with the remaining backlog of cases. He would like to engage Tom Donato of the firm Haberman & Assoc. The fee for services would be approximately \$800.00. The Board unanimously approved the expenditure.

Mr. Blinkoff explained the \$20,000 tax certiorari settlement listed on the claims as it was a settlement for an old claim.

He prepared a draft joint BOT-BZA decision on Arhaus, 15-25 Port Washington Blvd. He asked the Board and Mr. Gilhooly to review for approval at the October meeting.

Trustees Report

Trustee Reichenbach went over the Village's expenditures relating to trees in order to meet the required \$2 per capita amount spent to qualify as a Tree City USA. After conferring with Ms. Wade and Mr. Hislop, it was determined that with 4800 residents, we would be required to spend \$9,600 per year on trees. It was calculated that we spend in excess of \$39,000 without tree permits, with tree permits it brings us to in excess of \$48,000.

She requested that the Board find some way to monetarily reward Arborist Ann Frankel for all the time she has spent volunteering on numerous Village projects. Ms. Frankel currently reviews all landscaping plans that come before the Architectural Review Committee (ARC), the members of the Committee would like her to dedicate more time to reviewing proposals and compensate her accordingly. The Mayor asked the ARC to come up with a plan for future landscape review.

Mayor's Report

Mayor Phillips reported on progress toward the planting of the Port Washington Blvd. traffic islands which is now awaiting DOT approval. Trustee McNamara noted that the right of way along the road south of St. Francis was in poor condition and covered in litter. Mr. Gilhooly will reach out to the hospital and ask for remediation. She informed the Board that PSEG committed to removing all the double utility poles on Port Washington Blvd. by the end of the year. There has been no progress on the walking path extending from Plandome Manor into the Village along Stonytown Road. Mr. Vachris will reach out to Plandome Manor's engineer for an update. The Mayor asked that the Board meet to discuss long term planning. She will send out an email with possible dates.

Old Business

Resolution #031 – September 2, 2014

1 RESOLUTION APPROVING CONTRACT WITH THE PORT WASHINGTON FIRE DEPARTMENT FOR THE YEAR OF 2014-2015

The Following resolution was offered by Mayor Phillips, seconded by trustee Reichenbach:

WHEREAS, the Village has received a proposed contract from the Port Washington Fire Department for the year 2014 – 2015, and

WHEREAS, the Board of Trustees has had the opportunity to review the contract, and

WHEREAS, the contract includes a provision with respect to costs as follows, “In consideration of the aforesaid services and the use of its apparatus, the Department, shall receive the sum of \$213,512.35 for fire services, the sum of \$32,797.26 for emergency medical services and the sum of \$33,296.94 for the Service Award Program, as approved by the (village/town), pursuant to referendum on October 27, 1992, for a total of \$279,606.55 for June 1, 2014 through May 31, 2015. If payments are not made within sixty (60) days of the due date, interest of five (5%) percent per annum will charged by the Department.”, and

WHEREAS, the Board of Trustees previously approved the contract with the exception of the provision pertaining to the Length of Service Award Program, and

WHEREAS, the Board of Trustees is aware that a matter is pending with the Equal Employment Opportunity Commission regarding the Length of Service Award program, but believes that the stated amount in the proposed agreement is in accord with the program as it currently exists

and that approval of the agreement as drafted would best suit the interests of the Village, NOW, THEREFORE, IT IS RESOLVED, that the proposed agreement, a complete copy of which is on file in the Village Hall be, and hereby is, approved in its entirety.

The Board was polled as follows:

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|---------------------|-----|
| Trustee Rosenbaum | Aye |
| Trustee Reichenbach | Aye |
| Trustee McNamara | Aye |
| Trustee Lewandowski | Aye |
| Mayor Phillips | Aye |

The Board agreed to proceed with the tree planting program but hold off until early spring. Ms. Shatzkamer will notify all residents who have requested trees that the planting will be delayed.

New Business

Ms. Shatzkamer noted the inconsistency of Section 219-7 of the Village Code which exempts trees located in an approved site plan from requiring a separate permit and fee for removal. The Board declined to remove the section but instead asked Trustees McNamara and Lewandowski to review requirements for tree removal as part of an overall site plan along with a more aggressive penalty program for trees removed without a permit.

Planning Board Chair Rhoda Becker, advised the Board of a September 9, 2014 Planning Board meeting to review requirements for new commercial development in light of the potential sale of 1021 Northern Blvd. The Board asked the Planning Board to review the criteria for an R-8 zoning district as presented by Mr. Gilhooly.

On motion of Mayor Phillips, seconded by Trustee Lewandowski the Board adjourned the regular meeting at 9:47 pm.

Respectfully submitted

Ronnie Shatzkamer
Village Administrator