

**VILLAGE OF FLOWER HILL
MINUTES OF
REGULAR MEETING
OF THE BOARD OF TRUSTEES
January 5, 2015**

A regular monthly meeting of the Board of Trustees was held on January 5, 2015. The meeting was called to order at 8:10 PM by Mayor Elaine Phillips with the following in attendance:

Elaine Phillips	Mayor
Robert McNamara	Deputy Mayor
Karen Reichenbach	Trustee
Gary Lewandowski	Trustee
Brian Herrington	Trustee
Randall Rosenbaum	Trustee
Jay Beber	Trustee
Jeffrey Blinkoff	Village Attorney
Ronnie Shatzkamer	Village Administrator
James Gilhooly	Building Superintendent
Kathy Wade	Village Treasurer
Scott Hislop	Highway Superintendent

The Mayor led the assembly in the Pledge of Allegiance. There were ten members of the public present.

Approval of Minutes

On motion of Deputy Mayor McNamara, seconded by Trustee Reichenbach, the minutes of the December 1, 2014 Meeting was unanimously approved by the Board.

Treasurer's Report

On motion of Deputy Mayor McNamara, seconded by Trustee Rosenbaum, the claims were unanimously approved.

Old Business

The Board reviewed the site plan application for conversion of a rental apartment to office space at 24-32 Middle Neck Road. Property owner Rina Frankola appeared before the Board and confirmed that new plans had been submitted by her architect to the Village. Mr. Gilhooly was satisfied that the plans were in compliance with NY State Building Code. The plans addressed the handicapped parking issue for the facility. On motion of Mayor Phillips, seconded by Deputy Mayor McNamara, the Board unanimously approved the site plan upon the conditions that the parking lot drainage problem be further remediated to remove all standing water, paving and clean-up of parking lot area, submission of a landscape plan, submission and approval of a commercial sign permit and the removal of the landscaping truck from the residential portion of the parking lot to the commercially zoned area of the lot.

Public Comment

Several residents appeared because they did not receive notice that the subdivision and change of zone hearing for Arhaus Furniture had been rescheduled. Mr. Gilhooly gave a background explanation: The contractor had exceeded the scope of the approved permit which resulted in a stop work order. The order was lifted upon his review of newly submitted plans and written assurances by the project engineer

that the disturbance on site does not exceed one acre which would trigger further DEC review and that the landscape and excavated material be restored.

Several residents who live adjacent to the property complained that a large number of trees were removed without permits and that there has been further work on the residential part of the property after the stop work order was issued. The residents submitted photographs showing the work site with trees removed or destroyed. The Mayor will send Mr. Gilhooly to the site in the morning to confirm the resident's complaints and to remediate the situation.

Architectural Review Committee Report

Mr. Gilhooly reported on the December 29, 2014 meeting. No one appeared on behalf of Mr. Ma, 68 Dogwood Lane for installation of roof mounted solar panels so no action was taken. The adjourned case for Friedler, 38 Hewlett Lane for a change of grade and retaining walls was recommended for approval with modifications.

The following new cases were heard: Lam, 105 Woodhill Road for a change of grade and retaining walls needed further submissions of a survey including elevations and grades along with a landscape plan. No action was taken and the applicant asked to return the following month. Chan, 1 Sycamore Drive for roof mounted solar panels was recommended for approval as submitted. Ajodan, 4 Crabtree Lane for a new one family dwelling was asked for a redesign. . No action was taken and the applicant asked to return the following month. Straggi, 120 Country Club Drive for roof mounted solar panels was asked to re-notice the surrounding property owners as they failed to make a proper notification and come back next month. Fani, 9 Center Drive for a revised front elevation under permit 14-671 appeared without their architect and asked to come back next month with representation.

On motion of Deputy Mayor McNamara, seconded by Trustee Herrington the Board unanimously approved the applications of Friedler and Chan.

In light of all the recent applications for change of grade with retaining walls, the Mayor asked Mr. Gilhooly and Trustees Herrington and Lewandowski to take a closer look into the matter.

Administrator's Report

Two resolutions pertaining to the March 2015 election were offered:

Resolution 01 - January 5, 2015 ANNOUNCING THE POLLING AND TIME FOR THE MARCH 18, 2015 GENERAL VILLAGE ELECTION

The following resolution was offered by Trustee Reichenbach, seconded by Trustee Beber: WHEREAS, pursuant to Article 15 section 15-104 of the New York State Election Law the Board of Trustees of the Village of Flower Hill, is required to adopt a resolution setting forth information about the General Election;

WHEREAS, the Resolution must be adopted at least sixty (60) days prior to the General Village Election;

WHEREAS, the General Village Election for the Village of Flower Hill will be held on March 18, 2015;

NOW THEREFORE, be it RESOLVED, that the polling place for the March 18, 2015 General Village election shall be the Village Hall, located at 1 Bonnie Heights Road, Manhasset, New York; and be it further

RESOLVED, that the polling place shall be open from 12:00 noon to 9:00 p.m; and be it further RESOLVED, that at least ten days prior to the election the Village Clerk shall publish, a notice which shall state:

- (1) the polling place;
- (2) the hours during which the polls shall be open; and
- (3) the names and addresses of all those who have been duly nominated in accordance with the provisions of this chapter for village office by certificate or petition of nomination duly filed with the village clerk and the office and term of such office for which they have been so nominated; and be it further

RESOLVED, that in addition to such publication, a copy of such notice shall be posted in at least six conspicuous public places within the village and at each polling place at least one day before the village election.

The Board was polled as follows:

Trustee Reichenbach	Aye
Trustee Lewandowski	Aye
Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

Resolution 02 – January 5, 2015

RESOLUTON APPOINTING ELECTION INSPECTORS FOR GENERAL VILLAGE ELECTION

The following resolution was offered by Trustee Reichenbach, seconded by Deputy Mayor McNamara:

WHEREAS, pursuant to Article 15 section 15-116 of the New York State Election Law the Board of Trustees of the Incorporated Village of Flower Hill, is authorized to appoint individuals to serve as Inspectors of Elections for General and Special Village elections;

WHEREAS, the General Village Election will be held on March 18, 2015;

NOW THEREFORE, be it RESOLVED, that the Board of Trustees hereby appoints the following persons to serve as Inspectors of Elections at the General Village Election:

Leslie House and Frank Prince; and Zahig Callian and Marguerite Krejci as alternates. In the event that none of the above can serve, any other qualified individual may be appointed, and be it further

RESOLVED, that each of these individuals are duly qualified to serve as Inspectors under New York State Election Law; and be it further

RESOLVED, that the compensation paid to the Inspectors shall be one hundred twenty five dollars (\$125.00) for the Inspectors; and be it further

RESOLVED, that all Inspectors must file a Constitutional oath with the Village Clerk prior to the assumption of his or her duties.

The Board was polled as follows:

Trustee Reichenbach	Aye
Trustee Lewandowski	Aye
Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

Attorney's Report

Mr. Blinkoff reviewed the December 17, 2014 Zoning Board meeting. He advised the Board that although there are no regulations requiring the Village to have an AED (defibrillator), common sense dictates that if we have one we are obligated to maintain it to avoid liability. The Board directed Ms. Shatzkamer to enter into a service contract for the annual inspection and upkeep of the AED.

Trustees Report

Trustee Herrington researched the D&B Engineering proposal to respond to the DEC notice of an Incomplete Application for the Hempstead Harbor Retrofit Program Plan. He found their plan to be acceptable.

Trustee Reichenbach reported that the Hempstead Harbor Protection Committee was seeking an increase in dues.

Mayor's Report

The Mayor reported on the Traffic Safety Task Force meeting attended by traffic engineer Robert Eschbacher. Mr. Eschbacher will take a second look at Manhasset Woods and Bonnie Heights Roads in comparison to the 2004 traffic study his firm did to see if anything further needs to be addressed. He also will look at Stonytown Road and the feasibility of creating a walking path there. Senator Martins had approached the Mayor asking if the Village had any plans for such paths as he had some funding available.

The DOT is still working on the traffic study for Port Washington Blvd. in the vicinity of Middle Neck Road. The office has a design for "Kids at Play" signs and is currently getting competitive bids.

The Mayor reported on the Roslyn Mayor's meeting that addressed the State property tax freeze as well as the NYCOM seminar on the same topic. She asked the Board members on the Budget Committee to attend the February 4, 2015 webinar being given by NYCOM on the topic.

New Business

Resolution 03– January 5, 2015

RESOLUTION ADOPTING AND RENEWING A FIRE PROTECTION CONTRACT WITH THE ROSLYN FIRE COMPANIES FOR THE YEAR 2015

The following resolution was offered by Trustee Rosenbaum, seconded by Trustee Reichenbach:

WHEREAS, New York State Village Law § 4-412(3)(9) authorizes the Board of Trustees to enter into a contract for fire protection services with any city, village, fire district, or incorporated fire company having its headquarters outside such village and maintaining adequate and suitable apparatus and appliances for the furnishing of fire protection in such village;

THEREFORE, be it **RESOLVED**, the Board of Trustees of the Incorporated Village of Flower Hill hereby adopts the fire services contract with the Roslyn Fire Companies FOR THE PERIOD January 1, 2015 through December 31, 2015; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute the fire services contract with the Roslyn Fire Department.

The Board was polled as follows:

Trustee Reichenbach	Aye
Trustee Lewandowski	Aye
Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

The Board discussed the strategic plan outline prepared by Ms. Wade after their initial work session on the topic. The Mayor, Trustees McNamara and Beber, Mr.

Gilhooly and Ms. Wade met to go over the technology aspect of the plan. They came up with a timeline of goals for the next few years. The Mayor asked the other Board members to devote themselves to one of the major goal topics and form a sub-committee with no more than three Board members and the appropriate staff person(s) to tackle the plan.

Continued Old Business

Resolution 04– January 5, 2015

1 RESOLUTION TO HOLD A PUBLIC HEARING AND PROVIDE FOR PUBLIC NOTICE THEREOF

The following resolution was offered by Mayor Phillips, seconded by Deputy Mayor McNamara:

WHEREAS, the Village was required to cancel the previously scheduled public hearing for January 5, 2015 on proposed Local Law D – 2014 providing for an amendment to Chapter 227 “Vehicles and Traffic” prohibiting skateboarding on certain Village streets, and

WHEREAS, the Village was also required to cancel the previously scheduled public hearing for January 5, 2015 for a joint public hearing with the Planning Board to address the sub-division and change of zone for a certain parcel located at 67 Knollwood Road within the Village; and **WHEREAS** the public hearings were required to be cancelled because of an error in the notice procedure as the Village’s newspaper of record failed to publish the legal notice although it was provided to them in a timely manner;

NOW, THEREFORE BE IT RESOLVED, that a public hearing be held on February 2, 2015 at the Village Hall in the Incorporated Village of Flower Hill at the address of One Bonnie Heights Road, Manhasset, New York at 8:00 p.m.; and

BE IT FURTHER RESOLVED, that the subject matter of said hearings shall be proposed Local Law D – 2014 providing for an amendment to Chapter 227 “Vehicles and Traffic” prohibiting skateboarding on certain Village streets, and a joint public hearing with the Planning Board to address the sub-division and change of zone for a certain parcel located at 67 Knollwood Road within the Village; and that public notice shall be published in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board was polled as follows:

Trustee Reichenbach	Aye
Trustee Lewandowski	Aye
Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

On motion of Mayor Phillips, seconded by Trustee Beber the Board adjourned the regular meeting at 9:55 pm.

Respectfully submitted,

Ronnie Shatzkamer
Village Administrator