

**VILLAGE OF FLOWER HILL  
MINUTES OF  
REGULAR MEETING/PUBLIC HEARING  
OF THE BOARD OF TRUSTEES  
JUNE 1, 2015**

The regular monthly meeting and public hearing of the Board of Trustees was held on June 1, 2015. The meeting was called to order at 7:30 PM by Mayor Elaine Phillips with the following in attendance:

Elaine Phillips	Mayor
Robert McNamara	Deputy Mayor
Gary Lewandowski	Trustee
Randall Rosenbaum	Trustee
Jay Beber	Trustee
Jeff Blinkoff	Village Attorney
Ronnie Shatzkamer	Village Administrator
Kathy Wade	Village Treasurer
Scott Hislop	Highway Superintendent
Robert Rockelein	Code Enforcement Officer
Steve Lawniczak	Village Engineer

Resident David Frankel led the assembly in the Pledge of Allegiance. There were three members of the public present. On motion of Deputy Mayor McNamara, seconded by Trustee Rosenbaum the minutes of the May 4, 2015 Regular meeting and public hearing and the May 18, 2015 special meeting were approved as submitted by all those who attended the meeting.

**Treasurer's Report**

On motion of Mayor Phillips seconded by Trustee Beber, the claims were unanimously approved.

**Public Hearing**

On motion of Trustee Beber, seconded by Trustee Herrington, the public hearing portion of the meeting was opened at 7:35. The first hearing was to consider Local Law B - 2015 "penalty for building permit violations". The Board discussed some changes to be made and on motion of Deputy Mayor McNamara, seconded by Trustee Herrington and unanimously approved by the Board, adjourned the hearing until July 6, 2015. The second hearing was to consider the granting of a special use permit for a fireworks display at the North Hempstead Country Club on July 2, 2015.

**RESOLUTION NO. 032 – JUNE 1, 2015**

**1 RESOLUTION GRANTING A SPECIAL USE PERMIT FOR A FIREWORKS DISPLAY**

The following resolution was offered by Trustee Rosenbaum, seconded by Trustee Beber:

**WHEREAS**, the Village requires a special exception permit in order to have a fireworks display within the Village, and

**WHEREAS**, the Board of Trustees having been made aware that an application for such a permit has been made by the North Hempstead Country Club for a display on July 2, 2015 at approximately 9:30 pm and

**WHEREAS**, the North Hempstead Country Club intends, as in years past, to include within the viewing area space for residents and families to observe the fireworks, and the Board being of the opinion that doing so serves a useful purpose within the Village,

**NOW THEREFORE**, as all appropriate insurances have been provided, and fire marshal, police and fire departments have been notified, it is resolved that the permit is approved and normally required fees relative to the issuance of the permit described above be, and the same hereby are, waived under the circumstances.

The Board was polled as follows:

Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Lewandowski	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

On motion of Mayor Phillips seconded by Trustee Herrington, the public hearing was closed at 7:55 pm.

*See the stenographic record for further detail.*

### **Architectural Review Committee**

Trustee McNamara reported on the May 26, 2015 meeting. The following applications were recommended to be approved as submitted: Molins, 362 Nassau Avenue for a rear one story addition and Skaff, 63 Middle Neck Road for a swimming pool and other accessory structures. The following applications were recommended to be approved with modification: Weinberg, 39 Woodland Road for a new façade and Eleoterio, 70 Walnut Lane for a swimming pool. No action was taken on the application of Hong, 30 Old Pine Drive for a new one family dwelling. On motion of Deputy Mayor McNamara, seconded by Mayor Phillips, the Board unanimously approved the recommendations of the Committee.

### **Administrator's Report**

Ms. Shatzkamer informed the Board that the Huntington Bicycle Club would be conducting a bike tour on July 12, 2015 that includes part of the Village. She will reach out to the organization to obtain appropriate insurance certificates as well as more information on the event including times, traffic control, number of participants and trash control. She also informed the Board that the 2015 Stormwater permit has been filed with the DEC and is available on the Village website for review.

### **Highway Superintendent's Report**

Mr. Hislop reported that PSEG would be replacing the crape myrtles in the Port Washington Blvd. traffic island. The Board requested that there be some safety devices in place when the crew is doing maintenance on the traffic islands to warn oncoming drivers of the presence of workers.

### **Engineer's Report**

Mr. Lawniczak reported on the pedestrian path bid opening. There was only one bidder who submitted a proposal of over \$72,000 which was way over the estimated cost and there were errors in the bid. He will prepare a re-bid package on the path as well as a bid package for the 2015 Road Improvement Contract.

### **Resolution # 033 - June 1, 2015**

#### **2RESOLUTION TO REQUEST PROPOSALS OR BIDS FOR THE CONSTRUCTION OF A PEDESTRIAN PATH ON STONYTOWN ROAD AND FOR THE 2015 ROAD IMPROVEMENT PROJECT WITHIN THE INCORPORATED VILLAGE OF FLOWER HILL ("VILLAGE")**

The following resolution was offered by Deputy Mayor McNamara, seconded by Trustee Beber:

**WHEREAS**, the Board of Trustees of the Village has determined that it would serve the best interest of the Village to construct a pedestrian path on Stonytown Road within the Village, and **WHEREAS** bids were requested to be received on Friday May 29, 2015 at 10 am and only one bid was received for more than twice the amount of the estimated cost; and **WHEREAS** the Village is also requesting bids for the 2015 Road Improvement project at the same time.

**NOW, THEREFORE, IT IS RESOLVED**, that a new request for proposals or bids for the pedestrian path and 2015 Road Improvement project, either jointly or severally, shall be issued, with the responses to be produced at a bid opening to be conducted on July 2, 2015 at 10:00 am, and be brought before the Board for consideration at the next meeting of the Board of Trustees to be held on July 6, 2015 at 7:30 pm; and

**BE IT FURTHER RESOLVED**, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of the availability of the bid package on June 17, 2015.

The Board was polled as follows:

Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Lewandowski	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

### **Attorney's Report**

Mr. Blinkoff reported on the Zoning Board of Appeals hearing of May 20, 2015. He reviewed the issues to be included on the referendum of June 25, 2015 that will create a joint sponsoring board for the Port Washington Fire Departments Length of Service Program (LOSAP) and changes in the firefighter qualifications for LOSAP. The amount of anticipated increase per household will be under \$10.00 per year.

### **Resolution # 034 - June 1, 2015**

#### **RESOLUTION TO ALLOW THE VILLAGE ADMINISTRATOR TO PUBLISH A NOTICE OF REFERENDUM REGARDING MODIFICATION OF THE PORT WASHINGTON FIRE DEPT. LOSAP PLAN**

The following resolution was offered by Mayor Phillips, seconded by Trustee Rosenbaum:

**BE IT RESOLVED**, that the Village Administrator publish or cause to be published a public notice of referendum to be held on June 25, 2015, between the hours of 12 noon and 9:00 pm, regarding modification of the Port Washington Fire Dept. LOSAP plan in the official newspapers of the Village.

The Board of Trustees was polled as follows:

Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Lewandowski	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

### **Trustees Report**

Trustee Beber reported on his research regarding establishing separate Village email accounts for the Village Trustees.

### **Resolution # 035 – June 1, 2015**

#### **A RESOLUTION TO CREATE VILLAGE EMAIL ACCOUNTS FOR TRUSTEES**

The following resolution was offered by Trustee Herrington, seconded by Trustee Beber:

**BE IT RESOLVED** that in the interests of record retention and creating a secure server for Village Trustee email communications, the Village Treasurer is hereby authorized to contract with the Village IT provider to create a separate email account for each Trustee (6 accounts) at a cost of \$13 per month.

The Board of Trustees was polled as follows:

Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Lewandowski	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

Trustee Herrington reported on the Manhasset Bay Protection Committee meeting and informed the Board that a new inter-municipal agreement would be forthcoming. He also spoke with Senator Martins about obtaining speed signs for the Village, the Senator told him he would follow up.

### **Mayor's Report**

The Mayor informed the Board that Joe Pecora of Nelson & Pope Engineering has completed the data gathering phase of their Village traffic study. When the study is complete she will hold two public meetings (one day and one evening) to go over the results of the study.

### **Old Business**

On motion of Deputy Mayor McNamara, seconded by Trustee Rosenbaum, the Board unanimously approved the bid of \$4,050.00 from Bear Tree Service for the planting of 27 trees for the 2015 Village Tree Planting Program. Two other bids were received at \$7380 and \$8100.

### **New Business**

On motion of Trustee Herrington, seconded by Deputy Mayor McNamara, the Board unanimously approved the attendance of Village Treasurer Kathy Wade at the Cornell Municipal Clerk's Institute in July.

The Board considered the introduction of a local law requiring portable sanitary facilities at construction sites where no other facilities are available.

#### **Resolution # 036 – June 1, 2015**

#### **3RESOLUTION INTRODUCING LOCAL LAW "C" OF THE YEAR 2015 AND PROVIDING FOR PUBLIC NOTICE AND HEARING**

The following resolution was offered by Deputy Mayor McNamara, seconded by Trustee Beber:

**BE IT RESOLVED**, that Local Law "C" of the Year 2015 providing for an amendment to Chapter 85 "Building Construction" adding a section requiring portable sanitary facilities at construction sites where no other facilities are available, and

**BE IT FURTHER RESOLVED**, that the Board of Trustees hold a public hearing on said proposed Local Law at the Village Hall in the Incorporated Village of Flower Hill at the address of One Bonnie Heights Road, Manhasset, New York at 8:00 p.m. on Monday, July 6, 2015 and **BE IT FURTHER RESOLVED**, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board of Trustees was polled as follows:

Trustee Rosenbaum	Aye
Trustee Herrington	Aye

Trustee Lewandowski	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

**Public Comment**

Donald O'Brien of the Manhasset Lakeville Water District informed the Board of a public meeting to go over the logistics for the construction of the new water tower in Munsey Park will be held at the water district offices on June 16 at 7 pm. The Mayor asked that they notify all residents surrounding the area of construction.

On motion of Trustee Lewandowski, seconded by Trustee Rosenbaum the Board adjourned the meeting at 9:10 pm.

Respectfully submitted,

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Ronnie Shatzkamer  
Village Administrator