

**VILLAGE OF FLOWER HILL  
MINUTES OF  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
NOVEMBER 2, 2015**

The regular monthly meeting and public hearing of the Board of Trustees was held on November 2, 2015. The meeting was called to order at 7:30 PM by Deputy Mayor Robert McNamara with the following in attendance:

Robert McNamara	Deputy Mayor
Randall Rosenbaum	Trustee
Gary Lewandowski	Trustee
Karen Reichenbach	Trustee
Brian Herrington	Trustee
Jay Beber	Trustee
Jeff Blinkoff	Village Attorney
Ronnie Shatzkamer	Village Administrator
James Gilhooly	Building Superintendent
Scott Hislop	Highway Superintendent
Stephen Lawniczak	Village Engineer

Rhoda Becker led the assembly in the Pledge of Allegiance. There were four members of the public present. On motion of Trustee Rosenbaum, seconded by Trustee Beber the minutes of the October 5, 2015 Regular meeting were approved as submitted by all those who attended the meeting.

#### **Treasurer's Report**

On motion of Trustee Reichenbach, seconded by Trustee Herrington, all the claims presented were unanimously approved.

#### **Permit Denial Appeal**

Ms. Alison Coffey, 56 Sunset Drive, asked that the Board consider the appeal of a denial for a tree removal permit. After reviewing the material submitted and Ms. Coffey's testimony, on motion of Trustee Beber, seconded by Trustee Rosenbaum, the Board moved to adjourn pending a site visit and recommendations from Arborists Ann Frankel and Frank Hefferin.

#### **Architectural Review Committee**

Mr. Gilhooly reported on the October 26, 2015 meeting. The following applications were recommended to be approved with modifications or conditions: Coren, 114 Woodhill Lane, patio & retaining walls; Autumn Park LLC, 48 Knollwood Rd., new one family dwelling; Papadopoulos, 189 Rockwood Road, additions & alterations. No action was taken on Loman, 1 Hunters Lane, two story addition; Anray Builders, 32 Sycamore Drive, new one family dwelling and Savocchi, 14 Ridge Drive East, portico.

On motion of Deputy Mayor McNamara seconded by Trustee Lewandowski, the Board unanimously approved the recommendations of the Committee.

#### **Highway Superintendent's Report**

Mr. Hislop reported that the 2015 Road Project of over two miles of new pavement is nearing completion and that NatGrid is finished with Phase I of the gas main replacement on Port Washington Blvd.

#### **Engineer's Report**

Mr. Lawniczak related that the rumble strips have been installed for the Stonytown Road pedestrian path. Painting and signage will be completed by October 7.

#### **Code Enforcement Report**

Mr. Rockelein has issued letters to homeowners asking them to trim or remove their landscaping in the Village right-of-way where it interferes with sight lines at intersection. He

has successfully met with several homeowners and is continuing to follow up with others.

### **Administrator's Report**

Ms. Shatzkamer thanked the Board for the opportunity to attend the NYCOM Fall Training School and commended the Mayor and Ms. Wade for rolling out the new Code Red emergency notification system. She reported that the Village received the Port Washington Fire Dept. audit and 2016 budget guide which shows the 2016 budget to be an increase of 2.5% over last year.

### **Trustee's Report**

Deputy Mayor McNamara reported on a discussion held by the ARC regarding proposed Local Law -D, changing the composition of the members of the Architectural Review Committee. The Committee determined that they should retain the three member committee but allow for Tami Cook to serve as an alternate or special advisor as necessary.

Trustee Lewandowski proposed suggested that the Board come up with a method for reviewing the ARC's work to determine if the process is working. Mr. Gilhooly suggested that a design review could be held prior to issuance of a Certificate of Occupancy. The Mayor suggested creation of some sort of recognition for good design.

Trustee Beber presented the mailer he created for the introduction of Code Red to the community. The Board approved proceeding with the mailing.

Trustee Rosenbaum reported that Penflex has been approved as Roslyn Fire Dept. LOSAP manager although there was some concern over the financial performance and that the program may be underfunded.

Trustee Reichenbach asked the Board to consider waiving tree removal fees for invasive species as she was approached by a resident asking that question. It was agreed that Ms. Shatzkamer would consult with the Village Arborist and come up with a policy regarding replacements for invasive species.

Trustee Herrington informed the Board that a new inter-municipal agreement was being prepared by the Manhasset Bay Protection Committee and asked for a resolution authorizing the Mayor to sign it.

### **Resolution No. 049 – September 8, 2015**

#### **1 RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT**

The following resolution was offered by Trustee Herrington, seconded by Trustee Reichenbach:

**WHEREAS**, the Village has found that it is in its best interests to enter into an inter-municipal agreement (IMA) with the Manhasset Bay Protection Committee;

**THEREFORE** the Board of Trustees hereby authorizes Mayor Elaine Phillips to enter into such agreement when a final version is put before the Village and found acceptable by the Village Attorney.

The Board was polled as follows:

Trustee Reichenbach	Aye
Trustee Lewandowski	Aye
Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

### **Mayor's Report**

The Mayor discussed instituting a commercial tax rate and the need to retain a consultant for a few hours of work to figure out how to initiate the rate.

Trustee Herrington, seconded by Deputy Mayor McNamara, the Board adjourned the meeting at 9:20 pm.

Respectfully submitted,

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Ronnie Shatzkamer  
Village Administrator

