

**VILLAGE OF FLOWER HILL
MINUTES OF
REGULAR MEETING
OF THE BOARD OF TRUSTEES
DECEMBER 7, 2015**

The regular monthly meeting and public hearing of the Board of Trustees was held on December 7, 2015. The meeting was called to order at 7:30 PM by Mayor Phillips with the following in attendance:

Elaine Phillips	Mayor
Robert McNamara	Deputy Mayor
Randall Rosenbaum	Trustee
Gary Lewandowski	Trustee
Karen Reichenbach	Trustee
Jeff Blinkoff	Village Attorney
Ronnie Shatzkamer	Village Administrator
James Gilhooly	Building Superintendent
Scott Hislop	Highway Superintendent
Stephen Lawniczak	Village Engineer

Matthew Grech of the Manhasset Times led the assembly in the Pledge of Allegiance. There were four members of the public present. On motion of Deputy Mayor McNamara, seconded by Trustee Rosenbaum the minutes of the November 2, 2015 Regular meeting were approved as submitted by all those who attended the meeting.

Treasurer's Report

On motion of Trustee Rosenbaum seconded by Trustee Reichenbach, all the claims presented were unanimously approved.

Permit Denial Appeal

Mr. & Mrs. Coffey, 56 Sunset Drive, asked that the Board reconsider the appeal of a denial for a tree removal permit. After reviewing the material submitted and the Coffey's testimony, on motion of Trustee Reichenbach, seconded by Trustee Rosenbaum, the Board moved to adjourn to January pending a site visit and recommendations from the Village Tree Committee.

Architectural Review Committee

Mr. Gilhooly reported on the November 23, 2015 meeting. The following applications were recommended to be approved as submitted: Anray Builders, 32 Sycamore Drive for a new one family dwelling; Rappaport, 14 Bayberry Ridge for a patio, fire pit, BBQ and landscaping; Crecco, 240 Elderfields Road for a one story addition, interior and exterior alterations; Faglione, 2 Elderfields Road for a pool, patio, accessory structures and fence. The following applications were recommended to be approved with modifications: Savocchi, 14 Ridge Drive East for a portico; Alderdice, 296 Crabapple Road for a new one family dwelling; Brar, 290 Dogwood Lane for additions. The following applications received no action: Loman, 1 Hunters Lane for a two story front addition; Tansey, 50 Oak Tree Lane for a second story addition with interior and exterior alterations; Chodosch, 25 Greenbriar Lane for a pool, patio and accessory structures.

On motion of Deputy Mayor McNamara seconded by Trustee Lewandowski, the Board unanimously approved the recommendations of the Committee.

The Committee will not meet in December; the next meeting will be January 25,

2016.

Engineer's Report

Mr. Lawniczak discussed the stabilization of the slope at 370 Stonytown Road. Mr. Gilhooly reviewed the history of the project to date.

Highway Superintendent's Report

Mr. Hislop reported that the National Grid main gas line replacement project along Port Washington Blvd. is finishing up. They originally planned to replace 4,000 feet and ended up doing 6,000 feet. They plan to replace another 10,000 feet next year.

Attorney's Report

Mr. Blinkoff reviewed the results of the Zoning Board hearing on November 18. The Board asked for clarification of the decision on 189 Rockwood Road. Mr. Gilhooly noted that the construction drawings show a large portion of the house to be demolished and that the Code needs a definition of demolition to include projects where only a portion of a building is demolished.

Administrator's Report

Ms. Shatzkamer reviewed Village election dates and procedures. She asked the Board to consider amending the fee schedule to include a fee for change of house number. The Board agreed that a fee was appropriate in the amount of \$500.

Trustee's Report

Trustee Lewandowski suggested that the Architectural Review Committee take a new look at retaining walls so as to better preserve the natural characteristics of properties.

Mayor's Report

The Mayor reported on the Port Washington Fire Dept. budget meeting as well as the resolution of the LOSAP issues and asked that the contract be put on the agenda for approval in January. The Roslyn Fire Department LOSAP was also reviewed.

New Business

RESOLUTION No. 51 – December 7, 2015 APPOINTMENT TO FILL UNEXPIRED TERM

Mayor Phillips proposed the following resolution, seconded by Trustee Reichenbach:

WHEREAS Village Justice J. Bruce Byrne has retired from the bench on November 30, 2015 after forty years of service to the community; and

WHEREAS the term of office for Village Justice expires on the first Monday in April 2016.

THEREFORE, Mayor Phillips appoints Acting Village Justice Dennis Reisman to fill the unexpired term of Village Justice.

The Board was polled as follows:

Deputy Mayor McNamara	Aye
Trustee Rosenbaum	Aye
Trustee Lewandowski	Aye
Trustee Reichenbach	Aye
Mayor Phillips	Aye

RESOLUTION No. 52 – December 7, 2015
RESOLUTION PURSUANT TO 2019-A OF THE NEW YORK UNIFORM JUSTICE COURT
ACT

Mayor Phillips proposed the following resolution, seconded by Deputy Mayor McNamara:

WHEREAS, Village Justices are required to annually provide the Court records and dockets to the respective auditing board in accord with Uniform Justice Court Act section 2019-a (“UJCA”) with such records to be then examined or audited with the fact of the same being entered in the minutes of the board’s proceedings, and

WHEREAS, the Village Justice of the Inc. Village of Flower Hill has provided such records to the Board of Trustees of the Village, and

WHEREAS, the records and dockets have been duly examined,

NOW, THEREFORE, IT IS RESOLVED, that the fines collected have been turned over to the proper officials of the Village as required by law, and it is further,

RESOLVED, that a copy of the examination report and a copy of the within resolution shall be transmitted by the Village Clerk/Administrator to Joan Casazza, Internal Control Liaison, NYS Office of Court Administration, 2500 Pond View, Suite LL01, Castleton-on-Hudson, NY 12033.

The Board was polled as follows:

Deputy Mayor McNamara	Aye
Trustee Rosenbaum	Aye
Trustee Lewandowski	Aye
Trustee Reichenbach	Aye
Mayor Phillips	Aye

The Board discussed whether a local law is required to limit building size in the R-1 zone. The Mayor asked that the Architectural Review Committee examine the issue and come back to the Board of Trustees with recommendations.

On motion of Mayor Phillips, seconded by Trustee Rosenbaum, the Board went into executive session at 9:15 pm to consider a potential litigation matter. No vote was taken.

On motion of Trustee Reichenbach, seconded by Trustee Lewandowski, the Board came out of executive session and adjourned the meeting at 10:08 pm.

Respectfully submitted,

Ronnie Shatzkamer
Village Administrator