

**VILLAGE OF FLOWER HILL  
MINUTES OF  
REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
May 2, 2016**

The regular monthly meeting of the Board of Trustees was held on May 2, 2016. The meeting was called to order at 7:00 PM by Mayor Phillips with the following in attendance:

Elaine Phillips	Mayor
Robert McNamara	Deputy Mayor
Randall Rosenbaum	Trustee
Gary Lewandowski	Trustee
Brian Herrington	Trustee
Jay Beber	Trustee
Ronnie Shatzkamer	Village Administrator
Kathy Wade	Village Treasurer
James Gilhooly	Building Superintendent
Robert Rockelein	Code Enforcement Officer
Scott Hislop	Highway Superintendent

Mayor Michael Koblenz of the Village of East Hills led the assembly in the Pledge of Allegiance. There were eight members of the public present.

**Special Presentation**

Mayor Koblenz talked to the Board and public about his village's efforts to reduce aircraft noise over the area. He explained that planes are flying too low, violating FAA rules. He is looking for support among Nassau County villages for a law suit against the FAA brought on behalf of the County.

**Old Business**

The Board reviewed the request of several residents to convert the south end of Greenway to a one way street. Several residents spoke in favor and against the change. Mayor Phillips informed the residents that she reviewed all the material from a previous administration that addressed the very same issue and was of the belief that nothing has changed since then except for the increase in traffic volume. The village had a traffic engineer look at the area for the purposes of getting an estimate for a traffic study. The Mayor will direct the Highway Dept. to place a temporary speed radar sign on the street if a resident will agree to have it placed in front of their home and when construction of a new home on the street is finished, the Board will take another look at the issue and determine if a traffic study is needed.

**New Business**

The Mayor introduced the new equipment the village will be purchasing as part of the Flower Hill Park playground expansion. In addition, there are plans for the addition of a handball wall near the basketball court. Senator Jack Martins has obtained grant funding that will be earmarked for the play area as well as traffic calming devices on Port Washington Blvd. pending approval of the State DOT.

**Approval of Minutes**

On motion of Deputy Mayor McNamara, seconded by Trustee Beber, the minutes of the April 8, 2016 Annual Organizational Meeting and Regular Meeting/Public Hearing were approved as submitted by all those who attended the meeting.

**Treasurer's Report**

On motion of Trustee Rosenbaum, seconded by Deputy Mayor McNamara, all the claims presented were unanimously approved.

### **Architectural Review Committee Report**

Mr. Gilhooly reported on the April 25, 2016 meeting. The following applications were recommended to be approved:

Deignan, 330 Manhasset Woods Rd. – additions & alterations; Batelic, 74 Crabapple Rd., exterior alterations; Richards, 11 Knolls La. – addition & alteration; Bahar, 10 Greenbriar La. – change in exterior materials.

The following applications were recommended to be approved with modifications: Sushko, 55 Ridge Drive East – swimming pool & patio; Muni, 132 Elderfields Rd. – New one family dwelling & pool; Notias, 27 Bonnie Heights Rd. – change of exterior materials.

No action was taken on the following permits:

McGinn, 20 East High Rd. – Portico; Burton, 21 Bonnie Heights Rd. – solar panels; Sami, 6 East High Rd. – addition; Giannopoulos, 86 Dartmouth Rd. – new one family dwelling.

On motion of Deputy Mayor McNamara, seconded by Mayor Phillips, the Board unanimously approved the recommendations of the Committee.

### **Building Superintendent's Report**

Mr. Gilhooly explained to the Board that the site plan hearing scheduled for 1045 Northern Blvd. was being held over as the plans presented do not accurately represent the site. He also noted that the Zoning Code committee will hold a telephone meeting later in the week.

### **Highway Superintendent's Report**

Mr. Hislop reported that the curbing work on the Country Club island has been complete, the crew has been working in the park to prepare for Arbor Day and he has added fill material to the pedestrian path site to raise the grade. PSEG will donate 42 trees to the Village for planting throughout the park and in right-of-ways. Cones were put up on Ridge Drive East but drivers are still going through them. On motion of Trustee Rosenbaum, seconded by Trustee Lewandowski, the Board unanimously authorized the Mayor to enter into a contract with Joe Pecora of Nelson & Pope Engineers for a traffic study and redesign of a new traffic island at that location at a cost of \$3,800.

### **New Business Continued**

#### **Resolution #24 – May 2, 2016**

#### **1 RESOLUTION INTRODUCING LOCAL LAW “E” OF THE YEAR 2016 AND PROVIDING FOR PUBLIC NOTICE AND HEARING**

The following resolution was offered by Trustee Herrington, seconded by Deputy Mayor McNamara:

**BE IT RESOLVED**, that Local Law “E” of the Year 2016 providing for an amendment to Chapter 227 “Vehicles and Traffic” adding a stop sign to Schedule V “Stop Intersections” to provide a stop sign on Walnut Drive northbound at the intersection with Boulder Road.

**BE IT FURTHER RESOLVED**, that the Board of Trustees hold a public hearing on said proposed Local Law at the Village Hall in the Incorporated Village of Flower Hill at the address of One Bonnie Heights Road, Manhasset, New York at 8:00 p.m. on Monday, June 6, 2016 and

**BE IT FURTHER RESOLVED**, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board of Trustees was polled as follows:

Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Lewandowski	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

#### **Resolution #25 – May 2, 2016**

#### **2 RESOLUTION INTRODUCING LOCAL LAW “F” OF THE YEAR 2016 AND PROVIDING FOR PUBLIC NOTICE AND HEARING**

The following resolution was offered by Trustee Herrington, seconded by Deputy Mayor McNamara:

**BE IT RESOLVED**, that Local Law "F" of the Year 2016 providing for an amendment to the Administrative Code adding a chapter entitled "Procurement".

**BE IT FURTHER RESOLVED**, that the Board of Trustees hold a public hearing on said proposed Local Law at the Village Hall in the Incorporated Village of Flower Hill at the address of One Bonnie Heights Road, Manhasset, New York at 7:30 p.m. on Monday, June 6, 2016 and **BE IT FURTHER RESOLVED**, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board of Trustees was polled as follows:

Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Lewandowski	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

### **PROPOSED LOCAL LAW F - 2016**

#### **A LOCAL LAW AMENDING THE FLOWER HILL ADMINISTRATIVE CODE IN RELATION TO PROCUREMENT**

**Section 1. Findings/Purpose.** The Village of Flower Hill Administrative Code shall be amended to add a new section allowing the Village to benefit from efficiencies to be gained through changes by New York State to the public contracting provisions of General Municipal Law. Such statutory changes permit a Village to adopt a local law and elect to use a "best value" analysis in the context of awarding procurement contracts subject to the state's municipal bidding requirements. State Finance Law § 163 defines the term "best value" as being "the basis for awarding contracts for services to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offerers that are small businesses or certified minority-or women owned business enterprises [as such terms are further defined within Executive Law] to be used to evaluate offers for awarding of contracts for services."

**Section 2.** The Village of Flower Hill may award contracts for certain goods and services on the basis of a best value offer as an alternative to awarding such contracts to the lowest responsible bidder, consistent with the bidding requirements of General Municipal Law § 103.

In electing to award a contract on the basis of an offer determined to be the best value to the Village of Flower Hill the Village Administrator shall provide for a documented process for each such contract, including maintenance of a procurement record regarding the specific evaluation criteria used, the manner in which offers were evaluated, and the offer selected to proceed to an awarded contract. The evaluation criteria shall be quantifiable, whenever possible, and shall be determined and documented in advance of the initial receipt of offers to the extent practicable.

### **Resolution #26 – May 2, 2016**

#### **RESOLUTION TO HOLD A PUBLIC HEARING**

The following resolution was offered by Trustee Herrington, seconded by Deputy Mayor McNamara:

**BE IT RESOLVED**, that the Board of Trustees has received a special use excemption permit application for a fireworks display under section 240-6(M) by North Hempstead Country Club, 291 Port Washington Blvd., Port Washington, NY for two fireworks displays to be held on July 1 and Sept. 1, 2016, and

**BE IT FURTHER RESOLVED**, that the Board of Trustees hold a public hearing on said special use exception permit application at the Village Hall in the Incorporated Village of Flower Hill at the address of One Bonnie Heights Road, Manhasset, New York at 7:30 p.m. on Monday, June 6, 2016 and

**BE IT FURTHER RESOLVED**, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board of Trustees was polled as follows:

Trustee Rosenbaum	Aye
Trustee Herrington	Aye
Trustee Lewandowski	Aye
Trustee Beber	Aye
Deputy Mayor McNamara	Aye
Mayor Phillips	Aye

### **Administrator's Report**

Ms. Shatzkamer asked and was given Board approval to amend the filming permit policy to create a more workable system.

### **Trustee's Report**

Trustee Beber gave a presentation on how the new web site will look. Trustee Herrington volunteered to be the Village's social media contact person. Trustee Rosenbaum suggested the Board consider amending the code to prohibit short term home rentals such as Air Bnb within the Village.

### **Mayor's Report**

The Mayor asked that a newsletter be ready to go out within the next two weeks to inform residents of the following events. The Village's Arbor Day celebration in memory of Trustee Reichenbach will take place on May 25 at 9 am in the Village Park. There will be a tree planting and dedication as well as recognition of PSEG for their donation of 42 trees to the Village. A meeting on drug use prevention will be held at the Village Hall on June 8 at 9:30 am sponsored by the Nassau County Police. This is in response by a request from the Third Precinct's commanding officer that the Village heighten awareness of the drug problems throughout the Village and County. Detective Stark, a specialist in the field, will lead to meeting. The Mayor discussed the possible installation of cantilevered speed radar signs on Port Washington Blvd as a temporary control measure while we await the DOT's study and remediation of the Boulevard. Funding will be provided through Sen. Martin's office. Mayor Phillips appointed Trustee Herrington as the Village's representative to the Hempstead Harbor Protection Committee.

The Mayor asked and was given board approval for a "Welcome to Port Washington" sign to be installed on the Boulevard adjacent to North Hempstead Country Club's driveway by the Residents for a More Beautiful Port Washington.

On motion of Deputy Mayor McNamara, seconded by Trustee Rosenbaum, the Board moved to close the public meeting at 10:25 pm and adjourn to executive session to discuss legal and personnel matters.

No action was taken. The Board adjourned at 11:02 pm.

Respectfully submitted,

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Ronnie Shatzkamer  
Village Administrator

