

**MINUTES OF
REGULAR MEETING – PUBLIC HEARING – SPECIAL PRESENTATION
OF THE BOARD OF TRUSTEES
December 5, 2016**

The regular monthly meeting and public hearing of the Board of Trustees was held on December 5, 2016. The meeting was called to order at 7:30 PM by Mayor Phillips with the following in attendance:

Elaine Phillips	Mayor
Robert McNamara	Deputy Mayor
Jay Beber	Trustee
Kate Hirsch	Trustee
Gary Lewandowski	Trustee
Jeffrey Blinkoff	Village Attorney
Ronnie Shatzkamer	Village Administrator
James Gilhooly	Building Superintendent
Kathy Wade	Deputy Clerk/Treasurer

Mayor Phillips led the assembly in the Pledge of Allegiance. Mayor Phillips submitted her resignation.

**RESOLUTION NO. 55– DECEMBER 5, 2016
RESOLUTION APPOINTING MAYOR OF THE VILLAGE OF FLOWER HILL PURSUANT TO
VILLAGE LAW SECTIONS 3-302(1) AND 3-312(3)**

The following resolution was offered by Trustee Beber, seconded by Trustee Lewandowski:

WHEREAS Elaine Phillips has resigned as Mayor of the Incorporated Village of Flower Hill, (“Village”); and

WHEREAS following elections held on November 8, 2016, Mayor Phillips is now Senator-Elect of District 7 of the New York State Senate for a term beginning in January 2017; and

WHEREAS the Board being aware that in such circumstances, and pursuant to Village Law section 3-312(3), the Board appoints a person as Mayor who will serve for the balance of the current official year, which will end at noon on April 3, 2017 pursuant to Village Law 3-302(1); and

WHEREAS the Board having considered the matter and having determined that Robert McNamara, being current Trustee and the Deputy Mayor, is uniquely qualified to serve as Mayor; and

WHEREAS, a motion having been made to (1) appoint Robert McNamara as Mayor with such appointment to become effective at such date and time as the resignation of the current Mayor Elaine Phillips becomes effective and (2) for such appointment to then remain in effect until the conclusion of the pending official year, and said Motion having been duly seconded and voted upon;

NOW THEREFORE BE IT RESOLVED that Robert McNamara is hereby appointed as Mayor of the Incorporated Village of Flower Hill effective immediately; and

BE IT FURTHER RESOLVED that pursuant to Village Law Sections 3-302(1) and 3--312(3) Robert McNamara shall continue as Mayor until the conclusion of the current official year.

The Board was polled as follows

Trustee Lewandowski	Aye
Trustee Beber	Aye
Trustee Hirsch	Aye

The conducted a ceremony honoring former Mayor Elaine Phillips, followed by a reception
The Board of Trustees meeting continued at 8:30 pm.

Mayor McNamara made the following appointments:
Frank Genese to the Board of Trustees
Rob Seiden to the Planning Board and Ethics Committee
Tami Cook as consultant to the Architectural Review Committee

Public Hearing

The public hearing portion of the meeting was called to order at 8:35 pm on motion of Trustee Lewandowski, second by Trustee Beber to consider the adoption of Local Law K - 2016 to designate Hewlett Lane north and southbound at the intersection with Greenbriar Lane as a stop intersection; and Greenbriar Lane east and westbound at the intersection with Hewlett Lane as a stop intersection. After public comment and Board discussion the following resolution was adopted.

**RESOLUTION NO. 56– DECEMBER 5, 2016
RESOLUTION APPROVING LOCAL LAW 11– 2016**

The following resolution was offered by Mayor McNamara, seconded by Trustee Beber:

WHEREAS, the Board of Trustees has determined that it is in the best interests of the safety of Village residents and visitors to regulate traffic flow; and

WHEREAS, the Board of Trustees has determined that it is the lead agency for the purposes of the State Environmental Quality Review Act, (“SEQRA”), and has further determined that the consideration of the within Local Law is an Unlisted Action having no significant effect upon the environment and requiring no further action under SEQRA,

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustee hereby adopts Local Law “K” as Local Law “11” of the Year 2016 providing for an amendment to the Village Code chapter 227 “Vehicles and Traffic” as follows:

Section 1. Amending Section 227-8 “Stop Intersections”, Schedule V, to designate Hewlett Lane north and southbound at the intersection with Greenbriar Lane as a stop intersection; and Greenbriar Lane east and westbound at the intersection with Hewlett Lane as a stop intersection
Section 2. Amend Schedule V as follows:

Stop sign on	Direction of travel	At intersection of
Hewlett Lane	North and South	Greenbriar Lane
Greenbriar Lane	East and West	Hewlett Lane

The Board was polled as follows

Trustee Lewandowski	Aye
Trustee Beber	Aye
Trustee Hirsch	Aye
Mayor McNamara	Aye

The Board came out of public hearing at 8:40 pm on motion of Trustee Lewandowski, second by Trustee Beber.

See the stenographic record for further detail.

Approval of Minutes

The minutes of the November 14, 2016 work session and regular meeting were unanimously approved on motion from Mayor McNamara, seconded by Trustee Lewandowski.

Treasurer’s Report

On motion of Mayor McNamara, seconded by Trustee Beber, the claims were unanimously approved.

Architectural Review Committee Report

Mr. Gilhooly reported on the November 28, 2016 meeting.

No action was taken on the following applications: Park, 22 Fernwood Lane for additions and alterations; Greire LLC , 47 Sycamore Drive for a new one family dwelling and Boutros, 21 Country Club Drive for a new one family dwelling. Conditional approval was recommended for BNL Construction, 9 Ridge Drive East for a new one family; Reda 86 Northwoods Rd. for Additions & alterations; Tsongas, 135 Mason Dr. for additions & alterations. On motion of Mayor McNamara, seconded by Trustee Lewandowski, the Board unanimously approved the recommendations of the Committee.

Village Administrator's Report

Ms. Shatzkamer explained the scanning and records management project that she was hoping to get permission to begin. The Board asked her to go over the details with the absent Trustees.

Attorney's Report

Mr. Blinkoff submitted a report on the Zoning Board hearing on November 9.

Old Business

RESOLUTION NO. 57– DECEMBER 5, 2016

1 RESOLUTION INTRODUCING LOCAL LAW “L” OF THE YEAR 2016 AND PROVIDING FOR PUBLIC NOTICE AND HEARING

The following resolution was offered by Trustee Beber, seconded by Mayor McNamara:

BE IT RESOLVED, that Local Laws “L” of the Year 2016 providing for an amendment to Chapter 172 “Property Maintenance” and Chapter 219 “[Trees, Shrubs, Brush, Grass and Weeds](#)” has been introduced; and

BE IT FURTHER RESOLVED, that the Board of Trustees hold a public hearing on said proposed Local Law at the Village Hall in the Incorporated Village of Flower Hill at the address of One Bonnie Heights Road, Manhasset, New York at 7:30 p.m. on Wednesday, January 4, 2016 and

BE IT FURTHER RESOLVED, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board of Trustees was polled as follows

Trustee Lewandowski	Aye
Trustee Beber	Aye
Trustee Hirsch	Aye
Mayor McNamara	Aye

RESOLUTION NO. 58– DECEMBER 5, 2016

2 RESOLUTION INTRODUCING LOCAL LAW “M” OF THE YEAR 2016 AND PROVIDING FOR PUBLIC NOTICE AND HEARING

The following resolution was offered by Trustee Lewandowski, seconded by Trustee Beber:

BE IT RESOLVED, that Local Laws “M” of the Year 2016 providing for an amendment to Chapter 85 “Building Construction” , Section 82-14 “Expiration of Permit” has been introduced; and

BE IT FURTHER RESOLVED, that the Board of Trustees hold a public hearing on said proposed Local Law at the Village Hall in the Incorporated Village of Flower Hill at the address of One Bonnie Heights Road, Manhasset, New York at 7:30 p.m. on Wednesday, January 4, 2016 and

BE IT FURTHER RESOLVED, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board of Trustees was polled as follows

Trustee Lewandowski	Aye
Trustee Beber	Aye
Trustee Hirsch	Aye
Mayor McNamara	Aye

In other old business, the Board declined to act on a smoke free entryway policy.

New Business

RESOLUTION NO. 59– DECEMBER 5, 2016

3RESOLUTION INTRODUCING LOCAL LAW “N” OF THE YEAR 2016 AND PROVIDING FOR PUBLIC NOTICE AND HEARING

The following resolution was offered by Trustee Genese, seconded by Trustee Hirsch:

BE IT RESOLVED, that Local Laws “N” of the Year 2016 providing for an amendment to Chapter 7 “Architectural Review Committee” has been introduced; and

BE IT FURTHER RESOLVED, that the Board of Trustees hold a public hearing on said proposed Local Law at the Village Hall in the Incorporated Village of Flower Hill at the address of One Bonnie Heights Road, Manhasset, New York at 7:30 p.m. on Monday, December 5, 2016 and

BE IT FURTHER RESOLVED, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board of Trustees was polled as follows:

Trustee Lewandowski	Aye
Trustee Beber	Aye
Trustee Hirsch	Aye
Mayor McNamara	Aye

Ms. Shatzkamer advised the Board of changes to the Port Washington Fire contract.

The Board received an application for waiver of sub-division regarding a property located within 300 feet of the Village in Plandome Manor.

RESOLUTION NO. 60– DECEMBER 5, 2016

RESOLUTION APPROVING A WAIVER OF SUB-DIVISION

The following resolution was offered by Trustee Hirsch, seconded by Trustee Genese:

WHEREAS the Village of Flower Hill received a notice of sub-division from the Village of Plandome Manor on December 1, 2016 regarding property located at 266 Circle Drive, Plandome Manor, NY 11030, also known as Section 5, Block 125, Lot 23; and

WHEREAS said property has been approved for sub-division by the Plandome Manor Planning Board; and

WHEREAS said property is located within 300 feet of the boundary line with the Village of Plandome Manor and thus requires approval or waiver from the Village of Flower Hill; and

WHEREAS the Village Building Inspector visited the premises and found there would be no adverse impact upon any properties within Flower Hill;

THEREFORE BE IT RESOLVED that the Board of Trustees hereby grants a waiver for the subdivision of property located at 266 Circle Drive, Plandome Manor, NY 11030, also known as Section 5, Block 125, Lot 23.

The Board of Trustees was polled as follows:

Trustee Lewandowski	Aye
Trustee Beber	Aye
Trustee Hirsch	Aye
Mayor McNamara	Aye

RESOLUTION NO. 61– DECEMBER 5, 2016

RESOLUTION TO HOLD A REGULAR MEETING AND PUBLIC HEARING

The following resolution was offered by Trustee Beber, seconded by Trustee Genese:

BE IT RESOLVED that the Board of Trustees will hold a regular meeting and public hearing at the Village Hall in the Incorporated Village of Flower Hill at the address of One Bonnie Heights Road, Manhasset, New York at 7:30 p.m. on Wednesday, January 4, 2016 and

BE IT FURTHER RESOLVED, that the Village Administrator publish or cause to be published a public notice in the official newspaper of the Village of said public hearing at least three days prior thereto.

The Board of Trustees was polled as follows

Trustee Lewandowski	Aye
Trustee Beber	Aye
Trustee Hirsch	Aye
Mayor McNamara	Aye

The meeting was adjourned at 9:30 pm on motion of Trustee Hirsch, second by Trustee Beber.

Respectfully submitted,

Ronnie Shatzkamer
Village Administrator