

## FINANCE COMMITTEE MEETING AGENDA

TUESDAY, DECEMBER 1, 2020

“Zoom Meeting” 4:00 PM

Review and discuss the OCTOBER 2020 Bank Reconciliation. (Sign and Date as reviewed and approved).

Review and discuss the OCTOBER 2020 Balance Sheet and Profit & Loss reports and the budget to actual variances by account.

Review and approve the OCTOBER 2020 general ledger journal entries from KVS. (Sign and date as reviewed and approved)

The Finance Committee will review and audit all NOVEMBER 2020 Claims paid out by the town. A town resolution will be made in DECEMBER 2020 to have Town Board approve that all NOVEMBER 2020 claims were audited and approved by the Finance Committee.

The Finance Committee will review and audit the NOVEMBER 2020 payments made for the town payroll. A town resolution will be made in DECEMBER 2020 to have the NOVEMBER 2020 payroll amounts audited and approved by the Town Board.

Discuss other financial items which may be addressed by the Finance Committee members.

Next meeting date: TUESDAY, JANUARY 5, 2021 at 4:00 pm.