

RESOLUTION NO. 1 - 2014

Moved by: Brad J. Uppel

A Resolution appointing Ms. Kathy Possinger to serve on the Board of the Capital Area Transit Authority.

**WHEREAS**, pursuant to Ordinance 6 of 1973, the City of Harrisburg shall appoint two members to the Board of the Capital Area Transit Authority (CAT); and

**WHEREAS**, CAT is organized under the Municipality Authorities Act, pursuant to which members shall be appointed by the "governing bodies" of the incorporating municipalities; and

**WHEREAS**, the Supreme Court of Pennsylvania has ruled that where a statute gives appointment power to the "governing body" such appointment shall be made by the Mayor with the advice and consent of Council. (995 A.2d 1137); and

**WHEREAS**, Mayor Eric Papenfuse has appointed Ms. Kathy Possinger as a CAT Board member for the City of Harrisburg; and

**WHEREAS**, Ms. Possinger has consented to this appointment; and

**WHEREAS**, Ms. Possinger qualifications to serve as a Board member of the CAT Board are set forth in her résumé, which is attached hereto as Exhibit "A."

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF HARRISBURG**, that Ms. Kathy Possinger is appointed as a Board member of the Capital Area Transit Authority.

**BE IT FURTHER RESOLVED** that this appointment is effective immediately and shall continue until a successor is appointed.

**BY** Brad J. Uppel  
I second the Resolution

of the City Council January 14, 2014  
Wanda R. D. Williams  
President of City Council

Kal Peter

YEAS		NAYS
<input checked="" type="checkbox"/>	KOPLINSKI	
<input checked="" type="checkbox"/>	REID	
<input checked="" type="checkbox"/>	SMITH	
<input checked="" type="checkbox"/>	ALLATT	
<input checked="" type="checkbox"/>	DANIELS	
<input checked="" type="checkbox"/>	WILSON	
<input checked="" type="checkbox"/>	WILLIAMS	
Yeas	7	
Nays	0	

## **Kathy A. Possinger**

346 Hamilton Street  
Harrisburg, PA 17102  
Cell (717) 745-6582

E-mail Address: [Kathy.Possinger@gmail.com](mailto:Kathy.Possinger@gmail.com)

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### **Work Experience**

#### **Tri County Community Action**

##### **Executive Director**

*July 2010-Present*

- Oversee operation and administration of Community Action agency serving low income families, individuals and communities in Cumberland, Dauphin, and Perry Counties.
- Assist the governing board in establishing policy and planning and is accountable for the achievement of the organization's business objectives and goals.
- Oversee development and implantation of comprehensive strategic planning initiative established by the governing board to further program objectives, improve agency communications, and provide seamless approach to community and family development.
- Supervises the operations of the three county agency including personnel and fiscal departments and oversees budget administration and management.
- Identifies strategies to obtain resources to support the organization's operations and assist the governing board with fundraising.
- Promotes the organization and its mission through public and community relations, outreach and involvement.
- Ensures the preparation of an annual report that addresses the agency's programmatic and fiscal posture for the year reporting.

#### **City of Harrisburg, Department of Building and Housing Development, Harrisburg, Pennsylvania**

##### **Acting Director**

*December 2009-May 2010*

- Oversees all aspects of operation and administration of City's Building and Housing Development Department – comprised of Bureaus of Housing, Planning, Code Enforcement, and Economic Development
- Prepares and administers department-wide budget, including verification of available funding and addressing neighborhood and community concerns in time of diminishing resources and heightened accountability.
- Oversees personnel development of 30 management and bargaining unit employees

##### **Deputy Director for Housing – Bureau of Housing**

*November 2006-July 2010*

- Plan, develop and coordinate the implementation of the City Consolidated Plan and Annual Plan submissions to US Department of Housing and Urban Development including Community Development Block Grant, HOME Investment Partnerships, Emergency Shelter Grant, Lead Hazard Control, and Section 108 Loan Guarantee activities; develops working procedures and priorities, and coordinates the activities of personnel involved; oversees grant applications, citizen participation plan, environmental reviews, labor standards review, and Federal Housing/Equal Opportunity requirements;
- Maintain records and prepares periodic and special reports for grant funded activity; ensures compliance with all federal and state regulations in execution of grant funded activity, including but not limited to OMB Circulars, procurement regulations, and audit and monitoring requirements; confers with various City departments on grant matters and maintains continuing liaison with City officials;
- Trains, reviews assignments and counsels subordinates on difficult and unusual problems encountered; holds public hearings related to applications for Federal Grants;
- Prepares budgets and fiscal reports monthly, quarterly and annually performs complex analysis of financial statements and business records to determine the feasibility and financial structure of projects and the viability of loan applicants; routinely seeks out funding alternatives to continue services despite diminishing funds, manages all personnel activity within the Bureau;

- Oversee all aspects of City sponsored housing rehabilitation activities, making periodic visits to projects, initiating improvement and coordinating the various aspects of the program with other activities of the City;
- Oversees the preparation of bid invitations and resulting agreements for project implementation; oversee management of sub-recipient agreements and performances; evaluates monthly program performance/progress by project and prepares comprehensive reports;
- Investigates and solves citizens' complaints; attends Council, community organization and related meetings.

#### **Comprehensive Planner – Bureau of Planning**

*February 2006-November 2006*

- South Allison Hill Neighborhood Action Strategy. Continue to work with Community organizations toward the implementation of the Neighborhood Action Strategy and Weed and Seed Revitalization Strategy.
- Third Street Corridor Initiative. Coordinated preparation of three community information sessions in the Midtown target area regarding the Commonwealth Elm Street Initiative. Facilitated the development of a steering committee to oversee proposal for planning funds. Prepared funding application for consideration by PA DCED.
- Walnut Street Corridor Redevelopment Planning Study. Managed \$300,000 contract with McCormick Taylor for the preparation of the redevelopment and traffic study.

#### **Project Manager - Bureau of Housing**

*November 2002-February 2006*

- South Allison Hill Neighborhood Action Strategy Plan implementation; facilitating acquisition of industrial park; worked with community associations and residents to develop Housing and Neighborhood Development Plan; Member of the Weed and Seed Assistance for Impact Delegation (AID) Team, Chair-Housing and Neighborhood Development subcommittee and Elm Street Steering Committee. Allison Hill Automotive – prepared successful application for PA Department of Environmental Protection Brownfield Action Team assistance; staff liaison to DEP for remediation/cleanup activity on site
- Community Development Block Grant – monitor sub-recipient activity under CDBG program; review and prioritize applications for funding under CDBG, HOME, and ESG programs based on eligibility under federal guidelines and ability to address needs established in 5 year consolidated plan; assist preparation of annual action plan to HUD; preparation of 5-year Consolidated Plan 2005-2010; prepared Comprehensive Annual Performance and Evaluation Report (CAPER) for reporting year 2004. Contract preparation and monitoring based on federally prescribed guideline
- Facilitated community participation in Adopt-a-Block and Adopt-a-Lot programs. Solicited private contributions to support activities.

#### **Erie County Legislature, Buffalo, NY**

*January 2002-November 2002*

#### **Interim Executive Director - Greater South Buffalo Chamber of Commerce/Legislative Aide**

- Created Greater South Buffalo Chamber of Commerce with South Buffalo business owners; increasing membership from zero members to 90 members representing 2,000 employees; created membership benefits package; developed and organized Board of Directors of local business owners and community leaders; and created by-laws under which the Chamber shall be governed

#### **Allentown Association, Inc., Buffalo, NY**

*November 1999-August 2001*

#### **Executive Director**

- Led marketing and community development efforts for Allentown National Historic District.
- Devised and facilitated CDBG Commercial Façade Improvement Grant to further business development
- Advised and counseled new homeowners/business owners on Historic Preservation regulations and guidelines
- Organized and facilitated work between City and private entities to institute collaborative public works improvement sponsored by University at Buffalo Architecture Department (1901-2001 Community Transformation Project)
- Monitored funding as fiscal agent for City of Buffalo/CDBG/FEC/LLEBG Funded projects for Niagara District (Neighborhood Matching Fund, Community Schools)

**AmeriCorps\*VISTA (Volunteers in Service to America)**  
**City of Buffalo, Community Outreach Specialist**

*August 1998-August 1999*

- Promoted and administered Mayor's Neighborhood Matching Grant Fund (NMF) Program used to fund neighborhood based planning, beautification, and safety programs.
- Facilitated workshops, reviewed and made funding recommendations, completed reports for sponsoring agencies, expedited grant payments.

**Education**

- Masters of Urban Planning, State University of New York at Buffalo, School of Architecture and Planning, Buffalo, New York  
*Coursework Completed May 2002*
- Bachelor of Arts, Urban Studies and Sociology, Canisius College, Buffalo, New York  
May 1998

**Professional Certifications**

- Certified HOME Program Specialist – Regulations (October 2008)
- Certified HOME Program Specialist – Administration (August 2009)

**Memberships and Affiliations**

- Dauphin County Affordable Housing Trust Fund - Board of Directors
- Tri County Housing Development Corporation –Board of Directors
- South Central Assembly for Effective Governance – Board of Directors
- Community Action Association of Pennsylvania – Board of Directors
- South Central Workforce Investment Board – Board of Directors
- South Center Workforce Investment Board – Youth Council Co-Chair
- Capital Area Coalition on Homelessness – Coordinating Committee

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**OFFICE**

# MEMO

To: HARRISBURG CITY COUNCIL  
From: Kirk Petroski, City Clerk  
LEGISLATIVE APPROVAL FORM

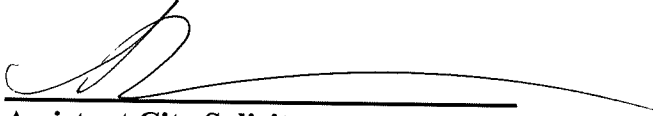
Date: 1/10, 2014

**LEGISLATIVE APPROVAL FORM/CERTIFICATE OF ACCEPTANCE**

**BILL NO.** -2014

**RESOLUTION NO.** -2014

**THE ABOVE LISTED ITEM WAS WRITTEN AND PREPARED FOR FINAL INTRODUCTION AT THE HARRISBURG CITY SOLICITOR'S OFFICE ON:**



**Assistant City Solicitor**

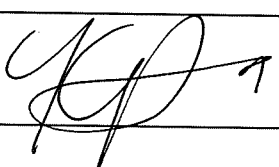
1/10/14  
**Date**

Requested by Department/Bureau: \_\_\_\_\_

Department/Bureau Contact Person: \_\_\_\_\_

For Action on or before: \_\_\_\_\_

The attached was received in the Office of the City Clerk for introduction on

\_\_\_\_\_  


Received by:

Date: 1-10-14