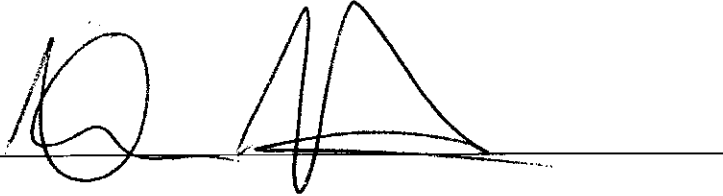


RESOLUTION NO. 36 - 2016

Moved by:



A Resolution ratifying the submission of a "Trees for Tomorrow" grant application to the Alliance for the Chesapeake Bay on behalf of the Department of Public Works for the purpose of funding tree maintenance for the City's parks and playgrounds.

WHEREAS, the City understands the need for trees to be properly managed in public spaces and desires to implement a tree maintenance project for its parks and playgrounds; and

WHEREAS, the City desires to receive from the Alliance for the Chesapeake Bay a grant for the purposes of funding this tree maintenance project; and

WHEREAS, the City of Harrisburg submitted the grant application to comply with the requirements of the Program; and

WHEREAS, a copy of the grant application is attached and incorporated as "Exhibit A;" and

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED, BY THE COUNCIL OF THE CITY OF HARRISBURG, that the grant application submitted to the Alliance for the Chesapeake Bay is hereby ratified.

BE IT FURTHER RESOLVED that the Mayor, City Controller and other appropriate City officials are authorized and directed to take all steps necessary to further effectuate the purpose of this Resolution.

I second this resolution 

Passed by City Council September 28, 2016

Wanda R.D. Williams

President of City Council

Attest

[Signature]
City Clerk

YEAS		NAYS
<input checked="" type="checkbox"/>	MR. ALLATT	<i>Absent</i>
<input checked="" type="checkbox"/>	MR. BALTIMORE	
<input checked="" type="checkbox"/>	MS. DANIELS	
<input checked="" type="checkbox"/>	MS. HODGES	
<input checked="" type="checkbox"/>	MR. JOHNSON	
<input checked="" type="checkbox"/>	MR. MAJORS	
<input checked="" type="checkbox"/>	MS. WILLIAMS	
Yeas	<u>6</u>	
Nays	<u>0</u>	

Exhibit A

Save and continue later



Trees for Tomorrow Grant Application

2. Who is the main contact for your planting project?

First Name *

Jonathan

Last Name *

Hicks

Title *

Grants Manager

Organization Name *

City of Harrisburg

Street Address *

10 N. 2nd St.

Apt/Suite/Office

Suite 301

City *

Zip *

Harrisburg

17101

Email Address *

jrhicks@cityofhbg.com

Phone Number *

(717) 255-3068

3. What kind of project are you organizing? *

- Street tree planting
- Riparian buffer
- Planting in a park or other open space
- Maintenance of an existing tree planting
- Other

4. Is the site on public or private land? *

- Public
- Private
- Other

5. Does your project involve multiple sites? *

- Yes
- No

6. How many sites does your project involve? *

7. Has the project been approved by the landowner(s)? *

Yes

No

8. If needed, do you have the permits required for the project site(s)? *

Yes

No

Permits not required

9. Expected date of planting



10. What do you need assistance with in preparation for your maintenance project? (Check all that apply) *

Composing a maintenance plan

Finding volunteer, staff, or other labor to conduct maintenance

Hiring contractors to assist with maintenance

Other

11. How much financial assistance is needed for your project? *

12. Please upload a project narrative explaining your maintenance project based off of the outline provided on the previous page.

*To upload multiple files, simply click browse to search for additional files and select upload. The title of each uploaded file should appear below. A total of 5 separate files can be uploaded.

File: Narrative.docx

Browse... Narrative.docx Upload

13. Considering these questions, do you feel that you need more assistance with planning your project? (If you think you need more, please elaborate in the narrative) *

Yes

No

Back Submit

75%

Trees for Tomorrow – Project Narrative

1.) Contact Info – The scope of work for this project requires heavy involvement for the City of Harrisburg’s Public Works Department, particularly Erik Josephson- Harrisburg’s City Arborist. He can be contacted at 717.303.6830.

2.) Description of area needing maintenance. The City of Harrisburg’s parks and playgrounds are going to be the area of focus for this maintenance project. All the City’s parks have trees, which are in need of maintenance. Priority will be given to parks with the highest pedestrian traffic, although all parks in the City will receive tree maintenance. Dead wood removal along with structural pruning and elevation pruning will be the majority of the work being performed. The treatment of a few of the City’s mature ash trees will be considered as well (a better assessment of this will be known after bud break).

3.) Project Location. Harrisburg’s park system consists of 27 parks/playgrounds. This project will focus on trees that are in need of structural and deadwood pruning in these parks. The City’s parks maintenance crew will work through the park system while the hired ISA certified tree company will focus their work in the larger parks, allowing them to be in one location per day. This method decreases travel time from park to park allowing the funds from the grant to be maximized to be used for pruning trees.

4.) Demonstrated need for financial assistance and outline project budget. One year ago, the City of Harrisburg hired its first City arborist ever. The City understands the need for trees to be managed though public right of way, as well as in their own parks. Limitations are set by the number of employees that make up the parks maintenance crew. Daily duties performed by parks maintenance include but are not limited to; mowing, litter/trash clean up, snow plowing, building maintenance, etc. This leaves very little time for tree maintenance. The City will be scheduling time to perform needed tree work in its parks. However, the City would not be able to work through every park without the financial assistance and help of an ISA certified tree company to alleviate the overbearing work load.

The work to keep trees in public spaces managed and safe is endless. For this particular project, the City will be working through the smaller parks. The financial assistance from this grant will be used to have an ISA Certified tree company to work in the larger parks, such as but not limited to; Reservoir Park, Riverfront Park, and Italian Lake. The City is applying for a grant of \$18,000 that will be used to hire an ISA certified tree company. The City’s park maintenance

crew will also be loading and hauling larger wood that was pruned out and is too big for the contractor to chip. The City will spend the same amount of time performing tree maintenance as the hired contractor. The project budget for this project breaks out as follows:

Projected Project Budget:

ISA Certified Tree Company - **\$18,000.00** (approx. (7) 8 hr. days)

City of Harrisburg – Parks Maintenance Crew

(4) man – 8 hrs. @ 24.95/hr –	\$798.4
Bucket Truck /Chipper – 8 hrs. @ 83/hr -	\$664
John Deere 244 J Loader – 8 hrs. @ 18/hr -	\$144
1 Ton Dump Truck – 8 hrs. @ 23/hr -	<u>\$184</u>
Total In-Kind for (1) day	\$ 1790.4
(7) days (matching ISA Certified Tree Co.'s time)	\$ 12532.80

<u>Total Grant Applied For</u>	<u>Total Matching In-Kind Service</u>
\$18000	\$12532.8

5.) Description of problems experienced as a result of lack of maintenance. As a result of lack of maintenance, the increased risk of hazards and liability is present in City-owned parks and property. The loss of major limbs and leads on trees is also common during wind and ice storms. The City of Harrisburg understands the value of our park system and the heavy pedestrian use associated with it. Many of these hazards and storm damage issues can be resolved by correct structural pruning and deadwood removal on these trees.

6.) Explanation for current lack of site maintenance. The reason for the City's current lack of site maintenance is due to its decreased labor force. The parks maintenance crew used to be made up of 24 employees. The current staffing level is now 8 employees. This is a devastatingly low number of employees, and keeping up with simple park maintenance (grass mowing, litter

clean-up, etc.) is a challenge. Winter provides some time for tree work. However, the capacity for tree maintenance during the winter is very limited as this is the same crew that performs snow and ice removal for the City (streets and parks).

7.) Demonstrate the need for maintenance & the expected long term solution. The City of Harrisburg is taking strides in moving in the right direction towards increasing and maintaining their urban forest. The hiring of the first City arborist was its first step; now working on an urban forest management plan as well as a strategic plan (combined Urban Forest Master Plan) for the City is its next. An Urban Tree Advisory Committee, made up of members from the Environmental Advisory Committee, The Alliance for the Chesapeake Bay, Capital Region Water, DCNR, and other concerned/interested residents are working together to create an Urban Forest Master Plan. These plans directly address the much needed maintenance in the City and who and how it will be maintained in the future. Relationships and partnerships are being formed between the City, the state, non-profits, and other organizations that are interested and aware of the need that trees in the City of Harrisburg need maintenance now, and moving forward. This project is a great opportunity for the City to lead by example, and start maintaining its trees in City parks and playgrounds.

8.) Description of additional assistance needed. This project itself will be a major help to keep the City parks and playgrounds safe, demonstrate proper tree maintenance, and allow an opportunity for the City of Harrisburg to work with the Alliance for the Chesapeake Bay.

**AUTHORIZATION
TO EXECUTE
ALLIANCE FOR THE CHESAPEAKE BAY
TREES FOR TOMORROW GRANT APPLICATION**

In accordance with the respective powers of the undersigned officials for the execution of grant applications, commitments and contracts for the City of Harrisburg, we hereby authorize and designate **Jonathan Hicks, Grant Manager** for the City of Harrisburg, to act to execute a **Alliance for the Chesapeake Bay Trees for Tomorrow Grant Application** and bind the City to its terms and conditions.

Mr. Hicks may execute any agreement, terms and conditions or related papers necessary to consummate the application for said grant. This authorization is being made in consideration of the grant requirement of an electronic signature and submission of its application packet via its website portal.

Any agreement and related papers may only be executed by the designee after the documents have been reviewed and cleared for form and legality by the Law Bureau.

APPROVED AS TO FORM
AND LEGALITY:

By: Rebecca K. Kunkel 4-29-16
Rebecca K. Kunkel, Esq. Date
Assistant City Solicitor

CITY OF HARRISBURG

By: [Signature] 4/29/16
Eric Papenfuse Date
Mayor

By: [Signature] 4/29/16
Charlie DeBrunner Date
City Controller

INTER

OFFICE

MEMO

To: HARRISBURG CITY COUNCIL
From: Kirk Petroski, City Clerk
LEGISLATIVE APPROVAL FORM

Date: _____

LEGISLATIVE APPROVAL FORM/CERTIFICATE OF ACCEPTANCE

BILL NO. -2016 RESOLUTION NO. 36-2016

THE ABOVE LISTED ITEM WAS WRITTEN AND PREPARED FOR FINAL INTRODUCTION AT THE HARRISBURG CITY SOLICITOR'S OFFICE ON:

Rebecca K Zambard
Assistant City Solicitor

5-5-16
Date

Requested by Department/Bureau: Grants

Department/Bureau Contact Person: Jonathan Hicks

For Action on or before:

The attached was received in the Office of the City Clerk for introduction on

Received by: [Signature]

Date: 5-5-16