

RESOLUTION NO. 92 - 2017

Moved by: Wanda R. S. Williams

A Resolution confirming the appointment of Ms. Kia L. Hansard to serve on the reinstated Harrisburg Human Relations Commission ("HHRC") for a three year term.

WHEREAS, to better facilitate the protection of equal rights and opportunities for all persons, regardless of their race, color, religion, ancestry, national origin, place of birth, sex, age, handicap or disability or the use of guide or support animals, marital status, familial status, sexual preference/orientation, or GED status, the City of Harrisburg (the "City") has determined to reinstate the Harrisburg Human Relations Commission established by City of Harrisburg Ordinance; No. 17-1992; and

WHEREAS, it is the desire of City Council to appoint Ms. Kia L. Hansard to serve on the reinstated Harrisburg Human Relations Commission ("HHRC") pursuant to the provisions of law; and

WHEREAS, members of the HHRC shall be a broadly representative cross section of the racial, ethnic and economic groups of the City; and

WHEREAS, members of the HHRC shall be residents of the City; and

WHEREAS, a copy of Ms. Kia L. Hansard's qualifications to serve in such capacity are attached and incorporated as "Exhibit A;" and

WHEREAS, Ms. Hansards' appointment shall be for a three year term expiring

11-14-20

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF HARRISBURG that the City Council hereby confirms the appointment of Ms. Kia L. Hansard to the reinstated Harrisburg Human Relations Commission ("HHRC") for a three year term.

Seconded by: [Signature]

Passed the City Council: 11/14/70

Wanda R. Williams
President of City Council

Attest: [Signature]
City Clerk

YEAS		NAYS
✓	MR. ALLATT	ABSENT
✓	MR. MADSEN	
	MS. DANIELS	
✓	MS. GREEN	
✓	MR. JOHNSON	
	MR. MAJORS	ABSENT
✓	MS. WILLIAMS	
Yeas	<u>5</u>	
Nays	<u>0</u>	

Approved

Exhibit A

Kia L. Hansard, Harrisburg, PA 17104

Phone: [REDACTED]

Email: [REDACTED]

SUMMARY OF EXPERIENCE

- Nearly 15 years experience in developing community resources, training and retention of staff, recruiting professional and volunteer personnel and operating efficiently and effectively within budget constraints.
- Solid background in securing grants from proposal stage through reporting on compliance and financial issues.
- Effective public relations skills, including delivering formal presentations, written communications and planning and conducting fund-raising campaigns.

Education

Achieved Master of Human Services Degree from
Lincoln University (2002)

Achieved Bachelor of Science Degree in Crime & Justice
from Albright College (2010)

FEDERAL GRANT REVIEW EXPERIENCE

2004-present

Federal Grant Reviewer

Family and Youth Services Bureau, Office of Family Assistance, Office of Community Services and Administration for Children and Families; U. S. Department of Health and Human Services

Serve as federal grant reviewer for various Federal agencies; review grants submitted by organizations nationally competing for federal funds; work closely with other reviewers and panel chairs to ensure compliance with RFP requirements

EMPLOYMENT

5/11-Present

Family Resource Specialist

Justice Works Youth Care

Responsible for assisting families involved with Children and Youth with accessing resources within the community; work closely with Children and Youth caseworkers to define and revise goals assigned by caseworker as needed; attend court hearings to provide testimony on progress made by families; assist with facilitation of Family Group Decision Making conferences

3/10-5/11

HPRP Case Manager

HELP Ministries

Was responsible for processing rental assistance applications;

conduct needs assessments to determine eligibility; provided case management to clients; facilitated life skills and career readiness classes for clients; attended all necessary trainings and workshops

- 10/09-3/10 House Manager
Shalom House
Was responsible for the safety and security of residents and facility; performed intakes for new residents; provided case management when needed; kept inventory of supplies and household items; assisted in the coordination of life skills classes for residents
- 3/07-7/09 GED Instructor
Tri-County OIC
Provided GED instruction to adults in a classroom setting; prepared lesson plans and classroom materials; provided statistical data to agency, referral sources and funder; provided ESL instruction when needed
- 10/07-1/09 Program Director
Lourdeshouse Maternity Home
Served as leader of the program's administrative team; provided direct service to homeless, pregnant women; developed yearly budgets; was responsible for fiscal matters related to program; supervised 10 staff; submitted weekly billing to funder; coordinated volunteers; provided counseling and case management
- 01/07-2/07 Administrative Assistant
Supreme Court of Pennsylvania
Assisted the Juvenile Court Procedural Rules Committee and the Minor Rules Court Committee with various clerical and secretarial duties; assisted in the planning of quarterly meetings; coordinated mailings; processed payments for vendors and reimbursements for committee members; worked closely with staff counsel
- 08/04-01/07 Member Services Specialist
Community Behavioral Healthcare Network of Pennsylvania
Responded to incoming calls from subscribers and providers regarding mental health benefits; verified subscribers' information; provided clinical information to on-call Care Managers regarding subscribers requesting inpatient treatment for mental health or drug & alcohol; facilitated the transport of subscribers to hospitals
- 04/03-10/06 Executive Director
Neighborhood Center of the United Methodist Church
Served as Chief Executive Officer and leader of the Center's administrative team; provided input to the Board of Directors and Board Committees for the purpose of developing policy implemented and managed policies; reviewed and approved program plans and budget; oversaw overall program; provided direct service to at-risk children and low-income families, not limited to: case management, referrals, crisis intervention and/or counseling

PROFESSIONAL ASSOCIATIONS

Hemlock Girl Scout Council
Past Board Member

Urban League of Metropolitan Harrisburg
Past Board Member

Alpha Lambda Graduate Chapter of Pi Gamma Mu
International Honor Society
Inductee

Sylvan Heights Science Charter School
Past member of Board of Trustees

Harrisburg School District
Former Appointed Board Member

Fair Housing Council of the Capitol Region
Former Board Member

Harrisburg Human Relations Commission
Former Commissioner

INTER

OFFICE

MEMO

To: HARRISBURG CITY COUNCIL
From: Kirk Petroski, City Clerk
LEGISLATIVE APPROVAL FORM

Date:

LEGISLATIVE APPROVAL FORM/CERTIFICATE OF ACCEPTANCE

BILL NO. -2017 RESOLUTION NO. ⁹²-2017

THE ABOVE LISTED ITEM WAS WRITTEN AND PREPARED FOR FINAL INTRODUCTION AT THE HARRISBURG CITY SOLICITOR'S OFFICE ON:

Rebecca K. Kunkel
Assistant City Solicitor

10-6-17
Date

Requested by Department/Bureau: City Council

Department/Bureau Contact Person: Pres. Williams

For Action on or before:

The attached was received in the Office of the City Clerk for introduction on

Received by: [Signature]

Date: 10-10-17