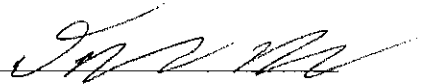


RESOLUTION No. 73 - 2018

Moved by: 

A Resolution ratifying the submission of a grant application to the Commonwealth Financing Authority for the purpose of funding the Harrisburg East-West Multimodal Connection Project.

WHEREAS, the City of Harrisburg ("City") desires to be a more pedestrian- and bicycle-friendly city; and

WHEREAS, through the Harrisburg East-West Multimodal Connections Project ("the Project"), the City plans to eliminate three major gaps in the current downtown sidewalk and roadway network to improve pedestrian and bicycle connectivity within the City's Central Business District; and

WHEREAS, the Commonwealth Financing Authority (CFA), an independent agency of the Pennsylvania Department of Community and Economic Development (DCED), administers a Multimodal Transportation Fund (MTF) which provides funding for projects that improve the safety and accessibility of transportation options for Pennsylvania residents while also promoting economic development; and

WHEREAS, the City submitted a grant application ("MTF Application") to the Commonwealth Financing Authority on July 31, 2018 in order to receive funding for the administrative, engineering, and construction costs associated with the Project; and

WHEREAS, the deadline for the MTF Application was July 31, 2018; and

WHEREAS, a copy of the grant application is attached and incorporated as "Exhibit A;" and

WHEREAS, the voluminous appendices to the grant application are being made available in digital form.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF HARRISBURG, that submission of the grant application to the Commonwealth Financing Authority for the purpose of funding the Harrisburg East-West Multimodal Connection Project is hereby ratified.

BE IT FURTHER RESOLVED that the Mayor and City Controller are authorized to execute a designation, hereto attached as 'Exhibit B,' that the Grants Manager, Rebecca Vollmer, is authorized to sign and execute on behalf of the City of Harrisburg, any and all materials required for execution via DCBD's Single Application for Assistance platform for Single Application # 201807313005 and any required supplements between the City of Harrisburg and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I second this resolution *Shawna A. Davis*

Passed by City Council September 11, 2018

Wanda R. D. Williams
President of City Council

Attest *[Signature]*
City Clerk

| YEAS | | NAYS |
|------|--------------|------|
| | MR. ALLATT | |
| | MS. DANIELS | |
| | MS. GREEN | |
| | MR. JOHNSON | |
| | MR. MADSEN | |
| | MR. MAJORS | |
| | MS. WILLIAMS | |
| Yeas | <u>7</u> | |
| Nays | <u>0</u> | |

- Approved
- Returned to City Council with objections

E x h i b i t “A”

Single Application for Assistance

Web Application Id: 8197049

Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Applicant Information

| | |
|------------------------|---|
| Applicant Entity Type: | Government |
| Applicant Name: | City of Harrisburg |
| NAICS Code | 9211 |
| FEIN/SSN Number | XXXXXXXXXX |
| DUNS Number: | 071211478 |
| CEO: | Eric Papenfuse |
| CEO Title: | Mayor |
| SAP Vendor #: | XXXXXX |
| Contact Name: | Rebecca Vollmer |
| Contact Title: | Grants Manager |
| Phone: | (717)-255-3068 Ext. |
| Fax: | (717)-255-7251 |
| E-mail: | rvollmer@harrisburgpa.gov |
| Mailing Address: | City of Harrisburg Bureau of Financial Management 10 North 2nd Street, Suite 302 |
| City: | Harrisburg |
| State: | PA |
| Zip Code: | 17101 |

Single Application for Assistance

Web Application Id: 8197049

Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Enterprise Type

Indicate the types of enterprises that describe the organization listed above. You may select more than one type.

| | | |
|---|--|---|
| <input type="checkbox"/> Advanced Technology | <input type="checkbox"/> Agri-Processor | <input type="checkbox"/> Agri-Producer |
| <input type="checkbox"/> Authority | <input type="checkbox"/> Biotechnology / Life Sciences | <input type="checkbox"/> Business Financial Services |
| <input type="checkbox"/> Call Center | <input type="checkbox"/> Child Care Center | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Community Dev. Provider | <input type="checkbox"/> Computer & Clerical Operators | <input type="checkbox"/> Defense Related |
| <input type="checkbox"/> Economic Dev. Provider | <input type="checkbox"/> Educational Facility | <input type="checkbox"/> Emergency Responder |
| <input type="checkbox"/> Environment and Conservation | <input type="checkbox"/> Exempt Facility | <input type="checkbox"/> Export Manufacturing |
| <input type="checkbox"/> Export Service | <input type="checkbox"/> Food Processing | <input checked="" type="checkbox"/> Government |
| <input type="checkbox"/> Healthcare | <input type="checkbox"/> Hospitality | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Mining | <input type="checkbox"/> Other |
| <input type="checkbox"/> Professional Services | <input type="checkbox"/> Recycling | <input type="checkbox"/> Regional & National Headquarters |
| <input type="checkbox"/> Research & Development | <input type="checkbox"/> Retail | <input type="checkbox"/> Social Services Provider |
| <input type="checkbox"/> Tourism Promotion | <input type="checkbox"/> Warehouse & Terminal | |

Government,

Single Application for Assistance

Web Application Id: 8197049

Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Project Overview

Project Name:

DCED CFA MultiModal Transportation Fund

Is this project related to another previously submitted project?

No

If yes, indicate previous project name:

Have you contacted anyone at DCED about your project?

Yes

If yes, indicate who:

Marita Kelly

Single Application for Assistance

Web Application Id: 8197049

Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Project Overview

Is your community certified through Sustainable Pennsylvania?

Yes, Silver

Single Application for Assistance

Web Application Id: 8197049

Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Project Site Locations

| | |
|---------------------|---|
| Address: | Walnut Street from North Front Street to North 3rd Street |
| City: | Harrisburg |
| State: | PA |
| Zip Code: | 17101 |
| County: | Dauphin |
| Municipality: | Harrisburg City |
| PA House: | Patty Kim (103) |
| PA Senate: | John DiSanto (15) |
| US House: | Scott Perry (4), Lou Barletta (11) |
| Current Employees: | 438 |
| Jobs To Be Created: | 0 |
| Jobs that Pay: | \$41,871.00 |
| | Created 0 Retained 0 |
| | <p><u>Jobs that Pay</u></p> <p>Jobs that Pay is Part Of Governor Wolf's initiative to improve Pennsylvania's overall job climate and job growth through partnering with the private sector to encourage the creation and retention of jobs that pay at least 80% of the annual average wage in the county where the jobs are located. (See current county listings). Job creation and retention will help ensure that businesses and communities provide employment opportunities for all of the state's residents, improve the local tax base, and achieve prosperity and a higher quality of life for families and communities.</p> <p>NOTE: Jobs that Pay required data by the Department is for reporting purposes only and will NOT be used as a criteria for awarding loans, loan guarantees, grants or tax credits.</p> |
| Designated Areas: | Act 47 Distressed Community |

| | |
|---------------|---|
| Address: | Market Street from South 4th Street to Cameron Street |
| City: | Harrisburg |
| State: | PA |
| Zip Code: | 17101 |
| County: | Dauphin |
| Municipality: | Harrisburg City |

Single Application for Assistance

Web Application Id: 8197049

Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Project Site Locations

| | |
|---------------------|---|
| PA House: | Patty Kim (103) |
| PA Senate: | John DiSanto (15) |
| US House: | Scott Perry (4), Lou Barletta (11) |
| Current Employees: | 438 |
| Jobs To Be Created: | 0 |
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| | Created 0 Retained 0 |
| | <p><u>Jobs that Pay</u></p> <p>Jobs that Pay is Part Of Governor Wolf's Initiative to improve Pennsylvania's overall job climate and job growth through partnering with the private sector to encourage the creation and retention of jobs that pay at least 80% of the annual average wage in the county where the jobs are located. (See current county listings). Job creation and retention will help ensure that businesses and communities provide employment opportunities for all of the state's residents, improve the local tax base, and achieve prosperity and a higher quality of life for families and communities.</p> <p>NOTE: Jobs that Pay required data by the Department is for reporting purposes only and will NOT be used as a criteria for awarding loans, loan guarantees, grants or tax credits.</p> |
| Designated Areas: | Act 47 Distressed Community |

Single Application for Assistance

Web Application Id: 8197049

Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Project Site Locations

| | |
|---------------------|---|
| Address: | Chestnut Street from South Front Street to the Harrisburg Transportation Center |
| City: | Harrisburg |
| State: | PA |
| Zip Code: | 17101 |
| County: | Dauphin |
| Municipality: | Harrisburg City |
| PA House: | Patty Kim (103) |
| PA Senate: | John DiSanto (15) |
| US House: | Scott Perry (4), Lou Barletta (11) |
| Current Employees: | 438 |
| Jobs To Be Created: | 0 |
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| Designated Areas: | Act 47 Distressed Community |

Single Application for Assistance

Web Application Id: 8197049

Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Project Budget

| | Multimodal Transportation Fund | State Liquid Fuels State | Total |
|--|--------------------------------------|--------------------------------|----------------|
| Infrastructure / Site Preparation | \$1,592,120.00 | \$662,880.00 | |
| Roads/Streets | \$1,433,120.00 | \$662,880.00 | \$2,096,000.00 |
| Utilities | \$121,200.00 | \$.00 | \$121,200.00 |
| Excavation/Grading | \$37,800.00 | \$.00 | \$37,800.00 |
| Related Costs | \$360,550.00 | \$202,950.00 | |
| Engineering | \$22,550.00 | \$202,950.00 | \$225,500.00 |
| Inspections | \$225,500.00 | \$.00 | \$225,500.00 |
| Contingencies | \$112,500.00 | \$.00 | \$112,500.00 |
| Miscellaneous | \$67,600.00 | \$.00 | |
| Grant Administration | \$22,500.00 | \$.00 | \$22,500.00 |
| Construction Administration | \$45,100.00 | \$.00 | \$45,100.00 |
| Total | \$2,020,270.00 | \$865,830.00 | |
| | | Budget Total: | \$2,886,100.00 |

Basis of Cost

Provide the basis for calculating the costs that are identified in the Project Budget.

Engineer Estimates

Budget Narrative

The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. **NOTE:** Some programs have specific guidelines regarding the narrative necessary to qualify for that particular resource. Please read the Program Guidelines for details.

The Harrisburg East-West Multimodal Connection project includes improvements along three vital corridors that will create and enhance east-west multimodal connections in Harrisburg's Central Business District and surrounding neighborhoods. The requested funding will support Infrastructure/Site Preparation work (i.e., Construction Work -- Roads/Streets, Utilities, Excavation/Grading); Related Costs (Engineering/Design, Inspections, Contingencies); and Administrative (Grant and Construction Administration) costs.

The Infrastructure/Site Preparation (Construction) budget category includes:

Roads/Streets: \$ \$2,096,000

Utilities: \$121,200

Excavation and Grading: \$37,800

The Related Costs budget category includes:

Single Application for Assistance

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Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Project Budget

Engineering/Design Services: \$225,500

Inspections: \$225,500

Contingencies: \$112,500

The Other/Miscellaneous budget category includes:

Grant Administration: \$22,500

Construction Administration: \$45,100

Single Application for Assistance

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Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Project Narrative

What do you plan to accomplish with this project?

Identify the problem(s) that need to be resolved.

The Harrisburg East-West Multimodal Connections project will provide vital bicycle and pedestrian connectivity within Harrisburg's Central Business District (CBD) by eliminating three major gaps in the existing network. There are currently no east-west connections in the CBD, and safe and accessible transportation options are needed to support the City's Vision Zero program, the Federal Courthouse's LEED certification, and other public and private redevelopment in the area. The goal is to address the limited bicycle, pedestrian, and transit connections, introduce streetscape elements, and prioritize active transportation. The project's proposed improvements will support these goals, benefiting residents, businesses, commuters, and visitors and enhancing access to businesses, institutions, and recreational, economic, and social amenities in Central Business Center and surrounding neighborhoods.

How do you plan to accomplish it?

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

The project will add 4000 LF of enhanced multimodal improvements. The existing roadways do not offer separated bicycle accommodations, the pavement is in fair to poor condition, and pedestrian facilities are deficient. The project proposes multimodal improvements, including: pavement preservation, signing and pavement marking upgrades to include bike lanes, new curb ramps, sidewalks, crosswalks, bulb-outs, minor drainage improvements, and improved bus stops. Additional improvements include relocating a rectangular rapid flashing beacon, creating midblock crossings, and implementing two traffic signal upgrades. The improvements will be constructed within City rights-of-way by reducing the number of lanes on all streets included in the grant and reducing lane widths on Market and Chestnut streets. Once the project is complete, the corridors will comply with all federal, state and local requirements, including ADA Standards for Accessible Design and PennDOT and MUTCD requirements.

How do you plan to use the funds?

Should include specific use of funds and reflect the budget provided with the application.

The City of Harrisburg intends to utilize the Multimodal Transportation Funds to cover administrative, engineering, and construction costs for all three segments of the project (70/30 split). The City of Harrisburg will utilize a portion of the City's annual liquid fuels allocation to cover the 30% matching funds.

Projected Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

Harrisburg East-West Multimodal Connection Project SCHEDULE

Advertisement for Design Services: 9/6/2018

Award Contract for Design Services: 11/1/2018

Design Notice to Proceed: 2/1/2019

30% Design Submission: 4/26/2019

Obtain Environmental/Historic Clearance: 5/10/2019

60% Design Submission: 6/28/2019

90% Design Submission: 8/28/2019

Obtain Utility Clearance: 9/30/2019

Final PS&E Package Submission (100%): 11/1/2019

Advertise for Bids: 12/3/2019

Award Contract: 2/1/2019

Notice to Proceed (Begin Construction): 3/1/2019

Construction Completion: 11/15/2019

Single Application for Assistance

Web Application Id: 8197049

Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Project Narrative

| |
|--|
| |
|--|

Single Application for Assistance

Web Application Id: 8197049

Single Application id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Program Addenda

In addition to the Electronic Single Application (ESA), the Applicant shall submit the following list of items, either by uploading to the ESA or by hard copy. All items marked with a red diamond are required to be uploaded to the application for electronic submission. The items that are not marked with a red diamond should also be uploaded if they are applicable to the project.

I understand this application requires a \$100 application fee made payable to the Commonwealth Financing Authority, and I will send it along with the signature page and two (2) copies of the single application and all required supplemental information as stated in the program guidelines.

Yes

1. Provide a clear and concise description of the project which discusses all of the following: (a) the specific location of the project site and the specific development proposed for the project site; (b) whether the project is consistent with an existing county or local comprehensive plan; (c) whether the project will result in a substantiated positive economic development impact; (d) the historical use of land served by the project; (e) the estimated start and end dates of construction; (f) the names of the municipalities that will participate in and benefit from the project; (g) a description of the facilities in the area to be served by the project.

Uploaded Documents

Exhibit 1--Project Description--Harrisburg East-West Multimodal Connection.pdf

2. A thorough and detailed estimate for the total project cost. The estimate must be prepared by an engineer or other qualified professional and should be accompanied where appropriate by copies of the signed bid/quotations, contractor estimates, sales agreements or other documentation that verify project cost estimates.

Uploaded Documents

Exhibit 2--Detailed Project Cost Estimate.pdf

3. Preliminary construction drawings showing project details. (Note: Drawings are a requirement of the application, but the electronic upload is not required if the drawings are not in an easily submitted format.)

Uploaded Documents

Exhibit 3--Preliminary Drawings.pdf

4. Funding commitment letters from all other project funding sources (including equity commitments). Funding commitments for the entire project should include the term, rate, and collateral conditions and must be signed and dated.

Uploaded Documents

Exhibit 4--Letter of Funding Commitment from liquid fuel--SIGNED.pdf

5. A color-coded map detailing the location of the proposed project. (Note: The map is a requirement of the application, but the electronic upload is not required if the map is not in an easily submitted format.)

Single Application for Assistance

Web Application Id: 8197049

Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Program Addenda

Uploaded Documents

Exhibit 5--Color-coded Map.pdf

6. The most recent audited financial statements of the applicant. Financial statements should include balance sheets, income statements, and notes to financials.

Uploaded Documents

Exhibit 6--COH 2016 CAFR.pdf

7. If applicable, a letter from the property owner giving applicant consent for the project.

Uploaded Documents

Exhibit 7--Letter from property owner granting consent--NA.pdf

8. A list of all state, federal, and local planning and permit approvals required for the project.

Uploaded Documents

Exhibit 8--List of Federal, State, Local Permit Approvals Required.pdf

9. A letter from the appropriate planning agency certifying that the proposed project is in compliance with the comprehensive land use plans.

Uploaded Documents

Exhibit 9--Letter of Compliance w Comprehensive Land Use Plan--SIGNED.pdf

10. For acquisition projects, provide a copy of the sales agreement or easement accompanied by an appraisal prepared by either a Member, Appraisers Institute (MAI) formerly Institute of Real Estate Appraisers or a PA State Certified Appraiser.

Uploaded Documents

Exhibit 10--Copy of Sales Agreements and Easements--NA.pdf

11. For real estate cash equivalents, provide a copy of a recent (not more than one year old) appraisal prepared by either a Member, Appraisers Institute (MAI) formerly Institute of Real Estate Appraisers or a PA State Certified Appraiser.

Uploaded Documents

Exhibit 11--Real Estate Cash Equivalents--NA.pdf

Single Application for Assistance

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Single Application Id: 201807313005

Applicant: City of Harrisburg

Program Selected: Multimodal Transportation Fund

Program Addenda

12. For all applicants, provide copies of notifications provided to county and municipal governing bodies advising them of the proposed project.

Uploaded Documents

Exhibit 12a--Letter of Notification of Application to County Commissioners--SIGNED.pdf

Exhibit 12b--Memo to CoH Council of Intent to Apply for CFA MTF Grant--SIGNED.pdf

13. For Public Transportation Agencies who are using grant funds for acquisition, provide copies of written consent from the county and municipality in which the land is situated.

Uploaded Documents

Exhibit 13--If Land Acquisition-Copies of County Muni Consent--NA.pdf

14. For public sector applicants, provide a resolution duly adopted by the applicant's governing board formally requesting the grant, designating an official to execute all documents, describing briefly the project scope, and identifying the grant amount.

Uploaded Documents

Exhibit 14--Letter to DCED Regarding Pending Status of Official Resolution to Apply--SIGNED.pdf

Once submitted, please print two (2) copies of the completed application, to include copies of all required uploads and additional applicable supplemental information, and send via US Mail, postmarked no later than July 31st. This packet should include the required \$100 application fee as well. Please reference the Application ID number on all submissions.



Pennsylvania Department of Community and Economic Development

Single Application for Assistance

Single Application #: 201807313005

This page must accompany all required supplemental information **Mail to:**

**Pennsylvania Department of Community and Economic Development
Commonwealth Keystone Building
Attn: Customer Service Center
400 North Street, 4th Floor
Harrisburg, PA 17120-0225**

I hereby certify that all information contained in the single application and supporting materials submitted to DCED via the Internet, Single Application # 201807313005 and its attachments are true and correct and accurately represent the status and economic condition of the Applicant, and I also certify that, if applying on behalf of the applicant, I have verified with an authorized representative of the Applicant that such information is true and correct and accurately represents the status and economic condition of the Applicant. I also understand that if I knowingly make a false statement or overvalue a security to obtain a grant and/or loan from the Commonwealth of Pennsylvania, I may be subject to criminal prosecution in accordance with 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) and 31 U.S.C. §§ 3729 and 3802 (relating to false claims and statements).



Signature: Rebecca Vollmer

The Pennsylvania Department of Community and Economic Development reserves the right to accept or reject any or all applications submitted on the Single Application for Assistance contingent upon available funding sources and respective applicant eligibility.

Exhibit “B”

**AUTHORIZATION
TO EXECUTE
COMMONWEALTH FINANCING AUTHORITY MULTIMODAL FUND
GRANT APPLICATION**

In accordance with the respective powers of the undersigned officials for the execution of grant applications, commitments and contracts for the City of Harrisburg, we hereby authorize and designate **REBECCA VOLLMER, GRANTS MANAGER** for the City of Harrisburg, to act to electronically execute the **COMMONWEALTH FINANCING AUTHORITY MULTIMODAL FUND GRANT APPLICATION FOR THE HARRISBURG EAST-WEST MULTIMODAL TRANSPORTATION PROJECT (Single Application ID # 201807313005)** and bind the City to its terms and conditions.

Ms. Vollmer may execute any agreement, terms and conditions or related papers necessary to consummate said reimbursement agreement. This authorization is being made in consideration of the Pennsylvania Department of Community & Economic Development's (DCED's) requirement of an electronic signing of the grant application via DCED's Single Application for Assistance platform.

Any agreement and related papers may only be executed by the designee after the documents have been reviewed and cleared for form and legality by the Law Bureau.

APPROVED AS TO FORM
AND LEGALITY:

By: _____
Date

CITY OF HARRISBURG

By: _____
Eric Papenfuse Date
Mayor

By: _____
Charlie DeBrunner Date
City Controller

INTER

OFFICE

MEMO

To: HARRISBURG CITY COUNCIL
From: Kirk Petroski, City Clerk
LEGISLATIVE APPROVAL FORM

Date:

LEGISLATIVE APPROVAL FORM/CERTIFICATE OF ACCEPTANCE

BILL NO. 1-2018 RESOLUTION NO. 73-2018

THE ABOVE LISTED ITEM WAS WRITTEN AND PREPARED FOR FINAL INTRODUCTION AT THE HARRISBURG CITY SOLICITOR'S OFFICE ON:


Deputy City Solicitor

8/24/2018
Date

Requested by Department/Bureau: Finance

Department/Bureau Contact Person: Rebecca Vollmer/Bruce Weber

For Action on or before:

The attached was received in the Office of the City Clerk for introduction on

Received by: 

Date: 8-24-18