

RESOLUTION No. 609 - 2019

Moved by:

~~Sharon J. Reed~~  
Luzhe B

A Resolution appointing Ms. Tymia Q. Green to serve on the Environmental Advisory Council (EAC).

**WHEREAS**, pursuant to Ordinance No. 6-2018, the Environmental Advisory Council (“EAC”) was reorganized in order to better carry out the mission of providing information and a forum for discussing environmental issues impacting the City of Harrisburg; and

**WHEREAS**, pursuant to Section 2-509.2 of the Codified Ordinances of the City of Harrisburg, the EAC shall be comprised of (7) seven volunteer members, of which three (3) are appointed by the Mayor and four (4) are appointed by City Council; and

**WHEREAS**, EAC members must be residents of the City of Harrisburg; and

**WHEREAS**, EAC members are appointed to serve a term of three years unless otherwise removed; and

**WHEREAS**, Ms. Tymia Q. Green has been nominated as one of the mayoral appointments to the EAC; and

**WHEREAS**, Ms. Green is a resident of the City of Harrisburg; and

**WHEREAS**, Ms. Green’s qualifications to serve on the EAC have been carefully reviewed and considered by City Council. A redacted copy of Ms. Green’s resume is attached and incorporated as “Exhibit A;” and

**WHEREAS**, Ms. Green earned her Bachelor’s degree in Business Management and Master’s degree in Business Administration & Management from the University of Phoenix; and

**WHEREAS**, Ms. Green is currently the Director of Programs at the Boys and Girls Club of Harrisburg; and

**WHEREAS**, Ms. Green’s experience in organizational and program management will be a useful resource for the EAC; and

**WHEREAS**, Ms. Green has a willingness to serve the Harrisburg community as a member of the EAC.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE  
COUNCIL OF THE CITY OF HARRISBURG, that Ms. Tymia Q. Green is appointed to the  
Environmental Advisory Council for a term expiring on October 8, 2022.

I second this resolution Shawn Paul.

Passed by City Council October 8, 2019

Wanda R. D. Williams  
President of City Council

Attest [Signature]  
City Clerk

- Approved
- Returned to City Council with objections

YEAS		NAYS
<input checked="" type="checkbox"/>	MR. ALLATT	EXCUSED
<input checked="" type="checkbox"/>	MS. BOWERS	
<input checked="" type="checkbox"/>	MS. DANIELS	
<input checked="" type="checkbox"/>	MS. GREEN	
<input checked="" type="checkbox"/>	MR. MADSEN	
<input checked="" type="checkbox"/>	MR. MAJORS	
<input checked="" type="checkbox"/>	MS. WILLIAMS	
Yeas	<u>6</u>	
Nays	<u>0</u>	

# **E x h i b i t “A”**

# TYMIA Q. GREEN

Demonstrated experience with organizing, planning, leading and controlling organizational resources to achieve business and program objectives. More than 10 years' success in various aspects of business management with a track record of effecting positive changes in organizational productivity, employee and client management. Specialized skill in establishing appropriate policies and procedures, negotiating contracts, managing customer accounts and ensuring compliance. Established proficiency in the following areas: Program Management | Organizational Management | Employee Relations | Executive Director

## SKILLS SUMMARY

- |   |                                 |
|---|---------------------------------|
| ♦ Organizational Management             | ♦ Sales                         |
| ♦ Business Administration               | ♦ Product Marketing             |
| ♦ Financial Administration & Accounting | ♦ Program Coordination          |
| ♦ Budgets & Audits                      | ♦ Business Operations           |
| ♦ Customer Service                      | ♦ Management & Supervision      |
| ♦ Account Management                    | ♦ Human Resources & Recruitment |
| ♦ Contract Negotiations                 | ♦ Training                      |

## PROFESSIONAL EXPERIENCE

### Boys & Girls Club of Harrisburg, HARRISBURG, PA Director of Programs

April 2016 - Present

Responsible for overseeing the planning, development, implementation and evaluation of a specific program for youth between the ages of 6 and 18 within a designated Club. Program responsibility supports our priority outcome areas of Academic Success, Healthy Lifestyles, Good Character and Citizenship. The Program Director also provides leadership and supervision to program staff, external partners and volunteers. Works in conjunction with the Director of Operations to ensure that the daily goals of the organization are met.

- Develop and execute a comprehensive youth engagement and case management strategy including goals, objectives, strategies/initiatives and metrics.
- Provide leadership for special projects ensuring alignment with BGCC's mission and strategic priorities
- Supervised Unit Directors/Club staff ensuring integrate new and innovative initiatives into core Club programming and services
- Support Club Directors in building and maintaining positive relationships with families, communities, and partners
- Develop and maintain relationships with schools, employers, health care institutions and other service providers to forge youth engagement strategies and ensure the availability of services for Club members
- Maintain knowledge of current Club and partner data - Dashboards, Visions Member Tracking System, National Youth Outcomes Initiative, DESSA, Learning Circle, Infinite Campus, etc.
- Grants - writing to secure program funding, management of deliverables, and reporting
- Human Capital Management - Includes but not limited to interviewing, evaluating, coaching, disciplining, employee relations, and payroll.

### Miayo Entertainment & Management, LTD, HARRISBURG, PA Owner/Chief Executive Officer

Jan. 2012 - Present

Liaise between entertainers and businesses for the negotiation of contracts and business aspects on behalf of clients. Utilize knowledge and expertise of business management, including financial administration, marketing and advertising, legal and industry related matters to ensure the success of clients. Consult with clients to develop and implement strategies for the growth of their entertainment careers.

#### Selected Achievements:

- Expert in negotiating contractual rights and obligations with business personnel.
- Manage and advise on finances, budgets and legal matters, including investments and taxes.
- Ensure required specifications are met for client performances, including facilities, equipment, accommodations, travel, ticket sales, marketing and advertising.
- Direct the operations of the business, including preparation of accounting statements, conducting evaluations for potential clients, conducting meetings to resolve client issues, and maintaining knowledge of industry and trends to better represent clients.
- Provide resources for clients to improve in performance and training techniques.
- Manage the collection of fees, commissions and payments according to terms of client contracts.

### York County Domestic Relations Section, YORK, PA Unit Manager

Feb. 2001 - Dec. 2011

Supervised activities involving the processing of court orders and other services for the Child Support Department. Coordinated and liaised with businesses and departments regarding the production, pricing and distribution of child support orders in adherence with state, federal and local law.

#### Selected Achievements:

- Measured program productivity and goal achievement by reviewing financial statements, sales and activity reports as well as other performance data.
- Directed the organization's financing and budgeting activities resulting in maximized investments, increased efficiency and appropriately-funded operations and programs.
- Supervised the personnel process and performed Human Resource Management tasks by determining staffing requirements, interviewing candidates, hiring and training new employees. Also, effectively managed staff, their work schedules and assigned duties.
- Instrumental in establishing and implementing departmental policies, procedures, goals and objectives in agreement with board members, organization officials and staff members as necessary.

U-Haul of Northern Chicago, CRYSTAL, IL  
General Store Manager

Jun 1997 - Aug. 2000

The General Manager of a U-Haul Moving and Storage Center is responsible for the day to day operations and the profitability & productivity of the organization ensuring adherence to the established standards, sales goals, and profit objectives. The General Manager is expected to exemplify integrity and accountability at the managerial level as well as demonstrate excellent team leadership skills while building, managing, coaching and developing a successful staff and empowering a cohesive team to deliver against U-Haul's high operating standards, while ensuring the best service to our valued customers.

- Performing profit and loss (P&L) analysis
- Hiring, managing and mentoring team members
- Driving sales and production
- Providing customer service
- Tracking inventory and setting reorder data

### EDUCATION & TRAINING

Masters of Business Administration & Management	
UNIVERSITY OF PHOENIX, AZ	Mar 2019
Bachelor of Business Management	
UNIVERSITY OF PHOENIX, AZ	Nov 2014
Life, Career, & Business Coach Certificates	
SCHOOL OF COACHING MASTER	Jun 2012
Associates of Business Management	
UNIVERSITY OF PHOENIX, AZ	Jun 2009
General Management Certification	
UHAULCOMPANY, PHOENIX, AZ	Jun 1999

### VOLUNTEER WORK I COMMUNITY INVOLVEMENT

Liaison - United Way	York County, YORK, PA
Parenting Skills Instructor	Children's Home of Greater Peoria, PEORIA, IL
Parent Volunteer	Greater Boys & Girls Club of Peoria, PEORIA, IL

### CERTIFICATIONS

General Management Certification	U-Haul Corporation
Hitch Installation Specialist	U-Haul Corporation
Foster Parent Certification	State of Illinois

**INTER**

**OFFICE**

# MEMO

To: HARRISBURG CITY COUNCIL  
From: Kirk Petroski, City Clerk  
LEGISLATIVE APPROVAL FORM

Date:

LEGISLATIVE APPROVAL FORM/CERTIFICATE OF ACCEPTANCE

BILL NO. - 2019

RESOLUTION NO. 69-2019

THE ABOVE LISTED ITEM WAS WRITTEN AND PREPARED FOR FINAL INTRODUCTION AT THE HARRISBURG CITY SOLICITOR'S OFFICE ON:

  
Deputy City Solicitor

9/12/2019  
Date

Requested by Department/Bureau: Mayor

Department/Bureau Contact Person: Mayor

For Action on or before:

The attached was received in the Office of the City Clerk for introduction on

Received by: Chandeen Hunter

Date: 9/13/19