

**Agenda**  
**Historic Site Committee**  
**September 20, 2016**  
**7:15 pm Town Board Conference Room**

**Approval of Minutes: June 14, 2016**

**Old Business:**

- 1. Interactive Map**
- 2. Status of Historic Site at 1294 Lehigh Station Rd. (Bonnie Kase & Mark IV.)**
- 3. DGEIS Comprehensive Plan Impact Statement Area Six**

**New Business:**

**Meeting Schedule: November 15, 2016**

Historic Site Committee  
Meeting Minutes  
September 20, 2016

Present: Gary Goodridge, Patti Zeiner, Rebecca Wiesner, Tina Thompson, Kitty Englert, Molly Nikodem  
Absent: Sam Poulton

The meeting was called to order in the Henrietta Town Board Conference Board Room by Chairperson, G. Goodridge at 7:20 pm.

A motion to approve the minutes of June 14 was made by T. Thompson and seconded by P. Zeiner.

Vote:

G. Goodridge - Aye  
T. Thompson - Aye  
R. Wiesner - Aye  
P. Zeiner - Aye  
M. Nikodem - Aye  
K. Englert - Aye

**Old Business1. Status of Historic Site at 1294 Lehigh Station Rd.**

G. Goodridge stated that the property appears to have been sold, and Bonnie Kase has moved. There is a for rent sign in front of the house.

**2. Request to Remove 5711 West. Henrietta Rd.** (Part of the Cartwright Inn Property)

At this time, nothing has been received from Richard Rock of RE/MAX.

**3. Architectural Heritage Award**

The display board created by T. Thompson is still on loan to the Payne's to display in their Henrietta Country Max Store following their reception of the award on May 18 at the Town Board Meeting. It has not been returned.

**4. DGEIS Comprehensive Plan Impact Statement Area Six**

G. Goodridge said that the private Henrietta group of residents continues to meet at the Rush-Henrietta Transportation Office. They are advocating to place some of the land in a trust. It is all on hold by the town.

**5. Results of Property Owner Survey**

Several property owners returned the survey. There were some who indicated that they would like a plaque for their historic home or property.

P. Zeiner will research the cost of cast aluminum plaques with both the company previously used and two or three others for comparison. She will report her findings back to the committee.

T. Thompson will speak with the Henrietta Town Sign Shop to see if a reasonable replica of an historic plaque can be made and what the cost will be. If this is an option, our committee will make a decision as to whether we will present a proposal to the town requesting them to pay for the plaques.

## **6. Making our HSC Committee's Purpose and Presence Known to the Henrietta Community**

G. Goodridge suggested that he would like to utilize the town FaceBook page and website to educate residents about us and Henrietta's History. A monthly post or question to encourage interaction and interest was discussed.

### **New Business**

#### **1. Interactive Map**

T. Thompson spoke to a woman from the Geneological Society about an interactive map. The woman offered to assist us with making a map consisting of old and new homes in our historic districts. Our committee would like to pursue this opportunity.

#### **2. Removing a House or Building From a Historic District**

A question was raised by P. Zeiner; Is it within the scope of our role as an HSC to recommend to the town that a house or property no longer meeting criteria for an historic property in a district other than date be removed? This applies to a house or property that is in extremely poor condition, and is not being maintained.

G. Goodridge suggested that we look at a formal set of criteria for adding and/or removing homes to districts. T. Thompson advised that we also review what other towns have in their codes.

In September 2015, Cynthia Howk of the Landmark Society provided us with the Historic Preservation Document used by Perinton, NY and recommended that we follow that criteria. Our committee will review this document and discuss it at our October meeting.

R. Wiesner informed us that there are properties listed in historic site districts that no longer exist. A memo will be drafted and sent to the town board recommending removal from the list.

#### **3. Historic Site Brochure**

R. Wiesner suggested that it would benefit our committee to have a brochure we can use as a handout to inform Henrietta residents of our committee, its purpose, and criteria for a home to be designated and included in a historic district. T. Thompson showed us some examples she has obtained. The committee agreed that it would be a great idea. An application could be included for those desiring to have their home or property designated and be included in a district.

Vote:

G. Goodridge - Aye  
T. Thompson - Aye  
R. Wiesner - Aye  
P. Zeiner - Aye  
M. Nikodem - Aye  
K. Englert - Aye

#### **4. Next Meeting**

November 15, 2016 at 7:15 in the Town Board Conference Room.  
The meeting was adjourned at 9:00 pm by consensus

Respectfully submitted,  
Patti Zeiner, Secretary