

TOWN OF HENRIETTA PLANNING BOARD

October 10, 2017

AGENDA

Peter Minotti, Chairman
Devon Van Vechten, Vice-Chairman
Lawrence Neill
Stephen R. MacIntyre
James Grunert
Patricia Brill
Matthew Borkowski
William Walker, Esquire

MAIN MEETING ROOM

ROLL CALL: 7:00 PM

MINUTES: September 26, 2017

APPLICATIONS:

Application No. 17-015 Family First Credit Kiosk – For final site plan approval of a banking kiosk in the parking lot of the 20.7 acre property located at 1225 Jefferson Road in an Industrial Zoned District. Tax Account No. 162.11-1-64.11.

Note: Applicants must have a representative available at the time the application is called. If the meeting should run past 12:00 a.m. (midnight), the Chairman may temporarily adjourn the meeting. The meeting will reconvene on **October 17, 2017 at 7:00 p.m. in Main Meeting Room**

**TOWN OF HENRIETTA
PLANNING BOARD MINUTES
October 10, 2017**

A regularly scheduled meeting of the Henrietta Planning Board was held on Tuesday, October 10, 2017 at the Henrietta Town Hall, 475 Calkins Road, Henrietta, New York 14467. The meeting was called to order at 7:00 p.m. by the Planning Board Chairman, Peter Minotti.

MEMBERS PRESENT: Peter Minotti, Chairman
Devon Van Vechten, Vice Chairman
Lawrence Neill
Stephen R. MacIntyre
James Grunert
Patricia Brill
Matthew Borkowski

MEMBERS ABSENT: William Walker, Esquire

ALSO PRESENT: Christopher Martin, P.E., Director of Engineering & Planning
Terry Ekwel, Fire Marshal/Building Inspector

The first item on the agenda is the approval of the Regular Meeting Minutes of September 26, 2017 with revisions.

On motion of
Lawrence Neill

Seconded by
Patricia Brill

Duly put to a vote:

Matthew Borkowski	voting	Aye
Patricia Brill	voting	Aye
James Grunert	voting	Aye
Stephen R. MacIntyre	voting	Aye
Lawrence Neill	voting	Aye
Devon Van Vechten	voting	Aye
Peter Minotti, Chairman	voting	Aye

Motion Carried

Application No. 17-015 **Family First Credit Kiosk** – For final site plan approval of a banking kiosk in the parking lot of the 20.7 acre property located at 1225 Jefferson Road in an Industrial Zoned District. Tax Account No. 162.11-1-64.11.

Representing Applicant: Michael Palumbo, Flaum Management

In regards to the above referenced application, the applicant stated that all staff comments can be addressed. The project consists of the construction of a drive up banking kiosk. The applicant stated that the kiosk will not accept night drops or deposits, it is strictly an A.T.M. machine. Two to three (2-3) cars can be stacked at the kiosk and pipe bollards will be installed to prevent the kiosk

from getting damaged. An overall parking plan for the entire plaza will need to be provided to the Town for review and the applicant noted that a parking analysis had been performed and Town parking requirements can be met. Directional signage will be installed and canopy lighting will be provided at the kiosk for security reasons. Additional landscaping enhancements will be provided at the existing curbed island located north of the kiosk; Planning Board members requested that salt hardy plants and ornamentals should be used to withstand snow storage.

With regard to Application No. 17-015, SEQR review indicates the Action under consideration is an Unlisted Action as per Section 617.7(c)(1)(viii). The Henrietta Planning Board, as Lead Agency, has determined that the proposed Action described below will not have a significant effect on the environment and that a draft Environmental Impact Statement will not be required.

The Action under consideration is a site plan application by Flaum Management Company, Inc. It is an Unlisted Action and will not require a conditioned negative declaration. The purpose of this Application is for final site plan approval of a banking kiosk in the parking lot of the 20.7 acre property located at 1225 Jefferson Road in an Industrial Zoned District. Tax Account No. 162.11-1-64.11.

All relevant areas of environmental concern were identified. Evaluation and examination were carefully made in relation of the existing conditions versus the proposed site improvements. It has been determined that there will be no adverse environmental effect as a result of the proposed Action.

Peter Minotti therefore made the motion that the Henrietta Planning Board make a Negative Declaration and authorize the Planning Board Chairman to sign the Statement of Environmental Significance. Devon Van Vechten seconded the motion.

Duly put to a vote:

Matthew Borkowski	voting	Aye
Patricia Brill	voting	Aye
James Grunert	voting	Aye
Stephen R. MacIntyre	voting	Aye
Lawrence Neill	voting	Aye
Devon Van Vechten	voting	Aye
Peter Minotti, Chairman	voting	Aye

Motion Carried

A motion for final site plan approval was made and is subject to the Applicant addressing all comments received from the Town of Henrietta and other concerned agencies to the satisfaction of the Director of Engineering & Planning, and more specifically:

PLANNING BOARD CONDITIONS:

1. There are no conditions from the Henrietta Planning Board at this time.

On the Motion of
Devon Van Vechten

Seconded by
Matthew Borkowski

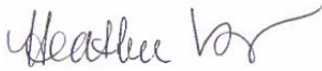
Duly put to a vote:

Matthew Borkowski	voting	Aye
Patricia Brill	voting	Aye
James Grunert	voting	Aye
Stephen R. MacIntyre	voting	Aye
Lawrence Neill	voting	Aye
Devon Van Vechten	voting	Aye
Peter Minotti, Chairman	voting	Aye

Motion Carried

A motion to adjourn was made by Patricia Brill and passed unanimously at 7:25 p.m.

Respectfully submitted,



Heather Voss
Deputy Town Clerk