

**Agenda**  
**Historic Site Committee**  
**October 10, 2017**  
**7:15 pm Town Board Conference Room**

**Approval of Minutes: September 12, 2017**

**Correspondence:**

- 1) Letter from RIT concerning Historic Site 3794 East River Rd.
- 2) Phone call from John Virgilio – 1329 Brighton-Henrietta Town Line Rd. Responding to our letter

**Old Business:**

- 1) Letter to potential historic properties – to be sent
  - a) Review potential properties list
    - i) Send Letter to any properties that have received an award from us in the past – after survey of present condition

**New Business:**

- 1) Committee Members – Welcome to our newest committee member Michelle Lebel.

**RESOLUTION #12-128/2017    June 21, 2017**

On Motion of Councilwoman Zinck Seconded by Councilman Page

WHEREAS, there is a recent vacancy of an unexpired term on the Henrietta Historic Site Committee,

WHEREAS, Michelle Lebel is a qualified resident of the Town of Henrietta and wishes to serve on the Henrietta Historic Site Committee, and

WHEREAS, the Town Board wishes to keep the various Boards of the Town at their authorized strength for maximum input.

THEREFORE, BE IT RESOLVED, that Michelle Lebel be hereby appointed to the Henrietta Historic Site Committee to complete the unexpired term immediately and expiring December 31, 2019.

Councilwoman Zinck voting Aye

Councilman Page voting Aye

Councilman Breese voting Aye

Councilman Adair voting Aye

Supervisor Moore voting Aye

- 2) Submitted for budget approval a request for funds to place a Historic Site Plaque at the site of the first town meeting on 20 April 1818 of the newly formed Town of Henrietta.
  - a) **Location** - On Lehigh Station Rd. near the corner of East Henrietta Rd. at the former location of District School #6
- 3) Report on Landmark Affiliate Program meeting- October 5th –
  - a) Tina & Gary attended

**Meeting Schedule:**

**November 14, 2017**

**December 12, 2017**

**January 9, 2018**

Historic Site Committee  
Meeting Minutes  
October 10, 2017

The meeting was called to order in the Henrietta Town Board Conference Room by Chairperson G. Goodridge at 7:15 p.m.

**Present:** Gary Goodridge, Kitty Englert, Molly Nikodem, Tina Thompson, Rebecca Wiesner  
**Excused:** Michelle Lebel and David Oliver

**Approval of Minutes: September 12, 2017**

A motion to approve the minutes of September 12, 2017 was made by T. Thompson, seconded by K. Englert, and approved by consensus.

**Correspondence:**

**1. Letter from RIT concerning Historic Site 3794 East River Road**

Although 3794 East River Road was still on the Town's Historic Site List, the property is no longer there, as indicated in a letter dated September 13, 2017 from Marjorie Bricks at RIT. Resolution #17-196/2017 was adopted at the October 4, 2017 Town Board Meeting removing the property from the Eighth Historic Site District.

**2. Phone call from John Virgilio – 1329 Brighton-Henrietta Town Line Road responding to our letter**

John Virgilio called G. Goodridge and said that he is not interested in being a Historic Site Committee member, but he is interested in helping with Henrietta's Bicentennial celebration. He spends the winter in Florida, but when he comes back to Henrietta in April, he said he wanted to write one article per month concerning Henrietta history.

**Old Business:**

**1. Letter to potential historic properties – to be sent**

G. Goodridge referenced a 1988 notebook from when the Landmark Society did a survey along West Henrietta Road and was cross referencing it with the list of awards and list of historic sites. He said that although the 1988 notebook was useful, a new survey would need to be done to determine if properties are still eligible and whether they've been maintained. K. Englert asked what the HSC should do if the properties aren't maintained and G. Goodridge said that the committee would need to put together some criteria to better answer that question and to clarify what would warrant removal of historic site designation.

**New Business:**

**1. Submitted for budget approval a request for funds to place a Historic Site Plaque at the site of the first town meeting on April 20, 1818 of the newly formed Town of Henrietta**

Based on research done by G. Goodridge on where the first Town meeting was held, T. Thompson submitted a request, as part of the Town's 2018 Budget, for a Historic Site Plaque to be placed at the site of the first town meeting on April 20, 1818.

2. **Report on Landmark Affiliate Program meeting – October 5<sup>th</sup>**

T. Thompson and G. Goodridge attended a meeting at the Landmark Society of Western New York regarding a proposed Affiliate Organization Membership Policy based on some pilot programs being run in Brockport, Perry, and Seneca Falls. Something for the HSC to consider would be utilizing the Affiliate Program as a way to offer membership to homeowners of designated historic sites as an additional benefit since the draft policy included perks like the *Landmarks* magazine and potential discounts at hardware stores and special events, among others. Since, as a municipality, the Town of Henrietta is not a 501(c)(3), if the HSC were to pursue the Affiliate Program, organization membership may have to go through the Historian's Office or the Town could consider approaching the Historical Society.

3. **House at 1063 Erie Station Road**

T. Thompson reported that the realtor for 1063 Erie Station Road called her to see if any grants would be available for the property. Unfortunately, grants would be available if the property were on the National Register of Historic Places. G. Goodridge asked how many properties in Henrietta are on the National Register of Historic Places and T. Thompson replied that there are three: 1) the Tinker Homestead at 1585 Calkins Road; 2) the Antoinette Brown Blackwell House at 1099 Pinnacle Road; and 3) the Andrew Short House at 1294 Lehigh Station Road.

The Historic Site Committee Meeting was adjourned by consensus at 8:00 p.m.

Meeting Schedule:

November 14, 2017

December 12, 2017

Respectfully submitted,

Rebecca Wiesner, Secretary