

**Agenda  
Historic Site Committee  
November 14, 2017  
7:15 pm Town Board Conference Room**

**Approval of Minutes: October 10, 2017**

**Correspondence:**

**Old Business:**

- 1) Letter to potential historic properties, possible resurvey of West Henrietta hamlet area
- 2) Letter to homeowners requesting historic plaque
- 3) Proposed historic house tour(s) for bicentennial

**New Business:**

- 1) Nominating Committee

**Adjournment:**

**Meeting schedule:**

**December 12, 2017  
January 9, 2018**

Historic Site Committee  
Meeting Minutes  
November 14, 2017

The meeting was called to order in the Henrietta Town Board Conference Room by T. Thompson at 7:15 p.m.

**Present:** Michelle Lebel, Molly Nikodem, David Oliver, Tina Thompson, Rebecca Wiesner  
**Excused:** Gary Goodridge  
**Absent:** Kitty Englert

**Approval of Minutes: October 10, 2017**

A motion to approve the minutes of October 10, 2017 as submitted was made by T. Thompson and approved by consensus.

**Old Business:**

1. **Letter to potential historic properties, possible resurvey of West Henrietta hamlet area**  
T. Thompson motioned to table the discussion regarding a letter to potential historic properties.
2. **Letter to homeowners requesting historic plaque**  
T. Thompson drafted a letter to property owners who expressed interest in obtaining a historic plaque for their property. The cost for a cast aluminum plaque from Lake Shore Industries will be \$195.00 plus shipping. Although plaques could be found for less money, the quality was not comparable to the ones from Lake Shore Industries. Order forms will be sent with the letter to property owners so that the Town can place an order for all of the plaques at the same time and then be reimbursed by the property owners. M. Lebel suggested adding an email address field on the order form. D. Oliver asked whether the Town would be screening the orders to confirm dates and T. Thompson said she'd add a "year house was built" line to the order form as well.
3. **Proposed historic house tour(s) of bicentennial**  
D. Oliver said that he's trying to locate historic properties with lithographs or historic pictures and family histories to include on a historic house tour. The Committee discussed possible properties to include on the tour based on property owners who have expressed interest. D. Oliver asked whether the Committee would want to do a cobblestone tour and T. Thompson said that although it's been done in the past, there are a number of new people in town who haven't previously done a cobblestone tour. D. Oliver also asked whether there would be any interest in doing a tour of historic structures that have been lost and T. Thompson said that the topic may be better as a presentation for the Henrietta Historical Society. T. Thompson added that both the Henrietta Historical Society and the Antoinette Brown Blackwell Society have expressed interest in helping with the Bicentennial celebration and may be willing to help with the historic house tour. D. Oliver said he'd narrow down the properties. The Committee discussed potential dates for the tour and decided on Saturday, April 28<sup>th</sup> between 1:00 p.m. and 4:00 p.m. T. Thompson will add the date to the Bicentennial events calendar. M. Lebel said that she would ask Diamond Limo if they'd be willing to donate a bus of some sort for the tour. The Committee will work on establishing an official name for the tour, but in the meantime, it will be named "Historic House Tour".

**New Business:**

1. **Nominating Committee**

The discussion regarding potential nominations for Committee Chair and Secretary was tabled until the December meeting.

2. **Potential Town Code Change**

R. Wiesner mentioned that an item on the 11/15 Town Board agenda is calling for a public hearing regarding a potential change to the Town Code that would make the Town Historian an advisory member on the Historic Site Committee rather than a voting member. The public hearing is scheduled for Wednesday, December 6<sup>th</sup> at 7:00 p.m.

The Historic Site Committee Meeting was adjourned by consensus at 8:00 p.m.

**Meeting Schedule:**

December 12, 2017

January 9, 2018

Respectfully submitted,

Rebecca Wiesner, Secretary