

Agenda
Historic Site Committee
April 10th, 2018
7:15 pm Town Board Conference Room

Approval of Minutes: March 13th, 2018

New Correspondence:

Old Business:

1. Historic House Tour – April 28, 2018- update
 - a. Currently registration is full with a waiting list
2. May Heritage Award recommendations
3. Application received for Historic Designation – 284 Brooks Rd., West Henrietta 14586
 - a. Review application
4. New Officer Nominations

New Business:

1. 803 Erie Station Rd. – Review Historical Site status.
 - a. The original cement columned porch has been replaced with a wooden deck.
 - i. A building permit was issued last June and the pop up alerts for historical designation are working.
 - ii. Becky has followed up on our not being notified.

Meeting Schedule:

May 8, 2018

June 12, 2018

September 11, 2018

October 9, 2018

November 13, 2018

December 11, 2018

Historic Site Committee
Meeting Minutes
April 10, 2018

The meeting was called to order in the Henrietta Town Board Conference Room by G. Goodridge at 7:15 p.m.

Present: Kitty Englert, G. Goodridge, Laura King, Michelle Lebel, David Oliver, Tina Thompson, and Rebecca Wiesner

Excused: Molly Nikodem

Approval of Minutes: February 13, 2018

A motion to approve the minutes of February 13, 2018 as submitted was made by K. Englert, seconded by D. Oliver, and approved.

Approval of Minutes: March 13, 2018

A motion to approve the minutes of March 13, 2018 as submitted was made by M. Lebel, seconded by K. Englert, and approved.

New Correspondence:

R. Wiesner noted that Councilman Michael Stafford called prior to the meeting to apologize that he would be unable to attend.

Old Business:

1. Historic House Tour – April 28, 2018 – update

The Historic House Tour scheduled for April 28th is full with a waiting list. The Committee discussed the possibility of offering an additional tour on the same day, but since the owners of The Horizon Group have graciously offered to open up their cobblestone property at 5582 West Henrietta Road for tours and have someone from their staff available for questions, it was decided that it would be too difficult to have two tours back-to-back. T. Thompson asked whether an additional tour could be offered in September and D. Oliver said that he'd be able to do a tour on September 15th. T. Thompson said she would contact the Rush-Henrietta Central School District about acquiring a bus for an additional tour. M. Lebel said she would contact Minuteman Press to see if they would be able to print the brochures.

2. May Heritage Award Recommendations

G. Goodridge said he would let the Committee know when he is able to schedule a tour of the Mryglod's barn at 1200 Middle Road, which was nominated by former Historic Site Committee Member Patti Zeiner for the 2018 Henrietta Architectural Heritage Award. M. Lebel mentioned that the Stonecrop Farm at 1396 Rush Henrietta Town Line Road has a 200 year old barn that was recently renovated. Following a discussion regarding possible awards, M. Lebel made a motion to give an Architectural Heritage Award to the Mryglods for both their house and barn at 1200 Middle Road and a Bicentennial Barn Award to the Stonecrop Farm at 1396 Rush Henrietta Town Line Road, which was seconded by D. Oliver and approved by consensus.



Barn at 1200 Middle Road

3. **Application received for Historic Designation – 284 Brooks Road, West Henrietta 14586**

G. Goodridge proposed postponing the discussion on the historic site application received for the property at 284 Brooks Road so that the Committee can approach other properties on Brooks Road to see if there is any interest in creating a new district. K. Englert proposed sending a letter to residents in the area explaining the benefits of historic site designation.

4. **New Officer Nominations**

G. Goodridge said that when the Historic Site Committee was reorganized and the new bylaws were adopted [at the January 12, 2016 meeting], the term for officers was set at 12 months, with the two officers being the Chairperson and the Secretary. G. Goodridge reminded the Committee that he has been serving as Chairman now for two years now. [Secretary's Note: G. Goodridge initially agreed to serve as Chair at the March 8, 2016 meeting.] G. Goodridge asked if anyone was interested in serving as Chairperson or Secretary and the Committee decided to table discussion regarding officers until the September 11th meeting. K. Englert said that she plans on retiring from the Historic Site Committee once her current term expires on December 31, 2019 and is therefore not interested in serving as an officer.

New Business:

1. **803 Erie Station Road – Review Historical Site Status**

G. Goodridge reported that in March 2016 when the Committee was surveying all of the Town's historic sites, it was noticed that the front porch of 803 Erie Station Road [part of Historic Site District #11] was severely cracked. Recently while driving by, G. Goodridge noticed that the original porch is now gone and has been replaced with a wood porch. As Town Code §295-39 states, "All modification, alteration or new construction within an historic site is subject to a plan review by the Historic Site Committee prior to issuance of a building permit or construction if no building permit is required." In November of 2016, R. Wiesner worked with the Building Department so that a pop up alert would appear whenever a property in a historic site district is pulled up in the Building Department's computer system. Unfortunately, since there is new staff in the Building Department, even though the pop up alert was in place, the Historic Site Committee was not notified prior to the issuance of the porch permit for 803 Erie Station Road in June of 2017. The Committee discussed the alterations to the property and whether it should be removed as a historic site. R. Wiesner said that she would ask the Building Department for a copy of the permit application so that the Historic Site Committee can review their plans at the next meeting.



803 Erie Station Road: March 2016



803 Erie Station Road: March 2018

D. Oliver made a motion to adjourn the Historic Site Committee Meeting at 8:36 p.m., seconded by M. Lebel.

Meeting Schedule:

- May 8, 2018
- June 12, 2018
- September 11, 2018
- October 9, 2018
- November 13, 2018
- December 11, 2018

Respectfully submitted,

Rebecca Wiesner, Secretary