

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeewoman Gloria McCauley, Committeeman Carl Suraci, and Mayor Doug Tomson. Also, in attendance were Township Clerk Pamela Borek, Township Administrator Anthony Ferrera and Township Attorney William Willard. Deputy Mayor Greg Burchette was absent.

SALUTE TO THE FLAG

Following roll call, Mayor Tomson advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on June 24, 2014.

APPROVAL OF MINUTES

- *Approval of the May 13, 2014 Regular Session Minutes*
 - Upon motion by Committeewoman McCauley, seconded by Committeeman DelCore, the minutes of the May 13, 2014 Regular Session Minutes were approved upon the call of the roll.
 - Abstain- Mayor Tomson

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore reminded residents that the 4th Annual Music Festival will be held on August 9th in the area of the Applebee's and Affinity parking lots.

Committeeman DelCore advised that the Homestead Rebates that were expected to be received in the third quarter will not be sent at that time. As soon as final notification from the state is received, residents will be notified as to when the rebates will be sent.

Committeewoman McCauley

Committeewoman McCauley thanked Senior Chapter B for the invitation to their luncheon.

Committeewoman McCauley announced that as of July 1, 2014 there will be stricter penalties for Talking or Texting on a Handheld Device while Driving. A violation of N.J.S.A. 39:4-97.3

will no longer be a payable violation. A person issued a summons for this statute will be required to appear in court at which time their driver's history will be reviewed by a Municipal Court Judge to determine the fine.

Committeewoman McCauley announced that Officer Joseph Paschall was recently recognized by MADD – NJ (Mothers Against Drunk Driving) and received the 2013 Law Enforcement Distinguished Service Award in recognition for his proactive effort in keeping our roads safe.

Committeewoman McCauley stated that with the summer months coming the Hillsborough Police would like to remind everyone that pedestrian and bicycle traffic will be increasing, especially teens and children.

Committeewoman McCauley reminded residents that all types of fireworks are illegal in the State of New Jersey. Additionally, she noted that sky lanterns have become increasingly popular, but these types of lanterns are also illegal in the State of New Jersey.

Committeewoman McCauley stated that last week the Township held the annual Wellness and Green Living Fair. There were 42 local health and green organizations helping raise awareness about healthy living, nutrition, exercise, living green, recycling, agriculture and gardening all to benefit individual health and the environment. She thanked all of those who participated in this great event and also to the Health Department for spear heading it.

Committeewoman McCauley reminded residents that a grill placed too close to anything that can burn is a fire hazard. Follow these safety tips to have an enjoyable and safe summer when grilling: keep charcoal and propane grills outdoors, away from the home, deck railings, and out from under eaves and hanging branches, keep children and pets away from the grill area, keep grills clean and remove excess grease, and never leave a grill unattended.

Committeeman Suraci

Committeeman Suraci shared water safety tips from the Red Cross: swim in designated areas supervised by lifeguards, always swim with a buddy and never alone, ensure that everyone in the family learns to swim well, never leave a young child unattended near water, teach children to always ask permission to go near the water, have young children or inexperienced swimmers wear US Coast Guard approved life jackets around water, but do not rely on life jackets alone.

Committeeman Suraci stated that summer camps began yesterday at Auten Road, Amsterdam, and Middle Schools.

Committeeman Suraci reminded residents that the summer program registration is ongoing; Soccer Stars, Tiny Wiffleball, Tiny Football, Summer Sports Fun for children ages 4-6, and the Little Chefs cooking class for ages 5-8 are being offered. A full listing of programs and registration is available on the Parks & Rec website.

Committeeman Suraci stated that the summer reading clubs at the library are underway, and readers can still register by stopping by the Hillsborough Public Library.

Mayor Tomson

Mayor Tomson reminded residents that the Hillsborough Township Fireworks will be held on Saturday, June 28th. Shuttle buses will begin running from the Middle School and the High School to the Auten Road Field at 4:30pm. There will be many activities for the entire family – from the inflatable rides, face painting, volley ball, the food tent, and as dusk approaches the fireworks display. The Hillsborough Community Assistance Network (CAN) will also be there collecting non-perishable items for future distribution in the Community.

Mayor Tomson noted that school is out for summer and reminded residents to please drive carefully.

Mayor Tomson congratulated the Hillsborough Class of 2014.

Mayor Tomson stated that he and Committeewoman McCauley attended the Indian Heritage Festival at Auten Road Intermediate School and thanked them for the invitation.

Mayor Tomson stated that the Township participated in an active shooter training exercise back on June 13th. He thanked the Police Department and Officer Ted Lewis for conducting this drill and for all of our emergency responders participating as well as those from some of the surrounding communities.

PROCLAMATIONS

- *Proclamation honoring Jack Ryan, Anthony Stavrakis, and Wian Coetzer of the Hillsborough High School Varsity Lacrosse Team.*

WHEREAS, Hillsborough High School 2014 Graduate and Varsity Boys Lacrosse Defensive Player Jack Ryan was named Honorable Mention at the All-Skyland Conference, Delaware Division; and

WHEREAS, Jack Ryan has been playing lacrosse in Hillsborough for many years through the Hillsborough Lacrosse Youth Program, Middle School and on the High School Varsity Team; and

WHEREAS, Jack Ryan plans to continue his lacrosse career in the fall when he attends Misericordia University; and

WHEREAS, Jack Ryan is a leader both on the lacrosse field and in the community as this year he was instrumental in coordinating the team-wide fundraiser in support of the Leukemia and Lymphoma Society.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the members of the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Jack Ryan for being named Honorable Mention at All-Skyland Conference, Delaware Division, an honor for both him and for those who have guided him.

BE IT FURTHER PROCLAIMED, that we, the Mayor and the members of the Hillsborough Township Committee are honored to have Jack Ryan as a member of our community and wish him all the best in his future endeavors.

WHEREAS, Hillsborough High School 2014 Graduate and Varsity Boys Lacrosse Goalie Anthony Stavrakis was named 1st Team All-Sykland Conference, Delaware Division and 1st Team All-State Group IV; and

WHEREAS, Anthony Stavrakis is the first goalie from Hillsborough High School to be named to the 1st All-State Team; and

WHEREAS, Anthony Stavrakis was selected to participate in the 36th Annual Gil Gibbs Senior All Star Game on June 8, 2014; and

WHEREAS, Anthony Stavrakis has been playing lacrosse in Hillsborough for many years through the Hillsborough Lacrosse Youth Program, Middle School and on the High School Varsity Team; and

WHEREAS, Anthony Stavrakis plans to continue his lacrosse career in the fall when he attends Salisbury University.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the members of the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Anthony Stavrakis for being named 1st Team All-Skyland Conference, Delaware Division and 1st Team All-State, Group IV, an honor for both him and for those who have guided him.

BE IT FURTHER PROCLAIMED, that we, the Mayor and the members of the Hillsborough Township Committee are honored to have Anthony Stavrakis as a member of our community and wish him all the best in his future endeavors.

WHEREAS, Hillsborough High School 2014 Graduate and Varsity Boys Lacrosse Midfielder Wian Coetzer was named 2nd Team All-Sykland Conference, Delaware Division and 2nd Team All-State Group IV; and

WHEREAS, Wian Coetzer was selected to participate in the 36th Annual Gil Gibbs Senior All Star Game on June 8, 2014; and

WHEREAS, Wian Coetzer has been playing lacrosse in Hillsborough for many years through the Hillsborough Lacrosse Youth Program, Middle School and on the High School Varsity Team; and

WHEREAS, Wian Coetzer plans to continue his lacrosse career in the fall when he attends Virginia Tech and will play club lacrosse.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the members of the Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Wian Coetzer for being named 2nd Team All-Skyland Conference, Delaware Division and 2nd Team All-State, Group IV, an honor for both him and for those who have guided him.

BE IT FURTHER PROCLAIMED, that we, the Mayor and the members of the Hillsborough Township Committee are honored to have Wian Coetzer as a member of our community and wish him all the best in his future endeavors.

PRESENTATIONS

- *Recognizing Hillsborough Businesses that have served the citizens of Hillsborough Township for 25 years or more*

Mayor Tomson stated that the vitality of the Hillsborough Community is based upon multiple factors; one is the composition of the business and non-profit organizations that call Hillsborough Township their home. Mayor Tomson said that the Township has instituted a recognition program based on the number of years a business or organization has been operating in the Township of Hillsborough.

Mayor Tomson further stated that the Recognition Program was created for the purpose of giving formal recognition to those Hillsborough organizations that have contributed to the economic well-being of Hillsborough Township and have demonstrated a commitment to Hillsborough Township.

Mayor Tomson noted that at each Township Committee meeting more businesses will be invited to come in for their certificates of recognition. The committee is starting with the most senior businesses as listed on the EBDC website.

The following businesses were recognized: Hillsboro Farm, AR Bothers Woodworking, Red Bank Veterinary Hospital and Doctor Schwirck.

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

PUBLIC HEARINGS

- *None*

INTRODUCTION OF NEW ORDINANCES

2014-13 AN ORDINANCE TO MANDATE DIRECT DEPOSIT FOR MUNICIPAL EMPLOYEES OF THE TOWNSHIP OF HILLSBOROUGH EFFECTIVE AUGUST 1, 2014 PURSUANT TO N.J.S.A. 52:14-15f

WHEREAS, N.J.S.A. 52:14-15f authorizes local governments to mandate direct deposit for certain governmental employees effective July 1, 2014; and

WHEREAS, N.J.S.A. 52:14-15f permits governing bodies to grant exemptions to the direct deposit requirements on such terms and conditions as they deem necessary; and

NOW, THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Hillsborough, in the County of Somerset, as follows:

SECTION 1.

- A. All full-time employees, part-time employees, and elected public officials who receive compensation from the Township of Hillsborough are mandated to have direct deposit of their compensation as of August 1, 2014 in accordance with N.J.S.A. 52:14-15f.
- B. Seasonal and temporary employees who are employed by the Township of Hillsborough are exempt from the direct deposit mandate.
- C. Municipal employees may request an exemption from the direct deposit requirements of this Ordinance by written request to the Township of Hillsborough Chief Financial Officer. Such request will be presented to the Township Committee for consideration within seven (7) days of receipt. The Township Committee may grant an exemption from the requirements of this Ordinance for good cause shown on such terms and conditions as the Township Committee may deem necessary.

SECTION 2. If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION 3. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. This Ordinance shall take effect upon its adoption, passage and publication according to law.

Mayor Tomson stated that as of July 1, 2014 New Jersey State Law provides for a municipality to mandate employees to have direct deposit. This ordinance is in line with that new legislation. All full-time and part-time employees and elected officials are required to have direct deposit. If any employee or elected official would like to apply for exemption they must do so by writing to the CFO and Administrator and describing the hardship as to why they cannot have direct deposit. Temporary and seasonal employees are automatically exempt from this requirement.

Committeewoman McCauley moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at a public hearing held on July 22, 2014 at 7:30 p.m. Said motion was seconded by Committeeman DeCore and unanimously approved upon call of the roll.

2014-14 **AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY, PROVIDING FOR THE IMPLEMENTATION OF THE SANITARY SEWER EXTENSION PROJECT AND OTHER RELATED EXPENSES IN AND FOR THE TOWNSHIP OF HILLSBOROUGH AND APPROPRIATING \$1,650,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$1,567,500 IN BONDS OR NOTES OF THE TOWNSHIP OF HILLSBOROUGH TO FINANCE THE SAME AND DIRECTING THE SPECIAL ASSESSMENT OF THE COST THEREOF**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township as a local improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum of money therein stated as the appropriation made for the improvement or purpose, such sum amounting to \$1,650,000 including \$82,500 as the down payment for the improvement or purpose required by the Local Bond Law. The down payment has been made available by

virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$1,567,500 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds or notes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for which the bonds or notes are to be issued is the implementation of the sanitary sewer extension project consisting of the provision of sanitary sewer service to 39 homes located with the road rights of Euclid Ave, Camden Road, Willow Road, Winding Way and Spring Valley Drive in the Township, as more fully described in Exhibit A attached hereto and in the concept plans on file in the office of the Township Clerk, including all work and services necessary therefor or incidental thereto, including the acquisition of required easements located on privately owned properties.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget or temporary capital budget (as applicable) of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the

amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. Pursuant to executed Sanitary Sewer Extension Assessment Agreements, a majority of the property owners whose properties are benefited from the improvements described in Section 3 hereof have or will have executed a petition, as required by N.J.S.A. 40:56-3, requesting the Township undertake this improvement at the expense of the benefited property owners. Notice is hereby given to the owners of all lots and parcels of real estate, as more specifically described in Exhibit A hereof, benefited by the improvements described in Section 3 hereof and affected by the improvement described therein that the Township intends to make and to levy special assessments against all such lots and parcels of real estate in an aggregate amount of not exceeding \$1,650,000. Such assessments shall be made and levied in the manner provided by law and shall be as nearly as possible in proportion to and not in excess of the particular benefit, advantage or increase in value that the respective lots and parcels of real estate shall be deemed to receive by reason of the improvement.

Section 7. The owner of any land upon which an assessment for the local improvement shall have been made shall pay such assessment in accordance with the terms set forth in the executed Sanitary Sewer Extension Assessment Agreement, however, under no circumstances shall the payment term exceed the term set forth in Section 8 hereof. However, should an owner of benefited property not execute a Sanitary Sewer Extension Assessment Agreement then the owner of any land upon which an assessment for the local improvement shall have been made shall pay such assessment in the number of equal yearly installments determined herein with legal interest on the unpaid balance of the assessment. The first of such installments shall be due and payable two months after the confirmation of the assessment, and each subsequent installment and interest shall be payable in each year at such time as the governing body shall determine by resolution, provided that any owner of land so assessed shall have the privilege of paying the whole of any assessment or any balance of installments with accrued interest thereon at one time. In case any such installment shall remain unpaid for thirty (30) days after the time it shall become due and payable, the whole assessment or the balance thereof shall become and be immediately due and payable, shall draw interest at the rate imposed upon the arrearage of taxes in the Township and shall be collected in the same manner as provided by law for other past-due assessments. Such assessment shall remain a lien upon the land described herein until the assessment, with all installments and accrued interest thereon, shall be paid and satisfied. Notwithstanding anything herein to the contrary, the Township shall have the right to waive default as may be permitted by law.

Section 8. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose the Township may

lawfully undertake as a local improvement, the cost of which shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,567,500, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An amount not exceeding \$550,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose.

(e) The period over which installments for the special assessments are to be levied on the lots and parcels of real estate benefitted by the improvement is the lesser of twenty (20) years or the term of the Bonds.

(f) The Township reasonably expects to commence the purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Township further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 2 hereof.

Section 9. Any grant moneys or contributions from developers or otherwise, received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 10. The full faith and credit of the Township is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. The Township Committee of the Township hereby covenants on behalf of the Township to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the

use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 12. After passage upon first reading of this bond ordinance, the Township Clerk is hereby directed to publish the full text of the bond ordinance, together with the notice set forth below entitled: "NOTICE OF PENDING BOND ORDINANCE" (with appropriate completions, insertions and corrections), at least once in a newspaper qualified under N.J.S.A. 40A:2-19, at least ten days prior to the date set for public hearing and further consideration for final passage (which date shall be at least ten days after introduction and first reading). The Township Clerk is further directed to mail a copy of the ordinance together with notice of the introduction thereof to every person whose lands may be affected by the ordinance or any assessment which may be made in pursuance thereof, so far as the same may be ascertained, directed to his last known post-office address. The Township Clerk is further directed to comply with all provisions of N.J.S.A. 40A:2-17(b), 40:49-2 and 40:49-6 regarding postings, publications, mailing and the provision of copies of this bond ordinance.

Section 13. After final adoption of this bond ordinance by the Township Committee, the Township Clerk is hereby directed to publish the full text of this bond ordinance, as finally adopted, together with the notice set forth below entitled: "NOTICE OF ADOPTION OF BOND ORDINANCE" (with appropriate completions, insertions and corrections), at least once in a newspaper qualified under N.J.S.A. 40A:2-19.

Section 14. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section 15. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by Section 12 hereof and the Local Bond Law.

EXHIBIT A

John & Danielle Hoffer 2 Euclid Avenue Hillsborough, NJ 08844	Abdul & Lisa Medawar 54 Camden Road Hillsborough, NJ 08844	Ralph Sorrentino 590 Willow Road Hillsborough, NJ 08844
Dan McNaul & Marjorie Smith 3 Euclid Avenue Hillsborough, NJ 08844	Theodore & Theresa Reynolds 55 Camden Road Hillsborough, NJ 08844	David Brook 7 Winding Way Hillsborough, NJ 08844
Paul & Wilma Strapp 4 Euclid Avenue Hillsborough, NJ 08844	Anthony & Suzanne Sapega 57 Camden Road Hillsborough, NJ 08844	Salvatore Palumbo 11 Windng Way Hillsborough, NJ 08844
Philip & Gloria Block 5 Euclid Avenue Hillsborough, NJ 08844	F H Zommer and L C Bengivenga 59 Camden Road Hillsborough, NJ 08844	Susan & William McLoone 12 Winding Way Hillsborough, NJ 08844
Anita Malootian & David Kravitz 6 Euclid Avenue Hillsborough, NJ 08844	Ruth Lynn Jembrysek 3 Spring Valley Drive Hillsborough, NJ 08844	Peter & Mary Gail Bellas 15 Winding Way Hillsborough, NJ 08844
Peter Lubas & Katarina Baluch 7 Euclid Avenue Hillsborough, NJ 08844	Carlos & Alicia Amaral 4 Spring Valley Drive Hillsborough, NJ 08844	James & Karen Riley 16 Winding Way Hillsborough, NJ 08844
Kenneth & Susan Mellor 8 Euclid Avenue Hillsborough, NJ 08844	Ricardo & Maria Bombino 7 Spring Valley Drive Hillsborough, NJ 08844	Wayne & Suzanne Lindle 19 Winding Way Hillsborough, NJ 08844
Ilko & Vera Sawon 46 Camden Road Hillsborough, NJ 08844	Phillip Lavoie 8 Spring Valley Drive Hillsborough, NJ 08844	Raymond & Karen Croot, Trustees 20 Winding Way Hillsborough, NJ 08844
Alan Pikula 47 Camden Road Hillsborough, NJ 08844	Peter & Donna Hirsh 11 Spring Valley Drive Hillsborough, NJ 08844	Thomas & Suzanne Federici 23 Winding Way Hillsborough, NJ 08844
John & Marie Penska 48 Camden Road Hillsborough, NJ 08844	Robert & Anita Ciano 12 Spring Valley Drive Hillsborough, NJ 08844	Lawrence & Linda Kuc 27 Winding Way Hillsborough, NJ 08844
CC Obropta & BE Sargent 49 Camden Road Hillsborough, NJ 08844	Carlyle & Mary Deretchin 16 Spring Valley Drive Hillsborough, NJ 08844	Robert Hollingshead 31 Winding Way Hillsborough, NJ 08844

Michael & Godelieve Babey
51 Camden Road
Hillsborough, NJ 08844

Wilbert & Deborah Ng
570 Willow Road
Hillsborough, NJ 08844

S&M Kruchowy etal
52 Camden Road
Hillsborough, NJ 08844

Bruce & Marianne Wayne
576 Willow Road
Hillsborough, NJ 08844

Theodore & Dolores Smith
53 Camden Road
Hillsborough, NJ 08844

Dennis Gronan
580 Willow Road
Hillsborough, NJ 08844

Mayor Tomson stated that this bond ordinance would provide funding for engineering and legal work needed to design the sewer project, seek permit approvals and prepare the specification and bid package for the sewer construction.

Committeeman DelCore stated that it is the intention to go through the NJEIT for funding.

Committeewoman McCauley moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at a public hearing held on July 22, 2014 at 7:30 p.m. Said motion was seconded by Committeeman DelCore and unanimously approved upon call of the roll.

CONSIDERATIONS

1. RESOLUTION TO RENEW TOWNSHIP LIQUOR LICENSES FOR THE 2014-2015 LICENSE TERM

WHEREAS, the Hillsborough Township Police Department has conducted a thorough investigation of each retail licensee and club licensee to insure that criminally disqualified and other unfit persons do not acquire or hold direct interests in the retail alcoholic beverage industry; and

WHEREAS, the Township Clerk has certified that each licensee has posted the required municipal fee of \$2,500 for a Plenary License and \$188 for the Club License together with the State fee of \$200; and

WHEREAS, the Township Clerk has further certified that each license holder has submitted the appropriate and complete renewal application, and each has been granted a New Jersey State Tax Clearance Certificate as required by law; and

WHEREAS, as a result of the aforementioned investigations, a report by the Hillsborough Police Department has been submitted confirming that the applicants are not subject to any of the disabilities set forth in Title 33 New Jersey Statutes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough that Plenary Retail Consumption Licenses are hereby renewed to the following license holders for the year 2014-2015 effective July 1, 2014:

<u>Name</u>	<u>License Number</u>
Wine Manor, LLC 390 Route 206 South Hillsborough, NJ 08844 t/a Wine Manor	#1810-32-002-007
Apple Food Services of Hillsborough, LLC 315 Route 206, Unit 300 Hillsborough, NJ 08844 t/a Applebee's Neighborhood Grill & Bar	#1810-33-005-004
Hillsborough Hospitality, Inc. 284 Route 206, South Hillsborough, NJ 08844 t/a Old Man Rafferty's Restaurant	#1810-33-008-008
Hillsborough Golf Club, Inc. 146 Wertsville Road Hillsborough, NJ 08844 t/a Hillsborough Golf Club	#1810-33-009-007
Woods Tavern, LLC 419 Amwell Road Hillsborough, NJ 08844 t/a Petrock's Bar & Grille.	#1810-32-010-004
Hillsborough Bottle King, Inc. 626 Route 206 Hillsborough, NJ 08844 t/a Bottle King Discount Wines and Liquors	#1810-44-014-001
Prime American Inns, Inc. 118 Route 206 South Hillsborough, NJ 08844 t/a Manhattan Drive Bar & Restaurant (Days Inn)	#1810-36-016-002
Royce Brook Beverage, LLC 201 Hamilton Road Hillsborough, NJ 08844 t/a Royce Brook Golf Club	#1810-33-001-004

Polish Falcons Camp, Inc. #1810-32-011-003
140 Falcon Road
P.O. Box 5956
Hillsborough, NJ 08844
t/a Polish Falcons

419 Amwell Road, LLC #1810-44-013-005
419 Amwell Road
Hillsborough, NJ 08844
t/a Petrock's Liquors

NEC Liquors, LLC #1810-44-017-001
601 US Highway 206
Hillsborough, NJ 08844
t/a NEC Liquors

Manville BPOE Lodge 2119 #1810-31-012-001
P.O. Box 355
Manville, NJ 08835
t/a Manville-Hillsborough BPOE Lodge 2119

C & J Operating, LLC #1810-32-003-009
311 Amwell Road
Hillsborough, NJ 08844
t/a Pheasants Landing

DH Hillsborough, LLC #1810-33-015-002
P.O. Box 489
Whitehouse, NJ 08888

Hillsborough Grill, LLC #1810-33-007-010
315 Route 206
Hillsborough, NJ 08844

NOW, BE IT FURTHER RESOLVED, that the liquor license for Hillsborough Convenience, Inc., will not be renewed at this time due to the non issuance of the Renewal Clearance Certificate from the State of New Jersey, Department of the Treasury, Division of Taxation and the liquor license for Monmouth Park Sprits, LLC will not be renewed at this time due to the failure to receive a 12.39 ruling from the State of New Jersey, Department of Law & Public Safety, Division of Alcoholic Beverage Control.

Mayor Tomson stated that this resolution authorizes that all of the holders of Township liquor licenses listed in this resolution have paid the requisite fees. They have been reviewed by the Police Department and have filed all the appropriate documentation to have their licenses renewed.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

2. **RESOLUTION AUTHORIZING THE APPOINTMENT OF SHIVANI BANERGI, DEVIN PORTILLA AND GABRIEL SALAZAR AS PART TIME SUMMER EMPLOYEES FOR THE TOWNSHIP, ON AN AS NEEDED BASIS, AT AN HOURLY RATE OF \$10.00 PER HOUR, NOT TO EXCEED A TOTAL OF 29 HOURS PER WEEK, EFFECTIVE JUNE 25, 2014**

WHEREAS, there is the need for part time summer employees for the Township; and

WHEREAS, the Clerk recommends the appointment of Shivani Banergi, Devin Portilla and Gabriel Salazar as part time summer employees, at an hourly rate of \$10.00 per hour, not to exceed a total of 29 hours per week, effective June 25, 2014.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Clerk is hereby accepted and approved, and Shivani Banergi, Devin Portilla and Gabriel Salazar be appointed as part time summer employees for the Township, at an hourly rate of \$10.00 per hour, not to exceed a total of 29 hours per week, effective June 25, 2014.

Mayor Tomson stated that this resolution authorizes the appointment of the three individuals listed to jointly fill that vacancy on an as needed basis.

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

3. **RESOLUTION AUTHORIZING THE HIRING OF RICHARD J. BIZIK, JR., AS A PART-TIME BUILDING INSPECTOR, IN THE TOWNSHIP BUILDING DEPARTMENT, EFFECTIVE JUNE 25, 2014, AT \$28.00 AN HOUR, NOT TO EXCEED 29 HOURS PER WEEK**

WHEREAS, there exists a need for a part-time Building Inspector, in the Township's Building Department; and

WHEREAS, the Construction Official recommends the hiring of Richard J. Bizik, Jr., as a part-time Building Inspector, effective June 25, 2014, at \$28.00 per hour, not to exceed 29 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, the recommendation of the Construction Official is hereby accepted and approved.

Mayor Tomson stated that this resolution authorizes the hiring of Richard Bizik to fill this vacancy.

Upon motion by Committeeman DelCore, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

4. RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, the Hillsborough Township Police Department wishes to apply for a project under the Safe and Secure Communities Program; and

WHEREAS, the Township Committee of Hillsborough has reviewed the application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Applicant Local Unit of Government, for the purpose described in the application; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of Hillsborough that:

1. As a matter of public policy the Applicant's Unit of Government wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General of New Jersey will receive funds on behalf of the Applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to the Applicant as authorized by law.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey approve participation in the Safe and Secure Communities Program.

Mayor Tomson stated that we have been informed by the New Jersey Division of Criminal Justice that we are eligible to renew the Safe and Secure Communities Program grant in the amount up to \$60,000 for the year 2014. Part of the application process requires an authorizing resolution for participation.

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

5. RESOLUTION AUTHORIZING THE HIRING OF SUMMER EMPLOYEE SHANE MURPHY FOR THE DEPARTMENT OF PUBLIC WORKS WITH A START DATE ON OR ABOUT JUNE 25, 2014, AT A SALARY OF \$10.00 PER HOUR FUNDED THROUGH THE CLEAN COMMUNITIES GRANT

WHEREAS, there is a need for temporary summer employment in the Department of Public Works in the Township of Hillsborough; and

WHEREAS, the Township of Hillsborough anticipates receiving \$76,705.90 from the Clean Communities Grant Fund, said monies to be used to cover the cost of the summer help in the Department of Public Works and Department of Parks and Recreation; and

WHEREAS, the Director of Public Works recommends the appointment of Shane Murphy as summer employee in the Public Works Department, with a start date on or about June 25, 2014, at a salary of \$10.00 per hour, for a period of up to sixteen weeks, 40 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Director of Public Works are hereby accepted and approved.

Mayor Tomson stated that this resolution authorizes the hiring of the above mentioned summer employee.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the roll.

6. RESOLUTION AWARDING A "NON FAIR AND OPEN" CONTRACT WITH PRIMEPOINT FOR PAYROLL SERVICES AND A TIME AND MANAGEMENT SYSTEM, IN AN AMOUNT NOT TO EXCEED \$24,500.00

WHEREAS, the Township of Hillsborough requires an outside service for payroll preparation and a time and management system, which has been provided by Primepoint since 2005; and

WHEREAS, Primepoint submitted their proposal dated June 6, 2014; and

WHEREAS, the Township employs a Qualified Purchasing Agent who recommends the contract be awarded to Primepoint to maintain continuity; and

WHEREAS, the amount of the Agreement is below the Township of Hillsborough's bid threshold of \$36,000 and is therefore not required to be publicly bid pursuant N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-9; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution; and

WHEREAS, Primepoint submitted a Political Contribution Disclosure form.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Township Clerk are authorized to execute an agreement with Primepoint for payroll services and a time and management system in an amount not to exceed \$24,500.00.
2. This contract is awarded without competitive bidding as a "Non Fair & Open Contract".
3. The Mayor and Township Clerk are hereby authorized to execute the Township's standard form of agreement for "Goods and Services" and any modifications thereto and related constituent documents as may be found acceptable.

Mayor Tomson stated that this resolution authorizes the continuation of payroll services for the Township by Primepoint, who has been the provider since 2005.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

7. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 4-TON FALCON RME ASPHALT RECYCLING HOT PATCHER DUMP TRAILER FROM MCGRATH MUNICIPAL EQUIPMENT, LLC, IN AN AMOUNT NOT TO EXCEED \$35,695.00

WHEREAS, there is a need to purchase one (1) 4-ton Falcon RME Asphalt Recycling Hot Patcher Dump Trailer for the Public Works Department; and

WHEREAS, a solicitation for quotes was prepared and distributed to interested companies; and

WHEREAS, three (3) quotes were received as follows:

- | | |
|------------------------------------|-------------|
| 1. McGrath Municipal Equipment LLC | \$35,695.00 |
| 2. A&H Equipment | \$36,217.11 |
| 3. Galva Road Equipment LLC | \$36,675.00 |

WHEREAS, the Qualified Purchasing Agent has determined that McGrath Municipal Equipment LLC should be awarded the contract based on their quote; and

WHEREAS, the amount of the purchase shall not exceed \$35,695.00 and funds are available as evidenced by the Chief Financial Officer's Certification, and this purchase was authorized in Capital Ordinance 2014-10.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Chief Financial Officer is hereby authorized and directed to approve and forward a Purchase Order to McGrath Municipal

Equipment LLC in an amount not to exceed \$35,695.00 for the purchase of one (1) 4-ton Falcon RME Asphalt Recycling Hot Patcher Dump Trailer.

Mayor Tomson stated that this resolution executes that approval for the actual purchase.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

8. RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) JOHN DEERE X739 SUB COMPACT TRACTOR FROM CAAMPS HARDWARE & LAWN PRODUCTS INC. IN AN AMOUNT NOT TO EXCEED \$21,795.00.

WHEREAS, there is a need to purchase one (1) John Deere X739 Sub Compact Tractor for the Public Works Department; and

WHEREAS, a solicitation for quotes was prepared and distributed to interested companies; and

WHEREAS, three (3) quotes were received as follows:

1. Caamps Hardware & Lawn Products Inc.	\$21,795.00
2. Central Jersey Equipment LLC	\$22,099.35
3. Power Place Inc.	\$22,421.00

WHEREAS, the Qualified Purchasing Agent has determined that Caamps Hardware & Lawn Products Inc. should be awarded the contract based on their quote; and

WHEREAS, the amount of the purchase shall not exceed \$21,795.00 and funds are available as evidenced by the Chief Financial Officer's Certification, and this purchase was authorized in Capital Ordinance 2014-10.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Chief Financial Officer is hereby authorized and directed to approve and forward a Purchase Order to Caamps Hardware & Lawn Products Inc. in an amount not to exceed \$21,795.00 for the purchase of one (1) John Deere X739 Sub Compact Tractor.

Mayor Tomson stated that this resolution authorizes the approval for the actual purchase, which was recommended by the capital committee.

Upon motion by Committeewoman McCauley, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the roll.

9. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION FROM A GRANT FOR DRUNK DRIVING ENFORCEMENT FUND IN THE AMOUNT

OF \$19,257.16 AND FROM A GRANT FOR CLEAN COMMUNITIES IN THE AMOUNT OF \$76,705.90

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made by any public or private funding source and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

WHEREAS, the Township has received \$95,963.06 in additional grants from various sources for the year 2014 and wishes to amend its 2014 Budget to include these grants.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough hereby requests the Director of the Division of Local Government Services to approve the insertion of these items of revenue in the budget of the year 2014 in the amounts listed and detailed below, which items are now available for expenditure:

**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF HIGHWAY TRAFFIC SAFETY**

**DRUNK DRIVING ENFORCEMENT FUND
\$19,257.16**

**NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
CLEAN COMMUNITIES
\$76,705.90**

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

Mayor Tomson stated that this resolution requests the Director of the Division of Local Government Services to approve the insertion of these items of revenue in the budget of the year 2014 in the amounts listed in the resolution and previously mentioned.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

- 10. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH PITNEY BOWES FOR THE LEASE OF A POSTAGE MACHINE FOR A 39 MONTH PERIOD BEGINNING JULY 1, 2014**

WHEREAS, the lease on the current postage machine has expired and the current machine needs to be replaced and upgraded; and

WHEREAS, the Qualified Purchasing Agent has received quotes for the lease of a new machine as follows:

- | | |
|-----------------|----------------------------------|
| 1. Neopost | \$516.57 per month for 39 months |
| 2. Pitney Bowes | \$397.00 per month for 39 months |

WHEREAS, the Qualified Purchasing Agent recommends a contract be awarded to Pitney Bowes based on the quote submitted; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized to execute a contract with Pitney Bowes for the lease of a postage machine in an amount not to exceed \$397.00 per month for a 39 month period, beginning July 1, 2014.
2. A notice of this contract award shall appear once in the official newspaper.

Mayor Tomson stated that the current agreement for the postal machine has expired affording the Township to enter into a new lease agreement with Pitney Bowes for an upgraded machine.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

11. RESOLUTION AUTHORIZING THE PROMOTION OF MICHAEL G. CARR TO THE POSITION OF DIRECTOR OF ENVIRONMENTAL PROGRAMS IN THE HILLSBOROUGH TOWNSHIP HEALTH OFFICE EFFECTIVE JUNE 25, 2014 AT AN ANNUAL SALARY OF \$73,202.00

WHEREAS, the Administrator and the Health Officer recommend Michael G. Carr be promoted to Director of Environmental Programs in the Hillsborough Township Health office, effective June 25, 2014, at an annual salary of \$73,202.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator and Health Officer to promote Michael G. Carr to the position of Director of Environmental Programs, at an annual salary of \$73,202.00, is hereby accepted and approved.

Mayor Tomson stated that this resolution authorizes the promotion of Michael Carr to the Position of Director of Environmental Programs. Mr. Carr has been with the Health Department for 12 years

and has successfully completed his Master's Degree in Public Health. In his new capacity he will have increased supervisory responsibility.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT

1. RESOLUTION RATIFYING AND CONFIRMING THE EXECUTION OF THE 2014 SOMERSET COUNTY MUNICIPAL YOUTH SERVICES COMMISSION ANNUAL GRANT APPLICATIONS

WHEREAS, the Somerset County Municipal Youth Services Commission Grant Applications were due on June 19, 2014; and

WHEREAS, it is the desire of the Township Committee of the Township of Hillsborough to endorse the submission of said grant by the Hillsborough Youth Services Commission, requesting funds for the Teen Zone and the Rock Project to be held at the Hillsborough Family YMCA and for the IRUN Program to be held at the Auten Road Intermediate School.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the execution of the 2014 Somerset County Municipal Youth Services Commission applications requesting funds for the Teen Zone and the Rock Project to be held at the Hillsborough Family YMCA and for the IRUN Program to be held at the Auten Road Intermediate School are hereby ratified and confirmed.

2. RESOLUTION APPROVING REQUEST FROM COUNTRY CLASSICS 4B FOR RELEASE OF CASH ESCROW FOR WINTER CERTIFICATES OF OCCUPANCY, FOR BLOCK 205.15, LOTS 98, 99, 104, 107, 111 AND 112, BLOCK 205.21, LOT 1 AND BLOCK 205.35, LOTS 10, 13 AND 16, IN THE TOTAL AMOUNT OF \$7,500.00

WHEREAS, a request has been received from Country Classics 4B for release of cash escrow for Winter Certificates of Occupancy, in the total amount of \$7,500.00; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release the \$7,500.00 cash escrow that was posted for the completion of these project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

3. RESOLUTION APPROVING REQUEST FROM COUNTRY CLASSICS @ BELLE MEAD FOR RELEASE OF CASH ESCROW FOR WINTER CERTIFICATES OF OCCUPANCY FOR BLOCK 203.23, LOTS 53.07 AND 53.13, IN THE TOTAL AMOUNT OF \$1,000.00

WHEREAS, a request has been received from Country Classics @ Belle Mead for release of cash escrow for Winter Certificates of Occupancy, in the total amount of \$1,000.00; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release the \$1,000.00 cash escrow that was posted for the completion of these projects.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

4. RESOLUTION APPROVING THE REQUEST FROM 2011 HILLSBOROUGH ASSOCIATES FOR THE RELEASE OF ENGINEERING INSPECTION FEE IN THE AMOUNT OF \$6,350.10

WHEREAS, a request has been received from 2011 Hillsborough Associates for the release of engineering inspection fee; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release \$6,350.10 engineering inspection fee to 2011 Hillsborough Associates.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

5. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$14,289.46 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$14,289.46 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through June 16, 2014, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$14,289.46 is to be transferred from the Engineering Escrow Accounts into the Treasurers Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Accredited Dermatology	594	-248.68
Belle Mead Tire	608	-100.08
CC @ Belle Mead	579	-411.48
Country Classics 3C	331	-366.06
Country Classics 4B	589	-4,073.32
Country Classics 4C	612	-988.86
Duke Farms Foundation	564	-45.42
Gateway@Sunnymeade	472	-2,122.90
Green Village	607	-857.22
Hidden Brook Estates	603	-2,097.46
High Branch Land, Inc.	373	-355.14
Hillsborough Chase	376	-485.44
Hillsborough Chase II	488	-78.92
NJ American Water 2014-15	611	-150.12
NJAMW 2014-13	610	-50.04
PLEABEAZIN	477	-236.76
Pat Richards LLC	412	321.64
Roycebrook Meadows	489	-416.10
South Branch Estates	613	-236.76
Tennis Plus	584	-477.30
WISEMAN (HILLS. REALTY)	495	-169.76
Grand Total		\$- 14,289.46

6. RESOLUTION AMENDING THE 2014 TOWNSHIP COMMITTEE MEETING SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the schedule of regular public meetings of the Township Committee to be held during 2014 is amended as follows:

2014 TOWNSHIP COMMITTEE MEETINGS AMENDMENT

7:30 P.M. – Regular Meetings
at the Hillsborough Municipal Complex
(TUESDAYS)

JULY

8th – cancelled

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law, with notice that official action may be taken.

7. RESOLUTION AUTHORIZING CHIEF KAMINSKY TO BEGIN THE PROMOTIONAL PROCESS FOR SERGEANT

WHEREAS, Lt. Geary has indicated he will be retiring from the Police Department, effective September 8, 2014; and

WHEREAS, Chief Kaminsky anticipated there will be a promotion from Sergeant to Lieutenant to fill the vacancy created by the retirement of Lt. Geary; and

WHEREAS, the anticipated promotion will leave a vacancy for a Sergeant; and

WHEREAS, Chief Kaminsky requests authorization to begin the promotional process for the position of Sergeant.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby authorizes Chief Kaminsky to begin the promotional process for the position of Sergeant.

8. RESOLUTION AUTHORIZING THE HILLSBOROUGH TOWNSHIP TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH N.J.S.A. 54:4-66.2

WHEREAS, the Hillsborough Township Finance Office will be unable to mail the Township's 2014 tax bills on a timely basis, as the Somerset County Tax Board has not certified a tax levy at this time; and

WHEREAS, the Hillsborough Township Chief Finance Officer/Tax Collector has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, in the County of Somerset and State of New Jersey on this 24th day of June, 2014, as follows:

1. The Hillsborough Township Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township for the third installment of 2014 taxes. The Tax Collector shall proceed upon approval, if required, from the Director Division of Local Government Services, and take such actions as are permitted and required by P.L. 1994, c. 72 (N.I.S.A. 54:4-66.2 and 54.4-66.3).
2. The entire estimated tax levy for 2014 is hereby set at \$127,354,000.53.
3. In accordance with law the third installment of 2014 taxes shall not be subject to interest until the later of August 10th or the twenty-fifth calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

9. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE A SETTLEMENT AGREEMENT AND GENERAL RELEASE AS TO MS. SHOTYK

WHEREAS, Lori Shotyk is currently employed by the Township of Hillsborough as an Administrative Assistant in the Hillsborough Police Department; and,

WHEREAS, the parties are in the process of coming to an understanding as to the employment relationship of Ms. Shotyk through a Settlement Agreement and General Release.

WHEREAS, the Mayor and Township Clerk shall be authorized to execute the Settlement Agreement and General Release once both parties are satisfied with same.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby authorizes the Mayor and Township Clerk to execute the Settlement Agreement and General Release with Lori Shotyk and to carry out all the provisions of same.

CLAIMS LISTS

Mayor Tomson presented Claims Lists 2014-12.

Upon motion by Committeewoman McCauley, seconded by Committeeman DelCore, Claims List 2014-12 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Contract Negotiations:*
 - i. *COAH and Affordable Housing*
 - b. *Pending Litigation*
 - i. *Hillsborough Properties V. Township of Hillsborough*
 - ii. *Teamsters Local 469*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the public meeting was reopened at 9:47 p.m.

ADJOURNMENT

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the meeting duly adjourned at 9:49 p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk