

Minutes of the Re-Organization Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:00 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore and Committeeman Douglas Tomson. Also, in attendance were Township Attorney William Willard, Township Administrator Anthony Ferrera and Township Clerk Pamela Borek. Absent: Committeewoman McCauley.

Township Clerk Pamela Borek asked all to rise for the Presentation of the Colors, Pledge of Allegiance and the Invocation.

PRESENTATION OF COLORS / SALUTE TO THE FLAG

Ms. Borek asked everyone to please rise as Girl Scouts Brynne Briegs, Senior Troop 60261, Hannah Hopson, Senior Troop 61224, Hailey Bender and Mackenzie Norris, Junior Troop 60642 and Jamie Cridge, Junior Troop 60527 presented the colors, escorted by Acting Chief Darren Powell of the Hillsborough Police Department. They led us in the Salute to the flag.

INVOCATION

Ms. Borek stated Reverend Timothy Wolf of the New Horizon Christian Fellowship will offer the invocation.

Ms. Borek then read the following Notice of Meeting: in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:00 p.m. on January 5, 2016.

Ms. Borek acknowledged some of the honored guests in the room such Governor Donald DiFrancesco, Assemblyman Jack Ciattarelli, Assemblywoman Donna Simon, Freeholder Peter S. Palmer, Freeholder Patrick Scaglione, Freeholder Brian Levine, Freeholder Mark Caliguire, Mayor Steven Sireci, Mayor Bob Wagner, Deputy Mayor Helen Haines, Committeeman Paul Drake, Mayor and Township Administrator Anthony Ferrera, County Clerk and former Hillsborough Mayor Brett A. Radi, and Mrs. Joan Biondi.

Ms. Borek read the Certification of Election Results; Somerset County Clerk Brett Radi has certified the results of the November 3, 2015 Election, electing Carl Suraci and Greg Burchette as Township Committee members of the Hillsborough Township Committee for a three-year term beginning January 1, 2016 and ending December 31, 2018.

OATHS OF OFFICE TO ELECTED COMMITTEE MEMBERS

Ms. Borek announced that Assemblywoman Donna Simon would issue the Oath of Office to re-elected Committeeman Carl Suraci.

Honorable Donna Simon, Assemblywoman, administered the oath to Committeeman Suraci, who was joined by his nephew, Evan Suraci.

Ms. Borek announced that Assemblyman Jack Ciattarelli would issue the Oath of Office to re-elected Committeeman Greg Burchette.

Honorable Jack Ciattarelli, Assemblyman, administered the oath to Committeeman Greg Burchette, who was joined by his wife and son.

Roll call was taken again with all elected Committee members present. Absent: Committeewoman McCauley.

ELECTION OF 2016 MAYOR

Ms. Borek opened the floor for nominations for the 2016 Mayor of Hillsborough Township. A motion was made by Committeeman Tomson and seconded by Committeeman Greg Burchette to elect Frank DelCore as the 2016 Mayor of the Township of Hillsborough.

There being no other nominations, Ms. Borek closed the floor to nominations.

Roll call was taken again with all elected committee members present. Absent: Committeewoman McCauley

Committeeman DelCore was unanimously elected the 2016 Mayor of the Township of Hillsborough.

Honorable Jack Ciattarelli, Assemblyman, issued the Oath of Office to Mayor DelCore who was accompanied by his wife and two daughters.

Mayor DelCore thanked the members of the Township Committee for this great honor and for their nomination.

Mayor DelCore acknowledged Freeholder Mark Caliguire and Senator Kip Bateman.

ELECTION OF 2016 DEPUTY MAYOR

Mayor DelCore opened the floor for nominations for the 2016 Deputy Mayor of the Township of Hillsborough. A motion was made by Committeeman Burchette and was seconded by Committeeman Tomson to elect Committeeman Carl Suraci as the 2016 Deputy Mayor of the Township of Hillsborough.

Roll call was taken again with all elected committee members present. Absent: Committeewoman McCauley

There being no other nominations, Mayor DelCore closed the floor to nominations.

Committeeman Carl Suraci was unanimously elected the 2016 Deputy Mayor of the Township of Hillsborough.

Honorable Kip Bateman, Assemblyman, issued the Oath of Office to Deputy Mayor Suraci.

Deputy Mayor Suraci was joined by his nephew, Evan Suraci who held the bible for him.

Mayor DelCore stated that at this time he would like to continue the tradition of recognizing the outgoing Mayor by presenting Committeeman Tomson with a gavel set.

Mayor DelCore thanked Committeeman Tomson for his dedicated service to our community.

COMMENTS BY THE MAYOR

Mayor DelCore began by wishing a good evening and Happy New year to everyone in attendance.

Mayor DelCore noted first that he wanted to thank his colleagues for their nomination, and the faith they have placed in him for bestowing the honor of representing Hillsborough once again as their Mayor. Having previously served three prior terms as Mayor, he said he certainly understands the responsibility and privilege that comes with the title of Mayor. This is an honor and a duty that he accepts with great pride and modesty.

Mayor DelCore congratulated Deputy Mayor Suraci and Committeeman Burchette on their re-election. He thanked both for their dedicated service to Hillsborough and their willingness to continue to serve.

Mayor DelCore thanked Committeeman Tomson for his outstanding stewardship of the township as Mayor for the last two years. Mayor DelCore stated he was glad Committeeman Tomson was not was able to make his dream a reality becoming Mayor of his hometown, but more importantly, is that he served with honor and distinction.

Mayor DelCore continued to say Committeeman Tomson that he has taken the Township in a direction that its needs to go with Social Media.

Mayor DelCore noted that Committeewoman McCauley regrets being unable to join us this evening. He continued that she will be back very soon to provide her usual exemplary service to Hillsborough.

Mayor DelCore stated he is blessed to be supported here this evening by so many members of his family, along with friends and neighbors. Mayor DelCore additionally noted he wanted to thank his wife and his daughters for their support. His ability to serve the township as both a Committeeman and Mayor would not be possible without their full and unwavering support.

Mayor DelCore welcomed all of the State, County and local officials, that have taken time to join us. Mayor DelCore additionally stated that in Hillsborough, we get tremendous support both at the county and in Trenton, and we thank them for their ongoing support of our great municipality.

Mayor DelCore thanked Rev. Wolf for his invocation and for his prayers.

Mayor DelCore noted his appreciation and thanks to Girl Scouts Brynne Briegs, Senior Troop 60261, Hannah Hopson, Senior Troop 61224, Hailey Bender and Mackenzie Norris, Junior Troop 60642 and Jamie Cridge, Junior Troop 6052 , along with Acting Chief Powell, for presenting the colors and leading us in the Pledge of Allegiance.

Mayor DelCore stated he would like to take a brief look back at 2015. Last year was another year of great accomplishment and recognition in Hillsborough. Hillsborough was named for the 4th time by Money Magazine as one of the best places to live in America, the only NJ town to be included on the 2015 list. Hillsborough is also ranked as the 7th best place to live in NJ according to the Philly Voice and according to Niche was a top suburb to raise a family. Safewise also recognized Hillsborough as the 11th safest town in the state, a true testament to our dedicated police force.

Mayor DelCore noted that 2015 also resulted in the completion of several significant projects in town including the Winding Way sewers, the completion of the monument for Veterans Way here at the Municipal Building, and our new dog park at Ann Van Middlesworth Park. Mayor DelCore hoped that all of our local dog lovers have had the opportunity to take advantage of the new park.

Mayor DelCore stated the 2015 municipal budget once again came in under the 2% levy cap, the 5th consecutive year that this township committee has delivered a budget under the cap. Fiscal prudence has been one of the key priorities of this governing body and will continue to be in 2016.

Mayor DelCore noted that 2016 will begin with some changes. Our leadership team will undergo some changes due to several recent retirements. We are ushering in both a new Chief of Police as well as a new captain.

Mayor DelCore stated that there is a new Director of Recreation, Parks and Social Services, and we will also have a new Business Advocate on board soon.

Mayor DelCore noted as far as infrastructure improvements, both our parks and our roads will be a priority this year.

Mayor DelCore stated he is proudly looking forward to serving this great community as your Mayor in 2016.

COMMENTS BY THE DEPUTY MAYOR

Deputy Mayor Suraci thanked the residents of Hillsborough, and his colleagues on the Township Committee for their continued support and confidence.

Deputy Mayor Suraci thanked the Hillsborough Republican Club for all their support particularly our Chairman Steven Sireci, the Vice Chair, Chickie Haines and Bob Wagner. Deputy Mayor Suraci additionally wanted to thank Assemblywoman Donna Simon for swearing him in and Senator Kip Bateman for their continued support.

Deputy Mayor Suraci thanked his family for always stepping in to help out. He also thanked his nephew, Evan for holding the bible during his swearing in.

Deputy Mayor Suraci noted that unfortunately his immediate family could not attend tonight's meeting; his oldest daughter had returned to college and his wife was managing their younger daughter's schedule between a high school basketball game and soccer practice out of town. a

COMMENTS BY THE COMMITTEE

Committeeman Burchette

Committeeman Burchette thanked Mayor DelCore and the residents of Hillsborough for the opportunity to serve for an additional 3 years. Committeeman Burchette also thanked his family for their support.

Committeeman Burchette thanked Committeeman Tomson, and noted that he enjoyed working with him over the past two years as his Deputy Mayor. Committeeman Burchette continued with his congratulations to Mayor DelCore and to Deputy Mayor Suraci.

Committeeman Tomson

Committeeman Tomson thanked Mayor DelCore and congratulated Committeeman Burchette on his re-election. Committeeman Tomson also noted it was an honor to have him as his Deputy Mayor. Committeeman Tomson congratulated Deputy Mayor Suraci on his re-election and is looking forward to working with him on the Finance Committee.

Committeeman Tomson congratulated Mayor DelCore on being elected Mayor and stated that the Township is in good hands.

Committeeman Tomson thanked the residents of Hillsborough for allowing him to serve as Mayor for the last two years.

CONSIDERATIONS

1. RESOLUTION ADOPTING THE RULES OF ORDER FOR 2016

BE IT RESOLVED that the Rules of Order as hereinafter set forth be adopted by the Township Committee of the Township of Hillsborough to govern proceedings of the Township Committee for the year 2016.

FIRST: The regular meetings of the Township Committee of the Township of Hillsborough shall be at 7:30 P.M. on the second and fourth Tuesday of each and every month at the Municipal Building, in said Township, except when otherwise specified. Special meetings may be called at any time by the Mayor, or by two (2) Committee persons, on due and timely notice. The most recent edition of the Robert's Rules of Order shall apply, except when modified, or overridden by vote of the Township Committee.

SECOND: The Order of Business shall be:

1. Call of the Roll – Salute to the Flag – Announcement of Notice of Meetings
2. Approval of Minutes
3. Reports from Committee Liaisons, and Receipt of Reports, Petitions or Communications
4. Proclamations/Presentations/Appointments
5. New Business
6. Public Comment on New Business and Matters Not on the Agenda
7. Public Hearings
8. Introduction of New Ordinances
9. Considerations
10. Consent Items
11. Approval of Claims List
12. Adjournment

Mayor DelCore stated that these rules of order continue to provide the public with the opportunity to be heard on ordinances and considerations prior to a vote by the Township Committee, along with the opportunity for the public to be heard on matters that are not on the agenda, at an early stage of the Township meeting.

Mayor DelCore stated the extensive opportunity for public comment was instituted by the Township Committee here in Hillsborough in 2003 and the current Township Committee remains committed to public involvement in Township decision making.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously adopted upon call of the roll.

2. RESOLUTION AUTHORIZING THE 2016 COMMUNITY DEVELOPMENT COMMITTEE APPOINTMENTS.

WHEREAS, in compliance with the directive from the Community Development Office in Somerset County it is necessary to make appointments to the Community Development Committee for 2016; and

WHEREAS, it has been recommended to the Township Committee that Assistant Township Engineer Thomas Belanger and Township Clerk Pamela Borek be appointed as members to the 2016 Community Development Committee, and that William H. R. White III of *Maser Consulting P.A.* (or his designee) and Health Officer Glen Belnay be appointed as the Alternate Members.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Assistant Township Engineer Thomas Belanger and Township Clerk Pamela Borek be and hereby are appointed as members to the 2016 Community Development Committee, and that William H. R. White III of *Maser Consulting P.A.* (or his designee) and Health Officer Glen Belnay be appointed as the Alternate Members.

Mayor DelCore stated that this resolution authorizes the appointment of Assistant Township Engineer Thomas Belanger and Township Clerk Pamela Borek be appointed as members to the 2016 Community Development Committee. William White and Health Officer Dr. Glen Belnay are appointed as alternates.

Upon motion by Deputy Mayor Suraci, seconded by Committeeman Tomson the aforesaid resolution was unanimously adopted upon call of the roll.

3. RESOLUTION AUTHORIZING APPOINTMENTS OF TOWNSHIP OFFICERS AND OFFICIALS FOR 2016

<u>Title/Name</u>	<u>Term Expiration</u>
Certifying Agent Nancy Costa	12/31/16
PERS & PFRS Nancy Costa	12/31/16
Certifying Official Pamela Borek	12/31/16
To serve on the absence of Certifying Official Anthony Ferrera	12/31/16

Title/Name	Term Expiration
Treasurer	
Nancy Costa	12/31/16
Dog Tabulator	
Glen Belnay	12/31/16
Dog Warden Services	
St. Hubert's Giralda	12/31/16
Fund Commissioners Central Jersey Joint Insurance Fund	
Nancy Costa	12/31/16
April Crossen	12/31/16
Municipal Improvement Search Official	
Nancy Costa	12/31/16
Municipal Improvement Tax Search Official	
Nancy Costa	12/31/16
Paymaster and Social Security Administrator	
Nancy Costa	12/31/16
Police Department Chaplains	
Father Sean Broderick, Mary Mother of God Church	12/31/16
Rabbi Arnold Gluck, Temple Beth-El	12/31/16
Pastor Steve Eckert, South Branch Reformed Church	12/31/16
Rev. Timothy J. Wolf, New Horizon Christian Fellowship	12/31/16
Police Department Matrons	
Karen Messineo	12/31/16
Nicole Degutis	12/31/16
Tiffany Crivelli	12/31/16
Christine Struzienski	12/31/16
Toni Gushue	12/31/16
Public Agency Compliance Officer	
Pamela Borek	12/31/16
School Crossing Guards	
Angela Pariso (Substitute)	12/31/16

Irene McHugh
William Boylan

12/31/16
12/31/16

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson the aforesaid resolution was unanimously adopted upon call of the roll.

4. RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL COURT OFFICIALS

BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the following appointments shall be made for their respective terms, effective January 1, 2016, as listed:

Title/Name	Salary	Term Expiration
Municipal Court Judge		
John Richardson	\$70,000	12/31/17
Municipal Court Administrator		
Susan Keeth	\$77,828	N/A
Primary Prosecutor		
Frank Blandino	\$63,000	12/31/16
DWI Special Prosecutor		
William Fox	\$45,000	12/31/16
Public Defender		
Francesco Taddeo	\$20,000	12/31/16

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough that the above mentioned salaries are inclusive of total compensation, including First Appearances and to serve in the respective positions for the Townships of Hillsborough, Montgomery, and Manville and there shall be no further payment.

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson, the aforesaid resolution was unanimously adopted upon call of the roll.

5. RESOLUTION AUTHORIZING THE APPOINTMENT OF VARIOUS PROFESSIONAL SERVICE AND OTHER SERVICE PROVIDERS AND THE EXECUTION OF PROFESSIONAL SERVICES CONTRACTS AND OTHER CONTRACTS, IN ACCORDANCE WITH THE FAIR AND OPEN SELECTION PROCESS (N.J.S.A. 19:44A-20.4-5 ET. SEQ.), FOR THE YEAR 2016

WHEREAS, there exists a need for a Township Attorney for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee consisting of the Township Committee's Mayor, Finance Committee Chair, Township Administrator, Township Clerk and Chief Financial Officer, and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint William Willard of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer and Flaum, P.C., 15 Mountain Boulevard, Warren, New Jersey as Township Attorney for the year 2016; and

WHEREAS, the contract for "Professional Services" to DiFrancesco, Bateman, Kunzman, Davis, Lehrer and Flaum, P.C. will be in an amount not to exceed \$50,000.00 for the year 2016; and

WHEREAS, there exists a need for an Open Space Attorney for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee, and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint Christopher M. Corsini of the firm Mauro, Savo, Camerino, Grant & Schalk, PA, 77 North Bridge Street, Somerville, New Jersey as Open Space Attorney for the year 2016; and

WHEREAS, the contract for "Professional Services" to Mauro, Savo, Camerino, Grant & Schalk, PA, will be in an amount not to exceed \$10,000.00 for the year 2016; and

WHEREAS, there exists a need for a Labor Attorney for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee, and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint Eric M. Bernstein of the firm Eric M. Bernstein and Associates, LLC, 34 Mountain Boulevard, Building A, Warren, New Jersey as Labor Attorney for the year 2016; and

WHEREAS, the contract for "Professional Services" to Eric M. Bernstein and Associates, LLC will be in an amount not to exceed \$50,000.00 for the year 2016; and

WHEREAS, there exists a need for Consulting Township Engineer & Planning Consulting Services, for the year 2016, to perform services pertaining, but not limited, to engineering design, road construction, Municipal Land Use Law, planning and landscaping engineering, environmental studies assessments, GIS, materials testing, surveying, traffic studies, drainage, railroad quiet zone regulations and sewer infrastructure; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint William White, P.E., Maser Consulting, P.A., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey as Consulting Township Engineer for the year 2016; and

WHEREAS, the contract for "Professional Services" to Maser Consulting, P.A. will be in an amount not to exceed \$50,000.00 for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint Remington Vernick & Vena Engineers, 3 Jocama Blvd., Suite 2, Old Bridge, New Jersey, as Alternate Consulting Township Engineer and Planning Consultant for the year 2016; and

WHEREAS, the contract for "Professional Services" to Remington, Vernick & Vena Engineers will be in an amount not to exceed \$5,000.00 for the year 2016; and

WHEREAS, there exists a need for Engineering Inspection Services for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to award a contract to William White, P.E., Maser Consulting, P.A., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey for Engineering Inspection Services for the year 2016 in an amount not to exceed \$5,000.00; and

WHEREAS, there exists a need for a Risk Management Consultant - JIF and Employee Benefits Management for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to award the contract for "Professional Services", Risk Management Consultant – JIF and Employee Benefits Management, to Conner Strong & Buckalew, 40 Lake Center Executive Park, Marlton, New Jersey, in an amount not to exceed \$35,533 for the year 2016, pursuant to the proposal dated December 16, 2015, and as required in the bylaws of the Central Jersey Joint Insurance Fund for the Fund year January 1, 2016 – December 31, 2016, and pursuant to P.L. 1993 Chapter 269 (N.J.S.A. 40A:10-36); and

WHEREAS, there exists a need for a Special Counsel on Affordable Housing Matters for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint and authorize a contract for "Professional Services" with Gluck Walrath LLP, 428 River View Plaza, Trenton, New Jersey, as Special Counsel on Affordable Housing matters, in an amount not to exceed \$5,000.00 pursuant to the proposal dated December 14, 2015; and

WHEREAS, there exists a need for a Municipal Auditor for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to award the contract for "Professional Services" for a Municipal Auditor to Suplee, Clooney & Company, 308 E. Broad Street, Westfield, New Jersey, in an amount not to exceed \$70,700.00 for the year 2016 audit and an amount not to exceed \$14,800.00 for financial reporting services, pursuant to the proposal dated December 11, 2015; and

WHEREAS, there exists a need for Bond Counsel for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint and authorize a contract for "Professional Services" for Bond Counsel with Gluck Walrath LLP, 428 River View Plaza, Trenton, New Jersey, for the year 2016, in an amount not to exceed \$5,000.00 pursuant to the proposal dated December 14, 2015; and

WHEREAS, there exists a need for a Financial Advisor for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to award the contract for "Professional Services" for Financial Advisor, to NW Financial Group LLC, 2 Hudson Place, 3rd Floor, Hoboken, New Jersey for the year 2016, in an amount not to exceed \$7,500.00 pursuant to their proposal dated December 16, 2015; and

WHEREAS, there exists a need for an Architect of Record for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to award a contract for "Professional Services" for Architect of Record to Cornerstone Architectural Group, LLC, 202 Hamilton Boulevard, South Plainfield, New Jersey, in an amount not to exceed \$2,500.00 pursuant to their proposal dated December 16, 2015 for the year 2016; and

WHEREAS, funds will be available in the 2016 Municipal Budget and have been certified as such by the Chief Finance Officer and said certifications have been attached to this resolution; and

WHEREAS, there exists a need for an Affordable Housing Planning Consultant for the year 2016; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint and authorize a contract for "Professional Services" with Jennifer Beahm of CME Associates, 1460 Route 9, South, Howell, New Jersey 07731, as a Professional Planning Consultant for an Affordable Housing plan, in an amount not to exceed \$20,000.00, pursuant to the proposal dated December 18, 2015; and

WHEREAS, funds will be available in the Affordable Housing Trust Fund and have been certified as such by the Chief Finance Officer and said certification has been attached to this resolution; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et. seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bid, but through the Fair and Open Request for Proposal process, must be publicly advertised.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute Professional Services Contracts and other service contracts as noted, with the aforementioned individuals in the “not to exceed” amounts indicated for the year 2016.
2. The Professional Service contracts are awarded, without competitive bidding, through the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5(1)a of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et. seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.
3. The Mayor and Township Clerk are hereby authorized to execute the Township’s standard form of agreement for “Professional Services” and any modifications thereto and related constituent documents as may be found acceptable by the Township Committee.
4. A notice of the Professional Service appointments/contract awards shall be printed once in the official Township newspaper.

Upon motion by Deputy Mayor Suraci, seconded by Committeeman Burchette, the aforesaid resolution was unanimously adopted upon call of the roll.

6. MAYORAL APPOINTMENTS

Capital Planning Committee

Seat 1	(1-year term)	John Klepich	12/31/16
Seat 2	(1-year term)	Robert Peason	12/31/16
Seat 3	(1-year term)	Thomas Cellilli, Jr.	12/31/16
Seat 4	(1-year term)	Robert B. Heibell	12/31/16
Seat 5	(1-year term)	Nicholas Visco	12/31/16
Seat 6	(1-year term)	Steven Sireci, Jr.	12/31/16
Seat 7	(1-year term)	Shangar Nandra	12/31/16
Seat 8	(1-year term)	Peter Cipparulo, III	12/31/16
Seat 9	(1-year term)	Steve Monte	12/31/16
Seat 10	(1-year term)	Robert C. Wagner, Jr.	12/31/16
Seat 11	(1-year term)	Frank Herbert	12/31/16

Environmental Commission

Seat 2	(3-year term)	Deborah LaMond	12/31/18
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Seat 4	(3-year term)	Michael Folli	12/31/18
Seat 5	(3-year term)	Deborah Boyea	12/31/18

Historic Preservation Commission

Seat 5	(4-year term)	John Shockley	12/31/19
Seat 6	(4-year term)	Arnold Radi	12/31/19

Planning Board

Seat 1, Class I	(1-year term)	Frank DelCore	12/31/16
Seat 2, Class II	(1-year term)	Robert Wagner	12/31/16
Seat 4, Class IV	(4-year term)	Robert Peason	12/31/19
Seat 8, Class IV	(4-year term)	Shawn Lipani	12/31/19
Seat 9, Class IV	(Filling unexpired term)	Ken Hesthag	12/31/16
Alt. #1	(Filling unexpired term)	Sally Becorena	12/31/16
Alt. #2	(2-year term)	Stephanie Forrest	12/31/17

Recreation and Parks Commission

Alt. #1	(1-year term)	Bill Bochinski	12/31/16
Alt. #2	(1-year term)	Pete Cipparulo	12/31/16

Sign Review Committee

Seat 1	(1-year term)	Anthony Ferrera	12/31/16
Seat 2	(1-year term)	Kevin Sweeney	12/31/16
Seat 3	(1-year term)	Fred Gladstone	12/31/16
Seat 4	(1-year term)		12/31/16
Alt. #1	(1-year term)	Barbara Shein	12/31/16

Mayor DelCore noted that this consideration as well as Resolution 7 and 8, deal with appointments to various boards and commissions in the Township. Mayor DelCore continued that it is a critical process and appreciates and thanks all the volunteers who donate their time and efforts to one or more of these boards.

Mayor DelCore stated the above mentioned were Mayoral Appointments and a roll call was not needed.

7. MAYORAL APPOINTMENTS WITH CONSENT OF THE TOWNSHIP COMMITTEE**Board of Health**

	(4-year term)	Bob Matros	12/31/19
Seat 7			

Hillsborough-Millstone Municipal Alliance

Hillsborough Mayor or designee	(1-year term)	Frank DelCore	12/31/16
Millstone Mayor	(1-year term)	Raymond Heck	12/31/16
Chief of Police or designee	(1-year term)	Rick Evans	12/31/16
Hillsborough Admin. Staff Member	(1-year term)	Pamela Borek	12/31/16
Life Skills Committee	(1-year term)	Melinda Maggio	12/31/16
Superintendent of School or designee	(1-year term)	Lisa Antunes	12/31/16
Student Assistance Counselor	(1-year term)	Gil Pilarte	12/31/16
Student Assistance Counselor	(1-year term)	Anna Mahler	12/31/16
Treatment Professional	(1-year term)	Cara Goldstein	12/31/16
Board of Education	(1-year term)	Deena Centofanti	12/31/16
Senior Citizens Club "A"	(1-year term)	Diane Handwerk	12/31/16
Senior Citizens Club "B"	(1-year term)	Jim Weidenfeller	12/31/16
Community Organization Rep.	(1-year term)	Mike Arons	12/31/16
Student Assistance Counselor	(1-year term)	Rebecca Balaguer	12/31/16
Concerned Citizen	(1-year term)	Traci S. Waller	12/31/16
Concerned Citizen	(1-year term)	Liz Griffett	12/31/16
Concerned Citizen	(1-year term)	Karolyn Wehner	12/31/16
Parent	(1-year term)	Deanna Cannatelli	12/31/16
Parent	(1-year term)	Melanie Wasylak	12/31/16
Parent	(1-year term)	Lisa Gulla	12/31/16
Parent	(1-year term)	Mary Tyson	12/31/16

Hillsborough Youth Services Commission

Seat 1	(1-year term)	Diane DeGaris	12/31/16
Seat 2	(1-year term)	Fran Leddy	12/31/16
Seat 3	(1-year term)	Ernie Santorelli	12/31/16
Seat 4	(1-year term)	Lisa Visco	12/31/16
Seat 5	(1-year term)	Matt Gray	12/31/16
Seat 6	(1-year term)	Joanne Doyle	12/31/16
Seat 7	(1-year term)	Reverend Tim Wolf	12/31/16
Seat 8	(1-year term)	Rick Evans	12/31/16
Seat 9	(1-year term)	Sally Treonze	12/31/16
Seat 10	(1-year term)	Lauren Visco	12/31/16
Seat 11	(1-year term)	Jennifer Tuller	12/31/16
Seat 12	(1-year term)	Rebecca DelCore	12/31/16

Upon motion by Deputy Mayor Suraci, seconded by Committeeman Burchette, the aforesaid resolution was unanimously adopted upon call of the roll.

8. RESOLUTION APPROVING THE TOWNSHIP COMMITTEE APPOINTMENTS TOWNSHIP COMMITTEE APPOINTMENTS

Board of Adjustment

Seat 6	(4-year term)	Frank Valcheck	12/31/19
Seat 7	(4-year term)	Steven Sireci	12/31/19
Alt. #1	(2-year term)	Steve Monte	12/31/17
Alt. #2	(Filling unexpired term)	John Shockley	12/31/16
Alt. #3	(2-year term)	Philomena Cellilli	12/31/17

Credit Card Advisory Committee

Seat 1	(1-year term)	Linda Andersen	12/31/16
Seat 2	(1-year term)	Edward Bertin	12/31/16
Seat 3	(1-year term)	Pamela Borek	12/31/16
Seat 4	(1-year term)	Richard Candino	12/31/16
Seat 5	(1-year term)	Sara Tomson	12/31/16
Seat 6	(1-year term)	Dale Nunn	12/31/16
Seat 7	(1-year term)	David Wald	12/31/16
Seat 8	(1-year term)	Don Simmons	12/31/16
Seat 9	(1-year term)	Marie Avolio	12/31/16
Seat 10	(1-year term)	Barbara Merdinger	12/31/16
Seat 11	(1-year term)	Cecilia Rotz	12/31/16

Cultural and Arts Commission

Seat 1	(3-year term)	Jack Weinstein	12/31/18
Seat 2	(3-year term)	Marie Hankins	12/31/18
Seat 3	(3-year term)	Yuri Mader	12/31/18
Seat 4	(3-year term)		
Seat 9	(3-year term)	Danielle Austen	12/31/18
Seat 10	(1-year term)	Lana Selman	12/31/16
Seat 11	(1-year term)	Michael Callahan	12/31/16
Seat 12	(1-year term)	Robert Wagner	12/31/16
Alt. #1	(1-year term)	Thomas Zobebe	12/31/16
Alt. #2	(1-year term)	Rebecca Peason	12/31/16

Economic & Business Development Commission

Seat 2	(4-year term)	R. Brandt Forest	12/31/19
Seat 4	(4-year term)	Antoinette Natale	12/31/19
Seat 6	(Filling unexpired term)	Shangar Nandra	12/31/16
Alt. #1	(1-year term)	Gregg Wilke	12/31/16
Alt. #2	(1-year term)	Tom Cellilli	12/31/16

Board of Ethics

Seat 4	(5-year term)	Fred Gladstone	12/31/20
Seat 5	(5-year term)	Dan Galati	12/31/20
Seat 6	(5-year term)	Steve Cohen	12/31/20

GSA Depot Joint Administrative Committee

Seat 1	(1-year term)	Gloria McCauley	12/31/16
Seat 2	(1-year term)	Frank DelCore	12/31/16
Seat 3	(1-year term)	Anthony Ferrera	12/31/16

Local Assistance Board

Seat 1	(2-year term)	Marie Avolio	12/31/17
Seat 3	(1-year term)	Barbara Merdinger	12/31/16

Open Space Advisory Committee

Seat 1	(3-year term)	Robert Wagner	12/31/18
Seat 3	(3-year term)	Dale Nunn	12/31/18
Seat 5	(Filling unexpired term)		12/31/17
Seat 8	(3-year term)	Kevin Sluka	12/31/18

Planning Board

Seat 3, Class III	(1-year term)	Carl Suraci	12/31/16
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Regulatory Oversight Working Group

Seat 1	(1-year term)	Thomas Belanger	12/31/16
Seat 2	(1-year term)	David Maski	12/31/16
Seat 3	(1-year term)	John Fiedler	12/31/16
Seat 4	(1-year term)		12/31/16

Sourland Municipal Alliance

Seat 1	(1-year term)	Peg VanPatten	12/31/16
Alternate	(1-year term)	A. Louise Wilkens	12/31/16

Sustainable Hillsborough Steering Committee

Seat 1	(1-year term)	Rev. Harry Skeeel	12/31/16
Seat 2	(1-year term)	Chris Obropta	12/31/16
Seat 3	(1-year term)	Christopher Gibson	12/31/16
Seat 4	(1-year term)	Adriana Bellotti	12/31/16
Seat 5	(1-year term)	Sam Conard	12/31/16
Seat 6	(1-year term)	Jeffrey Cowen	12/31/16

Seat 7	(1-year term)	Ann Harris	12/31/16
Alt. #1	(1-year term)		12/31/16
Alt. #2	(1-year term)		12/31/16

**Wastewater Management
Planning Commission**

Seat 1	(1-year term)	Scott Lynn, MUA	12/31/16
Seat 2	(1-year term)	John VanDorpe, Maser	12/31/16
Seat 3	(1-year term)	Gloria McCauley, Committeewoman	12/31/16
Seat 4	(1-year term)	Sam Conard, Planning Board	12/31/16
Seat 5	(1-year term)	David Maski	12/31/16
Seat 6	(1-year term)	Anthony Ferrera	12/31/16
Seat 7	(1-year term)	Sue Brasefield	12/31/16

Wildlife Management Commission

Seat 1	(3-year term)	Mark Kirby	12/31/18
Seat 2	(3-year term)	Thomas Ross	12/31/18

**Willow Road Complex Review
Committee**

Seat 1			
Seat 2	(1-year term)	Robert Hollingshead	12/31/16
Seat 3	(1-year term)	Helen Haines	12/31/16
Seat 4	(1-year term)	Ed Porowski	12/31/16
Seat 5	(1-year term)	Anthony Melfi	12/31/16
	(1-year term)	John Lanahan	12/31/16

Upon motion by Deputy Mayor Suraci, seconded by Committeeman Burchette, the aforesaid resolution was unanimously adopted upon call of the roll.

9. RESOLUTION APPROVING THE TOWNSHIP COMMITTEE ASSIGNMENTS AND TOWNSHIP COMMITTEE LIAISON ASSIGNMENTS FOR 2015, AS LISTED.

1. Finance/Fiscal Operations/Taxes/Administration/Legal

Deputy Mayor Suraci
Committeeman Tomson

Tax Assessor
Budget and Finance
Insurance

Tax Collector/Treasurer
Administration/Clerk/IT
Legal – Litigation & Non-Litigation

Purchasing

2. Public Safety/Courts

Committeewoman McCauley

Committeeman Burchette

Police

Rescue Squad

Emergency Management

Municipal Court

Board of Ethics

Board of Fire Commissioners

3. Planning/Zoning/Public Works/Engineering/Building

Committeeman Burchette

Deputy Mayor Suraci

Planning

Zoning

Public Works/Building and Grounds

Engineering

Construction

Business Advocate

4. Health/Recreation/Parks/Public Welfare/Social Services

Committeeman Tomson

Committeewoman McCauley

Welfare/Social Services

Parks and Recreation

Board of Health

Dog Warden

5. Agricultural Advisory Commission Liaison

Deputy Mayor Suraci

6. Board of Adjustment Liaison

Committeeman Burchette

7. Board of Education Liaison

Deputy Mayor Suraci

8. Capital Planning Committee Liaison

Committeeman Burchette

9. Credit Card Advisory Committee Liaison

Deputy Mayor Suraci

10. Cultural and Arts Commission Liaison

Committeeman Tomson

11. Economic & Business Development
Commission Liaison

Committeeman Burchette

- | | |
|--|---|
| 12. Environmental Commission Liaison | Committeeman Burchette |
| 13. Board of Ethics Liaisons | Committeewoman McCauley
Committeeman Tomson |
| 14. Board of Fire Commissioners | Committeewoman McCauley
Committeeman Burchette |
| 15. Board of Health Liaisons | Committeeman Tomson
Committeewoman McCauley |
| 16. Hillsborough-Millstone Municipal Alliance Liaison | Committeeman Tomson |
| 17. Hillsborough Municipal Utilities Authority Liaison | Committeeman Burchette |
| 18. Historic Preservation Commission Liaison | Committeeman Burchette |
| 19. Local Assistance Board Liaisons | Committeeman Tomson
Deputy Mayor Suraci |
| 20. Library Council Liaison | Committeeman Tomson |
| 21. Open Space Advisory Committee Liaison | Committeewoman McCauley |
| 22. Personnel Committee | Committeewoman McCauley
Deputy Mayor Suraci |
| 23. Planning Board Liaison | Deputy Mayor Suraci |
| 24. Recreation and Parks Commission Liaison | Committeeman Tomson
Committeewoman McCauley |
| 25. Sign Review Committee | Deputy Mayor Suraci |
| 26. Sustainable Hillsborough Committee Liaison | Committeewoman McCauley |
| 27. Veterans Liaison | Committeeman Burchette
Deputy Mayor Suraci |
| 28. Wildlife Management Commission | Committeeman Tomson |
| 29. Willow Road Complex Review Committee | Committeewoman McCauley |

30. Youth Services Commission Liaison

Deputy Mayor Suraci

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously adopted upon call of the roll.

10. RESOLUTION ADOPTING THE 2016 TEMPORARY BUDGET

WHEREAS, In accordance with N.J.S.A. 40A: 4-19 there is a need to adopt a 2016 Temporary Budget for contracts, commitments or payments prior to the adoption of the 2016 Budget; and

WHEREAS, the amount of said temporary budget shall not exceed **\$6,932,245.69**.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the attached 2016 Temporary Budget is adopted in the amount of **\$6,667,600.00** and that a certified copy of this resolution be given to the Chief Finance Officer for her records:

Administrator	
Salaries and Wages:	50,000.00
Other Expenses:	600.00
Governing Body	
Salaries and Wages:	5,000.00
Other Expenses:	5,000.00
Township Clerk's Office	
Salaries and Wages:	45,000.00
Other Expenses:	6,000.00
Information Technology	
Salaries and Wages:	28,000.00
Other Expenses:	3,500.00
Central Purchasing	
Other Expenses:	2,000.00
Human Resources	
Other Expenses:	15,000.00
Postage	12,500.00
Legal Services and Costs	
Other Expenses:	50,000.00
Outside Legal Services and Costs	
Other Expenses:	50,000.00
Economic Development Committee	
Salaries and Wages:	16,000.00
Other Expenses:	1,000.00
Financial Administration	
Salaries and Wages:	50,000.00

Other Expenses:	15,000.00
Tax Collection/Revenue Administration	
Salaries and Wages:	30,000.00
Other Expenses:	15,000.00
Assessment of Taxes	
Salaries and Wages:	85,000.00
Other Expenses:	7,500.00
Recording of Public Meetings	1,750.00
Planning Board	
Salaries and Wages	70,000.00
Other Expenses	15,000.00
Zoning Board of Adjustment	
Other Expenses	10,000.00
Environmental Commission	
Other Expenses	500.00
Code Enforcement	
Salaries and Wages	260,000.00
Other Expenses	15,000.00
Employee Group Insurance	900,000.00
Other Insurance	365,000.00
Unemployment	30,000.00
Police	
Salaries and Wages:	2,000,000.00
Other Expenses:	65,000.00
Office of Emergency Management	
Other Expenses:	750.00
First Aid Contribution	
Other Expenses:	45,000.00
Municipal Prosecutor	
Salaries and Wages:	30,000.00
Municipal Court	
Salaries and Wages:	100,000.00
Other Expenses	6,500.00
Special Duty Officers – Court Security	5,000.00
Engineering Services and Costs	
Salaries and Wages:	90,000.00
Other Expenses:	10,000.00
Road Repairs and Maintenance	
Salaries and Wages:	400,000.00
Other Expenses	125,000.00
Public Buildings and Grounds	
Other Expenses:	50,000.00
Snow Removal	
Salaries and Wages:	50,000.00
Other Expenses:	150,000.00
Cleanup	

Other Expenses	10,000.00
Parks Maintenance	
Salaries and Wages:	130,000.00
Other Expenses	50,000.00
Board of Health	
Salaries and Wages:	110,000.00
Other Expenses	10,000.00
Social Services	
Salaries and Wages:	50,000.00
Other Expenses	20,000.00
Animal Control	35,000.00
Wildlife Management	
Other Expenses	1,000.00
Cultural Arts	2,000.00
Fire Protection Charges	150,000.00
Electricity	100,000.00
Street Lighting	120,000.00
Telephone	30,000.00
Heating Fuel	30,000.00
Water	8,000.00
Sewer	2,500.00
Gasoline	35,000.00
Diesel Fuel	35,000.00
Social Security System	275,000.00
SUBTOTAL APPROPRIATIONS: INSIDE CAP	6,490,100.00
OPERATIONS - EXCLUDED FROM CAP	
DPW Stormwater	
Salaries & Wages	10,000.00
Municipal Alliance Grant	7,500.00
SUBTOTAL APPROPRIATIONS: OUTSIDE CAP	17,500.00
DEBT SERVICE	
Interest on Bonds	90,000.00
SCIA Lease Payments	40,000.00
NJEIT Loan Payments	30,000.00
TOTAL BUDGET APPROPRIATIONS	6,667,600.00

Mayor DelCore stated that State law provides that a municipality may adopt a temporary budget in an amount not to exceed 26.25% of the previous year's budget, at the beginning of the year. This gives the Township Committee time to develop the new annual budget and allows for the government to continue operations.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously adopted upon call of the roll.

11. RESOLUTION AUTHORIZING PREMIERE MEDIA, LLC TO VIDEOTAPE THE HILLSBOROUGH TOWNSHIP COMMITTEE MEETINGS FOR 2016, AT A COST OF \$250 PER MEETING, PURSUANT TO PROPOSAL SUBMITTED ON DECEMBER 14, 2015

WHEREAS, Premiere Media, LLC has videotaped Township Committee meetings since 2002; and

WHEREAS, Premiere Media, LLC has served as advisor and media technician to ensure that videotapes of the Township Committee meetings are of a professional quality; and

WHEREAS, the Township Committee wishes to continue utilizing Premiere Media, LLC to tape the Township Committee meetings at a cost of \$250 per meeting, plus an additional \$75 anytime a meeting extends beyond 11:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Premiere Media, LLC videotape the 2016 Township Committee meetings at a cost of \$250 per meeting.

Mayor DelCore stated that the Township is always happy to have Caz's assistance.

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson, the aforesaid resolution was unanimously adopted upon call of the roll.

12. RESOLUTION AUTHORIZING THE TOWNSHIP TAX ASSESSOR AND THE TOWNSHIP ATTORNEY TO RESPOND AND TAKE ACTIONS DEEMED NECESSARY AND IN THE BEST INTERESTS OF THE TOWNSHIP OF HILLSBOROUGH PERTAINING TO TAX APPEALS

WHEREAS, due to the nature and time constraints of the County Tax Board Appeal process, the Township Committee finds it to be in the best interest of the Township to authorize the Township Tax Assessor in conjunction with the Township Attorney to revise and correct assessments, settle tax appeals and file tax appeals and counterclaims on behalf of the Township of Hillsborough at the Somerset County Tax Board; and

WHEREAS, the due to the nature and time constraints of the pleading process at the New Jersey Tax Court, the Township Committee further finds it to be in the best interests of the Township to authorize the Township Tax Assessor in conjunction with the Township Attorney to file all pleadings deemed necessary and in the best interests of the Township at the New Jersey Tax Court.

NOW, THEREFORE, BE IT RESOLVED by the Hillsborough Township Committee, County of Somerset, State of New Jersey, as follows:

1. The Township Tax Assessor in conjunction with the Township Attorney are hereby authorized to revise and correct assessments, settle tax appeals and file tax appeals and counterclaims on behalf of the Township of Hillsborough at the Somerset County Tax Board.
2. The Township Tax Assessor in conjunction with the Township Attorney are hereby authorized to file all pleadings deemed necessary and in the best interests of the Township at the New Jersey Tax Court.

Mayor DelCore stated that State regulations require the Township to authorize the Tax Appeal Attorney, in consultation with the Tax Assessor to file or settle tax appeals. On an annual basis the County Board of Taxation requires a resolution be passed by the governing body from each taxing district authorizing the Township Attorney to file appeals on behalf of the district and only after consulting with the Township Tax Assessor. This resolution fulfills that requirement.

Upon motion by Deputy Mayor Suraci, seconded by Committeeman Tomson, the aforesaid resolution was unanimously adopted upon call of the roll.

CONSENTS

1. RESOLUTION AUTHORIZING THE ADOPTION OF THE CASH MANAGEMENT PLAN FOR THE YEAR 2016

WHEREAS, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5, et seq. requires that municipalities adopt a Cash Management Plan which is designed to assure, to the extent practical, investment of local funds in interest bearing accounts and other permitted investments; and

WHEREAS, the Cash Management Plan must include:

1. The designation of a public depository or depositories
2. The authorization for investments as permitted by various applicable laws
3. The annual submission of the Cash Management Plan to the governing body, which must be approved by a majority vote
4. An annual audit of the Cash Management Plan.
5. That when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the attached Cash Management Plan is hereby adopted for the year 2016.

2. RESOLUTION AUTHORIZING THE 2016 DEPOSITORIES AND DISBURSEMENTS

WHEREAS, N.J.S.A. 40A 55-14 mandates that the governing body of a Municipal Corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository of its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state.

NOW THEREFORE, BE IT RESOLVED on the 5th day of January 2015, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that

- | | |
|-----------------------------------|------------------------|
| 1 st Constitution Bank | Bank of America |
| Hudson United Bank | Peapack-Gladstone Bank |
| Provident Bank | PNC Bank |
| Fulton Bank | Sovereign Bank |
| Sun National Bank | TD Bank, N.A. |
| Valley National Bank | Wells Fargo |
| Financial Resources | Chase Bank |

All federally secured Banks in the State of New Jersey be and are hereby designated as depositories for the Township of Hillsborough for the year 2016.

Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer a statement indication that the bank is covered under the Government Units Deposit Protection Act 9 R.S. 17: 9-41).

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough that the various municipal accounts will be deposited in the Banks listed above and the persons responsible shall be as follows:

<u>Custodian</u>	<u>Chief Finance Officer</u>
Current	General Capital
Expert Witnessing	Escrow
Special Police Escrow	Recreation
Sub Division Trust	Open Space
Governmental Grant	Miscellaneous Trust
Kimberwyck Curb Suit	Off-Site Escrow
Payroll Agency	Dog License
Law Enforcement	Self Insurance
Health Benefits	COBRA
Sanitary Landfill Escrow	Payroll Account
Public Assistance Trust (PATF)	Mountainview Assessment Trust
Riverview Assessment Trust	Public Assistance
Flexible Spending	Claremont Assessment Trust
Federal Forfeiture	
<u>Other accounts</u>	<u>Custodian</u>

3. RESOLUTION AUTHORIZING THE COLLECTION OF INTEREST ON DELINQUENT TAXES AND A YEAR END PENALTY

WHEREAS, N.J. Revised Statutes 54:4-67 implies that affirmative action is required on the part of the governing body in fixing the rate of interest on delinquent taxes.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, that the interest rate on delinquent taxes shall be 8% per annum of the first \$1,500 and 18% per annum on any amount in excess of \$1,500 for the year 2016, and no interest shall be charged if payment of any installment is made within the 10th calendar day following the day upon which same became payable.

BE IT FURTHER RESOLVED in accordance with N.J.S.A. 54:4-67 the governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year and that such penalty shall be 6% of the amount of the delinquency.

BE IT FURTHER RESOLVED in any case where the taxes are not paid during the respective extended periods, the full interest rate from the due date shall apply.

4. RESOLUTION AUTHORIZING TAX SALE RELIEF

WHEREAS, the governing body of the Township of Hillsborough, County of Somerset, State of New Jersey wants to grant taxpayers with personal hardships relief from the tax sale; and

WHEREAS, N.J.S.A. 54:5-19 gives the governing body the authority to establish installment plans provided that monthly payments are made and that the plan does not exceed 3 years in duration; and

WHEREAS, N.J.S.A. 54:5-19 also gives the governing body the authority to direct the Tax Collector to establish installment plans with the owners who are affected.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, that the Tax Collector be authorized to establish installment plans for any taxpayer that can demonstrate that they meet the criteria for a period not to exceed three years.

5. RESOLUTIONS APPROVING REORGANIZATION MATTERS:

a. Resolution Authorizing Reorganization Meeting 2017

BE IT RESOLVED that the Reorganization Meeting of the Township of Hillsborough for the year 2017 shall be held at the Hillsborough Township Municipal Building, 379 South Branch Road, Hillsborough, New Jersey, 08844 on Wednesday, January 4, 2017 at 7:00 P.M.

b. Resolution Adopting 2016 Township Committee Meeting Schedule

BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the following is established as a schedule of regular public meetings of the Township Committee to be held during 2016.

BE IT FURTHER RESOLVED that regular meetings shall commence at 7:30 P.M. and the location shall be at the Municipal Building, 379 South Branch Road, Hillsborough, NJ 08844 except as otherwise noted.

In accordance with the Open Public Meetings Act, a copy of this resolution shall immediately:

- Be posted on the Bulletin Board at the Municipal Building and shall remain posted for the year 2016.
- Be mailed to the following newspapers: The Hillsborough Beacon, the Courier News, Hillsborough Patch and the Newark Star Ledger.
- Filed with the Township Clerk.
- Mailed to those persons who have requested and paid the charges for copies of the schedule and revisions thereto and shall be promptly mailed to those persons who hereinafter make such request and prepay such charge.

2016 TOWNSHIP COMMITTEE MEETINGS

**7:30 P.M. – Regular Meetings
at the Hillsborough Municipal Complex
(TUESDAYS)* Unless Otherwise Noted**

JANUARY

12TH & 26TH

JULY

12TH & 26TH

FEBRUARY

9TH & 23RD

AUGUST

9TH & 23RD

MARCH

9TH* & 22ND

SEPTEMBER

13TH & 27TH

APRIL

12TH & 26TH

OCTOBER

4TH* & 25TH

MAY

10TH & 24TH

NOVEMBER

9TH* & 22ND

JUNE

14TH & 28TH

DECEMBER

13TH & 27TH

c. Resolution Designating 2016 Official Newspapers

WHEREAS, N.J.S.A. 10:4-8(d) of the Open Public Meetings Act requires that said notice of meetings be submitted to newspapers of which three (3) shall be the official newspapers; and

WHEREAS, the Township Committee of the Township of Hillsborough has determined that the Newark Star Ledger, the Courier News, and the Hillsborough Beacon have the greatest likelihood of informing the public within the jurisdictional boundaries of Hillsborough Township of such meetings; and

WHEREAS, the Hillsborough Patch shall be the official electronic newspaper for the Township of Hillsborough.

NOW, THEREFORE, BE IT RESOLVED that notices will be sent to all four (4) newspapers.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough that the Newark Star Ledger, the Courier News, and the Hillsborough Beacon are hereby designated as the official newspapers of this body during 2016 as required by N.J.S.A. 10:4-18 and N.J.S.A. 10:4-8(d)(2) of the Open Public Meetings Act and the Hillsborough Patch shall be the official electronic newspaper.

D. Resolution Authorizing Fees For Meeting Notices

WHEREAS, Section 14 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings as required under the Act be mailed to them individually; and

WHEREAS, said sum is to cover the costs of providing such notices; and

WHEREAS, said Section further permits the public body to provide such notices free of charge to news media who so request;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. Each person requesting an individual notice be mailed to him shall pay annually to the Township of Hillsborough the sum of \$20.00 to cover the costs thereof, as required under the Act.
2. Requests for such individual notice made by news media shall be granted without cost.
3. The sum herein designated is subject to change upon the adoption of superseding resolution by this public body.
4. This resolution shall take effect immediately.

Upon motion by Deputy Mayor Suraci, seconded by Committeeman Burchette, the consent agenda was unanimously approved upon call of the roll.

Mayor DelCore thanked everyone for coming and reminded everyone that there is cake and coffee following the meeting in the multipurpose room.

Mayor DelCore stated that the next regular meeting of the Hillsborough Township will be January 12, 2016, at 7:30pm.

Mayor DelCore concluded by wishing everyone a good night and Happy New Year.

ADJOURNMENT

Upon motion by Committeeman Tomson, seconded by Committeeman Suraci, the meeting duly adjourned at 8:02 p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk