

ORDINANCE 2017-12

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “SALARY RANGE
ORDINANCE” SETTING FORTH THE SALARY RANGES FOR THE
CLASSIFICATIONS SET FORTH IN SAID ORDINANCE**

BE IT ORDAINED, by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey as follows:

Section 1: That the Salary range ordinance, shall be amended as follows:

| <u>CLASSIFICATION</u> | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|--|-----------------------|-----------------------|
| <u>Administrators Office</u> | | |
| Committeepersons | 3,500 | 10,000 |
| Township Administrator | 50,000 | 165,000 |
| IT Systems Administrator | 41,000 | 98,000 |
| IT Part-Time Assistant | \$15.00/Hr. | \$28.00/Hr. |
| Assistant to the Administrator | 35,000 | 65,000 |
| Secretary to Administrator | 32,000 | 65,000 |
| Secretary/ Clerk Part-Time | \$12.00/Hr. | \$22.00/Hr. |
| Business Advocate | 15,000 | 75,000 |
| Special Projects Coordinator | 1,000 | 2,000 |
| Communications/Social Media Coordinator | \$15.00/Hr. | \$28.00/Hr. |
| <u>Building Department</u> | | |
| Director Building Department | 48,000 | 125,000 |
| Construction Official | 48,000 | 125,000 |
| Building Sub Code Official | 47,008 | 106,964 |
| Fire Sub Code Official | 43,576 | 99,124 |
| Assistant Sub Code Official | 43,576 | 99,124 |
| Plumbing Sub Code Official | 43,576 | 99,124 |
| Electric Sub Code Official | 43,576 | 99,124 |
| Building Inspector | 40,622 | 92,428 |
| Electrical Inspector | 40,622 | 92,428 |
| Fire Inspector | 40,622 | 92,428 |
| Plumbing Inspector | 40,622 | 92,428 |
| Technical Assistant | 35,000 | 69,733 |
| Part-Time Inspector | \$25.00/Hr. | \$40.00/Hr. |
| Part-Time Technical Assistant | \$12.00/Hr. | \$22.00/Hr. |
| Use of License in 2 nd Discipline | \$2,500 | \$2,500 |
| Acting Construction Official | \$1,500 | \$1,500 |

Municipal Court

| | | |
|-----------------------------|--------|--------|
| Court Administrator | 45,000 | 95,000 |
| After Hours ECDR Processing | 2,000 | 5,000 |
| Deputy Court Administrator | 38,000 | 75,000 |
| Violations Clerk | 35,000 | 69,733 |
| Municipal Judge | 15,000 | 75,000 |
| Public Defender | 1,000 | 25,000 |

Township Clerk

| | | |
|--------------------------|-------------|-------------|
| Township Clerk | 20,000 | 105,000 |
| Deputy Clerk | 20,000 | 65,000 |
| Asst. to Municipal Clerk | 35,000 | 65,000 |
| Part-Time Receptionist | \$12.00/Hr. | \$22.00/Hr. |

Engineering Department

| | | |
|--------------------------------|--------|---------|
| Township Engineer | 10,000 | 125,000 |
| Assistant Engineer/Survey | 47,008 | 106,964 |
| Assistant Engineer | 47,008 | 106,964 |
| Assistant to Township Engineer | 43,576 | 99,124 |
| Sr. Engineering Aide/Inspector | 43,576 | 99,124 |
| Engineering Aide | 40,622 | 92,428 |
| Secretary/Clerk | 35,000 | 69,733 |

Health Department

| | | |
|--|--------|---------|
| Health Officer | 47,000 | 150,000 |
| Deputy Health Officer | 45,000 | 95,000 |
| Director of Environmental Programs | 45,000 | 95,000 |
| Registered Environmental Health Specialist | 40,622 | 92,428 |
| Environmental Health Aid | 35,000 | 69,733 |
| Secretary/Clerk | 35,000 | 69,733 |
| Millstone Health Liaison | 2,000 | 6,000 |
| Recycling Coordinator | 2,000 | 6,000 |
| Assistant Recycling Coordinator | 1,000 | 5,000 |
| Registrar | 1,000 | 4,000 |

Police Department

| | | |
|----------------------------|---------|---------|
| Police Chief | 125,000 | 185,000 |
| Police Captain | 120,000 | 175,000 |
| Police Lieutenant | 115,000 | 165,000 |
| Police Sergeant | 114,006 | 126,017 |
| Police Corporal | 106,881 | 114,561 |
| Police Officer | 40,293 | 109,106 |
| IT Manager | 40,000 | 108,500 |
| Police Chief Secretary | 35,000 | 70,000 |
| Civilian Police Specialist | 35,000 | 69,733 |
| Secretary/Clerk | 35,000 | 69,733 |
| Dispatcher | 40,196 | 56,078 |

| | | |
|---------------------------------------|-------------|-------------|
| Municipal Prosecutor | 10,000 | 70,000 |
| Special Officers | \$12.00/Hr. | \$28.00/Hr. |
| Crossing Guards | \$10.00/Hr. | \$22.00/Hr. |
| Police Property Manager | \$20.00/Hr. | \$28.00/Hr. |
| OEM Director/Police Property Director | \$45,000 | \$95,000 |

Public Works Department

| | | |
|--|--------|---------|
| Director Public Works | 47,000 | 125,000 |
| Supervisor of Public Works | 45,000 | 95,000 |
| Assistant Supervisor of Public Works | 38,000 | 75,000 |
| Equipment Operator/Mechanic/Journeyman | 52,266 | 68,000 |
| Public Works Worker 1-4 | 30,015 | 58,000 |
| Secretary/Clerk | 35,000 | 69,733 |

Tax Assessor Department

| | | |
|---------------------------------------|--------|---------|
| Tax Assessor | 47,000 | 105,000 |
| Deputy Assessor | 45,000 | 95,000 |
| Deputy Assessor-Commercial-Part-time | 15,000 | 27,750 |
| Assistant Tax Assessor | 38,000 | 75,000 |
| Assessment Clerk/Field Representative | 40,622 | 92,428 |
| Secretary/Clerk | 35,000 | 69,733 |

Tax Collection/Treasurer Department

| | | |
|-----------------------------|--------|---------|
| CFO/Treasurer/Tax Collector | 10,000 | 135,000 |
| Tax Collector | 10,000 | 90,000 |
| Treasurer/CFO | 10,000 | 90,000 |
| Director of Finance | 10,000 | 90,000 |
| Qualified Purchasing Agent | 10,000 | 90,000 |
| Deputy Collector/Treasurer | 45,000 | 95,000 |
| Deputy Finance Officer | 45,000 | 95,000 |
| Deputy Tax Collector | 45,000 | 95,000 |
| Clerk | 35,000 | 69,733 |

Planning Department

| | | |
|-----------------------------------|--------|---------|
| Township Planner | 47,000 | 125,000 |
| Assistant Planner/Zoning Official | 45,000 | 95,000 |
| Secretary/Clerk | 35,000 | 69,733 |

Recreation Commission

| | | |
|--|-------------|-------------|
| Director Parks and Recreation | 55,000 | 105,000 |
| Assistant Director of Recreation | 38,000 | 75,000 |
| Assistant Supervisor – Parks Maintenance | 38,000 | 75,000 |
| Recreation Program Coordinator | 35,000 | 69,733 |
| Recreation Assistant | 35,000 | 69,733 |
| Part-Time Secretary/Clerk | \$12.00/Hr. | \$22.00/Hr. |

Part-Time Seasonal Employees:

| | | |
|--------------------------------|-----------------|------------------|
| Program Supervisor/Per Session | \$50.00/Session | \$300.00/Session |
| Program Supervisor/Hourly | \$14.50/Hr. | \$25.00/Hr. |
| Instructors | \$10.00/Hr. | \$30.00/Hr. |
| Assistant Program Supervisor | \$10.00/Hr. | \$20.00/Hr. |
| Counselors | \$6.50/Hr. | \$13.50/Hr. |
| Umpires/Referees | \$25.00/Game | \$55.00/Game |
| Scorekeepers | \$6.50/Hr. | \$13.50/Hr. |

Social Services

| | | |
|---------------------------------------|--------------|--------------|
| Director Social Services | 55,000 | 105,000 |
| Assistant Director of Social Services | 38,000 | 75,000 |
| Bus Driver | 35,000 | 69,733 |
| Secretary/Clerk | 35,000 | 69,733 |
| Senior Dance Instructor | \$ 25.00/Hr. | \$ 35.00/Hr. |
| Senior Wellness Instructor | \$ 25.00/Hr. | \$ 35.00/Hr. |
| Part-Time Bus Driver | \$ 12.00/Hr. | \$ 22.00/Hr. |
| Part-Time Mr. Fix-It | \$ 12.00/Hr. | \$ 22.00/Hr. |

Section 2: This ordinance shall take effect upon its adoption, passage and publication according to law.

ATTEST:

TOWNSHIP OF HILLSBOROUGH

Pamela Borek, Township Clerk

Carl Suraci, Mayor

Introduced: 7/11/17
Published: 7/21/17
Public Hearing: 8/8/17
Adopted: 8/8/17
Published: 8/18/17