

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the June 12, 2018.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeeman Frank DelCore, Deputy Mayor Tomson and Mayor Gloria McCauley. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard. Committeeman Suraci arrived at 8:03 pm.

SALUTE TO THE FLAG

Mayor McCauley advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on June 12, 2018.

APPROVAL OF MINUTES

- *Approval of the May 22, 2018 Regular Session Meeting Minutes*

Upon a motion by Committeeman Burchette, seconded by Committeeman DelCore, the minutes of the May 22, 2018 Regular Session were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Committeeman Burchette reported that the Hillsborough Economic & Business Development Commission and the Somerset County Business Partnership will present the HBA Business Social on Tuesday, July 31, 2018, 6:00 - 9:00 PM at the Highlander Pavilion at Royce Brook Golf Club. To register visit Hillsborough business.org.

Committeeman Burchette announced that the Hillsborough Township Economic and Business Development Commission will host a Restaurant Week initiative to promote Hillsborough's restaurants. Restaurant Week will run from Tuesday, August 21 through Sunday, August 26, 2018. Please contact David Kois, Business Advocate at dkois@hillsborough-nj.org or 908-369-4313, Ext. 7106 for details.

Committeeman Burchette stated that residents with a temporary disability can apply in person to the Police Department for a Temporary Disabled Parking Placard that is valid up to 6-months.

Committeeman Burchette advised that this time of year the Police Department normally sees an increase in calls for loud parties and underaged drinking. State Law restricts adults not only from providing alcohol to underage persons, but also from allowing their property to be used for underage consumption

of alcohol, even if they themselves did not provide the alcohol. Residents are asked to be mindful of legal & safe celebrations this graduation season.

Committeeman Burchette stated that certain Municipal Complex Administrative Offices will be relocated to the Senior Activity Center on Friday, June 15th due to air conditioning unit replacements. More details will be sent out via Swift Reach 911 on Wednesday.

Committeeman DelCore

Committeeman DelCore reported that on Thursday, June 7th, Hillsborough Township was included among those organizations from Somerset County who received recognition for dedication to employee wellness by offering a variety of activities and education to keep employees healthy and productive. This is Hillsborough's third award over the past 3 years since inception of the program, and the second Gold Award for Workplace Wellness.

Committeeman DelCore stated that warm weather is finally here and as residents are spending more time outdoors they are exposed to ticks which carry disease. The most prevalent tick borne disease is Lyme Disease, which is carried by the Deer Tick, otherwise known as the Black Legged Tick. The Hillsborough Health Department put together an educational video about tick bite prevention. The entire video can be viewed on the Hillsborough website, under the Health Department.

Committeeman DelCore thanked the YMCA for teaming up with the Township to offer the Community Wellness Day. Committeeman DelCore also thanked the many vendors who participated. The vendors will be listed on the Township website shortly, with pictures and video from the fair.

Committeeman DelCore advised that Parks & Recreation is proud to announce the addition of two new pickleball courts located on the basketball courts of the Willow Road Complex. There is still time left to register for this summer's activities, such as summer day camp as well as summer sports camps, most of which are being run by the HHS Coaching Staff's.

Committeeman Suraci

Committeeman DelCore (on behalf of Committeeman Suraci) stated that if residents are planning on installing a deck, first visit the Hillsborough Zoning Department to obtain a Zoning permit and it is suggested residents pick up a handout for deck installations at the Building Department. For further information or any additional questions, please contact the Building Department via the website, stopping in for more information or see a future enews.

Committeeman DelCore reported that grass clippings can be dropped off at Auten Road Debris Facility every 3rd Friday from 11 am until 3 pm.

Committeeman DelCore advised that the Engineering Department would like to inform residents again, that along New Amwell Road, the balance of the roadway will be repaved in the next few weeks. The Township requests residents that have planned new utility hook-ups to their homes, to arrange for them ASAP. In addition, a part of the project will be replacement of the deteriorated curb along road and

driveways. Affected residents will be without use of their driveways for approximately 3-5 days. Residents will be notified of parking arrangements.

Deputy Mayor Tomson

Deputy Mayor Tomson stated that he had the privilege of attending the HHS Senior Athletic Dinner which was a great event.

Deputy Mayor Tomson stated that the Finance Office will be mailing the 3rd quarter estimated tax bills at the end of this month. Included on that bill, will be the annual Shop Hillsborough credits, for all of the property owners that have participated in this program over the past year. If you aren't already a member of Shop Hillsborough, please stop by the Administration Office and get registered today.

Mayor McCauley

Mayor McCauley announced that the Hillsborough Township's 2018 Independence Day Celebration and Fireworks are set for Saturday, June 30th at the Auten Rd. Intermediate School. Festivities begin at 5pm. As always, there will be shuttle buses from Hillsborough High School.

The rain date is Sunday, July 1st.

Mayor McCauley stated that on the evening of Wednesday, June 13th, at the Garden of Honor, Hillsborough Township, in conjunction with VPW Post #8371, will host the official dedication of Corporal James E. Langon Way, at 6 pm. Corporal James Langon was a Hillsborough High School graduate who was killed in Beirut, Lebanon in 1983, during a peacekeeping mission. All Hillsborough residents are invited to attend on June 13th at 6 pm.

Mayor McCauley reported that she attended Senior Day at Atlantic Rehabilitation - Legend Equestrian. It was a great event and all the seniors had a wonderful time. This day was hosted compliments of Atlantic Rehabilitation Legend Equestrian.

Mayor McCauley announced that Strength Network had its official Grand Opening on Saturday June 9th. They are located at 5 Jill Court and offer personal training.

Mayor McCauley advised that she had the honor of joining Johanne Costanzo along with her friends and relatives on June 8th, in celebration of her 100th Birthday. Ms. Costanzo has long time Hillsborough roots. She grew up on the Piskorowski Dairy Farm, on Triangle Road in Hillsborough and attended school in a one room school, known as the Bloomingdale School, on Amwell Road. The Township Committee wishes Ms. Costanzo a wonderful birthday.

Mayor McCauley thanked the YMCA for the invitation to kick off the Hillsborough Hop. After the runners took to the streets, the Township Committee headed back to the Municipal Complex, where the Green Living and Wellness Fair was going on. Mayor McCauley thanked all of the vendors and participants as well as all those who attended.

Mayor McCauley thanked the Girl Scouts for inviting her to their Award Ceremony on June 1st. This ceremony honored the Girl Scout Bronze, Silver, and Gold Award recipients and the many adult volunteers.

Mayor McCauley stated that the Township is collecting scenic photos for the 2019 Town Planner Calendar. Please submit your high resolution images to the Township Clerk at pborek@hillsborough-nj.org.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PROCLAMATIONS

- *Proclamation honoring Viktoria Wargo, Autism Teacher, Triangle Elementary School - 2018 Teacher of the Year Award*

***WHEREAS**, Viktoria Wargo, an Autism teacher at Triangle Elementary School, has received the honor of being named Triangle Elementary School's Teacher of the Year for 2018 because of her dedication and service to the Hillsborough School District; and*

***WHEREAS**, Viktoria Wargo has been a member of the Hillsborough School District faculty since 2007; and*

***WHEREAS**, Viktoria Wargo organizes annual activities and created a documentary film "Touched by Autism", to spread Autism Awareness in the community; and*

***WHEREAS**, Viktoria Wargo is an advocate for her students and all students with disabilities; and*

***WHEREAS**, Triangle Elementary School is proud to have Viktoria Wargo as their Teacher of the Year.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Township Committee of Hillsborough, further commend Viktoria Wargo for being recognized as Triangle Elementary School's Teacher of the Year and we thank her for all her work and dedication to the youth of Hillsborough.*

- *Rahul Ravula - Eagle Scout*

***WHEREAS**, Rahul Ravula, a Sophomore at Hillsborough High School and a member of Boy Scout Troop 89, has recently earned the status of Eagle Scout; and*

***WHEREAS**, the Hillsborough Township Committee of the Township of Hillsborough, recognizes the many hours that Rahul devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and*

***WHEREAS**, Rahul has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and*

***WHEREAS**, Rahul's Eagle Scout Project consisted of building a recycling shed at Woodfield West Park. Rahul designed and constructed the shed with the assistance of over 20 scouts who spent more than 250 hours to complete the project. Prior to this project, there were no recycling bins in the park; and*

***WHEREAS**, Rahul served as Den Master, Patrol Leader, Scribe, Outdoor Ethics Guide and webmaster; and*

***WHEREAS**, Rahul participates in Hillsborough High School Cross Country Track Team and the Johnson & Johnson Technology Awareness Program. Rahul also initiated a Youth Leadership and Public Speaking program with Hillsborough Parks & Recreation Department; and*

***WHEREAS**, Rahul serves as an example to the youth of Hillsborough Township through his high level leadership and community service, and we are very proud that he is a member of our community.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Rahul Ravula for having achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.*

- Hillsborough Middle School JV Girls Basketball Team

***WHEREAS**, the 2017/2018 Hillsborough Middle School Girls JV Basketball Team had a very successful season because of their hard work and dedication; and*

***WHEREAS**, the Team won the Central Jersey Junior Basketball League Championship and had 15 wins and only 1 loss this season; and*

***WHEREAS**, the 2017/2018 Hillsborough Middle School Girls JV Basketball team consisted of the following young athletes: Ella Bandola, Lauren Flynn, Julia Gadaleta, Hallie Hand, Abigail Mastakas, Jana Mizrachy, Josie Moore, Kerri O'Donnell, Cassandra Roberts, Danielle Rotolo, Nina Sorbera, Grace Toth, Madison Turash and statisticians Caroline Bambo and Kaitlyn Oram; and*

***WHEREAS**, the team is led by Head Coach Andrew Mehring.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby commend the Hillsborough Middle School Girls JV Basketball Team, the coaches, and parents, not only for their successful season, but for their hard work, dedication and commitment to the sport and to those principals of good sportsmanship, teamwork, and academic achievement which the organization endorses.*

***BE IT FURTHER PROCLAIMED** that we, the Mayor and Township Committee of the Township of Hillsborough, further commend the Hillsborough Middle School Girls JV Basketball Team for the honor they have brought to themselves, their organization, and our community.*

APPOINTMENTS

1. RESOLUTION AUTHORIZING THE HIRING OF TYLER OTT AS A POLICE OFFICER IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

***WHEREAS**, there exists a vacancy in the position of Police Officer in the Hillsborough Township Police Department; and*

WHEREAS, the Chief of Police and the Police Committee have conducted a detailed examination of the top candidates; and

WHEREAS, the Chief of Police recommends that Tyler Ott be hired as a Police Officer in the Hillsborough Township Police Department at an annual salary of \$48,457.00, effective on June 13, 2018.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Police Chief are hereby accepted and approved.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

PRESENTATIONS

- *Wildlife Commission*

Tom Ross, Co-Chair of Wildlife Commission stated the season totals were 112 deer taken. Deer vehicle collisions went down this year. This year the hunters donated 19 deer or over 600 pounds to the Venison Food Bank program. One hunter was removed from the program due to a safety violation. Background checks are done annually.

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- *None*

PUBLIC HEARINGS

2018-06 ORDINANCE TO EXCEED THE 2018 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$890,566.67 in excess of the increase in final appropriations otherwise permitted by

the Local Government Cap Law, advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as a cap exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Hillsborough, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2018 budget year, the final appropriations of the Township of Hillsborough shall, in accordance with this ordinance and NJSA 40A:4-45.14. be increased by 3.5%, amounting to \$890,566.67 and that the CY 2018 municipal budget for the Township of Hillsborough be approved and adopted in accordance with this ordinance.

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction.

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mayor McCauley stated under state budget law the unused portion of the appropriations cap, which is different than the tax levy cap, may be reserved to be available in the next two years. Each year since 2002 Hillsborough has been able to reserve some funds in the cap bank. The cap bank has no impact on taxes.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, to open the public hearing on Ordinance 2018-06, the motion was unanimously approved upon call of the role.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, to close the public hearing and adopt Ordinance 2018-06, the motion was unanimously approved upon call of the role.

MUNICIPAL BUDGET

1. RESOLUTION AUTHORIZING THE 2018 MUNICIPAL BUDGET TO BE READ BY TITLE ONLY

WHEREAS, pursuant to N.J.S.A. 40A:4-8, the municipal budget as advertised may be read by its title at the public hearing provided a complete copy of the approved budget, as advertised, is made available for public inspection in the free public library, if any, of the municipality and in the free county libraries or regional libraries located in the municipality and is made available to each person requesting the same at least one week prior to the date of the public hearing and during the public hearing; and

WHEREAS, the Township Committee of the Township of Hillsborough hereby determines that the above conditions have been met.

NOW, THEREFORE, BE IT RESOLVED that the 2018 municipal budget shall be read by title only.

Mayor McCauley stated this resolution authorizes the Township Committee to move forward with the adoption of the 2018 Municipal Budget without reading each individual line item.

Shawn Lipani, 13 Lindstrom Drive commended the Township Committee on exercising responsibility in governing and restraint in not going above the 2% cap.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, to authorize the 2018 Municipal Budget to be read by title only, the motion was unanimously approved upon call of the role.

2. RESOLUTION ADOPTING THE 2018 MUNICIPAL BUDGET

WHEREAS, the 2018 Municipal Budget was introduced and approved by the Hillsborough Township Committee on May 22, 2018 at a regularly scheduled Township Committee meeting; and

WHEREAS, the Public Hearing for the 2018 Municipal Budget was held on June 12, 2018, at a regularly scheduled Township Committee meeting, at which said budget was read by title only.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the 2018 Hillsborough Municipal Budget totaling \$29,468,839.00 is hereby adopted and that two certified copies of the same be forwarded to the Director of the Division of Local Government Services and a certified copy of the same be forwarded to the Somerset County Board of Taxation.

Mayor McCauley stated that this fiscally responsible budget once again has come in below the 2% tax levy, which as previously stated, has been the practice of the Township since the 2011 introduction of the 2% levy cap.

Deputy Mayor Tomson thanked the Finance Committee for their hard work and for coming in under the 2% cap.

Committeeman Suraci thanked the Finance Committee and stated that Hillsborough gets essentially no aid from the State. Furthermore, Governor Murphy is attempting to change the source from which municipalities get paid by the utilities. Committeeman Suraci called upon the State Legislature to oppose any changes to the source of funds.

Committeeman DelCore thanked the Finance Committee, noting it is a challenging task to stay under the cap.

Upon motion by Committeeman Deputy Mayor Tomson, seconded by Committeeman Burchette, to adopt the 2018 Municipal Budget, the motion was unanimously approved upon call of the role.

3. RESOLUTION OF THE TOWNSHIP COMMITTEE CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF

ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Township Committee have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the Township Committee attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, the Township Committee of the Township of Hillsborough hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Mayor McCauley stated this resolution is the result of newly instituted legislation that requires the governing body to annually certify that hiring practices are in compliance with the United States Equal Employment Opportunity Commission’s guidelines.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the role.

CONSIDERATIONS

4. RESOLUTION AUTHORIZING THE HIRING OF SUMMER EMPLOYEE MATT DOMITROWSKI FOR THE DEPARTMENT OF PARKS EFFECTIVE JUNE 13, 2018, FUNDED THROUGH THE CLEAN COMMUNITIES GRANT FUND

WHEREAS, there is a need for temporary summer employment in the Department of Parks in the Township of Hillsborough; and

WHEREAS, the Township of Hillsborough received funding from the 2017 Clean Communities Grant Fund which funding can be used to cover the cost of temporary summer employment in the Department of Parks; and

WHEREAS, the Director of Parks recommends the temporary summer employment of Matt Domitrowski in the Department of Parks with a start date of June 13, 2018, for a period of up to sixteen weeks, 40 hours per week, at a rate of \$14.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Matt Domitrowski be hired for temporary summer employment in the Department of Parks effective June 13, 2018, at a rate of \$14.00 per hour, funded through the Clean Communities Grant.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the role.

5. RESOLUTION AUTHORIZING THE HIRING OF THOMAS BRAKE AND ERIC VANDERMEER TO THE POSITIONS OF PART-TIME FLOATERS FOR THE TOWNSHIP OF HILLSBOROUGH, AT AN HOURLY RATE OF \$14.50 PER HOUR, NOT TO EXCEED 29 HOURS PER WEEK

WHEREAS, there is the need for part-time Floaters for the Township of Hillsborough; and

WHEREAS, the Township Clerk recommends the hiring of Thomas Brake as a part-time Floater, effective June 13, 2018, at a rate of \$14.50 per hour, not to exceed 29 hours per week; and

WHEREAS, the Township Clerk recommends the hiring of Eric Vandermeer as a part-time Floater, effective June 25, 2018, at a rate of \$14.50 per hour, not to exceed 29 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Township Clerk are hereby accepted and approved.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the role.

CONSENT AGENDA

1. RESOLUTION AUTHORIZING A TITLE CHANGE FOR KIRSTEN OTKEN, FROM PART-TIME FLOATER TO PART-TIME ASSISTANT TO THE MUNICIPAL CLERK FOR THE TOWNSHIP OF HILLSBOROUGH, AT THE SAME RATE OF \$14.50 PER HOUR, NOT TO EXCEED 29 HOURS PER WEEK, EFFECTIVE JUNE 13, 2018

WHEREAS, the Administrator recommends a title change for Kirsten Otken, from part-time floater to part-time assistant to the Municipal Clerk for the Township of Hillsborough, at the same hourly rate of \$14.50 per hour, not to exceed 29 hours per week.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Administrator, be and hereby is accepted and approved.

2. RESOLUTION ESTABLISHING THE ANNUAL SALARIES & WAGES OF MUNICIPAL EMPLOYEES

BE IT RESOLVED, by the Township Committee of the Township of Hillsborough that the annual salaries and wages of the following employees are to be adjusted as listed below, with effective dates as noted:

Name	Position	Base Salary or Hourly Rate
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McLarnon, Sara	Part-Time Building Department	\$15.00/hour eff. 7/1/18
Nisenson, Deborah	Part-Time Floater	\$15.00/hour eff. 6/1/18
Thole, Jack	Part-Time Floater	\$15.00/hour eff. 7/1/18

3. RESOLUTION AUTHORIZING JOHN FIEDLER, CONSTRUCTION OFFICIAL, TO CONDUCT SATURDAY BUILDING INSPECTIONS FOR THE TOWNSHIP BUILDING DEPARTMENT ON AN AS NEEDED BASIS EFFECTIVE JULY 1, 2018 TO SEPTEMBER 30, 2018

WHEREAS, there exists a need for Saturday building inspections for the Township Building Department; and

WHEREAS, the Township Administrator recommends John Fiedler, Construction Official, be authorized to conduct Saturday building inspections on an as needed basis effective July 1, 2018 to September 30, 2018 at a rate of \$30.00 per hour.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that John Fiedler, Construction Official is authorized to conduct Saturday building inspections on an as needed basis effective July 1, 2018 to September 30, 2018 at a rate of \$30.00 per hour.

4. RESOLUTION AUTHORIZING JOHN FIEDLER, CONSTRUCTION OFFICIAL, TO POST FOR THE POSITION OF FULL TIME TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICIAL IN THE HILLSBOROUGH TOWNSHIP BUILDING DEPARTMENT

WHEREAS, there is a vacancy in the Building Department for a full time Technical Assistant to the Construction Official; and

WHEREAS, the Construction Official requests authorization to post for the position of full time Technical Assistant to the Construction Official.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby authorizes the Construction Official to post for the position of full time Technical Assistant to the Construction Official.

5. RESOLUTION AUTHORIZING DR. GLEN BELNAY, HEALTH OFFICER, TO POST FOR THE POSITION OF FULL TIME REGISTERED ENVIRONMENTAL HEALTH SPECIALIST IN THE HILLSBOROUGH TOWNSHIP HEALTH DEPARTMENT

WHEREAS, there is a vacancy in the Health Department for a full time Registered Environmental Health Specialist; and

WHEREAS, the Health Officer requests authorization to post for the position of full time Registered

Environmental Health Specialist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby authorizes the Health Officer to post for the position of full time Registered Environmental Health Specialist.

6. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO SERGEANT DAVID UR AND SERGEANT PETER SCHOLZ

WHEREAS, Cpl. David Ur and Cpl. Peter Scholz were appointed to the position of Sergeant on December 12, 2017 for a six month probationary period; and

WHEREAS, Chief of Police Darren Powell has certified that Sgt. David Ur and Sgt. Peter Scholz have successfully completed the probationary period; and

WHEREAS, Chief of Police Darren Powell recommends that permanent status be conferred upon Sgt. David Ur and Sgt. Peter Scholz as of June 12, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved, and Sgt. David Ur and Sgt. Peter Scholz are granted Permanent Employee Status as of June 12, 2018.

7. RESOLUTION ADOPTING A WILDLIFE MANAGEMENT PLAN FOR THE 2018-2019 SEASON

WHEREAS, Ordinance 2004-24, which established the Hillsborough Wildlife Management Commission, requires the Commission to report annually to the Township Committee, and recommend a Wildlife Management Plan for the upcoming year; and

WHEREAS, the Commission reports that the 2017-2018 deer hunting season on public properties in Hillsborough was again safe and successful; and

WHEREAS, Ordinance 2004-24 and Ordinance 2008-50 provides that the hunting, shooting, killing and removal of white-tailed deer and other wildlife, as approved by the State of New Jersey, on municipally-owned land shall be allowed for the purpose of reducing and managing the Township's deer and other wildlife population, but only with the possession of and under the provisions of a municipal game management permit for such activity; and

WHEREAS, the number of municipal game management permits issued each year for the culling of white-tailed deer and other wildlife, and the properties for which such permits shall be issued, shall be determined annually by resolution of the Township Committee; and

WHEREAS, the Wildlife Management Commission has recommended, in its proposed Wildlife Management Plan for the 2018-2019 hunting season, and the Police Chief has concurred, that nineteen

(19) properties be made available for permitted hunting, with a total number of sixty one (59) permits to be issued; and

WHEREAS, based upon the recommendation of the Township Health Department, the culling of coyote shall be permitted again in this year's wildlife management program, as part of a pilot program designed to reduce the spread of mange and rabies throughout the Township; and

WHEREAS, the Wildlife Management Commission also recommends that in the lottery of available permits, preference be granted first to Hillsborough residents, next to Somerset County residents and finally to New Jersey residents and that three (3) alternate permits be allowed to create a substitute list if an original permit holder is unable to hunt; and

WHEREAS, the Commission further recommends that it be mandatory for all hunters to wear a safety harness while in their tree stands, that all hunters be limited to one (1) fixed style tree stand, that all hunters are to sign a consent form for a NJ Fish and Wildlife license check and that the program for processing and donating harvested deer be continued; and

WHEREAS, the Wildlife Management Commission also recommends that the limited number of days available to hunt with a firearm in Areas 1, 2, 3, 6, 7, 8 (Buckshot only), and 16 coincide with all season dates set forth by the NJ Division of Fish and Wildlife; and

WHEREAS, the Commission further recommends that licensed hunters who were permitted to hunt on public properties for the 2017-2018 season be able to have, if desired, that permit extended on the same terms and conditions for the 2018 and 2019 seasons on the same property, without submitting to a lottery; and

WHEREAS, the Commission believes the permit extension privilege provides an added safety feature because continuity of hunters in hunting areas allows those hunters to become more familiar with the property and its boundaries, with deer habits, and with each other's habits, thereby increasing safety; and

WHEREAS, the Commission also recommends that additional steps be taken to provide non-lethal means of deer damage control.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that deer hunting, in accordance with New Jersey Laws, rules and regulations, Township rules and regulations, the provisions of Ordinance 2004-24, and as recommended by the Wildlife Management Commission in their proposed Wildlife Management Plan for the 2018-2019 season, is hereby authorized on the following public properties for the 2018-2019 season:

AREA 1-- MONTGOMERY RD. AND PSHORN LN
Block 169, Lots 27 & 30
5 permits

AREA 2-- DAVIDS LANE
Block 171, Lots 14C, 14L, 14Z, & 112.01
5 permits

AREA 3-- WERTSVILLE RD.

Block 171, Lot 6
5 permits

AREA 4-- AUTEN RD. (BOW HUNTING ONLY)
Block 151, Lot 1
4 permits

AREA 5-- MONTGOMERY RD & AMWELL RD. (BOW HUNTING ONLY)
Block 166, Lots 1 & 3.01
Block 167, Lot 8
3 permits

AREA 6-- DUTCHTOWN ZION RD.
Block 174, Lot 200
4 permits

AREA 7-- PID
Block 12, Lots 26.01, 33 & 47
10 permits

AREA 8-- BEEKMAN LANE (BOW HUNTING AND SHOTGUN
HUNTING – ONLY WITH BUCKSHOT)
Block 203, Lot 8; Block 150.04, Lot 6
3 permits

AREA 9-- SCOTT DR. (BOW HUNTING ONLY)
Block 203, Lot 22 Block 203.05, Lot 1
2 permits

AREA 10-- RIVER ROAD (OLD MAIN ROAD)
(BOW HUNTING ONLY)
Block 8, Lot 9
2 permits

AREA 11-- SURREY DRIVE AND MULFORD LANE (BOW HUNTING ONLY)
Block 13.01, Lot 36
2 permits

AREA 12-- RIVER ROAD AND NORZ DRIVE (BOW HUNTING ONLY)
Block 13.01, Lot 14.18
1 permit

AREA 13-- HORSESHOE DRIVE (BOW HUNTING ONLY)
Block 205.11, Lots 41 & 58
2 permits

AREA 14-- RADDEL COURT (BOW HUNTING ONLY)
Block 205.15, Lot 38

1 permit

AREA 15-- ELIMINATED DUE TO LACK OF INTEREST AND
DIFFICULTY HUNTING

AREA 16-- MONTGOMERY RD. (BETWEEN WERTSVILLE RD &
AMWELL RD)

Block 167, Lots 9, 12.04, 13.01, 13.02, and 13.03

3 permits

AREA 17-- SOUTH BRANCH ROAD (BOW HUNTING ONLY)

Block 149.08, Lots 81, 82, 83

2 permits

AREA 18-- BROOKS BLVD. (BOW HUNTING ONLY)

Block 65.04, Lot 6

1 permit

AREA 19-- DAVAL ROAD (BOW HUNTING ONLY)

Block 174.04, Lots 48 and 84

2 permits

AREA 20-- RIVER ROAD EAST (BOW HUNTING ONLY)

Block 11, Lot 13.02

2 permits

BE IT FURTHER RESOLVED that, pursuant to the recommendation of the Wildlife Management Commission in its proposed 2018-2019 Wildlife Management Plan, the following steps be taken to provide non-lethal means of deer damage control:

- 1) Continue to plot all road killed deer from motor vehicle accidents on a map of the Township to locate where additional signage may be needed.
- 2) Continue the replacement of worn deer crossing road signs and/or an increase of signs at key points around the Township;
- 3) Continue the trimming of brush on public properties further back from the road to allow motorists improved vision of deer at the roadside;
- 4) Provide "Wildlife Tips" throughout year on the Township's website on such topics relating to deer such as deer resistant plants, leaving wildlife alone in the wild, driving tips during peak times when deer are most active and the negative issues of feeding deer and other wildlife issues;
- 5) Make available a detailed list that can be obtained at the Townships Clerk's office on landscape plants rated by deer resistance.

8. RESOLUTION RATIFYING AND CONFIRMING THE APPROVAL OF CARNIVAL LICENSE APPLICATION SUBMITTED FOR AN EVENT TO BE HELD BY ROTARY OF BRANCBURG ON JUNE 9, 2018 WITH NO RAIN DATE

WHEREAS, an Application for a Carnival License has been filed for an event to be held by the Rotary of Branchburg on June 9, 2018 with no rain date; and

WHEREAS, the submitted Application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby ratifies and confirms the Application for a Carnival License submitted for an event to be held by the Rotary of Branchburg on June 9, 2018 with no rain date.

9. RESOLUTION APPROVING THE CARNIVAL LICENSE APPLICATION SUBMITTED FOR AN EVENT TO BE HELD BY ROTARY OF BRANCHBURG ON SEPTEMBER 16, 2018 WITH NO RAIN DATE

WHEREAS, an Application for a Carnival License has been filed for an event to be held by the Rotary of Branchburg on September 16, 2018 with no rain date; and

WHEREAS, the submitted Application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the Application for a Carnival License submitted for an event to be held by the Rotary of Branchburg on September 16, 2018 with no rain date.

10. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$ 16,010.92 (9 total properties)

WHEREAS, real property tax payers overpaid their real property taxes; and

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$16,010.92, properties, 9.

Block	Lot	Name	Amount	Qtr	Year
8	36	Lereta	\$2,177.72	2 nd	2018
203.03	9	Corelogic	\$2,460.79	2 nd	2018
168	11	Corelogic	\$53.42	2 nd	2018
163.05	1.05 C3105	Corelogic	\$904.62	2 nd	2018
153.13	1 C0975	Corelogic	\$1,147.73	2 nd	2018
145.02	28	Corelogic	\$3,524.69	2 nd	2018
140.02	83	Corelogic	\$1,096.10	2 nd	2018
140.02	39	Corelogic	\$2,252.59	2 nd	2018
149.16	32	Wells Fargo	\$2,393.26	2 nd	2018

11. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$3,260.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$3,260.00.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Vanessa Hines	\$1,070.00	Jamie Foley	\$50.00
Cindy Fede	\$825.00	Richard Bartolucci	\$120.00
Peng Qin	\$1,030.00	Eric Wasserman	\$55.00
Christine McAvoy	\$110.00		

12. RESOLUTION AUTHORIZING A FOUR (4) YEAR AGREEMENT FOR BANKING SERVICES EFFECTIVE JULY 1, 2018 WITH TD BANK

WHEREAS, the Township of Hillsborough issued a Request for Proposals for Banking Services and the following financial institutions responded:

1st Constitution Bank
 Investors Bancorp Inc.
 Peapack-Gladstone Bank
 Provident Bank
 TD Bank

WHEREAS, the Township Qualified Purchasing agent and the Finance Committee, after reviewing all the responses, has recommended that the Township Committee authorize a four (4) year agreement with TD Bank based on their interest rates and services offered in their proposal dated April 17, 2018 for the following accounts:

- Current Fund
- Animal Trust
- Misc. Trust
- Recreation Trust
- Payroll
- Payroll Agency
- Capital
- Grant Fund
- Public Assistance
- Developer's Escrow Account
- Government Grant
- Health Benefits Trust

- Special Police Trust
- Law Enforcement Trust
- Expert Witness Trust
- Sanitary Landfill Escrow
- Affordable Housing Trust
- Subdivision Trust
- Kimberwyck Trust
- Flexible Spending
- Federal Forfeiture
- Special Assessment Trust (4 accounts)
- Hillsborough General Acct
- Hillsborough Bail Acct
- Manville General Acct
- Manville Bail Account
- Montgomery General Account
- Montgomery Bail Account

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a four (4) year banking agreement be authorized with TD Bank pursuant to their proposal dated April 17, 2018.

13. RESOLUTION AUTHORIZING THE PURCHASE MONITORING EQUIPMENT AND SOFTWARE FOR THE POLICE DEPARTMENT INTERVIEW ROOMS IN AN AMOUNT NOT TO EXCEED \$6,864.81 FROM L-3 MOBILE-VISION INC. THROUGH NEW JERSEY STATE CONTRACT #A81311

WHEREAS, the Chief of Police has requested authorization for the purchase of monitoring equipment and software for the Police Department interview rooms; and

WHEREAS, L-3 Mobile-Vision Inc. will provide this equipment and software through New Jersey State Contract #A81311 in an amount not to exceed \$6,864.81; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby authorizes and approves the purchase of monitoring equipment and software for the Police Department interview rooms from L-3 Mobile-Vision Inc. in an amount not to exceed \$6,864.81 through State Contract #A81311.

14. RESOLUTION AUTHORIZING THE HILLSBOROUGH TOWNSHIP TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS, IF DEEMED NECESSARY BY THE TAX COLLECTOR, IN ACCORDANCE WITH P.L. 1994, c. 72

WHEREAS, The Hillsborough Township Finance Office may be unable to mail the Township's 2018 tax bills on a timely basis, if the Somerset County Tax Board cannot issue a certified tax rate at this time; and

WHEREAS, the Hillsborough Township Chief Finance Officer/Tax Collector has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and she has signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, in the County of Somerset and State of New Jersey on this 12th day of June, 2018, as follows:

1. The Hillsborough Township Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills, if deemed necessary by the Tax Collector, for the Township for the third installment of 2018 taxes. The Tax Collector shall proceed upon approval, if required, from the Director Division of Local Government Services, and take such actions as are permitted and required by P.L. 1994, c. 72 (N.J.S.A. 54:4-66.2 and 54.4-66.3).
2. The entire estimated tax levy for 2018 is hereby set at \$143,246,417.42.
3. In accordance with law the third installment of 2018 taxes shall not be subject to interest until the later of August 10th or the twenty-fifth calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

15. RESOLUTION AUTHORIZING MASER CONSULTING, P.A. TO PROVIDE MAPPING SERVICES FOR THE PLANNING DEPARTMENT IN A TOTAL AMOUNT NOT TO EXCEED \$12,760.00

WHEREAS, the Township of Hillsborough Planning Department requires the mapping services for the provision of various specific map types; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Maser Consulting, P.A. through the Fair and Open procurement process (N.J.S.A. 19:44A-20.4-5 et seq.) appointing Maser Consulting, P.A. as the Township Engineer, Maser Consulting, P.A. prepared a proposal dated June 7, 2018, to provide mapping services for the Planning Department in an amount not to exceed \$12,760.00; and

WHEREAS, funds are available from existing Grant monies to fund these services; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Maser Consulting, P.A., is authorized to provide mapping services for the Planning Department in an amount not to exceed \$12,760.00 pursuant to their contract with the Township and the proposal submitted on June 7, 2018.

16. RESOLUTION TO RENEW TOWNSHIP LIQUOR LICENSES FOR THE 2018-2019 LICENSE TERM

WHEREAS, the Hillsborough Township Police Department has conducted an investigation of each retail licensee and club licensee to insure that criminally disqualified and other unfit persons do not acquire or hold direct interests in the retail alcoholic beverage industry; and

WHEREAS, the Township Clerk has certified that each licensee has posted the required municipal fee of \$2,500 for a Plenary License and \$188 for the Club License; and

WHEREAS, the Township Clerk has further certified that each licensee has been granted a New Jersey State Tax Clearance Certificate as required by law; and

WHEREAS, as a result of the aforementioned investigations, a report by the Hillsborough Police Department has been submitted confirming that the applicants are not subject to any of the disabilities set forth in Title 33 New Jersey Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Plenary Retail Consumption Licenses are hereby renewed to the following license holders for the year 2018-2019 effective June 13, 2018:

<u>Name</u>	<u>License Number</u>
Apple Food Services of Hillsborough, LLC 315 Route 206, Unit 300 Hillsborough, NJ 08844 t/a Applebee's Neighborhood Grill & Bar	#1810-33-005-004
Hillsborough Hospitality, Inc. 284 Route 206, South Hillsborough, NJ 08844 t/a Old Man Rafferty's Restaurant	#1810-33-008-008
Hillsborough Golf Club, Inc. 146 Wertsville Road Hillsborough, NJ 08844 t/a Hillsborough Golf Club	#1810-33-009-007
Woods Tavern, LLC 419 Amwell Road Hillsborough, NJ 08844 t/a Petrock's Bar & Grille	#1810-32-010-004
Hillsborough Bottle King, Inc. 626 Route 206 Hillsborough, NJ 08844 t/a Bottle King Discount Wines and Liquors	#1810-44-014-001
Prime American Inns, Inc. 118 Route 206 South Hillsborough, NJ 08844	#1810-36-016-002

t/a Manhattan Drive Bar & Restaurant (Days Inn)

Royce Brook Beverage, LLC #1810-33-001-004
201 Hamilton Road
Hillsborough, NJ 08844
t/a Royce Brook Golf Club

419 Amwell Road, LLC #1810-44-013-005
419 Amwell Road
Hillsborough, NJ 08844
t/a Petrock's Liquors

Hillsborough Wine Company, LLC #1810-44-017-002
601 US Highway 206, Suite #3
Hillsborough, NJ 08844
t/a Gary's Wine and Marketplace

C & J Operating, LLC #1810-32-003-009
311 Amwell Road
Hillsborough, NJ 08844
t/a Landing

Monmouth Park Spirits, LLC #1810-33-006-007
150 Route 206
Hillsborough, NJ 08844
t/a Favorites

Hillsborough Grill, LLC #1810-33-007-010
315 Route 206
Hillsborough, NJ 08844
t/a Big Heads Grill & Bar

JSM Investments at Hillsborough #1810-33-015-003
1260 Stelton Road
Piscataway, NJ 08854

Manville BPOE Lodge 2119 #1810-31-012-001
P.O. Box 355
Manville, NJ 08835
t/a Manville-Hillsborough BPOE Lodge 2119

**17. RESOLUTION APPROVING RELEASE OF DEVELOPMENT REVIEW ESCROW
IN THE AMOUNT OF \$1,263.85 TO NEIL AND BARBARA VAN CLEEF / HRC
ASSOCIATES, LLC**

WHEREAS, a request has been received from Neil and Barbara Van Cleef / HRC Associates, LLC for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends the Township Committee authorize the release of the Development Review Escrow in the amount of \$1,263.85 to Neil and Barbara Van Cleef / HRC Associates, LLC.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

18. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD AN ELECTRONIC TAX SALE FOR UNPAID 2017 TAXES AND OTHER MUNICIPAL CHARGES THROUGH NJ TAX LIEN INVESTORS/REAL AUCTION.COM

WHEREAS, N.J.S.A. 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, based on the recommendation of the Qualified Purchasing Agent and Tax Collector, the Township of Hillsborough wishes to hold an electronic tax sale for unpaid 2017 taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Tax Collector is authorized to hold an electronic tax sale for unpaid 2017 taxes and other municipal charges through NJ Tax Lien Investors/Real Auction.com.

Upon the motion of Deputy Mayor Tomson, seconded by Committeeman Burchette, the Consent Agenda was unanimously approved upon call of the roll.

Committeeman Suraci congratulated the Officers that were granted permanent status in Consent #6..

CLAIMS LIST

Mayor McCauley asked to approve Claims List 2018-11.

Upon the motion of Committeeman Burchette, seconded by Deputy Mayor Tomson, Claims List 2018-11 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - i. *Litigation:*
 - a. *Affordable Housing*
 - b. *Hillsborough Properties*
 - ii. *Attorney - Client Privilege*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the role. The Township Committee went into Executive Session at 8:27 pm.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Suraci, the public meeting was re-opened at 8:44 pm.

Township Attorney Eric Bernstein stated there was a discussion regarding Hillsborough Properties. No further action needs to be taken. There was a discussion regarding Affordable Housing. No further action needs to be taken. There was a discussion regarding the employee matter. The Township Labor Counsel has been directed to indicate to the Union regarding the penalty involved. The Governing Body needs to certify that the 3 day suspension be held in abeyance for the outcome of the arbitration. A motion is required.

Upon motion by Committeeman Tomson, seconded by Committeeman Suraci, a motion to certify the penalty was approved upon call of the roll. Committeeman Burchette voted no.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Tomson, the meeting duly adjourned at 8:46 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk