

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the October 9, 2018.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeeman Shawn Lipani, Deputy Mayor Doug Tomson and Mayor Gloria McCauley. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek and Township Attorney William Willard. Committeeman Carl Suraci was absent.

SALUTE TO THE FLAG

Mayor McCauley advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on October 9, 2018.

APPROVAL OF MINUTES

- *Approval of the September 11, 2018 Regular Session Meeting Minutes*

Upon a motion by Committeeman DelCore, seconded by Deputy Mayor Tomson, the minutes of the September 11, 2018 Regular Session were approved upon the call of the roll.

- *Approval of the September 25, 2018 Regular Session Meeting Minutes*

Upon a motion by Committeeman Lipani, seconded by Deputy Mayor Tomson, the minutes of the September 25, 2018 Regular Session were approved upon the call of the roll. Mayor McCauley abstained.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore reported he attended the Red Ribbon football game on Friday, October 5th and thanked the Municipal Alliance for all its work and everyone who attended.

Committeeman DelCore stated coupons are no longer available for the October 27th Clean Up Day and the program for 2018 is concluded.

Committeeman DelCore advised the 2018 Leaf Collection program will begin the first week of November. Please visit the website in upcoming weeks as pick up schedules are posted weekly for the various parts of town.

Committeeman DelCore announced the Social Services Department is sponsoring an 8 hour driver safety course on Tuesday November 13th, in the Senior Activities Room. Cost for AARP members is \$15.00, non members is \$20.00.

Committeeman DelCore stated the Children's Halloween Party is scheduled for Thursday, October 25th, from 3:30-5:30PM at Norz Hill Farm on South Branch Road. Children will be able to wear their costumes while enjoying exciting amenities such as a hayride through the farm, a visit to the pumpkin patch as well as a walkthrough the children's Bale Maze.

Committeeman DelCore reported the Howloween is October 27th. Details can be found in the Township enews.

Committeeman DelCore announced the recreation in-town basketball leagues offered for grades 4-12th are currently holding registration with league max capacities getting near. Games will be played Saturday mornings for 4th-8th grade while the High School leagues will play on Monday nights. The season is scheduled to begin in the beginning of December.

Committeeman DelCore reminded residents as part of emergency preparedness to maintain a copy of vaccination records and have them stapled to medical information cards.

Committeeman DelCore reported the Hillsborough Health Department is still offering a limited number of FREE radon test kits to Hillsborough Township residents. Interested residents can obtain a kit at the Health Department Monday-Friday between 9:00am and 4:00pm.

Committeeman Lipani

Committeeman Lipani stated he attended the Cancer Call-out at Firehouse #3 to raise awareness for cancer.

Committeeman Lipani advised Wednesday, October 10th is Put the Brakes on Fatalities Day. The goal is to heighten consciousness about what people can do and what official steps can be taken to reduce transportation fatalities and accidents on American highways, roads, and streets by calling attention to reducing fatalities on one specific day.

Committee Lipani thanked Duke Farms for hosting the Missing Child Search and Rescue Drill last month. This drill was the result of a collaborative effort between the Hillsborough Township Police Department, Hillsborough Township Office of Emergency Management, Hillsborough Township Volunteer Fire Departments, Hillsborough Township CERT, RWJ-EMS, Somerset County Prosecutor's Office Dive Team, Somerset County Search and Rescue.

Committeeman Lipani advised the Hillsborough Millstone Municipal Alliance will host a "Meet the Alliance" night on Wednesday, October 17th 7-7:45 pm, in the municipal courtroom. This event is to acquaint the residents with the many programs and initiatives that the Alliance supports.

Committeeman Lipani reminded residents payment has to be made in order for a permit to become active.

Committeeman Lipani reported the Engineering Department submitted a grant proposal to NJDOT for a section of Willow Road between Amwell Road & Valinor Road as Phase 1.

Deputy Mayor Tomson

Deputy Mayor Tomson stated the final tax bills have been mailed. For those property owners who were eligible the 4th quarter reflects the additional homestead benefit.

Deputy Mayor Tomson reminded residents that October 16th is the deadline to register to vote. October 30th is the deadline to apply for a Mail-In Ballot by mail for the general election. November 5th, by 3:00 p.m. is the deadline for In-Person Mail-In Ballot applications for the general election. November 6th is Election Day 2018.

Deputy Mayor Tomson advised tickets remain on sale for the next HBA Business Social on Tuesday, October 16th at the brand new Camp DeWitt Conference Center from 6:00 PM to 9:00 PM.

Mayor McCauley

Mayor McCauley thanked Steve and Mary Turso for the invitation to participate in their Meatball Challenge Fundraiser for multiple sclerosis. Committeeman Carl Suraci attended as well.

Mayor McCauley reported the Senior Olympics finally took place on Wednesday, October 3rd. There were 10 games and 72 participants. Foothill Acres donated lunch, t-shirts and a football throw game. Avalon donated bottled water for participants. All American donated an assortment of chips for participants, plus 8 participants from their facility. Brookdale donated assorted cookies for participants. Mayor McCauley thanked all the facilities for their sponsorship and congratulated all of the winners.

Mayor McCauley stated the Senior Activity Center celebrated its 10th Anniversary recently. Mayor McCauley thanked the active seniors who are such a vibrant part of the community.

Mayor McCauley congratulated both Moe's and Bentleys on their grand openings.

Mayor McCauley thanked the Hillsborough High School Choir for a great car wash.

Mayor McCauley announced there will be an information meeting on October 15th at 6 pm in the Municipal Building for the Route 2019 Valley Road to Brown Avenue construction. This project is a one mile section to improve Route 206 and will include widening of the roadway, eliminating certain turn movements, constructing a concrete center median, as well as jug handles.

Mayor McCauley reminded residents to view the Premiere Episode of Season 4 of Hillsborough The Good Life featuring Duke Farms, Hillsborough Restaurant Week Highlights, Summer Activities,

Independence Day Celebration, Hillsborough Music Festival, Hillsborough Rotary Fair and more on Comcast channel 29, Youtube and on the TV at the entrance to the library.

PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS

PROCLAMATIONS / APPOINTMENTS

- *Proclamation declaring October as National Breast Cancer Awareness Month*

WHEREAS, *October is National Breast Cancer Awareness Month, which is an annual campaign to increase awareness of this disease, encourage early detection, and support research to find a cure. While we have seen an increase in mammography rates and a decline in deaths there is more we can do; and*

WHEREAS, *breast cancer remains the second leading cause of cancer deaths among women, and both men and women should be aware that age, genetics, and family history are factors that can contribute to the risk of developing this disease; and*

WHEREAS, *the awareness campaign is encouraging individuals to help reduce their risk of breast cancer through regular self-exams, clinical breast exams, and mammograms which are vital since treatments are most effective when breast cancer is detected early; and*

WHEREAS, *the National Cancer Institute estimates, in the United States, more than 266,120 (female) and 2,550 (male) new cases of breast cancer will be diagnosed this year; and*

WHEREAS, *Kathleen Cirioli, a two time cancer survivor, along with Joanne Liscovitz, co-founders of Dance for the Cure, a non-profit organization, have helped local families impacted by breast cancer; with donations totaling over \$550,000 since its founding in 1999; and*

WHEREAS, *Dance for the Cure is a non profit organization committed to the prevention and cure of breast cancer through the celebration of dance, providing financial assistance to local women impacted by breast cancer.*

NOW, THEREFORE, BE IT PROCLAIMED *that we, the Mayor and the Township Committee, do hereby recognize all of the above and declare October, 2018 as National Breast Cancer Awareness Month. We urge all women and their families to increase their knowledge about breast cancer and join us to celebrate successes and memorialize lost battles.*

- *Proclamation honoring Safe+Sound Somerset for their efforts in aiding victims of domestic violence*

WHEREAS, *Safe+Sound Somerset is the county's only non-profit organization exclusively dedicated to serving those whose lives have been impacted by domestic abuse; and*

WHEREAS, *Safe+Sound Somerset services include emergency shelter, 24-hour call and text crisis hotline, emergency safe house, transitional housing, legal advocacy, individual and group counseling for adults and children, financial literacy, empowerment services and volunteer Domestic Violence Response Teams; and*

WHEREAS, Safe+Sound Somerset now offers Prolonged Exposure Therapy and Trauma-Focused Cognitive Behavior Therapy to address Post-traumatic Stress Disorder of adult and child survivors recovering from trauma resulting from their experiences with domestic abuse; and

WHEREAS, Safe+Sound Somerset further provides community education programs to both professional and community groups informing the public about domestic abuse and the services available to those whose lives have been impacted; and

WHEREAS, Safe+Sound Somerset has been serving people affected by domestic violence for over 40 years. All programs are free of charge, confidential, offered in multiple locations throughout the county and are available in English and Spanish; and

WHEREAS, in 2017 Safe+Sound Somerset provided 1,250 adult and children survivors with 10,388 hours of counseling, 5,783 nights refuge, meals and other necessities, responded to 3,809 calls and texts to the Hotline and 220 Outreach Programs to 5,304 community members.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and the Hillsborough Township Committee, do hereby commend the efforts of **Safe+Sound Somerset** in aiding victims of domestic violence and helping improve the quality of life for the people in our community.

- Proclamation declaring October 23-31, 2018 as Red Ribbon Week

WHEREAS, New Jersey has the 6th highest rate of fatal youth drug overdoses in the country; and

WHEREAS, 15 percent of New Jersey teens admit to drinking alcohol for the first time before age 13 compared to 19 percent of teens nationally. 39 percent of teens, ages 12-17, in New Jersey admitted to smoking marijuana at least once daily. The availability of relatively inexpensive and highly pure heroin in New Jersey has contributed to an increased number of drug related deaths; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to reduce the demand for drugs; and

WHEREAS, the National Family Partnership for Drug Free Youth, the District Life Skills Committee and the Hillsborough/Millstone Municipal Alliance are sponsoring the National Red Ribbon Campaign which will be celebrated October 23-31, offering citizens the opportunity to demonstrate their commitment to drug free lifestyles; and

WHEREAS, business, government, law enforcement, schools, religious institutions, service organizations, youth, physicians, senior citizens, military, sports teams and individuals will demonstrate their commitment to drug free, healthy lifestyles by wearing and displaying red ribbons during this week long campaign; and

WHEREAS, the Township of Hillsborough further commits its resources to ensure the success of the Red Ribbon Campaign and its theme, "Life is Your Journey, Travel Drug Free"

NOW, THEREFORE, BE IT PROCLAIMED, that we, the members of the Hillsborough Township Committee, do hereby support October 23-31, 2018 as Red Ribbon Week, and encourage the citizens of Hillsborough Township to participate in drug prevention activities, making a visible statement that we are strongly committed to a drug free community. We further encourage all citizens to pledge: "Life is Your Journey, Travel Drug Free!"

- Proclamation declaring October 10th as Put the Brakes on Fatalities Day

WHEREAS, October 10, 2018 has been declared Put the Brakes on Fatalities Day; and

WHEREAS, traffic crashes in 2016 caused 37,461 fatalities which was an increase of 6% over 2015. Those crashes caused 2.44 million injuries and an average of 102 people died each day in motor vehicle crashes in 2016, one fatality every 14 minutes; and

WHEREAS, in 2016, 48 % of passenger vehicle occupants killed in traffic crashes were unrestrained; however seat belts saved over 14,668 lives over age 5, and age 4 and younger child restraints saved an estimated 328 children, an estimated 2,756 lives were saved by frontal airbags; and

WHEREAS, distracted driving is a dangerous epidemic on America's roadways. In 2016, NHTSA reported there were 3,450 people killed and an estimated 391,000 injured in motor vehicle crashes involving distracted drivers; and

WHEREAS, in 2016, alcohol related crashes accounted for 10,497 or 28% of all traffic fatalities; and

WHEREAS, in 2016 speeding was a contributing factor in 27% of all fatal crashes; and

WHEREAS, in 2016, motorcyclists accounted for 5,286 or 14% of all fatalities with 41% known not wearing a helmet. Helmets saved 1,859 lives in 2016 and 802 more could have been saved if all motorcyclists had worn helmets.

WHEREAS, the use of safer driving behaviors such as not talking or text messaging on cell phones, the use of seat belts and helmets (motorcycles), not drinking and driving, and obeying traffic laws would dramatically reduce the number of traffic related injuries and deaths.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, do hereby proclaim October 10, 2018 as Put the Brakes on Fatalities Day, and call upon everyone to help save lives by spreading these important messages throughout our communities specifically on this day and also all other days of the year.

PRESENTATIONS

- None

NEW BUSINESS

- None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- Ron Skobo, 7 Claudia Road congratulated the Township Committee on partnering with the freeholders and Somerset County on a recent purchase.

PUBLIC HEARINGS

2018-17 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “SALARY RANGE ORDINANCE” SETTING FORTH THE SALARY RANGES FOR THE CLASSIFICATIONS SET FORTH IN SAID ORDINANCE

BE IT ORDAINED, by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey as follows:

Section 1: That the Salary range ordinance, shall be amended as follows:

<u>CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
<u>Administrators Office</u>		
Committeepersons	3,500	10,000
Township Administrator	50,000	165,000
IT Systems Administrator	41,000	98,000
IT Part-Time Assistant	\$15.00/Hr.	\$28.00/Hr.
Assistant to the Administrator	35,000	65,000
Secretary to Administrator	32,000	65,000
Secretary/ Clerk Part-Time	\$12.00/Hr.	\$22.00/Hr.
Business Advocate	15,000	75,000
Special Projects Coordinator	1,000	2,000
Communications/Social Media Coordinator	\$15.00/Hr.	\$28.00/Hr.
Digital Communications Specialist	35,000	65,000
<u>Building Department</u>		
Director Building Department	48,000	125,000
Construction Official	48,000	125,000
Building Sub Code Official	47,008	106,964
Fire Sub Code Official	43,576	99,124
Assistant Sub Code Official	43,576	99,124
Plumbing Sub Code Official	43,576	99,124
Electric Sub Code Official	43,576	99,124
Building Inspector	40,622	92,428
Electrical Inspector	40,622	92,428
Fire Inspector	40,622	92,428
Plumbing Inspector	40,622	92,428
Technical Assistant	35,000	69,733
Part-Time Inspector	\$25.00/Hr.	\$40.00/Hr.
Part-Time Technical Assistant	\$12.00/Hr.	\$22.00/Hr.
Use of License in 2 nd Discipline	\$2,500	\$2,500
Acting Construction Official	\$1,500	\$1,500

Municipal Court

Court Administrator	45,000	95,000
After Hours ECDR Processing	2,000	5,000
Deputy Court Administrator	38,000	75,000
Violations Clerk	35,000	69,733
Municipal Judge	15,000	75,000
Public Defender	1,000	25,000

Township Clerk

Township Clerk	20,000	105,000
Deputy Clerk	20,000	65,000
Asst. to Municipal Clerk	35,000	65,000
Part-Time Receptionist	\$12.00/Hr.	\$22.00/Hr.

Engineering Department

Township Engineer	10,000	125,000
Assistant Engineer/Survey	47,008	106,964
Assistant Engineer	47,008	106,964
Assistant to Township Engineer	43,576	99,124
Sr. Engineering Aide/Inspector	43,576	99,124
Engineering Aide	40,622	92,428
Secretary/Clerk	35,000	69,733

Health Department

Health Officer	47,000	150,000
Deputy Health Officer	45,000	95,000
Director of Environmental Programs	45,000	95,000
Registered Environmental Health Specialist	40,622	92,428
Environmental Health Aid	35,000	69,733
Secretary/Clerk	35,000	69,733
Millstone Health Liaison	2,000	6,000
Recycling Coordinator	2,000	6,000
Assistant Recycling Coordinator	1,000	5,000
Registrar	1,000	4,000

Police Department

Police Chief	125,000	185,000
Police Captain	120,000	175,000
Police Lieutenant	115,000	165,000
Police Sergeant	114,006	126,017
Police Corporal	106,881	114,561
Police Officer	40,293	109,106
IT Manager	40,000	108,500
Police Chief Secretary	35,000	70,000

Civilian Police Specialist	35,000	69,733
Secretary/Clerk	35,000	69,733
Dispatcher	40,196	56,078
Municipal Prosecutor	10,000	70,000
Special Officers	\$12.00/Hr.	\$28.00/Hr.
Crossing Guards	\$10.00/Hr.	\$22.00/Hr.
Police Property Manager	\$20.00/Hr.	\$28.00/Hr.
OEM Director/Police Property Director	\$45,000	\$95,000

Public Works Department

Director Public Works	47,000	125,000
Supervisor of Public Works	45,000	95,000
Assistant Supervisor of Public Works	38,000	75,000
Equipment Operator/Mechanic/Journeyman	57,573	72,647
Public Works Worker 1-4	33,063	63,153
Secretary/Clerk	35,000	69,733

Tax Assessor Department

Tax Assessor	47,000	105,000
Deputy Assessor	45,000	95,000
Deputy Assessor-Commercial-Part-time	15,000	27,750
Assistant Tax Assessor	38,000	75,000
Assessment Clerk/Field Representative	40,622	92,428
Secretary/Clerk	35,000	69,733

Tax Collection/Treasurer Department

CFO/Treasurer/Tax Collector	10,000	135,000
Tax Collector	10,000	90,000
Treasurer/CFO	10,000	90,000
Director of Finance	10,000	90,000
Qualified Purchasing Agent	10,000	90,000
Deputy Collector/Treasurer	45,000	95,000
Deputy Finance Officer	45,000	95,000
Deputy Tax Collector	45,000	95,000
Clerk	35,000	69,733

Planning Department

Township Planner	47,000	125,000
Assistant Planner/Zoning Official	45,000	95,000
Secretary/Clerk	35,000	69,733

Recreation Commission

Director Parks and Recreation	55,000	105,000
Assistant Director of Recreation	38,000	75,000
Assistant Supervisor – Parks Maintenance	38,000	75,000

Recreation Program Coordinator	35,000	69,733
Recreation Assistant	35,000	69,733
Part-Time Secretary/Clerk	\$12.00/Hr.	\$22.00/Hr.

Part-Time Seasonal Employees:

Program Supervisor/Per Session	\$50.00/Session	\$300.00/Session
Program Supervisor/Hourly	\$14.50/Hr.	\$25.00/Hr.
Instructors	\$10.00/Hr.	\$30.00/Hr.
Assistant Program Supervisor	\$10.00/Hr.	\$20.00/Hr.
Counselors	\$6.50/Hr.	\$13.50/Hr.
Umpires/Referees	\$25.00/Game	\$55.00/Game
Scorekeepers	\$6.50/Hr.	\$13.50/Hr.

Social Services

Director Social Services	55,000	105,000
Assistant Director of Social Services	38,000	75,000
Bus Driver	35,000	69,733
Secretary/Clerk	35,000	69,733
Senior Dance Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.
Senior Wellness Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.
Part-Time Bus Driver	\$ 12.00/Hr.	\$ 22.00/Hr.
Part-Time Mr. Fix-It	\$ 12.00/Hr.	\$ 22.00/Hr.

Section 2: This ordinance shall take effect upon its adoption, passage and publication according to law.

Mayor McCauley stated each year positions, titles and ranges are reviewed relative to both bargaining units and other Township positions. Adjustments are made if necessary. This ordinance allows the flexibility for ranges when needed.

Upon motion by Deputy Mayor Tomson, seconded by Committeeman Lipani, to open the public hearing on Ordinance 2018-17, the motion was unanimously approved upon call of the role.

Upon motion by Committeeman Lipani, seconded by Deputy Mayor Tomson, to close the public hearing and adopt Ordinance 2018-17, the motion was unanimously approved upon call of the role.

CONSIDERATIONS

1. RESOLUTION AUTHORIZING AN AGREEMENT WITH CIVIC PLUS FOR CIVIC CLERK SOFTWARE IN AN AMOUNT NOT TO EXCEED \$5,425.00

WHEREAS, the Township of Hillsborough solicited quotes for software to be used for agenda management, meeting minutes and sharing of meeting content with the Township Committee and three (3) responses were received as follows:

Civic Plus	\$5,425.00
Granicus	\$5,499.00

PrimeGov

No Quote

WHEREAS, the Township Clerk and the Township Qualified Purchasing Agent recommends the award of an agreement to Civic Plus, in an amount not to exceed \$5,425.00, for software to be used for agenda management, meeting minutes and sharing of meeting content; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that an agreement be awarded to Civic Plus, in an amount not to exceed \$5,425.00, for software to be used for agenda management, meeting minutes and sharing of meeting content.

Mayor McCauley stated quotes were solicited for a software solution for meeting and agenda management. CivicPlus was the most responsive and responsible bidder.

Upon motion by Committeeman Lipani, seconded by Deputy Mayor Tomson, the aforesaid resolution was unanimously approved upon call of the role.

CONSENT AGENDA

1. RESOLUTION RATIFYING AND CONFIRMING CARNIVAL LICENSE APPLICATION SUBMITTED FOR AN EVENT TO BE HELD BY NICK MAGOS CANCER CALLOUT, LLC ON SEPTEMBER 29, 2018

WHEREAS, an Application for a Carnival License has been filed for an event to be held by the Nick Magos Cancer Callout , LLC for September 29, 2018; and

WHEREAS, the submitted Application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby ratifies and confirms the Application for a Carnival License submitted for an event to be held by the Nick Magos Cancer Callout, LLC.

2. RESOLUTION AUTHORIZING A TITLE CHANGE FOR SARAH BRAKE, FROM COMMUNICATION COORDINATOR TO DIGITAL COMMUNICATION SPECIALIST FOR THE TOWNSHIP OF HILLSBOROUGH, EFFECTIVE OCTOBER 10, 2018

WHEREAS, the Administrator recommends a title change for Sarah Brake, from Communication Coordinator to Digital Communication Specialist for the Township of Hillsborough.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Administrator, be and hereby is accepted and approved.

3. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$1,849.50

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$1,849.50.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Rebecca Rears	\$95.00	Maha Hadi	\$75.00
Joanne Dymnioski	\$100.00	Cara Malko	\$15.00
Joy Sladek	\$86.00	Anna Hilbert	\$21.50
Andrea Geraci	\$41.00	Judy Murray	\$685.00
Sue Pankowski	\$9.50	Dennis Ramirez	\$1.00
James Riley	\$3.00	Shana Russo	\$6.50
Alex Wnorowski	\$6.50	Stacey Heritage	\$101.50
Lisa Goldberg	\$40.00	Kevin Peach	\$30.00
Lori Susan	\$35.00	Agatha Brocklehurst	\$60.00
Joel Endick	\$26.00	Hardik Patel	\$8.00
Melissa Ringel	\$20.00	Rebecca Rears	\$35.00
Leisa Raymond	\$50.00	Maryanne Sawade	\$32.00
Rakhi Kapadia	\$20.50	Peter Green	\$10.00
Brenda Del Toro	\$8.00	Christine Bonacci	\$20.00
Michelle Ramirez	\$50.00	Rhona Ferling	\$32.00
Evelyn Laffey	\$2.50	Kathy Kafka	\$.50
Subarna Khan	\$3.50	Tarak Patel	\$120.00

4. RESOLUTION APPROVING THE REQUEST FROM THE SAMARITAN HOMELESS INTERIM PROGRAM (SHIP) TO HOLD THE PETER J. BIONDI 5K MEMORIAL RUN-WALK IN HILLSBOROUGH TOWNSHIP ON SUNDAY, DECEMBER 2, 2018, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL

WHEREAS, the Samaritan Homeless Interim Program (SHIP) has requested permission to hold the Peter J. Biondi 5K Memorial Run-Walk on Sunday, December 2, 2018, in Hillsborough Township; and

WHEREAS, the Samaritan Homeless Interim Program (SHIP) has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Powell and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Samaritan Homeless Interim Program (SHIP) is hereby authorized to hold a race in Hillsborough Township on Sunday, December 2, 2018.

5. RESOLUTION AUTHORIZING THE TRANSFER FROM PLANNING/BOARD OF ADJUSTMENT ESCROW TO THE TREASURER'S ACCOUNT

WHEREAS, that in accordance with the following summary of accrued Planning and Zoning charges related to plan review for July, August and September 2018, a total of \$971.29 should be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer's Account as indicated; and

WHEREAS, that each of the project line items has been verified against the Treasurer's Office account records for the period beginning 7/01/18 and ending 9/30/18 to ensure that sufficient funds are available for these transfers for unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$971.29 is to be transferred from the Planning/Board of Adjustment Escrow Accounts into the Treasurer's Account.

Application Name	Application #	Escrow Name	Amount
3 Ronson, LLC (Red Bank Vet)	BA-18-16	3RONSONPL	\$117.74
2301 Kings Highway LLC (Claremont Towers)	BA-18-07	2301KINGPL	\$161.89
MANFRE, Robert & Glenys	BA-18-12	MANFREPL	\$132.45
Montgomery Development, LLC	05-PB-19-SR (2018 Ext)	MONTDEVEPL	\$14.71
NGO, Phuong & CHIN, Brian	BA-18-11	CHINPL	\$103.01
RUH, Brenden	BA-17-07	RUHBRENDPL	\$14.71
SRITHARAN, Bharath & BHARATH, Deepa	BA-18-15	BHARATPL	\$117.74
SMITH, Jason	BA-18-08	SMITHJASPB	\$117.73
SURACE, Carmela & Russell	BA-18-14	SURACEPL	\$88.30
WILLIAMS, Virginia & Martin	BA-18-10	WILLIAMMPL	\$103.01
TOTAL TRANSFER			\$971.29

Upon the motion of Committeeman DelCore, seconded by Committeeman Lipani, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LIST

Mayor McCauley asked to approve Claims List 2018-19.

Upon the motion of Committeeman DelCore, seconded by Committeeman Deputy Mayor Tomson, Claims List 2018-19 was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Committeeman Lipani, seconded by Deputy Mayor Tomson, the meeting duly adjourned at 8:10 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk