

**Hillsborough Township
Board of Adjustment
January 9, 2013 – Reorganization Meeting**

Committeeman Greg Burchette called the Board of Adjustment Reorganization Meeting of January 9, 2013 to order at 7:30p.m. The meeting took place in the courtroom of the Municipal Building.

Pledge of Allegiance

Committeeman Burchette administered the Oath of Office to all newly appointed members.

Roll Call:

Michael Volpe – Present
John Stamler – Present
Helen Haines – Present
Marian Fenwick – Present
Walter Dietz – Present

Frank Valcheck – Present
Shawn Lipani (#7) – Present
Frank Herbert (Alt. #1) – Present
Curtis Suraci (Alt. #2) – Present
Kenneth Hesthag (Alt. #3) – Present
Michele Horst (Alt. #4) – Present

Committeeman Burchette called to open the floor for nominations for Chairperson for 2013.
Ms. Haines made a motion to nominate Marian Fenwick as Chairman, seconded by Mr. Stamler. All: Aye

Ms. Fenwick elected as Chairman:

Motion to elect:
Ms. Haines
2nd: Mr. Stamler
All: Aye

Committeeman Burchette turned the meeting over to Madam Chairman Fenwick.
Madam Chairman Fenwick thanked the Board. Calls for nominations for Vice Chairman.

Mr. Stamler made a motion to nominate Helen Haines as Vice Chairman, seconded by Mr. Lipani.

Ms. Haines elected as Vice Chairperson:

Motion to elect:
Mr. Stamler
2nd: Mr. Lipani
All: Aye

Madam Chairman Fenwick called for nomination for Secretary.
Madam Vice Chairman Haines made a motion to nominate David Kois as Secretary, seconded by Mr. Lipani.

David Kois, Zoning Officer / Assistant Planner, appointed as Secretary:

Motion to appoint:
Vice Chairman Haines
2nd: Mr. Lipani
All: Aye

The meeting continues with the remaining reorganization matters:

Resolution Ratifying Fair and Open Selection Process:

Motion to approve:
Vice Chairman Haines
2nd: Mr. Stamler
All: Aye

Motion to appoint Woolson Sutphen Anderson, P.C. as Board Attorney:

Motion to approve:
Mr. Dietz
2nd: Vice Chairman Haines
All: Aye

Motion to appoint William H.R. White, III, Maser Consulting, P.A. as Board Engineer:

Motion to approve:
Mr. Dietz
2nd: Vice Chairman Haines
All: Aye

Motion to appoint Carroll Engineering as the Alternate Board Engineer:

Motion to approve:
Mr. Dietz
2nd: Vice Chairman Haines
All: Aye

Motion to appoint Lucille Grozinski as Court Reporter:

Motion to approve:
Mr. Dietz
2nd: Vice Chairman Haines
All: Aye

Motion to appoint Chairman Fenwick, Vice Chairman Haines and Mr. Lipani to Master Plan Subcommittee:

Motion to approve:
Mr. Stamler
2nd: Mr. Suraci
All: Aye

Motion to appoint the Hillsborough Beacon as the official newspaper of the Board:

Motion to approve:
Mr. Lipani
2nd: Mr. Stamler
All: Aye

Motion fixing charge for meetings:

Motion to approve:
Mr. Dietz
2nd: Mr. Lipani
All: Aye

Motion to approve 2013 annual meetings schedule:

Motion to amend with the proposed schedule by eliminating the following dates: February 20, March 20, June 19 and October 16 and December 18.
Vice Chairman Haines
2nd: Mr. Dietz
Roll call:
Valcheck – yes
Herbert – no
Dietz – yes
Volpe – yes
Stamler – yes
Lipani – no
Suraci – yes
Vice Chairman Haines – yes
Chairman Fenwick – no

Motion to approve Open Meetings Policy

Motion to approve:
Mr. Dietz
2nd: Vice Chairman Haines
All: Aye

Motion to re-approve the Board of Adjustment Bylaws

Motion to approve:
Mr. Dietz
2nd: Vice Chairman Haines
All: Aye

Adjournment

The Reorganization meeting adjourned at 7:22 p.m.

Respectfully submitted by:

David Kois

Zoning Officer / Assistant Planner

Board of Adjustment Administrative Officer / Secretary

Approved