

# Indiana Borough Parking Department

## PARKING TICKET ADJUSTMENT REQUEST

Ticket Number: \_\_\_\_\_ License Plate Number: \_\_\_\_\_ State: \_\_\_\_\_ Officer ID \_\_\_\_\_

Adjustment Request Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Violation: \_\_\_\_/\_\_\_\_/\_\_\_\_

Location and/or Meter Number: \_\_\_\_\_

Type of Violation: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**REASON FOR ADJUSTMENT REQUEST (Circle One):**

- 1. Incorrect information printed on parking ticket (date/time/license plate/location), 2. Missing or malfunctioning parking meter, 3. Missing, damaged, illegible, conflicting or obstructed parking control signs, 4. Extenuating circumstance – **Please Explain**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Adjustment Decision: Yes/No

Date of Decision: \_\_\_\_/\_\_\_\_/\_\_\_\_