

BOROUGH OF INDIANA



Agenda Preparation Session Agenda 7:00pm, Tuesday, May 5, 2020

1. Call to Order
2. Roll Call
3. Additions/Changes to Agenda
4. Public Participation (3 minutes per individual)
 - a. Letter(s) & email(s)
5. Executive Session (if needed)
6. Agenda Prep Meeting Presentations
 - a. None
7. Discussion Items
 - a. May 19, 2020 Council Meeting
 - i. Public Works Streets Division: Paving Bid
 - b. Property Taxes

ACT 15 (SB 841) Property tax relief and is limited to the COVID-19 emergency. For property taxes due by December 31, 2020, a municipal taxing district has the option to collect the tax at the prescribed discount rate through August 31, 2020, or to waive any fee or penalty otherwise associated with a late payment if payment is made in full by December 31, 2020. Such action would be accomplished with the adoption of a resolution that is then delivered to the tax collector.

Staff Recommendations: Maintain discount period (prior to May 1) and remove penalty period; Face period would be from May 1 through December 31, 2020.

8. Action Items
 - a. Settlement Agreement

- b. Ordinance for collection procedures and adopting interest and schedule of attorney fees and charges to be added to the amount collected as part of unpaid municipal claims for delinquent accounts.
9. Committee Chair Announcements/Updates (if needed)
 - a. Administration
 - b. Community Development
 - c. Public Safety
 - d. Public Works
 - e. Shade Tree Commission
 10. Appointed Staff Announcements/Updates (if needed)
 - a. Manager
 - b. Chief of Police
 11. Elected Officials Announcements/Updates
 - a. Council President
 - b. Mayor
 12. Adjournment
- Scheduled Meetings for May 2020

5:30 PM	Monday		Planning Commission
7:00 PM	Monday		Community Development
7:00 PM	Tuesday	May 19	Council Meeting
6:15 PM	Wednesday		Shade Tree
7:00 PM	Thursday		Public Safety
7:00 PM	Monday		Public Works
7:00 PM	Tuesday		Administration

Scheduled Topics for 2020 Agenda Prep Meetings

Month	Topic	Comments/Notes
January	Reorganization Meeting/Business Meeting	
February	Sustainability Initiatives, Fire Services	
March	Census	
April	n/a	
May	n/a	
June	Summer Projects Brief	
July	Capital Projects (CIP) Review	
August	Police Department Mid-Year Review	
September	CIP Presentations	
October	Summer Project Debrief	
November	Budget Presentation	
December	Budget Adoption	

BOROUGH OF INDIANA



Committee Action Items for Council Consideration
Tuesday, May 5, 2020 7:00 PM

I. Administration

1. Settlement Agreement

A. **Suggested Motion:** Move to approve the Settlement Agreement with Wastewater Treatment Plant employee and the union and authorize execution of the same.

2. Approval of an Ordinance for collection procedures and adopting interest and schedule of attorney fees and charges to be added to the amount collected as part of unpaid municipal claims for delinquent accounts. This is the next step needed to move forward with the Borough's new service provider, Portnoff Law Associates, Ltd., in collecting delinquent accounts on behalf of the Borough.

A. **Suggested Motion:** Move to approve Ordinance setting forth collection procedures for delinquent sewer, water, and nuisance property accounts, and adopting schedules for interest, costs and attorney fees to be collected as part of unpaid municipal claims for delinquent accounts.

3. Property taxes- Act 15 (SB 841): Resolution to extend Face Period of Property Taxes from May 1 —July 1 to May 1 to December 31, 2020.

A. **Suggested Motion:** Move to approve Resolution No. 2020-____ extending the time in which residents can pay their 2020 real estate taxes at face value.

II. Community Development

1.

III. Public Safety:

1.

IV. Public Works

V. Shade Tree