

ORDINANCE NO. 5-15

**ORDINANCE ESTABLISHING CHAPTER 360 OF THE
JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED
"PERSONNEL PRACTICES"**

BE IT ORDAINED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that there hereby is enacted Chapter 360 of the Jefferson Township Municipal Code, entitled "Personnel Practices" as follows:

SECTION I

§360.1 The Mayor is hereby authorized to establish, and from time to time to amend, personnel policies and procedures, including rules concerning the hiring and termination of employees, terms and conditions of employment, and regulations required to comply with applicable federal and state employment related laws. Said policies shall be incorporated in a written Policy Manual, to be kept on file at the Office of the Township Administrator and Office of the Township Clerk. The personnel policies and procedures adopted pursuant to this Ordinance shall be applicable to all employees, prospective employees, municipal officials, and volunteers. The Township Council shall, by Resolution, approve, reject, or amend any personnel policies formulated and issued by the Mayor.

§360.2 **Implementation of Policies.** The Administrator shall be responsible to implement and enforce the personnel policies adopted by the Mayor and authorized by Resolution of the Township Council. If there is a conflict between said personnel practices and any duty adopted and any duly adopted and lawful Collective Bargaining Agreements, Personnel Services Contract, or federal or state law, the terms and conditions of said Agreement, Contract or laws shall prevail.

SECTION II

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV


This Ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:

COUNCIL OF THE TOWNSHIP
OF JEFFERSON



LORI HARVIN, CLERK

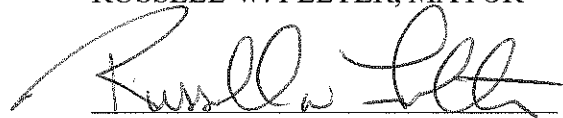


RICHARD W. YOCUM, PRESIDENT

INTRODUCED: February 4, 2015

ADOPTED: February 18, 2015

RUSSELL W. FELTER, MAYOR

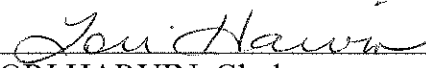


DATE AND TIME PRESENTED TO MAYOR FOR SIGNATURE:

2-18-15 8:15pm

CERTIFICATION

I, LORI HARVIN, Clerk of the Township of Jefferson, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Jefferson Council on the 18 day of February, 2015.



LORI HARVIN, Clerk
Township of Jefferson