

**TOWNSHIP OF JEFFERSON
COUNTY OF MORRIS, NJ**

CONSENT AGENDA RESOLUTION #17-188

“RESOLUTION AUTHORIZING CONTRACT WITH GENERAL CODE, LLC. TO PROVIDE PROPRIETARY MAINTENANCE, SUPPORT AND UPDATING SERVICES FOR LASERFICHE SCANNING SYSTEM WITHOUT BIDDING FOR THE SAME”

WHEREAS, the Township of Jefferson utilizes a Records Management System for Municipal Departments, known as Laserfiche, provided by authorized reseller General Code, LLC., and

WHEREAS, the system requires maintenance, support, and software; and

WHEREAS, General Code LLC. has a proprietary agreement to provide maintenance for the Laserfiche software programs; and

WHEREAS, no other vendor can provide maintenance, updates and new modules for the General Code, LLC. programs; and

WHEREAS, the Township wishes to enter into a Contract for maintenance, updates and support of the Laserfiche Scanning System with General Code, LLC., and exempt same from public bidding in accordance with Section 40A:11-5(1)(dd) of the Local Public Contracts Law; and

WHEREAS, the Township Administrator has filed a Certification describing the nature of the services, and verifying the services are proprietary to General Code, LLC., and has recommended acceptance of the proposal from General Code, LLC.; and

WHEREAS, under State law, said Contract is exempt from public bidding as being proprietary; and

WHEREAS, a certificate showing availability of funds, has been provided by the Chief Financial Officer of the Township.

NOW, THEREFORE, be it resolved by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Administration is authorized to contract with General Code, LLC. for maintenance, support, and upgrades for the Municipality's Laserfiche Scanning System in an amount not to exceed \$40,000 per annum.

ATTEST:

COUNCIL OF THE TOWNSHIP OF JEFFERSON:


MICHELE REILLY, TOWNSHIP CLERK
Dated: July 19, 2017


DEBI MERZ, COUNCIL PRESIDENT

CERTIFICATION: I, Michele Reilly, Clerk of the Township of Jefferson, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Jefferson Township Council at a meeting held on July 19, 2017.


Michele Reilly, RMC, Township Clerk

NAME	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
Birmingham		X	X			
Finnegan	X		X			
Smith			X			
Dunham			X			
Merz			X			

**Certification of Purchase of Proprietary Goods or Services
Per N.J.A.C. 5:34-9.1(b)**

N.J.A.C. 5:34-9.1(b) requires written certification with an explanation of why the goods or services are of a specialized nature and necessary to conduct affairs of the municipality.

VENDOR NAME: General Code, LLC.

VENDOR ADDRESS: 781 Elmgrove Road
Rochester, NY 14624

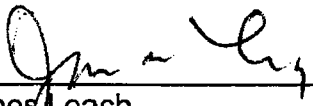
PRODUCT: Laserfiche Public Portal

EXPLANATION:

The Township of Jefferson currently uses a Laserfiche software program for its document management and records retention system. The Laserfiche program was purchased from General Code LLC., which is an authorized Laserfiche reseller who provided the initial Laserfiche system and also provides all general support, updates and new platforms.

The township desires to add a new Laserfiche "public portal" module to allow the public access to certain township documents on the Laserfiche system. There is no other vendor that could provide these services since General Code provides all general support, updates and new platforms.

I do hereby certify that above referenced vendor has proprietary rights to software support and upgrades to the Township of Jefferson Laserfiche document management and records retention system.



James Leach
Township of Jefferson
Business Administrator
Purchasing Agent

7/17/17
Date

CMFO'S Certification of Availability of Funds

I, William J. Eagen, hereby certify that sufficient funds are available with the adoption of the 2017 municipal budget, and various Capital Ordinances, for the purpose stated herein, all in accordance with requirements of the Local Budget Law NJSA 40A: 4-1, et.seq.

Purpose: Laserfiche Records Management System -


Vendor: General Code, LLC. (GENERA20)

Line Item No.: C-04-55-914-006-901
C-04-55-917-004-909
7-01-20-140-140-268

Amount Currently Certified: \$40,000.00

Total Certified Amount Not to Exceed: \$40,000.00

**Certified this 19th day of July, 2017
For 07/19/17 meeting**



**William J. Eagen
Chief Financial Officer**

cc: File