

**TOWNSHIP OF JEFFERSON
COUNTY OF MORRIS, NJ**

CONSENT AGENDA RESOLUTION #17-213

**“RESOLUTION AWARDING CONTRACTS FOR DPW TRAILERS TO
STEPHAN GREEN ENTERPRISES, INC. FOR
TRAILER #1 – 7 TON FRAME TRAILER– TOTAL NOT TO EXCEED \$5,500.00
AND TO HARTER EQUIPMENT, INC. FOR
TRAILER #2 – 20 TON HEAVY DUTY DECK OVER TRAILER– TOTAL NOT TO EXCEED \$17,550.00”**

WHEREAS, this Township has heretofore, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for the **2017 or newer Trailer #1 – 7 Ton Frame Trailer and Trailer #2 – 20 Ton Heavy Duty Deck Over Trailer**; and

WHEREAS, **Stephan Green Enterprises, Inc. of Farmingdale, New Jersey**, is the lowest responsible bidder for **Trailer #1 – 7 Ton Frame Trailer** and therefore, the contract for **Trailer #1** should be awarded to said contractor; and


WHEREAS, **Harter Equipment, Inc. of Millstone Township, New Jersey**, is the lowest responsible bidder for **Trailer #2 – 20 Ton Heavy Duty Deck Over Trailer** and therefore, the contract for **Trailer #2** should be awarded to said contractor; and,

WHEREAS, a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the contract for the **Trailer #1 – 7 Ton Frame Trailer** is hereby awarded to **Stephan Green Enterprises, Inc.**, 74 Squankum Yellowbrook Road, Farmingdale, New Jersey, 07727 in the amount not to exceed \$5,500.00 and that the contract for the **Trailer #2 – 20 Ton Heavy Duty Deck Over Trailer** is hereby awarded to **Harter Equipment, Inc.**, 615 State Route 33, Millstone Township, New Jersey, 08535 in the amount not to exceed \$17,550.00.

BE IT FURTHER RESOLVED that the Mayor and Clerk of this Township be and are hereby authorized and directed to execute the contract and other necessary documents in order to effectuate the purpose of this resolution and that the Certificate of Availability of Funds supplied by the Chief Financial Officer (CFO) of this Township shall be attached to the original copy of this resolution.

ATTEST:


MICHELE REILLY, TOWNSHIP CLERK
Dated: September 6, 2017

COUNCIL OF THE TOWNSHIP OF JEFFERSON:


DEBI MERZ, COUNCIL PRESIDENT

CERTIFICATION: I, Michele Reilly, Clerk of the Township of Jefferson, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Jefferson Township Council at a meeting held on September 6, 2017.


Michele Reilly, RMC, Township Clerk

NAME	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
Birmingham			X			
Finnegan			X			
Smith		X	X			
Dunham	X		X			
Merz			X			

Certification Of Availability of Funds

This is to certify to the TOWNSHIP COUNCIL of the TOWNSHIP OF JEFFERSON that funds for the following resolutions are available.


Contract Amount: 17,550.00
Resolution Date: 09/06/17
Resolution Number: 2017-213

Vendor: HARTER25 HARTER EQUIPMENT, INC
615 STATE ROUTE 33
MILLSTONE TWP, NJ 08535

Contract: C7-00040 20 TON DPW TRAILER

Account Number	Amount	Account Description
C-04-55-917-005-903	17,550.00	ROADS-DPW - TRAILER
Total	17,550.00	

Only amounts for the 2017 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

Certification of Availability of Funds

This is to certify to the TOWNSHIP COUNCIL of the TOWNSHIP OF JEFFERSON that funds for the following resolutions are available.

Contract Amount: 5,500.00
Resolution Date: 09/06/17
Resolution Number: 2017-213

Vendor: STEPH005 STEPHEN GREEN ENTER. INC
STEPHEN L. GREEN TRAILERS
74 SQUANKUM YELLOWBROOK RD
FARMINGDALE, NJ 07727

Contract: C7-00041 7 TON DPW TRAILER

Account Number	Amount	Account Description
C-04-55-917-005-903	5,500.00	ROADS-DPW - TRAILER
Total	5,500.00	

Only amounts for the 2017 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer



TOWNSHIP OF JEFFERSON

County of Morris

Department of Public Works

1033 Weldon Road, Lake Hopatcong, New Jersey 07849

Engineering

Tel. (973) 697-2522

Fax (973) 697-4033

Roads

Tel. (973) 208-6141

Fax (973) 697-3603

August 21, 2017

Mayor Russ Felter and Town Council
TOWNSHIP OF JEFFERSON
1033 Weldon Road
Lake Hopatcong, NJ 07849

Re: Report of Bids and Evaluation
DPW Trailers Bid

Dear Mayor and Council Members:

Bids were received from four (4) bidders on August 8, 2017 at the Municipal Building for DPW Trailers. As can be seen from the attached Bid Tabulation, the low bid received for the 7 ton trailer (Trailer #1) was from Stephan Green Enterprises, Inc. of Farmingdale, New Jersey and the low bid for the 20 ton trailer (Trailer #2) was from Harter Equipment, Inc. of Millstone Township, New Jersey. All exceptions in any of the bids submitted were reviewed by John Schultz and Joe DiPaolo and they have determined that the low bids meet or exceed our contract specification.

Therefore, we recommend that the bid for Trailer #1 be awarded to Stephan Green Enterprises, Inc., Farmingdale, New Jersey in the amount of \$5,500.00 and that the bid for Trailer #2 be awarded to Harter Equipment, Inc., Millstone Township, New Jersey in the amount of \$17,550.00, subject to legal review and certification of funding. The DPW budgeted \$24,500.00 for this Equipment.

Should you have any questions on this matter, please do not hesitate to contact me.

Very truly yours,

Edward L. Haack, P.E.
Township Engineer

ELH:pr
Attachment

cc: James Leach, Administrator
~~James Leach, Administrator~~
Bill Eagen, CFO
Carol Fett, Purchasing