

TOWNSHIP OF JEFFERSON
COUNTY OF MORRIS, NJ

CONSENT AGENDA RESOLUTION #18-49

“RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT
FOR APPRAISAL SERVICES – NEWMARK KNIGHT FRANK VALUATION AND ADVISORY, LLC -
FOR PERIOD ENDING DECEMBER 31, 2018”

WHEREAS, the Township of Jefferson has a need for professional Appraisal services; and

WHEREAS, the Township of Jefferson has decided to award the contract for this service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Newmark Knight Frank Valuation and Advisory LLC has submitted a proposal indicating that Appraisal services will be provided for an annual fee not to exceed \$17,500.00 per year; and

WHEREAS, Newmark Knight Frank Valuation and Advisory LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit Newmark Knight Frank Valuation and Advisory LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of each acquisition will exceed \$17,500; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$17,500.00.

8-01-20-150-150-261

T-19-56-860-000-801


NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this professional contract is hereby authorized and approved by the Township Council.

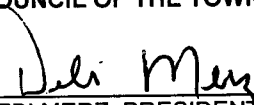
BE IT ALSO RESOLVED:

- Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with Newmark Knight Frank Valuation and Advisory LLC for Appraisal services to the Township of Jefferson as set forth in a proposal dated January 12, 2018 for an annual fee not to exceed \$17,500.00 per year.
- Section 2. This contract is awarded as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.
- Section 3. The term of this agreement shall be for one year, from January 1, 2018 through December 31, 2018.
- Section 4. A notice of this action shall be printed once in the legal newspaper of the Township of Jefferson.
- Section 5. The resolution authorizing the award of contract for “Professional Services” and the contract itself must be available for public inspection per the requirement of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)
- Section 6. The Business Entity Disclosure Certification and the Determinations of Value be placed on file with this resolution.

ATTEST:

COUNCIL OF THE TOWNSHIP OF JEFFERSON:


MICHELE REILLY, TOWNSHIP CLERK
Dated: February 21, 2018


DEBI MERZ, PRESIDENT

CERTIFICATION: I, Michele Reilly, Clerk of the Township of Jefferson, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Jefferson Township County at a meeting held on February 21, 2018.


Michele Reilly, RMC, Township Clerk

NAME	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
Birmingham			X			
Finnegan	X		X			
Smith			X			
Dunham		X	X			
Merz			X			

CMFO'S Certification of Availability of Funds

I, William J. Eagen, hereby certify that sufficient funds will be available with the adoption of the 2018 Municipal Budget: Tax Assessment OE & Open Space Budget, for the purpose stated herein, all in accordance with requirements of the Local Budget Law NJSA 40A: 4-1, et.seq.

Purpose: Appraisal Services – Tax Appeals, Open Space Appraisals,
other services as needed


Vendor: NEWMARK KNIGHT FRANK (NEWMA005)
VALUATION SERVICES & ADVISORY

Line Item No.: 8-01-20-150-150-261
T-19-56-860-000-801

Amount Certified: \$ 17,500.00

Total Certified Amount Not to Exceed: **\$17,500.00**

Certified this 7th day of February, 2018
For 02/07/2018 meeting



William J. Eagen
Chief Financial Officer

**BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8
TOWNSHIP OF JEFFERSON**

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the *Newmark Knight Frank* has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding (*date of award scheduled for approval of the contract by the governing body*) to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Jefferson as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Jefferson Township Republican Committee	Mayor Felter
	Council President Debi Merz
	Councilman Robert Birmingham
	Councilman Jay Dunham
	Councilwoman Ron Smith
	Councilwoman Kim Finnegan

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership
 Corporation
 Sole Proprietorship
 Subchapter S Corporation
 Limited Partnership
 Limited Liability Corporation
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Publicly Traded Company	/

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Newmark Knight Frank Valuation and Advisory, LLC
 Signed: Matthew S. Krauser Title: Senior Managing Director
 Print Name: Matthew S. Krauser Date: 1/12/18

Subscribed and sworn before me this 12 day of January, 2018
Matthew S. Krauser (Affiant)
 My Commission expires: DIANE M. DEININGER Matthew S. Krauser, Sr. Managing Director
 NOTARY PUBLIC OF NEW JERSEY (Print name & title of affiant)
 My Commission Expires July 19, 2020