

**TOWNSHIP OF JEFFERSON  
COUNTY OF MORRIS, NJ**

**CONSENT AGENDA RESOLUTION #18-86**

**“RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BETWEEN  
PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC. AND JEFFERSON TOWNSHIP”**

**WHEREAS**, Project Self-Sufficiency of Sussex County, Inc. (“PSS”) provides individual and family self-sufficiency, family counseling and stabilization services in Sussex, Morris and Warren Counties; and

**WHEREAS**, the Township of Jefferson and PSS share a commitment to serving the residents of Jefferson Township; and

**WHEREAS**, the Township of Jefferson and PSS’ shared goal is to assist families in Jefferson to achieve economic self-sufficiency and family stability; and

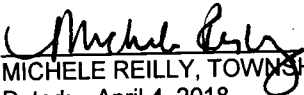
**WHEREAS**, the Township of Jefferson and PSS shall collaborate on the mobile outreach project to bring services to the residents of Jefferson; and

**WHEREAS**, the purpose of this Agreement is to establish a reciprocal and collaborative relationship that facilitates the delivery of professional, appropriate, and effective evidence-based services to the residents of Jefferson through PSS’ mobile outreach program to be located in Jefferson; and

**WHEREAS**, it is the desire of the governing body of the Township of Jefferson to partner with PSS in accordance with the attached Memorandum of Understanding.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Jefferson, Morris County, New Jersey, that the Mayor is hereby authorized to execute the Memorandum of Agreement between Project Self-Sufficiency of Sussex County, Inc. and Jefferson Township.

**ATTEST:**

  
MICHELE REILLY, TOWNSHIP CLERK  
Dated: April 4, 2018

**COUNCIL OF THE TOWNSHIP OF JEFFERSON:**

  
DEBI MERZ, COUNCIL PRESIDENT

**CERTIFICATION:** I, Michele Reilly, Clerk of the Township of Jefferson, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution adopted by the Jefferson Township Council at a meeting held on April 4, 2018

  
Michele Reilly, RMC, Township Clerk

NAME	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
Birmingham			X			
Finnegan	X		X			
Smith		X	X			
Dunham			X			
Merz			X			

**MEMORANDUM OF AGREEMENT  
BETWEEN PROJECT SELF-SUFFICIENCY OF SUSSEX COUNTY, INC. AND  
JEFFERSON TOWNSHIP**

Project Self-Sufficiency of Sussex County, Inc. ("PSS") provides individual and family self-sufficiency, family counseling and stabilization services in Sussex, Morris and Warren Counties. Jefferson Township, New Jersey ("Jefferson") is a municipality within Morris County. Jefferson and PSS together (hereinafter "the Parties") share a commitment to serving the residents of Jefferson Township, and shall collaborate on this mobile outreach project to bring services to the residents of Jefferson.

The purpose of this Agreement is to establish a reciprocal and collaborative relationship that facilitates the delivery of professional, appropriate, and effective evidence-based services to the residents of Jefferson through PSS' mobile outreach program to be located in Jefferson. The Parties' shared goal is to assist families in Jefferson to achieve economic self-sufficiency and family stability. The Parties anticipate that PSS' mobile program will be onsite in Jefferson twice per month commencing April 2018. The services to be provided include:

1. Case Management Services
2. Computer Training
3. One-on-One Supportive Counseling
4. Access to Computers for Job Search
5. Job Training Skills & Job Search Assistance
6. Basic Needs- Food, Clothing & Infant Items
7. Info/Referrals to Community Resources

In establishing this relationship, Jefferson and PSS agree to work together to outreach to the residents of Jefferson so that they are aware of the mobile program and how to access services through it, and to work together to increase the range and accessibility of services they can make available to individuals and families in the municipality. Residents of Jefferson Township will retain access to the full range of programs and services available at the PSS main campus in Newton, NJ, as well as all applicable home-based services.

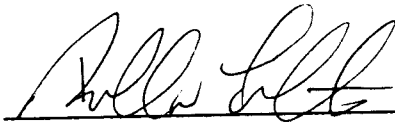
This Agreement sets forth the terms of a reciprocal and collaborative effort by both Parties to improve outcomes, economic self-sufficiency and family stability and safety for families and individuals in Jefferson.

- I. The Parties to this Agreement agree to:
  - a. Designate a senior staff member who will serve as the primary point of contact between the two Parties;
  - b. Provide each other with copies of the admission criteria for each of the programs for which they accept outside referrals, as well as their rules and regulations, to ensure expeditious referrals and effective treatment;
  - c. Collaborate on determining the most effective date and place for the mobile program to locate;
  - d. Cooperate on scheduling and securing space;
  - e. Publicize the availability of the mobile outreach program and how to access services through it;
  - f. Accept appropriate referrals from each other, based on each organization's admission criteria and further subject to capacity limitations.
- II. The Parties also agree that:
  - a. Each organization shall maintain control regarding eligibility for their respective programs and the determination of appropriate services to be rendered and shall inform the other of changes in eligibility criteria in a timely way;
  - b. Each party will follow all applicable State and Federal laws, rules, and regulations regarding admission and discharge policies, including, but not limited to, those that apply to nondiscrimination requirements;

- c. The parties will work together, as appropriate, to plan for any necessary continuing care of clients;
- d. Neither party shall be held financially responsible for the services rendered by the other, nor does either party assume liability for the acts and/or omissions of the other party.

The undersigned agree to implement this agreement within their respective organization.

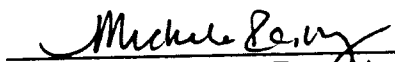
For Jefferson Township:

  
\_\_\_\_\_

Russell Felter, Mayor

4/04/18  
\_\_\_\_\_

Date

  
\_\_\_\_\_

Attest: Michele Reilly, Township Clerk

For Project Self-Sufficiency of Sussex County, Inc.:

\_\_\_\_\_

Deborah Berry-Toon, MSW  
Executive Director

\_\_\_\_\_

Date

\_\_\_\_\_

Attest: