

# ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2017 (UNAUDITED)

POPULATION LAST \_\_\_\_\_ CENSUS  
 27,644 3,817,574,505  
 NET VALUATION TAXABLE 2017 1512  
 MUNICODE \_\_\_\_\_

**FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:**  
**COUNTIES – JANUARY 26, 2018**  
**MUNICIPALITIES - FEBRUARY 10, 2018**

**ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICE**

Township \_\_\_\_\_ of Lacey \_\_\_\_\_ County of Ocean \_\_\_\_\_

SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

	Date	Examined By:
1		Preliminary Check
2		Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature: Linda Picaro-Covello  
 Title: Chief Financial Officer

(This must be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

**REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:**

I hereby certify that I am responsible for filing this verified Annual Financial Statement, and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I Linda Picaro-Covello am the Chief Financial Officer, License #N-0756, of the Township of Lacey, County of Ocean and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2017, completely in compliance with N.J.S. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2017.

Prepared by Chief Financial Officer: Yes

Signature Linda Picaro-Covello  
 Title Chief Financial Officer  
 Address 818 Lacey Road  
08731  
Forked River, NJ 08731  
US

Phone Number 609-693-1100  
Email lcovello@laceytownship.org

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.

**THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:**

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Township Of Lacey as of December 31, 2017 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures came to my attention that caused me to believe that the Annual Financial Statement for the year end December 31, 2017 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures, or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

\_\_\_\_\_  
Registered Municipal Accountant  
\_\_\_\_\_  
Firm Name  
\_\_\_\_\_

Address

Phone Number

Email

Certified by me

MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION  
BY  
CHIEF FINANCIAL OFFICER

One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.

**CERTIFICATION OF QUALIFYING MUNICIPALITY**

1. The outstanding indebtedness of the previous fiscal year is **not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges did not equal or exceed 4% of the total tax levy;
5. There were no **"procedural deficiencies" noted** by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality did not conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality did not conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does not contain a levy or appropriation "CAP" referendum.
10. The municipality will not apply for Transitional Aid for 2018.

The undersigned certifies that this municipality has compiled in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: Lacey \_\_\_\_\_  
 Chief Financial Officer: Linda Picaro-Covello \_\_\_\_\_  
 Signature: Linda Picaro-Covello \_\_\_\_\_  
 Certificate #: Date: N-0756 \_\_\_\_\_  
1/24/2018 \_\_\_\_\_

**CERTIFICATION OF NON-QUALIFYING MUNICIPALITY**

The undersigned certifies that this municipality does not meet Item(s) # of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: Lacey \_\_\_\_\_  
 Chief Financial Officer: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Certificate #: Date: \_\_\_\_\_

216006469  
 Fed I.D. #  
 Lacey  
 Municipality  
 Ocean  
 County

**Report of Federal and State Financial Assistance  
 Expenditures of Awards**

Fiscal Year Ending: December 31, 2017

	(1) Federal Programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
Total	\$730,775.26	\$1,014,263.80	\$2,319.42

Type of Audit required by OMB Uniform Guidance and Single Audit N.J.  
 Circular 15-08-OMB:

Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB Uniform Guidance and N.J. Circular 15-08 OMB. The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.

- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.
- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

**IMPORTANT!**

**READ INSTRUCTIONS**

Linda Picaro-Covello	1/24/2018	INSTRUCTION
Signature of Chief Financial Officer	Date	

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

**CERTIFICATION**

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the Township of Lacey, County of Ocean during the year 2017.

I have therefore removed from this statement the sheets pertaining only to utilities

Signature: Linda Picaro-Covello  
 Name: Linda Picaro-Covello  
 Title: Chief Financial Officer

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

**MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2017**

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2018 and filed with the County Board of Taxation on January 10, 2018 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of \$

\_\_\_\_\_  
 SIGNATURE OF TAX ASSESSOR  
 Lacey

\_\_\_\_\_  
 MUNICIPALITY  
 Ocean

\_\_\_\_\_  
 COUNTY

NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET

**POST CLOSING TRIAL BALANCE -  
 CURRENT FUND**

AS OF DECEMBER 31, 2017

Cash Liabilities Must be Subtotaled and Subtotal Must be Marked With "C" - Taxes Receivable Must Be Subtotaled

Title of Account	Debit	Credit
Receivables with Full Reserves		
Revenue Accounts Receivable	34,672.01	
Delinquent Taxes	434,532.21	
Tax Title Liens	300,602.90	
Property Acquired by Taxes	3,177,580.00	
Subtotal Receivables with Full Reserves	3,947,387.12	0.00

Cash Liabilities		
Reserve for Encumbrances		185,794.49
Tax Overpayments		40,135.07
Prepaid Taxes		2,734,546.68
Due State for Fees Collected		14,428.00
Unallocated Tax Receipts		8.31
Interfunds-Grant Fund		88,426.82
Due to MUA		47,359.65
Appropriation Reserves		2,475,502.96
Due to State of New Jersey - Senior Citizens & Veterans Deductions		0.00
Local District School Tax Payable		1,459,861.84
County Taxes Payable		0.00
Due County for Added and Omitted Taxes		83,796.99
Subtotal Cash Liabilities	0.00	7,129,860.81
Current Fund Total		
Change Fund	1,300.00	
Special Emergency Note		144,000.00
Investments		
Cash	11,357,719.33	
Due from State of NJ - Senior Citizens & Veterans Deductions	21,485.02	
Deferred Charges	144,000.00	
Deferred School Taxes	22,897,054.00	
Reserve for Receivables		3,947,387.12
School Taxes Deferred		22,897,054.00
Fund Balance		4,250,643.54
Total	38,368,945.47	38,368,945.47

**POST CLOSING**

**TRIAL BALANCE - PUBLIC ASSISTANCE FUND**

Accounts #1 and #2\* AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Cash Public Assistance #1	0.00	

Cash Public Assistance #2	0.00	
Total	0.00	0.00

**POST CLOSING TRIAL BALANCE –  
FEDERAL AND STATE GRANTS**

AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Due to Current Fund	88,426.82	
Reserve for Encumbrances		8,618.78
Cash	0.00	
Federal and State Grants Receivable	100,951.72	
Appropriated Reserves for Federal and State Grants		117,602.40
Unappropriated Reserves for Federal and State Grants		63,157.36
	189,378.54	189,378.54



**POST CLOSING TRIAL BALANCE  
- TRUST FUNDS**

(Assessment Section Must be Separately Stated)

AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Trust Assessment Fund		
Deferred Charges	0.00	
Assessment Bonds		0.00
Assessment Notes		
Fund Balance		0.00
<b>Total Trust Assessment Fund</b>	<b>0.00</b>	<b>0.00</b>
Animal Control Fund		
Due to State Board of Health		82.20
Reserve for Expenditures		66,124.71
Cash	66,206.91	
Deferred Charges	0.00	
<b>Total Animal Control Fund</b>	<b>66,206.91</b>	<b>66,206.91</b>
Trust Other Fund		
Trust Fund Reserves		2,321,227.65
Cash	2,321,227.65	
Deferred Charges	0.00	
<b>Total</b>	<b>2,321,227.65</b>	<b>2,321,227.65</b>
Municipal Open Space Trust Fund		
Cash	0.00	
<b>Total Municipal Open Space Trust Fund</b>	<b>0.00</b>	<b>0.00</b>

# MUNICIPAL PUBLIC DEFENDER CERTIFICATION

Public Law 1998, C. 256

Municipal Public Defender Expended Prior Year 2016:	(1)	_____
	\$15,887.00	_____ 25%
	X	_____ \$3,971.75
	(2)	_____
Municipal Public Defender Trust Cash Balance December 31, 2017:	(3)	_____ \$2,537.00
		_____

Note: If the amount of money in a dedicated fund established pursuant to this section exceeds by more than 25% the amount which the municipality expended during the prior year providing the services of a municipal public defender, the amount in excess of the amount expended shall be forwarded to the Criminal Disposition and Review Collection Fund administered by the Victims of Crime Compensation Board (P.O. Box 084, Trenton, N.J. 08625).

Amount in excess of the amount expended: 3 - (1 +2) = \_\_\_\_\_ \$

The undersigned certifies that the municipality has complied with the regulations governing Municipal Public Defender as required under Public Law 1998, C. 256.

Chief Financial Officer: Linda Picaro-Covello  
Signature: Linda Picaro-Covello  
Certificate #: Date: N-0756  
1/24/2018

of 59

## SCHEDULE OF TRUST FUND RESERVES

Purpose	Amount Dec. 31, 2016 Per Audit Report	Receipts	Disbursements	Balance as of Dec. 31, 2017
Affordable Housing Fees	\$104,055.78	\$7,059.82	54,480.54	\$56,635.06
Cash Performance Bonds	\$257,492.07	\$93,286.18	38,294.56	\$312,483.69
CO Inspections	\$162,370.25	\$55,546.25	34,583.25	\$183,333.25
Inspection Fees	\$210,823.77	\$219,298.89	154,378.95	\$275,743.71
Land Development Fees	\$170,349.27	\$174,550.38	153,818.98	\$191,080.67
Traffic Light-Haines & Lake Barnegat Blvd	\$11,851.00	\$	10,324.00	\$1,527.00
Unimproved Street Inspection Fees	\$9,793.71	\$8,463.95		\$18,257.66
Law Enforcement Forfeiture	\$56,454.46	\$17,337.04	21,000.00	\$52,791.50
Municipal Alliance Program	\$8,705.42	\$25,234.50	23,482.03	\$10,457.89
POAA	\$371.00	\$8.00		\$379.00
Police Outside Employment	\$45,945.10	\$197,251.28	167,268.83	\$75,927.55
Premiums at Tax Sale	\$788,500.00	\$764,200.00	979,400.00	\$573,300.00
Public Defender	\$20,387.50	\$11,919.50	29,770.00	\$2,537.00
Recreation Programs	\$21,830.08	\$68,893.25	64,263.23	\$26,460.10
Self Insurance Fund	\$15,238.64	\$174,610.68	172,665.56	\$17,183.76
Snow Removal	\$205,237.17	\$35,000.00	15,662.56	\$224,574.61
Third Party Liens	\$154,068.87	\$1,252,207.39	1,253,488.47	\$152,787.79
Unemployment Trust	\$26,195.05	\$10,000.00	6,282.64	\$29,912.41
Electronic Tax Sale	\$24,500.00	\$1,417,060.54	1,440,560.54	\$1,000.00
Bicentennial Park Donations	\$11,000.00	\$	5,945.00	\$5,055.00
Accumulated Absences	\$55,000.00	\$50,000.00		\$105,000.00
Uniform Fire Safety	\$1,750.00	\$3,050.00		\$4,800.00
<b>Totals</b>	<b>\$2,361,919.14</b>	<b>\$4,584,977.65</b>	<b>\$4,625,669.14</b>	<b>\$2,321,227.65</b>

**ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2016	Receipts		Disbursements	Balance Dec. 31, 2017
		Assessments and Liens	Current Budget		
Assesment Serial Bond Issues					
Assessment Bond Anticipation Note Issues					
Other Liabilitites					
Trust Surplus					
Trust Surplus					0.00
Less Assets "Unfinanced"					
Totals	0.00	0.00	0.00	0.00	0.00

**POST CLOSING TRIAL BALANCE - GENERAL  
CAPITAL FUND**

AS OF DECEMBER 31, 2017

Title of Account	Debit	Credit
Grants Receivable	1,072,769.37	
To Future Taxation-Unfunded	6,151,538.06	
To Future Taxation-Funded	10,786,415.87	
Reserve for Encumbrances		2,210,164.73
Reserve for Lighting Improvements		100,000.00
Reserve for Debt Service		56,474.63
Estimated Proceeds Bonds and Notes Authorized	2,763,771.25	
Bonds and Notes Authorized but Not Issued		2,763,771.25
Cash	2,586,891.03	
Deferred Charges	0.00	
General Capital Bonds		10,110,000.00
Assessment Serial Bonds		0.00
Bond Anticipation Notes		3,333,625.00
Assessment Notes		
Loans Payable		676,415.87

Loans Payable		0.00
Improvement Authorizations - Funded		1,408,088.45
Improvement Authorizations - Unfunded		2,104,044.30
Capital Improvement Fund		94,069.25
Down Payments on Improvements		0.00
Capital Surplus		504,732.10
<b>Total</b>	<b>23,361,385.58</b>	<b>23,361,385.58</b>

**CASH RECONCILIATION DECEMBER 31, 2017**

	C sh		Less Checks Outstanding	Cash Book Balance
	On Hand	On Deposit		
Current	178,172.25	12,171,304.25	991,757.17	11,357,719.33
Federal and State Grant Fund				0.00
Trust - Assessment				0.00
Trust - Dog License	84.00	66,128.52	5.61	66,206.91
Trust - Other	8,274.53	2,362,389.90	49,436.78	2,321,227.65
Capital - General		2,587,166.62	275.59	2,586,891.03
<b>Total</b>	<b>186,530.78</b>	<b>17,186,989.29</b>	<b>1,041,475.15</b>	<b>16,332,044.92</b>

\* - Include Deposits In Transit

\*\* - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

**REQUIRED CERTIFICATION**

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2017.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2017.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: Linda Picaro-Covello

Title: Chief Financial Officer

**CASH RECONCILIATION DECEMBER 31, 2017 (CONT'D)**

LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Bank	Amount
CURRENT FUND OCEAN FIRST ACCT 1765	10,837,919.22
CURRENT FUND OCEAN FIRST ACCT 0379	500.02
CURRENT FUND OCEAN FIRST ACCT 0304	319,105.18
CURRENT FUND OCEAN FIRST ACCT 0429	1,013,779.83
DOG TRUST FUND OCEAN FIRST ACCT 0437	66,128.52
OTHER TRUST FUND OCEAN FIRST ACCT 0193	466,848.05
OTHER TRUST OCEAN FIRST ACCT 0312	56,635.06
OTHER TRUST OCEAN FIRST ACCT 0338	29,914.49
OTHER TRUST OCEAN FIRST ACCT 0346	972,282.63
OTHER TRUST OCEAN FIRST ACCT 0387	51,382.38



OTHER TRUST OCEAN FIRST ACCT 2474	1,000.04
OTHER TRUST OCEAN FIRST ACCT 1138	19,489.92
OTHER TRUST OCEAN FIRST ACCT 2466	764,837.33
GENERAL CAPITAL FUND OCEAN FIRST ACCT 3822	2,587,166.62
Total	17,186,989.29

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

**MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE**

Grant	Balance Jan. 1, 2017	2017 Budget Revenue Realized	Received	Canceled	Other	Balance Dec. 31, 2017	Other Grant Receivable Description
2016 Bulletproof Vest Program	4,697.12					4,697.12	
2016 Emergency Management-966 Grant	57.29					57.29	
2014 ROID GRANT	2,617.50		2,397.69			219.81	
Click it or Ticket		5,500.00	5,219.52			280.48	
2015 Bulletproof Vest Program	4,705.88		4,705.88			0.00	
2015 Municipal Alliance Grant	158.99					158.99	
2015 Emergency Management-966 Grant	1,657.35					1,657.35	
2015 ROID Grant	2,637.71					2,637.71	
2014 Bulletproof Vest Program	1,276.21		578.38			697.83	
2013 Emergency Management Performance	2,308.37					2,308.37	
2013 Emergency Management-966 Grant	551.00					551.00	
2011 Ocean County Recycling Mini Grant	12,276.00					12,276.00	
2017 Post Sandy Planning Grant	102.87					102.87	
Municipal Alliance Grant FY 16	12.72					12.72	

2014 Emergency Management-966 Grant	772.26					772.26	
Alcohol Education & Rehabilitation		3,345.67	3,345.67			0.00	
Drunk Driving Enforcement Fund		11,010.33	11,010.33			0.00	
Recycling Tonnage Grant		47,422.42	47,422.42			0.00	
Clean Communities Program		72,978.19	72,978.19			0.00	
Body Armor Fund		3,868.34	3,868.34			0.00	
Bulletproof Vest Program		7,033.67				7,033.67	
Municipal Alliance Grant FY 18		32,665.00	5,524.28			27,140.72	
Municipal Alliance Grant FY 17	26,221.41		26,221.41			0.00	

Grant	Balance Jan. 1, 2017	2017 Budget Revenue Realized	Received	Canceled	Other	Balance Dec. 31, 2017	Other Grant Receivable Description
Emergency Management -966 Grant		32,026.70	31,640.30			386.40	
Distracted Driving Crackdown		5,500.00	4,954.02			545.98	
Drive Sober Get Pulled Over		5,500.00	3,640.85			1,859.15	
Special Traffic Enforcement Program		37,556.00				37,556.00	
Total	60,052.68	264,406.32	223,507.28	0.00		100,951.72	

**SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget		Expended	Cancelled	Other	Balance Dec. 31 2017	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
2016 Alcohol Education & Rehab	1,131.67						1,131.67	
2016 Body Armor	2,604.34			2,319.42			284.92	
2016 Recycling Tonnage Grant	654.66			688.41		33.75	0.00	Reserve for Encumbrances
2016 Drunk Driving Enforcement Fund	5,353.52			5,522.52		169.00	0.00	Reserve for Encumbrances
2016 Clean Communities Grant	7,929.68			19,813.84		11,884.16	0.00	Reserve for Encumbrances
2016 Emergency Management-966 Grant	57.29						57.29	
2016 Bulletproof Vest Program	4,697.12			447.31			4,249.81	
2015 Alcohol Education & Rehab	502.20			500.00			2.20	
2015 Recycling Tonnage Grant	53.50						53.50	
2015 DDEF	56.17			11.62		35.57	80.12	Reserve for Encumbrances
2015 Clean Communities Grant	42.00						42.00	
2015 Emergency Management-966 Grant	1,601.60						1,601.60	
2015 Bulletproof Vest Program	1,872.11			1,872.11			0.00	

2015 Exelon Emergency Management	3,219.27						3,219.27	
2015 CWPP	5,000.00						5,000.00	
2015 ROID	2,322.16			2,283.57		56.62	95.21	Reserve for Encumbrances

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget		Expended	Cancelled	Other	Balance Dec. 31 2017	Other Grant Receivable Description
		Appropriations						
		Budget	Appropriation By 40A:4-87					
2014 Recycling Tonnage Grant	1,581.02					223.20	1,804.22	Reserve for Encumbrances
2014 DDEF	2.70						2.70	
2014 Post Sandy Planning Grant	102.87						102.87	
2014 Emergency Management-966 Grant	772.26						772.26	
2013 DDEF	74.44						74.44	
2013 ROID	2,623.00						2,623.00	
2013 Emergency Management Performance	6,197.80						6,197.80	
2013 Municipal Alliance Grant	221.45						221.45	
PY Emergency Management 966 Grant	4,423.14						4,423.14	
PY OC Tourism Grant	4,500.00						4,500.00	
PY Special Legislative Grant	1,731.55						1,731.55	

Municipal Alliance FY 17	20,857.30			20,912.47		55.17	0.00	Reserve for Encumbrances
Alcohol Education & Rehabilitation			3,345.67	2,624.65			721.02	
Municipal Alliance Grant FY18		41,393.65		21,072.79			20,320.86	
Body Armor Fund		3,868.34					3,868.34	
Bulletproof Vest Program			7,033.67				7,033.67	
Clean Communities Program			72,978.19	67,218.60			5,759.59	
Recycling Tonnage Grant		47,422.42		46,625.18			797.24	
Drunk Driving Enforcement Fund		11,010.33		7,869.03			3,141.30	
Emergency Management 966 Grant		32,026.70		31,640.30			386.40	
Drive Sober Get Pulled Over			5,500.00	4,709.29			790.71	
Distracted Driving Crackdown			5,500.00	5,500.00			0.00	
Click it or Ticket			5,500.00	5,500.00			0.00	
Special Traffic Enforcement Program			37,556.00	1,043.75			36,512.25	

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget		Expended	Cancelled	Other	Balance Dec. 31 2017	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Total	80,184.82	135,721.44	137,413.53	248,174.86	0.00		117,602.40	

**SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2017	Transferred from 2017 Budget		Receipts	Grants Receivable	Other	Balance Dec. 31, 2017	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Exelon OEM Donation				2,000.00			2,000.00	
Body Armor Fund	3,868.34	3,868.34		3,954.84			3,954.84	
Drunk Driving Enforcement Fund	11,010.33	11,010.33		11,058.59			11,058.59	
Recycling Tonnage Grant	47,422.42	47,422.42		46,143.93			46,143.93	
<b>Total</b>	62,301.09	62,301.09	0.00	63,157.36	0.00		63,157.36	

**LOCAL DISTRICT SCHOOL TAX**

		Debit	Credit
Balance January 1, 2017			
School Tax Payable #	85001-00		1,116,786.00
School Tax Deferred (Not in excess of 50% of Levy - 2016 -2017)	85002-00		22,897,054.00
Prepaid Beginning Balance			
Levy School Year July 1, 2017- June 30, 2018			48,815,343.00
Levy Calendar Year 2017			
Paid		48,472,267.16	
Balance December 31, 2017			
School Tax Payable #	85003-00	1,459,861.84	
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	85004-00	22,897,054.00	
Prepaid Ending Balance			
Total		72,829,183.00	72,829,183.00

Amount Deferred at during year

\* Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools

# Must include unpaid requisitions

**MUNICIPAL OPEN SPACE TAX**

		Debit	Credit
Balance January 1, 2017			
2017 Levy	85105-00		
Added and Omitted Levy			
Interest Earned			
Expenditures			
Balance December 31, 2017	85046-00	0.00	
Total		0.00	0.00

**REGIONAL SCHOOL TAX**

	Debit	Credit



Balance January 1, 2017			
School Tax Payable	85031-00		
School Tax Deferred (Not in excess of 50% of Levy - 2016 -2017)	85032-00		
Prepaid Beginning Balance			
Levy School Year July 1, 2017- June 30, 2018			
Levy Calendar Year 2017			
Paid			
Balance December 31, 2017			
School Tax Payable	85033-00	0.00	
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	85034-00	0.00	
Prepaid Ending Balance			
Total		0.00	0.00

Amount Deferred at during Year

# Must include unpaid requisitions

**REGIONAL HIGH SCHOOL TAX**

		Debit	Credit
Balance January 1, 2017			
School Tax Payable	85041-00		
School Tax Deferred (Not in excess of 50% of Levy - 2016 - 2017 )	85042-00		
Prepaid Beginning Balance			
Levy School Year July 1, 2017- June 30, 2018			
Levy Calendar Year 2017			
Paid			
Balance December 31, 2017			
School Tax Payable	85043-00	0.00	
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	85044-00	0.00	
Prepaid Ending Balance			
Total		0.00	0.00

Amount Deferred at during year

# Must include unpaid requisitions

**COUNTY TAXES PAYABLE**

		Debit	Credit
Balance January 1, 2017			
County Taxes	80003-01		
Due County for Added and Omitted Taxes	80003-02		83,917.49
2017 Levy			
General County	80003-03		13,177,035.50
County Library	80003-04		1,419,108.23
County Health			514,216.79
County Open Space Preservation			448,867.77
Due County for Added and Omitted Taxes	80003-05		83,796.99
Paid		15,643,145.78	
Balance December 31, 2017			
County Taxes		0.00	
Due County for Added and Omitted Taxes		83,796.99	
Total		15,726,942.77	15,726,942.77

Paid for Regular County Levies                      15,559,228.29

83,917.49

Paid for Added and Omitted Taxes                      \_\_\_\_\_

**SPECIAL DISTRICT TAXES**

		Debit	Credit
Balance January 1, 2017	80003-06		
2017 Levy: (List Each Type of District Tax Separately - see Footnote)			
Total 2017 Levy	80003-07		
Paid	80003-08		
Balance December 31, 2017	80003-09		
Total			

Footnote: Please state the number of districts in each instance

**STATE LIBRARY AID**

RESERVE FOR MAINTENANCE OF FREE PUBLIC LIBRARY WITH STATE AID

	Debit	Credit

Balance Jan 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

**RESERVE FOR EXPENSE OF PARTICIPATION IN FREE COUNTY LIBRARY WITH STATE AID**

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

**RESERVE FOR AID TO LIBRARY OR READING ROOM WITH STATE AID (N.J.S.A 40:54-35)**

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

**RESERVE FOR LIBRARY SERVICES WITH FEDERAL AID**

Balance January 1, CY (Credit)		
State Library Aid Received in CY (Credit)		
Expended (Debit)		
Balance December 31, 2017	0.00	
Total	0.00	0.00

**STATEMENT OF GENERAL BUDGET REVENUES 2017**

Source	Budget -01	Realized -02	Excess or Deficit -03
Surplus Anticipated 80101-	3,620,000.00	3,620,000.00	0.00
Surplus Anticipated with Prior Written Consent of Director of Local Government 80102-			
Adopted Budget	12,855,306.70	13,017,370.06	162,063.36
Added by NJS40A:4-87	137,413.53	137,413.53	0.00
Total Miscellaneous Revenue Anticipated 80103-	12,992,720.23	13,154,783.59	162,063.36
Receipts from Delinquent Taxes 80104-	456,000.00	603,743.94	147,743.94
Amount to be Raised by Taxation:			

(a) Local Tax for Municipal Purposes	80105-	13,614,000.00		
(b) Addition to Local District School Tax	80106-			
(c) Minimum Library Tax	80107-			
County Only: Total Raised by Taxation				
Total Amount to be Raised by Taxation	80107-	13,614,000.00	14,443,069.27	829,069.27
Total		30,682,720.23	31,821,596.80	1,138,876.57

**ALLOCATION OF CURRENT TAX COLLECTIONS**

		Debit	Credit
Current Taxes Realized in Cash	80108-00		77,796,380.85
Amount to be Raised by Taxation			
Local District School Tax	80109-00	48,815,343.00	
Regional School Tax	80119-00		
Regional High School Tax	80110-00		
County Taxes	80111-00	15,559,228.29	
Due County for Added and Omitted Taxes	80112-00	83,796.99	
Special District Taxes	80113-00		
Municipal Open Space Tax	80120-00	0.00	
Reserve for Uncollected Taxes	80114-00		1,105,056.70
Deficit in Required Collection of Current Taxes (or)	80115-00		
Balance for Support of Municipal Budget (or)	80116-00	14,443,069.27	
*Excess Non-Budget Revenue (see footnote)	80117-00		
*Deficit Non-Budget Revenue (see footnote)	80118-00		
Total		78,901,437.55	78,901,437.55

\* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

**STATEMENT OF GENERAL BUDGET REVENUES 2017**

**MISCELLANEOUS REVENUES ANTICIPATED: ADDED BY N.J.S. 40A:4-87**

Source	Budget	Realized	Excess of Deficit
Distracted Driving Crackdown Grant	5,500.00	5,500.00	0.00
Click it or Ticket	5,500.00	5,500.00	0.00
Clean Communities Grant Program	72,978.19	72,978.19	0.00
Alcohol Education & Enforcement Fund	3,345.67	3,345.67	0.00
Drive Sober or Get Pulled Over	5,500.00	5,500.00	0.00
Special Traffic Enforcement Program Grant	37,556.00	37,556.00	0.00
Federal Bulletproof Vest Partnership Grant	7,033.67	7,033.67	0.00
	137,413.53	137,413.53	0.00

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature

Linda Picaro-Covello

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**STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2017**

2017 Budget as Adopted	80012-01	30,545,306.70
2017 Budget - Added by N.J.S. 40A:4-87	80012-02	137,413.53
Appropriated for 2017 (Budget Statement Item 9)	80012-03	30,682,720.23
Appropriated for 2017 Emergency Appropriation (Budget Statement Item 9)	80012-04	
Total General Appropriations (Budget Statement Item 9)	80012-05	30,682,720.23
Add: Overexpenditures (see footnote)	80012-06	
Total Appropriations and Overexpenditures	80012-07	30,682,720.23
Deduct Expenditures:		
Paid or Charged [Budget Statement Item (L)]	80012-08	27,098,479.39
Paid or Charged - Reserve for Uncollected Taxes	80012-09	1,105,056.70
Reserved	80012-10	2,475,502.96
Total Expenditures	80012-11	30,679,039.05
Unexpended Balances Canceled (see footnote)	80012-12	3,681.18

**FOOTNOTES - RE: OVEREXPENDITURES**

Every appropriation overexpended in the budget document must be marked with an \* and must agree in the aggregate with this item.

**RE: UNEXPENDED BALANCES CANCELED:**

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled".

**SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL DISTRICT SCHOOL PURPOSES**

(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)

2017 Authorizations		
N.J.S. 40A:4-46 (After adoption of Budget)		
N.J.S. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

**RESULTS OF 2017 OPERATION**  
CURRENT FUND

	Debit	Credit
Unexpended Balances of CY Budget Appropriations		3,681.18
Excess of Anticipated Revenues: Miscellaneous Revenues Anticipated		162,063.36
Excess of Anticipated Revenues: Delinquent Tax Collections		147,743.94
Excess of Anticipated Revenues: Required Collection of Current Taxes		829,069.27
Miscellaneous Revenue Not Anticipated		1,056,099.58
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property		0.00
Sale of Municipal Assets (Credit)		
Unexpended Balances of PY Appropriation Reserves (Credit)		1,498,164.55
Deferred School Tax Revenue: Balance January 1, CY	22,897,054.00	
Deferred School Tax Revenue: Balance December 31, CY		22,897,054.00
Prior Years Interfunds Returned in CY (Credit)		
Deficit in Anticipated Revenues: Miscellaneous Revenues Anticipated		
Cancellation of Reserves for Federal and State Grants (Credit)		
Deficit in Anticipated Revenues: Delinquent Tax Collections		
Statutory Excess in Reserve for Dog Fund Expenditures (Credit)		15,697.96
Deficit in Anticipated Revenues: Required Collection of Current Taxes	0.00	
Interfund Advances Originating in CY (Debit)		
Cancellation of Federal and State Grants Receivable (Debit)		
Senior Citizen Deductions Disallowed - Prior Year Taxes (Debit)		
Refund of Prior Year Revenue (Debit)	92.58	
Surplus Balance	3,712,427.26	
Deficit Balance		
	26,609,573.84	26,609,573.84

**SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED**

Source	Amount Realized
--------	-----------------

Tax Searches	400.00
Fuel Reimbursement LMUA	23,692.19
In Lieu of Taxes	90,000.00
Insurance Refunds	41,172.20
Miscellaneous	528.42
Miscellaneous Treasurer	362,286.34
Motor Vehicle Inspection Fees	3,200.00
Planning & Zoning	86,645.00
Public Works	265,085.05
Recycling Clothing Bin	4,800.00
Recycling Rebates	12,450.57
Tax Collector	18,996.65
Traffic Detail Administration Fee	41,167.03
Police Reports	6,308.00
BOH	57,607.00
Township Clerk	13,651.13
Community Hall Rentals	28,110.00
Total Amount of Miscellaneous Revenues Not Anticipated	1,056,099.58



**SURPLUS – CURRENT FUND  
YEAR 2017**

	Debit	Credit
Miscellaneous Revenue Not Anticipated: Payments in Lieu of Taxes on Real Property (Credit)		
Excess Resulting from CY Operations		3,712,427.26
Amount Appropriated in the CY Budget - Cash	3,620,000.00	
Amount Appropriated in the CY Budget - with Prior Written Consent of Director of Local Government Services		
Balance January 1, CY (Credit)		4,158,216.28
Balance December 31, 2017 80014-05	4,250,643.54	
	7,870,643.54	7,870,643.54

**ANALYSIS OF BALANCE DECEMBER 31, 2017 (FROM CURRENT  
FUND – TRIAL BALANCE)**

Cash		11,357,719.33
Investments		
Change Fund		1,300.00
Sub-Total		11,359,019.33
Deduct Cash Liabilities Marked with "C" on Trial Balance	80014-08	7,129,860.81
Cash Surplus	80014-09	4,229,158.52
Deficit in Cash Surplus	80014-10	
Other Assets Pledged to Surplus		
Due from State of N.J. Senior Citizens and Veterans Deduction	80014-16	21,485.02
Deferred Charges #	80014-12	144,000.00
Cash Deficit	80014-13	0.00
Special Emergency Note		-144,000.00
Total Other Assets	80014-14	21,485.02
	80014-15	4,250,643.54

(FOR MUNICIPALITIES ONLY)  
**CURRENT TAXES – 2017 LEVY**

1.	Amount of Levy as per Duplicate (Analysis) #	82101-00	77,993,057.87		
	(Abstract of Ratables)	82113-00			
2.	Amount of Levy Special District Taxes	82102-00			
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq.	82103-00			
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq.	82104-00			398,949.33
5a.	Subtotal 2017 Levy		78,392,007.20		
5b.	Reductions due to tax appeals **				
5c.	Total 2017 Tax Levy	82106-00			78,392,007.20
6.	Transferred to Tax Title Liens	82107-00			46,384.89
7.	Transferred to Foreclosed Property	82108-00			
8.	Remitted, Abated or Canceled	82109-00			177,493.35
9.	Discount Allowed	82110-00			
10.	Collected in Cash: In 2016	82121-00	759,431.67	In 2017 *	82122-00
	75,555,366.21 Homestead Benefit Revenue	82124-00		1,106,624.10	
	State's Share of 2017 Senior Citizens and Veterans Deductions Allowed	82123-00		374,958.87	
	Total to Line 14	82111-00		77,796,380.85	
11.	Total Credits 78,020,259.09				
12.	Amount Outstanding December 31, 2017	83120-00		371,748.11	
13.	Percentage of Cash Collections to Total 2017 Levy,				
	(Item 10 divided by Item 5c) is	82112-00	99.24		

**Note: Did Municipality Conduct Accelerated Tax Sale or Tax Levy Sale? No**

14.	Calculation of Current Taxes Realized in Cash:				
	Total of Line 10		77,796,380.85		
	Less: Reserve for Tax Appeals Pending				
	State Division of Tax Appeals To Current Taxes Realized in Cash				77,796,380.85

Note A: In showing the above percentage the following should be noted: Where Item 5 shows \$78,392,007.20, and Item 10 shows \$77,796,380.85, the percentage represented by the cash collections would be \$77,796,380.85 / \$78,392,007.20 or 99.24. The correct percentage to be shown as Item 13 is 99.24%.

# Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans Deductions.

\* Include overpayments applied as part of 2017 collections.

\*\* Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

**ACCELERATED TAX SALE/TAX LEVY SALE – CHAPTER 99**

To Calculate Underlying Tax Collection Rate for 2017

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997

**(1) Utilizing Accelerated Tax Sale**

Total of Line 10 Collected in Cash \_\_\_\_\_

LESS: Proceeds from Accelerated Tax Sale \_\_\_\_\_

**NET Cash Collected** \_\_\_\_\_

Line 5c Total 2017 Tax Levy \_\_\_\_\_

Percentage of Collection Excluding Accelerated Tax Sale Proceeds \_\_\_\_\_

(Net Cash Collected divided by Item 5c) is \_\_\_\_\_

---

**(2) Utilizing Tax Levy Sale**

Total of Line 10 Collected in Cash \_\_\_\_\_

LESS: Proceeds from Tax Levy Sale (excluding premium) \_\_\_\_\_

**NET Cash Collected** \_\_\_\_\_

Line 5c Total 2017 Tax Levy \_\_\_\_\_

Percentage of Collection Excluding Accelerated Tax Sale Proceeds \_\_\_\_\_

(Net Cash Collected divided by Item 5c) is \_\_\_\_\_

**SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY FOR SENIOR  
CITIZENS AND VETERANS DEDUCTIONS**

	Debit	Credit
Balance Jan 1, CY: Due From State of New Jersey (Debit)	26,276.15	
Balance Jan 1, CY: Due To State of New Jersey (Credit)		
Sr. Citizens Deductions Per Tax Billings (Debit)	91,750.00	
Veterans Deductions Per Tax Billings (Debit)	284,006.13	
Sr. Citizen & Veterans Deductions Allowed by Collector (Debit)	9,750.00	
Sr. Citizen & Veterans Deductions Disallowed by Collector (Credit)		10,547.26
Sr. Citizens Deductions Disallowed By Tax Collector PY Taxes (Credit)		13,073.88
Received in Cash from State (Credit)		366,676.12
Balance December 31, 2017		21,485.02
	411,782.28	411,782.28

Calculation of Amount to be included on Sheet 22, Item  
10- 2017 Senior Citizens and Veterans Deductions

Allowed	
Line 2	<u>91,750.00</u>
Line 3	<u>284,006.13</u>
Line 4	<u>9,750.00</u>
Sub-Total	<u>385,506.13</u>
Less: Line 7	<u>10,547.26</u>
To Item 10	<u>374,958.87</u>

**SCHEDULE OF RESERVE FOR TAX APPEALS PENDING (N.J.S.A. 54:3-27)**

		Debit	Credit
Balance January 1, 2017			0.00
Taxes Pending Appeals			
Interest Earned on Taxes Pending Appeals			
Contested Amount of 2017 Taxes Collected which are Pending State Appeal			
Interest Earned on Taxes Pending State Appeals			
Budget Appropriation			
Cash Paid to Appellants (Including 5% Interest from Date of Payment)			
Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest)			
Balance December 31, 2017		0.00	
Taxes Pending Appeals*	0.00		
Interest Earned on Taxes Pending Appeals	0.00		
		0.00	0.00

\*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2017

\_\_\_\_\_  
Signature of Tax Collector

\_\_\_\_\_  
License #

\_\_\_\_\_  
Date

**COMPUTATION OF APPROPRIATION:  
RESERVE FOR UNCOLLECTED TAXES AND AMOUNT TO BE  
RAISED BY TAXATION IN 2018 MUNICIPAL BUDGET**

		Year 2018	Year 2017
1. Total General Appropriations for 2018 Municipal Budget Item 8 (L) (Exclusive of Reserve for Uncollected Taxes Statement)	80015-		
2. Local District School Tax - Actual	80016-		
Estimate	80017-		
3. Regional School District Tax - Actual	80025-		
Estimate	80026-		

4. Regional High School Tax – School Budget	Actual	80018-		
	Estimate	80019-		
5. County Tax	Actual	80020-		
	Estimate	80021-		
6. Special District Taxes	Actual	80022-		
	Estimate	80023-		
7. Municipal Open Space Tax	Actual	80027-		
	Estimate	80028-		
8. Total General Appropriations & Other Taxes		80024- 01		
9. Less: Total Anticipated Revenues from 2018 in Municipal Budget (Item 5)		80024- 02		
10. Cash Required from 2018 Taxes to Support Local Municipal Budget and Other Taxes		80024- 03		
11. Amount of item 10 Divided by	%	[82003 4-04]		
Equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)		80024- 05		
Analysis of Item 11:				* Must not be st than "actual" Tax of y
Local District School Tax				
(Amount Shown on Line 2 Above)				** May not be sta than proposed budge Board of Education to Education on January P.L. 1978). Considera calendar year calculat
Regional School District Tax				
(Amount Shown on Line 3 Above)				
Regional High School Tax				
(Amount Shown on Line 4 Above)				
County Tax				
(Amount Shown on Line 5 Above)				
Special District Tax				
(Amount Shown on Line 6 Above)				ted in an amount less ear2017.
Municipal Open Space Tax				
(Amount Shown on Line 7 Above)				ed in an amount less t submitted by the Local the Commissioner of 15, 2018 (Chap. 136, tion must be given to ion.
Tax in Local Municipal Budget				
Total Amount (see Line 11)				

12. Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8 (M) (Item 11, Less Item 10)	80024-06	
Computation of "Tax in Local Municipal Budget" Item 1 - Total General Appropriations		
Item 12 - Appropriation: Reserve for Uncollected Taxes		
Amount to be Raised by Taxation in Municipal Budget	80024-07	

**ACCELERATED TAX SALE - CHAPTER 99**

Calculation To Utilize Proceeds In Current Budget As Deduction To Reserve For Uncollected Taxes  
Appropriation

A.	Reserve for Uncollected Taxes (sheet 25, Item 12)		\$
B.	Reserve for Uncollected Taxes Exclusion Outstanding Balance of Delinquent Taxes (sheet 26, Item 14A) x % of Collection (Item 16)	\$	
C.	TIMES: % of increase of Amount to be Raised by Taxes over Prior Year [ (2018 Estimated Total Levy - 2017 Total Levy) / 2017 Total Levy ]	%	
D.	Reserve for Uncollected Taxes Exclusion Amount [ (B x C) + B ]		\$
E.	Net Reserve for Uncollected Taxes Appropriation in Current Budget		\$

(A-D)

**2018 Reserve for Uncollected Taxes Appropriation Calculation (Actual)**

1.	Subtotal General Appropriations (item 8(L) budget sheet 29)	_____
2.	Taxes not Included in the budget (AFS 25, \$ items 2 thru 7)	_____
	Total	_____ \$
3.	Less: Anticipated Revenues (item 5, budget sheet 11)	_____
4.	Cash Required	_____ \$
5.	Total Required at _____ \$ (items 4+6)	_____ \$

6. Reserve for Uncollected Taxes (item E above)

**SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS**

			Debit	Credit
1.	Balance January 1, 2017		971,389.72	
	A. Taxes	83102-00 697,947.64		
	B. Tax Title Liens	83103-00 273,442.08		
2.	Cancelled			
	A. Taxes	83105-00		76,757.57
	B. Tax Title Liens	83106-00		
3.	Transferred to Foreclosed Tax Title Liens:			
	A. Taxes	83108-00		
	B. Tax Title Liens	83109-00		
4.	Added Taxes	83110-00	20,924.98	
5.	Added Tax Title Liens	83111-00		
6.	Adjustment between Taxes (Other than current year)			
	A. Taxes - Transfers to Tax Title Liens	83104-00		4,892.28
	B. Tax Title Liens - Transfers from Taxes	83107-00	4,892.28	
7.	Balance Before Cash Payments			915,557.13
8.	Totals		997,206.98	997,206.98
9.	Collected:			603,743.94
	A. Taxes	83116-00 574,438.67		
	B. Tax Title Liens	83117-00 29,305.27		
10.	Interest and Costs - 2017 Tax Sale	83118-00	5,188.92	
11.	2017 Taxes Transferred to Liens	83119-00	46,384.89	
12.	2017 Taxes	83123-00	371,748.11	
13.	Balance December 31, 2017			735,135.11
	A. Taxes	83121-00 434,532.21		
	B. Tax Title Liens	83122-00 300,602.90		
14.	Totals		1,338,879.05	1,338,879.05
15.	Percentage of Cash Collections to			



Adjusted Amount Outstanding  
 (Item No. 9 divided by Item No. 7) is 65.94

16. Item No. 14 multiplied by 484,748.09 percentage And represents the shown above is maximum amount that may be anticipated in 2018.

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

**SCHEDULE OF FORECLOSED PROPERTY**  
 (PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)

	Debit	Credit
Balance January 1, CY (Debit)	3,177,580.00	
Foreclosed or Deeded in CY: Tax Title Liens (Debit)		
Foreclosed or Deeded in CY: Taxes Receivable (Debit)		
Adjustment to Assessed Valuation (Debit)		
Adjustment to Assessed Valuation (Credit)		
Sales: Cash* (Credit)		
Sales: Contract (Credit)		
Sales: Mortgage (Credit)		
Sales: Loss on Sales (Credit)		
Sales: Gain on Sales (Debit)		
Balance December 31, 2017		3,177,580.00
	3,177,580.00	3,177,580.00

**CONTRACT SALES**

	Debit	Credit
Balance January 1, CY (Debit)		
CY Sales from Foreclosed Property (Debit)		
Collected * (Credit)		
Balance December 31, 2017		0.00
	0.00	0.00

**MORTGAGE SALES**

	Debit	Credit
Balance January 1, CY (Debit)		
CY Sales from Foreclosed Property (Debit)		
Collected * (Credit)		

Balance December 31, 2017		0.00
	0.00	0.00

Analysis of Sale of Property: \$0.00

\*Total Cash Collected in 2017 (84125-00)  
 Realized in 2017 Budget  
 To Results of Operation 0.00

**DEFERRED CHARGES - MANDATORY CHARGES ONLY CURRENT, TRUST, AND GENERAL CAPITAL FUNDS**

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55, N.J.S. 40A:4-55.1 or N.J.S. 40A:4-55.13 listed on Sheets 29 and 30.)

Caused By	Amount Dec. 31, 2016 per Audit Report	Amount in 2017 Budget	Amount Resulting from 2017	Balance as at Dec. 31, 2017
Deficit from Operations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**EMERGENCY AUTHORIZATIONS UNDER N.J.S. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 OR N.J.S. 40A:2-51**

Date	Purpose	Amount
		\$

JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

In Favor Of	On Account Of	Date Entered	Amount 2018	Appropriated for in Budget of Year
			\$	

**N.J.S. 40A:4-53 SPECIAL EMERGENCY - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICIPAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.**

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized	Balance Dec. 31, 2016	Reduced in 2017		Balance Dec. 31, 2017
					By 2017 Budget	Cancelled by Resolution	
	Reassessment of Real Property	360,000.00	72,000.00	216,000.00	72,000.00		144,000.00
	Totals	360,000.00	72,000.00	216,000.00	72,000.00	0.00	144,000.00
					80025-00	80026-00	

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-53 et seq. and are recorded on this page

Linda Picaro-Covello

\_\_\_\_\_  
Chief Financial Officer

\* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2017 must be entered here and then raised in the 2018 budget.

N.J.S. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS OR BRIDGES BY SNOW, ICE, FROST OR FLOOD

N.J.S. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized	Balance Dec. 31, 2016	Reduced in 2017		Balance Dec. 31, 2017
					By 2017 Budget	Cancelled by Resolution	
	Totals				80027-00	80028-00	

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-55 et seq. and N.J.S.A 40A:4-55.13 et seq. are recorded on this page

Linda Picaro-Covello

\_\_\_\_\_  
Chief Financial Officer

\* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2017 must be entered here and then raised in the 2018 budget.



**SCHEDULE OF BONDS ISSUED AND  
OUTSTANDING AND 2018 DEBT SERVICE FOR  
BONDS**

**MUNICIPAL GENERAL CAPITAL BONDS**

		Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)			11,405,000.00	
Issued (Credit)				
Paid (Debit)		1,295,000.00		
Cancelled (Debit)				
Outstanding Dec. 31, 2017	80033-04	10,110,000.00		
		11,405,000.00	11,405,000.00	
2018 Bond Maturities – General Capital Bonds			80033-05	1,335,000.00
2018 Interest on Bonds	80033-06		244,585.00	

**ASSESSMENT SERIAL BONDS**

Outstanding January 1, CY (Credit)				
Issued (Credit)				
Paid (Debit)				
Outstanding Dec. 31, 2017	80033-10	0.00		
		0.00	0.00	
2018 Bond Maturities – General Capital Bonds			8003-11	
2018 Interest on Bonds	80033-12			

**LIST OF BONDS ISSUED DURING 2017**

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate
<b>Total</b>				

80033-14

8033-15

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR LOANS**

**MUNICIPAL GREEN ACRES TRUST LOAN**

	Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)		725,827.64	
Issued (Credit)			
Paid (Debit)	49,411.77		
Outstanding Dec. 31, 2017	676,415.87		
	725,827.64	725,827.64	
2018 Loan Maturities		80033-05	50,404.95
2018 Interest on Loans		80033-06	13,277.55
<b>Total 2018 Debt Service for Loan</b>		80033-13	63,682.50

**GREEN ACRES TRUST LOAN**

Outstanding January 1, CY (Credit)		
Issued (Credit)		
Paid (Debit)		

Outstanding Dec. 31,2017	80033-10	0.00	
		0.00	0.00
2018 Loan Maturities			80033-11
2018 Interest on Loans			80033-12
Total 2018 Debt Service for Loan			8033-13

**LIST OF LOANS ISSUED DURING 2017**

Purpose	2018 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

80033-14                      80033-15

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND DEBT SERVICE FOR LOANS**

	Debit	Credit	Debt Service
Outstanding January 1,			
Issued			
Paid			
Outstanding December 31,			



Loan Maturities			
Interest on Loans			
Total Debt Service for Loan			

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING AND 2018 DEBT SERVICE FOR BONDS**

**TYPE I SCHOOL TERM BONDS**

		Debit	Credit	2018 Debt Service
Outstanding January 1, CY (Credit)				
Paid (Debit)				
Outstanding Dec. 31, 2017	80034-03	0.00		
		0.00	0.00	
2018 Bond Maturities – Term Bonds			80034-04	
2018 Interest on Bonds			80034-05	

**Type 1 School Serial Bond**

Outstanding January 1, CY (Credit)				
Issued (Credit)				
Paid (Debit)				
Outstanding Dec. 31, 2017	80034-09	0.00		
		0.00	0.00	
2018 Interest on Bonds	80034-10			
2018 Bond Maturities – Serial Bonds			80034-11	
Total "Interest on Bonds – Type 1 School Debt Service"			80034-12	

**LIST OF BONDS ISSUED DURING 2017**

Purpose	2018 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Total				

**2018 INTEREST REQUIREMENT – CURRENT FUND DEBT ONLY**

	Outstanding Dec. 31, 2017	2018 Interest Requirement
	\$	\$

**DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
2006-05, 2014-21 Design & Construction of Connector Road	4,790,000.00	5/26/2017	1,975,000.00	5/25/2018	2.00		39,500.00	5/25/2018
2016-03 Public Works Equipment & Replace Street End Bulkheads	247,950.00	5/26/2017	247,950.00	5/25/2018	2.00		4,959.00	5/25/2018
2016-11 Various Capital Improvements & Equipment	850,675.00	5/26/2017	850,675.00	5/25/2018	2.00		17,013.50	5/25/2018
2017-01 Road and Drainage Improvements to East Lacey Road	260,328.00	5/26/2017	260,000.00	5/25/2018	2.00		5,200.00	5/25/2018
	6,148,953.00		3,333,625.00			0.00	66,672.50	
						80051-01	80051-02	

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

\* " Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2018 or written intent of permanent financing submitted with statement.

\*\* If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

**DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2017	Date of Maturity	Rate of Interest	2018 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

						80051-01	80051-02	

Assessment Notes with an original date of issue of December 31, or prior must be appropriated in full in the 2018 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

\*\*Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

**SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS**

Purpose	Amount of Obligation Outstanding Dec. 31, 2017	2018 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

80051-01

80051-02

**SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)**

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance – January 1, 2017		2017 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance – December 31, 2017	
	Funded	Unfunded					Funded	Unfunded
2006-19 Purchase Equipment & Vehicles, Building Improvements	1,250.78					1,250.78		
2006-55, 2014-21 Design & Construction of Connector Road	1,202,660.52	3,479,000.00			2,873,777.05			1,807,883.47
2007-28 Road & Drainage Improvements & Dredging	1,971.34			102.50		2,073.84		
2008-22 Sidewalk & Curbing on Lacey Road		76,330.06				76,330.06		
2008-21 Deerhead Lake Dam Improvements	77,588.37					77,588.37		
2008-23 Aquisition of Real Property	68,950.00					68,950.00		
2008-24 Connifer Drive Improvements		16,431.37		4,448.75		20,880.12		
2008-26 Various Improvements		46,698.01				46,698.01		
2008-27 Purchase of Fire Truck & Ambulance	11,527.00					11,527.00		
2009-28 Connifer Drive Phase III	52,808.31	1,023.00				53,831.31		
2011-16 Lake Barnegat Drive North Road Improvements	17,647.65					17,647.65		
2012-20 Various Improvements	50,130.75					50,130.75		

2013-16, 2013-29 Various Improvements	179,909.14			54,845.98	56,004.91		178,750.21	
2015-06, 17-02 Various Improvements	1,988,475.21	303.25	120,000.00	218,710.74	1,002,537.43		1,210,648.52	114,303.25
2016-03 Acquisition of Public Works Equipment & Replace Street End Bulkheads		1,193.69		6,700.00	6,700.00			1,193.69
2016-11 Various Improvements & Equipment		398,012.73		77,079.00	431,523.95			43,567.78

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance – January 1, 2017		2017 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance – December 31, 2017	
	Funded	Unfunded					Funded	Unfunded
2017-01 Road & Drainage Improvements			488,000.00		447,106.19			40,893.81
2017-14 Various Capital Improvements			1,160,150.00		1,098,947.70			
2017-19 Dredging of Bayside Beach			45,639.00		45,639.00			61,202.30
2014-14 Various Improvements	64,328.72	35,000.00		-36,216.35	9,422.65		18,689.72	35,000.00
2008-10 Bayside Beach Dredging				270.00		270.00		
<b>Total</b>	<b>3,717,247.79</b>	<b>4,053,992.11</b>	<b>1,813,789.00</b>	<b>325,940.62</b>	<b>5,971,658.88</b>	<b>427,177.89</b>	<b>1,408,088.45</b>	<b>2,104,044.30</b>



**GENERAL CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND**

		Debit	Credit
Balance January 1, CY (Credit)			91,784.25
Received from CY Budget Appropriation * (Credit)			80,000.00
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)			
Appropriated to Finance Improvement Authorizations (Debit)		77,715.00	
Balance December 31, 2017	8003105	94,069.25	
		171,784.25	171,784.25

\* The full amount of the 2017 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

**GENERAL CAPITAL FUND  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS**

		Debit	Credit
Balance January 1, CY (Credit)			
Received from CY Budget Appropriation * (Credit)			
Received from CY Emergency Appropriation * (Credit)			
Appropriated to Finance Improvement Authorizations (Debit)			
Balance December 31, 2017	80030-05	0.00	
		0.00	0.00

\*The full amount of the 2017 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**CAPITAL IMPROVEMENTS AUTHORIZED IN 2017 AND DOWN  
PAYMENTS (N.J.S. 40A:2-11) GENERAL CAPITAL FUND ONLY**

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2017 or Prior Years
17-01 Road & Drainage East Lacey Road	488,000.00	260,328.00	227,672.00	
17-02 Various Capital Improvements	120,000.00	114,000.00	6,000.00	
17-14 Various Capital Improvements & Equipment	1,160,150.00	1,102,140.00	58,010.00	
<b>Total</b>	<b>1,768,150.00</b>	<b>1,476,468.00</b>	<b>291,682.00</b>	<b>0.00</b>

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

**GENERAL CAPITAL FUND  
STATEMENT OF CAPITAL SURPLUS YEAR – 2017**

		Debit	Credit
Balance January 1, CY (Credit)			225,783.50
Premium on Sale of Bonds (Credit)			21,701.90
Funded Improvement Authorizations Canceled (Credit)			282,246.70
Miscellaneous - Premium on Sale of Serial Bonds (Credit)			
Appropriated to Finance Improvement Authorizations (Debit)			
Appropriated to CY Budget Revenue (Debit)		25,000.00	
Balance December 31, 2017	80029-04	504,732.10	
		529,732.10	529,732.10

**BONDS ISSUED WITH A COVENANT OR COVENANTS**

1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants;  
Outstanding December 31, 2017 \_\_\_\_\_
2. Amount of Cash in Special Trust Fund as of December 31, 2017(Note A) \_\_\_\_\_
3. Amount of Bonds Issued Under Item 1 Maturing in 2018 \_\_\_\_\_
4. Amount of Interest on Bonds with a Covenant - 2018 Requirement \_\_\_\_\_
5. Total of 3 and 4 - Gross Appropriation \_\_\_\_\_
6. Less Amount of Special Trust Fund to be Used \_\_\_\_\_
7. Net Appropriation Required \_\_\_\_\_

NOTE A - This amount to be supported by confirmation from bank or banks \_\_\_\_\_

## **GENERAL CAPITAL FUND**

Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached here to item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2018 appropriation column.

**MUNICIPALITIES ONLY**  
**IMPORTANT**

This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete  
(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L 1981)

A.

1. Total Tax Levy for the Year 2017 was 78,392,007.20 \_\_\_\_\_  
 2. Amount of Item 1 Collected in 2017 (\*) 77,796,380.85 3. Seventy (70) percent of Item 1 \_\_\_\_\_  
 54,874,405.04 \_\_\_\_\_

(\*) Including prepayments and overpayments applied.

B.

1. Did any maturities of bonded obligations or notes fall due during the year 2017?  
 Answer YES or NO: Yes  
 2. Have payments been made for all bonded obligations or notes due on or before December  
 31,2017?  
 Answer YES or NO: Yes  
 If answer is "NO" give details

NOTE: If answer to Item B1 is YES, then Item B2 must be answered

C.

Does the appropriation required to be included in the 2018 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended?  
 Answer YES or NO: No

D.

1. Cash Deficit 2016 \_\_\_\_\_  
 2. 4% of 2016 Tax Levy for all purposes: Levy \_\_\_\_\_  
 3. Cash Deficit 2017 \_\_\_\_\_  
 4. 4% of 2017 Tax Levy for all purposes: Levy \_\_\_\_\_ 0.00

E.

Unpaid	2016	2017	Total
1. State Taxes	\$ _____	\$ _____	\$ _____
2. County Taxes	\$ _____	\$83,796.99	\$83,796.99
3. Amounts due Special Districts	\$ _____	\$ _____	\$ _____
Amounts due School Districts for Local School Tax	\$ _____	\$1,459,861.84	\$1,459,861.84

