

## Minutes of Village of Lancaster Community Development Corporation

Meeting Date: October 1, 2014

Attendees: McRae, Mikoley, Allein, Chmarney

Others: Aquino, Pawenski

Absent: Fudoli, Mallia, Evoy, Maute, Reilly-Meegan, Walter, Dennee

Motion by Mikoley seconded by Allein to accept the minutes of meeting dated September 3, 2014. Unanimously approved.

Motion by Allein second by Chmarney to accept Treasurer's Report and to pay the outstanding bills Check #'s 2256 – 2263 in the amount of **\$71,115.83**. Unanimously approved.

Aquino advised Board that the audit was complete and that the auditors would be at the next meeting to present their report.

Aquino also advised Board that he had replaced the former collection company with a new collection company at \$600/month on a month-to-month tenancy.

Aquino advised Board that a lease for 1200 square feet with a high end chocolate manufacturer was being finalized. Aquino also advised the Board that the craft beer retailer/brewer remained interested in the remaining 1900 square feet of the Northpoint Church space and that a lease for \$8/ per square foot plus utilities was forwarded to the tenant for review. The Church was scheduled to vacate their space as of 12/31/2014 at which time the two new tenants would begin their renovation of the space.

Aquino advised Board that he had negotiated a scrapper to remove the unused HVAC units from the roof for \$500 and that same would be done the first Saturday of November weather pending. A roofer will then seal that area which should eliminate any leaks in the roof prior to the winter season.

Letters of interest were received from five prospects and RFP's were being generated to reach out to these parties plus others. It was anticipated that the RFP would be sent out sometime in November with a return date of January and an awarding to a party in early February.

Aquino advised Board that there was excess paint to paint the remaining exterior beige for a cost of \$500 and that he would secure it with Matt Murphy to finish the painting to match the new wall color.

Motion to adjourn by Mikoley seconded by Chmarney to adjourn the meeting.  
Motion passed unanimously. Meeting adjourned.

Respectfully submitted,

Matt Walter  
Secretary