

Minutes of Village of Lancaster Community Development Corporation

Meeting Date: November 5, 2014

Attendees: Allein, Walter, Reilly-Meegan, Chmarney, Evoy, Dennee

Others: Aquino, Pawenski, Cansdale

Absent: Fudoli, Mallia, Maute, McRae

Motion by Dennee seconded by Evoy to accept the minutes of meeting dated September 3, 2014 and October 1, 2014. Unanimously approved.

Motion by Evoy second by Dennee to accept Treasurer's Report and to pay the outstanding bills Check #'s 2265 – 2276 in the amount of **\$12,701.64** for October 2014 and to pay the outstanding Check #'s 2256 – 2263 for September 2014 in the amount of **\$71,115.83**. Unanimously approved.

Thomas Malecki presented the annual audit report and financial statements for the year ended May 31, 2014 and indicated final statements would be forwarded to the IRS and the State.

Aquino advised Board that a lease for 1200 square feet with a high end chocolate manufacturer was finalized. Aquino also advised the Board that the craft beer retailer/brewer who was interested in the remaining 1900 square feet of the Northpoint Church space decided not to forward. The Church was scheduled to vacate their space as of 12/31/2014 at which time the new tenant would begin their renovation of the space.

Aquino advised Board that he had negotiated a scrapper to remove the unused HVAC units from the roof for \$500 and that same had been accomplished. A roofer will then seal that area which would hopefully eliminate any leaks in the roof prior to the winter season. The cost for the roof repairs was \$2300.00.

Letters of interest were received from five prospects and RFP's were being generated to reach out to these parties plus others. It was anticipated that the RFP would be sent out sometime in November with a return date of January and an awarding to a party in early February.

Aquino was authorized to negotiate a lease with the Opera House for the back end space located near where the opera house was occupying. To coordinate with Matt Walter. Motion by Chmarney seconded by Reilly-Meegan to authorize same. Unanimously approved.

Motion to adjourn by Walter seconded by Dennee to adjourn the meeting. Motion passed unanimously. Meeting adjourned.

Respectfully submitted,

Matt Walter
Secretary