

**MEETING MINUTES:**  
September 11, 2013

**I. Attendance / Call to Order**

The meeting was called to order at 7:30 PM by Chairman Meyer

**Board Members:**

Meyer, M., (Chair)	<u>  x  </u>
Campbell, S. (Vice Chair)	<u>  x  </u>
Keefe, J., Esq.	<u>  x  </u>
McNichol, S.	<u> exc. </u>
Mikula, E.	<u>  x  </u>
Allein, J. (Ad-Hoc)	<u>  x  </u>

**Alternates:**

1. Kwiatek, R.	<u>      </u>
2. Thomas, L.	<u>      </u>

**Secretary:**

**Liaisons:**

Stribing, J.	<u> exc </u>	(Vill. Bd. Liaison)
McNichol, R.	<u> exc. </u>	(Vill. Code Enforc.)

Roll call indicated that four (4) voting members were present and a quorum (4) existed.

**II. Public Hearings:**

**A.** 20 Church St. /New fencing; new pavers: Jared McNichol was not present. Insufficient information submitted. Item tabled.

**B.** 40 Clark St. / Re-placement fencing: K. Shurkus presented a cut sheet of the proposed fence.

MOTION: Keefe, J. to approve as submitted. Second by Campbell, S.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

JUSTIFICATION: replacement is compatible with the character of the structure and with the Historic district.

**III. Approval of meeting minutes:**

**August 14, 2013** (Regular Meeting).

MOTION: Keefe, J. to approve as written. Second by Campbell, S.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

**IV. Administrative Matters**

**A. Public Comment on Matters of Interest:**

**1.) New property issues:**

a. **Sunoco Station:** Business tenant has vacated the property; property is for lease.

**2.) Ongoing Property issues:**

a. **Moose Lodge:** Proposed work related to a grant to remove siding at front of building. *No update.*

b. **90 Central Ave.:** Additional plans for building exterior. R. Lewandowski to review exterior ramp/balustrade with the HPC. *No update.*

c. **5572 Broadway:** Proposed door & window replacements (R. Butlak – property owner). *No update.*

d. **5430 Broadway (Broadway Deli):** Temporary sign remains in place and in violation with no CoA. *Update: property Owner (Thomas Turtle) has been cited.*

**B. Communications/Reports:**

1.) “Main Streets” monthly distributed.

**C. Treasurer’s Report:**

1.) None.

**V. Old Business:**

**A. West Main St. (J. Allein):**

*Update/Discussion: Work to begin 9/16; anticipated completion of this phase 12/1.*

**B. Signage Regulations:** Village proposed amending sign regulations through its Codes committee (Marki); proposal was posted on the website but with no additional information on the status. Follow-up meetings were held with the business community regarding the proposed changes.

*Update/Discussion: A meeting of HPC, Planning, and Zoning chairs is now scheduled for July 16<sup>th</sup> at 6:30 P.M.*

*Update: The group wishes to seek the opinion of SHPO regarding the allowance of back-*

*lit signage and how it would impact an application for the district to be recognized as a National Register District. This could also have implications on proposed tax credit laws.*

***Update: Certain types of back-lit signage may be allowed per SHPO (Elizabeth Martin). MM to review with committee.***

**C. Alternate Laurie Thomas:** Laurie Thomas was approved by the Village Board as an Alternate to the HPC. Ms. Thomas has not responded to follow-up contact information by S. Campbell. M. Meyer to contact her regarding her level of interest.

*Update: M. Meyer was unsuccessful in attempting to contact her. S. McNichol spoke briefly to her on the weekend. M. Meyer will try again to obtain her resume and determine her interest.*

*Update: M. Meyer will make one last attempt to contact.*

MOTION: McNichol, S. to disenfranchise Ms. Thomas from the HPC for non-response. Second by Keefe, J.

MOTION APPORVED: In a vote of four (4) ayes to zero (0) nays.

***Update: M. Meyer received an email from Ms. Thomas stating she submitted her information to the Village some time ago.***

**D. New HPC Secretary:** The HPC is in need of a new secretary due to the resignation of Kira Harnack. The position carries a salary of \$125/month and involves taking & recording meeting minutes; coordinating CoA hearing applications & processing mailings; preparing meeting agenda; copying & filing.

***Update: Still recruiting; J. Allein to make some contacts.***

**E. CLG Grant:** Village has approved the match for the CLG Grant and will enter into contract with SHPO. M. Meyer and S. Campbell to coordinate an RFP for consultant services with SHPO.

***Update: M. Meyer asked S. Campbell to review the proposed Contract and determine if she would serve as the Contract Administrator for the Village with support from the Clerk's Office.***

**F. 40 Clark St. (Lancaster Historical Society):** J. Allein initiated a discussion of placing the building on the National Register of Historic Places. Jim noted that the porch at 40 Clark St. is in need of repair. He stated the West Seneca Historical Museum building is on the register and that it too was relocated from its original site.

M. Meyer commented that both 40 Clark St. and the Town Hall are Town owned and that the Town government did not respond favorably when previously approached about putting Town Hall on the National Register. He also stated that at one time SHPO was

opposed to the Town Hall's eligibility due to the brick façade being sand-blasted; current SHPO personnel are less stringent. M. Meyer asked J. Keefe to initiate a discussion with the Town administration as to whether the Town would be in favor of and would be worthwhile to pursue listing both buildings (Town Hall & Historical Society) on the National Register.

*Update: Karl Shurkus will solicit opinion from Town government regarding listing the structures.*

**VI. New Business:**

**A. AVOXX – Plant 1 (former Scott Aviation Plant):** J. Allein proposed looking into a historic marker for this property for its contribution to the local history of the Village as a base industry. M. Meyer to research markers & plaques.

**VI. Next Meeting:** October 9, 2013 at 7:30pm

**VII. Adjourn:** At 8:26PM.

MOTION: to close the meeting by Mikula, E. Seconded by Keefe, J...

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays.

Respectfully submitted,

Michael J. Meyer, Chair