

OFFICIAL MEETING MINUTES-PLANNING COMMISSION

- Present: James Allein, Chairman
 Linda Parzynski, Vice-Chairperson
 Robert Deutschlander
 Mark Grucella
 Neil Connelly
 Mary Refermat
 Michelle Czech(Alternate)
 Jeffrey Simme, Code Enforcement Officer
 Jeffrey Stribing, Community Development Director
- Excused: Richard Bulman
 Mary Kless(Alternate)
 Arthur Herdzik, Village Attorney
 Ryan McNichol, Code Enforcement Officer
-

Meeting called to order at 7:07p.m. by Chairman Allein in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

Chairman Allein led the Pledge of Allegiance.

Motion made by **Robert Deutschlander** and seconded by **Neil Connelly** to accept the minutes from the December 20, 2012 Planning Commission meeting.

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| Chairman Allein | Voted Yes |
| Vice-Chairperson Parzynski | Voted Yes |
| Member Deutschlander | Voted Yes |
| Member Grucella | Voted Yes |
| Member Connelly | Voted Yes |
| Member Refermat | Voted Yes |
| Mary Czech | Alternate |

Motion Carried

Chairman Allein congratulated Member Neil Connelly on being named Chairman of the Town Planning Board.

Variance & Rezone Notification

Notification of site plans will be provided to any residential property adjacent to a commercial project. The Village code would essentially mirror that in the Township. The Zoning Board of

Appeals would have a notification radius of 200'. It will be the Village Clerk Treasurer Michael Stegmeier to determine procedure for notification and distribution of information. More discussion to follow at March 21, 2013 meeting.

Site Plan Submittal Fee

The average Town Site Plan has a submittal fee of \$1000. In an effort to cover the cost of mailings a fee for site plan submittals was discussed. Research into actual cost of mailings and a report of fee schedules will be discussed at March 20, 2013 meeting.

The new Flood Plain maps have not been settled on and do not appear to be close to approval. Surveying of the Walden and Central intersection has been done for work scheduled in 2015.

Planning Commission Budget

All line items will stay as is with the exception of Dues and Subscriptions being raised to \$300.00.

Motion made by Linda Parzynski and seconded by Robert Deutschlander to accept proposed budget with one increase to Dues and Subscriptions.

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|----------------------------|-----------|
| Chairman Allein | Voted Yes |
| Vice-Chairperson Parzynski | Voted Yes |
| Member Deutschlander | Voted Yes |
| Member Grucella | Voted Yes |
| Member Connelly | Voted Yes |
| Member Refermat | Voted Yes |
| Mary Czech | Alternate |

Motion Carried

Historic Preservation Commission is looking for members.

Motion made by Neil Connelly and seconded by Linda Parzynski to adjourn the meeting at 8:04p.m.

Motion Carried

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| Chairman Allein | Voted Yes |
| Vice-Chairperson Parzynski | Voted Yes |
| Member Deutschlander | Voted Yes |
| Member Grucella | Voted Yes |
| Member Connelly | Voted Yes |
| Member Refermat | Voted Yes |
| Mary Czech | Alternate |

Motion Carried

The meeting was closed in memory of Timothy Grucella.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cynthia A. Maciejewski". The signature is written in black ink and is positioned above the printed name.

Cynthia A. Maciejewski

Secretary to the Planning Commission